



## *Wharton County Junior College*

### **Dual Credit Partnership Agreement 2024- 2025**

The intent of this agreement is to allow **Wharton County Junior College (WCJC)** and **Texas Online Preparatory School (TOPS)** to partner in offering dual credit courses. Under this agreement, WCJC will conduct college courses for the ISDs in the high school, college classroom, or by distance learning methods, pursuant to the rules and policies of the college, the Texas Higher Education Coordinating Board (THECB), the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), the Texas Education Agency (TEA), and the ISDs.

The goals of this partnership reflect the statewide dual credit goals:

- To implement purposeful and collaborative outreach efforts to inform students and parents of the benefits and costs of dual credit, including enrollment and fee policies;
- To assist high school students in the successful transition to and acceleration through postsecondary education;
- To provide dual credit students access to student support services, including academic advising, to bridge them successfully into college course completion; and
- To ensure that the quality and rigor of dual credit courses will be sufficient to promote student success in subsequent courses.

#### **(1) Student Eligibility Requirements**

A high school student is eligible to enroll in academic dual credit courses leading to an Associate of Arts/Science degree or technical courses leading to a Level 2 workforce certificate or Associate of Applied Science (AAS) degree under the following conditions:

- (A) Courses that require demonstration of TSI college readiness in reading and/or writing:
  - a. The student achieves an English Language Arts & Reading (ELAR) score of at least 945 with an essay score of at least 5; or a score of at least 910 with a diagnostic score of at least 5 and an essay score of at least 5 on the Texas Success Initiative Assessment 2 taken January 11, 2021 or later; or
  - b. The student demonstrates college readiness by achieving a writing placement score of at least 340 and an essay score of at least 4, or a score of less than 340 and an ABE Diagnostic level of at least 4 with an essay score of at least 5; and a reading score of 351 on the Texas Success Initiative Assessment (TSIA) taken prior to January 11, 2021; or
  - c. The student achieves a score of 4000 on the English II State of Texas Assessment of Academic Readiness End of Course (STAAR EOC); or
  - d. The student achieves a score of 460 on the evidence-based reading and writing (EBRW) test on a PSAT/NMSQT; or
  - e. The student achieves an SAT minimum score or 480 on the Evidence-Based Reading and Writing (EBRW) test on an SAT administered on or after March 5, 2016; or
  - f. The student achieves an SAT combined score of 1070 with a minimum of 500 on the critical reading (verbal) on an SAT administered prior to March 5, 2016; or

- g. The student achieves an ACT composite score of 23 with an English score of at least 19 on a test administered before Feb. 15, 2023; or
  - h. The student achieves an ACT score of 40+ English and Writing on a test administered after Feb. 15, 2023; or
  - i. The student achieves a composite score of 23 on the PLAN with a 19 or higher on the English portion; or
  - j. The student achieves an English score of 435 on the ACT-Aspire; and
  - k. The student meets all the college's prerequisite requirements for the course.
- (B) Courses that require demonstration of TSI college readiness in mathematics:
- a. The student achieves a score of at least 950 or a score of 910 with a diagnostic score of at least 6 on the math section of the Texas Success Initiative Assessment 2 taken January 11, 2021 or later; or
  - b. The student demonstrates college readiness by achieving a score of 350 on the math section of the Texas Success Initiative Assessment (TSIA) taken prior to January 11, 2021; or
  - c. The student achieves a score of 4000 on the Algebra I STAAR EOC and a passing grade in the Algebra II course; or
  - d. The student achieves a combined score of 107 on the PSAT/NMSQT with a minimum of 50 on the mathematics test on an exam administered prior to October 15, 2015; or
  - e. The student achieves a score of 510 on the mathematics test on a PSAT/NMSQT administered on or after October 15, 2015; or
  - f. The student achieves an SAT minimum score of 530 or higher (no composite score requirement) on an SAT administered on or after March 5, 2016; or
  - g. The student achieves an SAT combined score of 1070 with a math score of at least 500 on an SAT administered prior to March 5, 2016; or
  - h. The student achieves an ACT composite score of 23 with a math score of at least 19 on a test administered before Feb. 15, 2023; or
  - i. The student achieves an ACT math score of 22+ on a test administered after Feb. 15, 2023; or
  - j. The student achieves a composite score of 23 on the PLAN with a 19 or higher in mathematics; or
  - k. The student achieves a mathematics score of 431 on the ACT-Aspire; and
  - l. The student meets all the college's prerequisite requirements for the course.

