



**Course Information**

<b>Course Title</b>	Basic Nursing Skills
<b>Course Prefix, Num. and Title</b>	VNSG1423: Basic Nursing Skills
<b>Division</b>	Allied Health
<b>Department</b>	Vocational Nursing
<b>Course Type</b>	WECM Course
<b>Course Catalog Description</b>	Mastery of basic nursing skills and competencies for a variety of health care settings using the nursing process as the foundation of all nursing interventions.
<b>Pre-Requisites</b>	Admission to the program
<b>Co-Requisites</b>	Enter Co-Requisites Here.

**Semester Credit Hours**

<b>Total Semester Credit Hours (SCH): Lecture Hours:</b>	4:2:6
<b>Lab/Other Hours</b>	
<b>Equated Pay Hours</b>	5
<b>Lab/Other Hours Breakdown: Lab Hours</b>	6
<b>Lab/Other Hours Breakdown: Clinical Hours</b>	0
<b>Lab/Other Hours Breakdown: Practicum Hours</b>	0
<b>Other Hours Breakdown</b>	0

**Approval Signatures**

<b>Title</b>	<b>Signature</b>	<b>Date</b>
<b>Prepared by:</b>		
<b>Department Head:</b>		
<b>Division Chair:</b>		
<b>Dean/VPI:</b>		
<b>Approved by CIR:</b>		

## Additional Course Information

**Topical Outline:** Each offering of this course must include the following topics (be sure to include information regarding lab, practicum, and clinical or other non-lecture instruction).

The nursing process, infection control, body mechanics, safety, pain, comfort, sleep, hygiene, vital signs, assessment, admitting and transferring and discharging a patient, documentation of nursing care, patient teaching, diet therapy, oxygenation, diagnostic testing, urinary and bowel elimination, fluid and electrolyte and acid-base balances, care of the surgical patient, wound and ostomy care, skin integrity, and musculoskeletal function. All skills are practiced and performance is verified by lab competency.

### Course Learning Outcomes:

#### Learning Outcomes – Upon successful completion of this course, students will:

Demonstrate safe and competent basic nursing skills

Describe how each step of the nursing process relates to nursing care

Discuss the implementation of basic nursing skills in a variety of health care settings

#### Methods of Assessment:

Unit examinations and nursing laboratory competencies

### Required text(s), optional text(s) and/or materials to be supplied by the student:

Required textbooks: Fundamentals of Nursing Care: Concepts, Connections & Skills, 3<sup>rd</sup> edition by Burton  
Study Guide for Fundamentals of Nursing Care, 3<sup>rd</sup> edition  
Taber's Cyclopedic Medical Dictionary, 23<sup>rd</sup> edition  
Medical Terminology Express, 2<sup>nd</sup> edition by Gylys

Materials supplied by the student: computer with Internet access and a webcam with microphone, Respondus lock down monitor installed on the computer, pen, #2 pencil, highlighter, paper, manual, sphygmomanometer, stethoscope, scrubs, penlight, bandage scissors, tablet

### Suggested Course Maximum:

45

### List any specific or physical requirements beyond a typical classroom required to teach the course.

Nursing laboratory, manikins, and nursing laboratory equipment

**Course Requirements/Grading System:** Describe any course specific requirements such as research papers or reading assignments and the generalized grading format for the course.

Students are expected to read assignments from textbooks and provided handouts before attending class and utilize correct medical terminology throughout the course. No late assignments are accepted.

Any unit examination taken at a time other than the scheduled time will have 10 points deducted. The student is responsible for initiating arrangements for late testing; failure to do so will result in a grade of zero (0). Late testing must be accomplished within one week of the scheduled test date. Students will be given one minute per question to complete examinations and the final.

Testing in this course is online using Blackboard, Respondus Lockdown Browser, and the student's laptop. The test is administered in the classroom supervised by a proctor. A student must have a 75 course grade and have successfully completed all skill competencies to continue in the Vocational Nursing program.

Time allotments for skill competencies vary with each skill. Competencies may be repeated three (3) times if needed. A student may make a grade of 100 if successful on the first attempt, 80 if successful on the second attempt, and 60 if

successful on the third attempt. Failure to successfully complete the third attempt requires the student to withdraw from the program. Students must practice the skill with the supervision of an instructor before attempting a skill for the second or third attempt. All 3 attempts must be completed within 3 weeks of the initial attempt.

Grading format:

90-100=A;

89-80=B;

79-75=C;

0-74=F.

No grades are rounded up.

Final course grades are calculated based upon the following formula:

$(\text{Average of unit exams} \times 0.6) + (\text{Average of Medical Terminology exams} \times 0.1) + (\text{Average of Laboratory Competencies} \times 0.1) + (\text{Final exam} \times 0.2)$

### Curriculum Checklist:

- Administrative General Education Course** (from ACGM, but not in WCJC Core) – No additional documents needed.
- Administrative WCJC Core Course.** Attach the Core Curriculum Review Forms
  - Critical Thinking
  - Communication
  - Empirical & Quantitative Skills
  - Teamwork
  - Social Responsibility
  - Personal Responsibility
- WECM Course** -If needed, revise the Program SCANS Matrix and Competencies Checklist