

REVERSE TRANSFER of CREDIT MEMORANDUM OF AGREEMENT

Between

Wharton County Junior College and Prairie View A&M University

This Reverse Transfer of Credit Memorandum of Agreement is by and between Prairie View A&M University (PVAMU), a member of the Texas A&M System, and Wharton County Junior College (WCJC) a Texas political subdivision of higher education on behalf of its colleges, which allows students to transfer course work from PVAMU to WCJC to complete the associate's degree.

This agreement assists students who earned credits that applied towards an associate's degree while enrolled at WCJC, but they did not complete sufficient credits to earn their associate's degree and subsequently pursue their education at PVAMU. This agreement is designed to allow these students to transfer their credits earned at PVAMU to WCJC, through an articulation agreement, and provide them the opportunity to complete their community college associate's degree.

PVAMU students will *automatically* be notified of this agreement, when they have met the following criteria:

1. Have earned at least 24 transferable semester credit hours from WCJC.
2. Have earned a cumulative total (which includes hours transfer in and earned at PVAMU) of at least 60 credit hours from PVAMU.
3. Be in "Good Academic Standing" at both institutions.
4. Transferred to PVAMU with WCJC as the last school attended.

The student, in all of the cases above, must meet at the time of the request all applicable PVAMU's and WCJC's administrative policies, procedures and regulations.

This agreement contains the following attachments:

Attachment 1: A sample of the *reverse transfer credit* notification that will be sent to the student by the PVAMU Registrar's Office once the above stated criteria has been met; and

Attachment 2: A sample of the *Reverse Transfer Credit Release Form (RTCRF)* will be included in the student's notification. Students will need to complete the release form and submit it to the PVAMU's Office of the Registrar for processing. After receiving the release form, the PVAMU Registrar's Office will send the student's PVAMU academic record to the WCJC Registrar's Office for evaluation towards completion of the associate degree.

Each institution will designate in writing an employee who will serve as the point of contact for administration of this Agreement. For WCJC, that employee will be the Registrar. For PVAMU, that person will be Registrar.

Either party may terminate this Agreement on ninety days written notice to the other party unless a breach occurs. A breach of this Agreement includes, but is not limited to a violation of the policies and rules of either party, as appropriate, a misrepresentation or false statement in this agreement by one of the parties or non-performance of the party's duties under this Agreement. In the event of a breach, the breaching party has 30 days to cure the breach. Failure to cure the breach will result in termination of this Agreement. Any other modifications to this