WCJC encourages the ISDs and the students to consult the Constitution and Contest Rules of the University Interscholastic League ("UIL") concerning eligibility for course work beyond the high school level in subject areas in which the student may participate in UIL. Participation in the dual credit program may make some students ineligible for UIL competition in certain academic areas, depending on the course taken. Students should check with ISD advisors for specific UIL requirements.

## **(2) Student Costs**

Dual credit students will only be charged the General Service Fee for their classes. WCJC will waive Tuition, Technology Fee, and the Out-of-District Fee. Students are responsible for paying other registration-related fees and purchasing their own textbooks and other required course materials. Free or low-cost open educational resources will be considered when appropriate. A dual credit student is not eligible for financial aid.

The school district will pay for fees/materials/supplies for students enrolled in courses that lead to a Level 1 Certificate program. The district will pay for academic courses on a case-by-case basis.

## **(3) Faculty Qualifications**

- WCJC shall select instructors of dual credit courses.

- All instructors of dual credit courses must meet the minimal requirements as specified by the Southern Association of Colleges and Schools Commission on Colleges.
- High school faculty members selected to teach dual credit courses must meet the same criteria as WCJC adjunct faculty. These instructors must submit employment applications and official transcripts to WCJC Human Resources Department for hire as adjunct faculty. These instructors will be paid by WCJC as adjunct faculty and are expected to meet the same work requirements as those for all WCJC adjunct faculty.
- WCJC department heads, program directors, or division chairs will evaluate dual credit instructors according to WCJC Part-time Instructor Appraisal Procedures.
- WCJC department heads, program directors, or division chairs will be permitted to visit high school campuses to observe dual credit classes to ensure the quality and instructional rigor of the course in order to prepare students for subsequent college coursework.

#### **(4) Location and Student Composition of Dual Credit Classes**

Dual credit classes must be taken in designated sections on the college campus.

#### **(5) Eligible Courses and Course Materials**

Courses offered for dual credit must be identified by WCJC as college-level academic or workforce courses and found in the current editions of the Lower Division Academic Course Guide Manual or the Workforce Education Course Manual adopted by the THECB. Academic courses offered as dual credit must be included in the WCJC core curriculum. WCJC may not offer remedial or developmental courses for dual credit.

WCJC shall ensure that dual credit courses and the corresponding course taught at WCJC are equivalent with respect to the curriculum, academic rigor, materials, instruction, and method of student evaluation. WCJC will conduct the scheduled classes for the number of contact hours approved by the THECB. Students who enroll in dual credit classes must follow the college calendar.

WCJC will coordinate and finalize the proposed course schedule with the ISD, in a timely manner, prior to the start of each semester. WCJC will be responsible for meeting learning objectives stipulated by the THECB. The ISD will be responsible for meeting course requirements, such as Texas Essential Knowledge and Skills (TEKS), stipulated by the TEA.

District counselors will provide students and families with appropriate endorsement selection tools, as determined by the ISD, to aid in choosing a high school endorsement. WCJC will work closely with ISD counselors to ensure that dual credit courses apply to students' high school endorsements and align with their post-secondary pathways, credentials, and/or industry certifications. Additionally, WCJC will collaborate with ISD counselors to advise students and provide information about dual credit course applicability, transferability, and rigor. The course equivalency crosswalk for courses offered for dual credit at TOPS is included in Exhibit A.

#### **(6) Grading and Transcribing of Credit**

The grading system published in the current edition of the WCJC catalog and further detailed in the student syllabus will be used.

WCJC is responsible for maintaining a dual credit student's college transcript. All courses will be identified on the college transcript as a regular college-level course. The high school is responsible for maintaining the student's high school transcript.

**(7) Provision of WCJC Services**

- Regular WCJC academic policies apply to dual credit courses. These policies include the appeal process for disputed grades, drop policy, grading policy, academic probation and suspension, and other information included in the student syllabus for the course.
- WCJC will provide dual credit students full access to WCJC libraries and electronic databases as appropriate.
- WCJC will provide dual credit students academic support services including academic advising, counseling, tutoring, and disability services.

**(8) Contract**

This contract shall commence with the Summer 2024 semester and shall remain in effect until August 31, 2025.

The UNDERSIGNED PARTIES do hereby certify, (1) the responsibilities specified above are properly within the statutory functions and programs of the parties to this agreement, (2) the parties are legally authorized to perform the required duties of this agreement, (3) this agreement has been duly authorized by the appropriate governing body.

  
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Chief Academic Officer, Huntsville ISD (TOPS)

5-8-24  
Date

  
\_\_\_\_\_  
WCJC President

5-21-24  
Date

**Exhibit A**  
**WCJC CTE DUAL CREDIT CROSSWALK**  
**2024-2025**

COLLEGE COURSE	SCH	COURSE	HS COURSE	CREDIT	PEIMS NUMBER
<b>COMMUNICATION</b>					
Composition I	3	ENGL 1301	English III or IV	0.5	03220300/03220400
Composition II	3	ENGL 1302	English III or IV	0.5	03220300/03220400
<b>MATHEMATICS</b>					
College Algebra	3	MATH 1314	Independent Study in Mathematics	1	031025XX
<b>LIFE AND PHYSICAL SCIENCES</b>					
Anatomy & Physiology I (lecture + lab)	4	BIOL 2401	Anatomy & Physiology A	0.5	13020600
Anatomy & Physiology II (lecture + lab)	4	BIOL 2402	Anatomy & Physiology B	0.5	13020600
Biology for Science Majors I (lecture + lab)	4	BIOL 1406	AP Biology A	0.5	A3010200
Biology for Science Majors II (lecture + lab)	4	BIOL 1407	AP Biology B	0.5	A3010200
<b>LANGUAGE, PHILOSOPHY AND CULTURE</b>					
British Literature I	3	ENGL 2322	English IV	0.5	3220300
American Literature I	3	ENGL 2327	English III	0.5	3220400
<b>CREATIVE ARTS</b>					
Music Appreciation	3	MUSI 1306	Music Studies, Music Appreciation I	1	03155600
Art History I	3	ARTS 1303	Art I	1	03500110
<b>AMERICAN HISTORY</b>					
US History I	3	HIST 1301	Special Topics in Social Studies	1	033800XX
US History II	3	HIST 1302	United States History	1	03340107
<b>SOCIAL &amp; BEHAVIORAL SCIENCES</b>					
Principles of Macroeconomics	3	ECON 2301	Economics/Free Enterprise	0.5	03310300
Introduction to Psychology	3	PSYC 2301	Psychology	0.5	03350100
Lifespan Growth & Development	3	PSYC 2314	Human Growth & Development	1	13014300
Introduction to Sociology	3	SOCI 1301	Sociology	0.5	03370100
<b>COMPONENT AREA</b>					
Learning Frameworks	3	EDUC 1300	College Transition	0.5	N1290050
Public Speaking	3	SPCH 1315	Public Speaking	0.5	03240900

**CAREER AND TECHNICAL EDUCATION**

COLLEGE COURSE	SCH	COURSE	HS COURSE	CREDIT	PEIMS NUMBER
<b>ELECTRONICS ENGINEERING</b>					
Electronic Fabrication	3	CETT 1321	Principles of Applied Engineering	1	13036200
Programming for Discrete Electronic Devices	3	CETT 1331	Programmable Logic Controller I	1	N1303689
Solid State Circuits	3	CETT 1341	Electrical Technology I	1	13005600
Micprocessors	3	CETT 1345	Digital Electronics	1	13037600
DC Circuits	4	CETT 1403	AC/DC Electronics	0.5	13036800
AC Circuits	4	CETT 1405	AC/DC Electronics	0.5	13036800
Digital Fundamentals	4	CETT 1425	Digital Electronics	1	13037600
Solid State Devices	4	CETT 1429	Solid State Electronics	1	13036900
Linear Integrated Circuits	3	CETT 1457	Electrical Technology II	1	13011101
Research & Project Design (Capstone)	3	CETT 2349	Engineering Design & Problem Solving	1	13037300
Communication Circuits	3	EECT 2339	Electrical Technology II	1	13011101
Programming Logic Controllers	3	ELMT 1301	Programmable Logic Controller II	1	N1303690
Industrial Electronics	4	ELMT 2433	Engineering Science	1	13037500
<b>RESIDENTIAL AIR CONDITIONING</b>					
Introduction to Electrical Safety & Tools	3	ELPT 1321	Introduction to Industrial Maintenance	0.5	N1303688
National Electrical Code I	3	ELPT 1325	AC/DC Electronics	1	13036800
Residential Wiring	3	ELPT 1329	Electrical Technology I	0.5	13005600
Basic Electricity for HVAC	3	HART 1301	Heating, Ventilation, and Air Conditioni	1	13005800
Refrigeration Principles	3	HART 1307	Heating, Ventilation, and Air Conditioni	1	13005900
EPA Recovery Certification Preparation	3	HART 1356	Heating, Ventilation, and Air Conditioni	1	13005900

**WCJC CTE DUAL CREDIT CROSSWALK  
2024-2025**

<b>AUTOMOTIVE</b>				
Introduction and Theory of Automotive Techno	3	AUMT 1301 Introduction to Transportation Technol	1	13039270
Automotive Brake System	3	AUMT 1310 Automotive Technology I	1	13039600
Automotive Suspension & Steering	3	AUMT 1316 Automotive Technology II	1	13039700
Automotive Climate Control Systems	3	AUMT 1345 Practicum in Transportation Systems	1	13040450
Automotive Electrical Systems	4	AUMT 1407 Automotive Basics	1	13039550
Automotive Engine Repair	4	AUMT 1419 Automotive Technology I	1	13039600
Automotive Drive Trains & Axels	4	AUMT 2413 Automotive Technology II/Lab	1	13039710
Automotive Engine Performance Analysis I	4	AUMT 2417 Small Engine Technology I	1	13040000
Automotive Automatic Transmission and Trans	4	AUMT 2425 Automotive Technology II/Lab	1	13039710
Auto Engine Performance Analysis II	4	AUMT 2434 Automotive Technology II/Lab	1	13039710
<b>COSMETOLOGY</b>				
Principles of Skin Care	2	CSME 1248 Esthetics	0.5	N1302533
Orientation to Cosmetology	4	CSME 1401 Microbiology and Safety for Cosmetology	1	N1302540
Fundamentals of Cosmetology	4	CSME 1405 Introduction to Cosmetology	1	13025100
Introduction to Haircutting and Related Theory	4	CSME 1410 Cosmetology I/Lab	1	13025210
Introduction to Application of Hair Color	2	CSME 1410 Cosmetology I/Lab	1	13025210
Principles of Nail Technology	4	CSME 1431 Nail Care, Enhancements, and Spa Servi	1	N1302531
Artistry of Hair	4	CSME 1451 Nail Care, Enhancements, and Spa Servi	1	N1302531
Chemical Reformation and Related Theory	4	CSME 1453 Cosmetology II	1	13025210
Principles of Hair Coloring	4	CSME 2401 Cosmetology II	1	13025300
Advanced Hair Design	4	CSME 2439 Cosmetology II/Lab	1	13025310
Preparation for the State Licensing Examination	4	CSME 2441 Career Prep for Programs of Study	unavailable	not available
<b>ENGINEERING</b>		<b>DESIGN</b>		
Intro to Technical Drawing	4	DFTG 1405 Principles of Architecture	1	13004210
Basic Computer Aided Drafting	3	DFTG 1409 Architectural Design I	1	13004600
Specialized Basic Computer-Aided Drafting	4	DFTG 1410 Computer Aided Drafting for Architecture	1	N1300429
Civil Drafting I	4	DFTG 1430 Architectural Design II	1	13004700
Intermediate Computer-Aided Design	3	DFTG 2319 Architectural Design II	1	13004700
<b>WELDING</b>				
Introduction to Flux Cored Arc Welding	4	WLDG 1412 Introduction to Welding	1	13032250
Intro to Blueprint Reading for Welders	4	WLDG 1413 Blueprint Reading for Manufacturing Ap	1	N1303684
Introduction to Layout & Fabrication	4	WLDG 1417 Welding II	1	13032400
Introduction Shielded Metal Arc Welding	4	WLDG 1428 Introduction to Film Interpretation of W	1	N1303687
Introduction to Gas Tungsten Arc Welding	4	WLDG 1434 Welding II	1	13032400
Introduction to Pipe Welding	4	WLDG 1435 Welding I	2	13032300
Intermediate Shielded Metal Arc Welding	4	WLDG 1457 Welding I	1	13032300
Advanced GTAW	4	WLDG 2451 Practicum in Manufacturing	3	13033005
Advanced Flux Cored Arc Welding	4	WLDG 2452 Welding II/Lab	1	13032410
Advanced Pipe Welding	4	WLDG 2453 Career Prep for Programs of Study	unavailable	not available