

**Purpose:** It is the intention of this Administrative-Master Syllabus to provide a general description of the course, outline the required elements of the course and to lay the foundation for course assessment for the improvement of student learning, as specified by the faculty of Wharton County Junior College, regardless of who teaches the course, the timeframe by which it is instructed, or the instructional method by which the course is delivered. It is not intended to restrict the manner by which an individual faculty member teaches the course but to be an administrative tool to aid in the improvement of instruction.

**Course Title – Professional Readiness**

**Course Prefix and Number – SRTG2130**

**Department – Surgical Technology**

**Division - AH**

**Course Type:** (check one)

- Academic General Education Course (from ACGM – but not in WCJC Core)
- Academic WCJC Core Course
- WECM course (This course is a Special Topics or Unique Needs Course: Y  or N )

**Semester Credit Hours # : Lecture hours# : Lab/other hours #     1:1:0**

**Equated Pay hours for course - 1**

**Course Catalog Description -** Transition into the professional role of the surgical technologist. Includes professional readiness for employment, attaining certification, and maintaining certification status. A capstone experience may be included.

List Lab/ Other Hours
Lab Hours
Clinical Hours
Practicum Hours
Other (list)

**Prerequisites/Corequisites - none**

**Approvals – the contents of this document have been reviewed and are found to be accurate.**

Prepared by Melissa Wade	Signature <i>Melissa Wade</i>	Date 11/14/07
Department Head Melissa Wade	Signature <i>Melissa Wade</i>	Date 11/14/07
Division Chair <del>Leigh Ann Collins</del> <i>SARAH CLARK</i>	Signature <i>Sarah Clark</i>	Date 11/14/07
Vice President Dr. Ty Pate	Signature <i>Ty Pate</i>	Date 11/16/07



**I. Topical Outline** – Each offering of this course must include the following topics (be sure to include information regarding lab, practicum, clinical or other non lecture instruction):

Discuss the lifestyle of the Surgical Technologist. Discuss professionalism and accountability for personal actions and obligations. Identify coping methods for stress. Identify and research the professional organization for Surgical Technologists the AST. The steps needed to become a Certified Surgical Technologist (CST). The importance of lifelong learning through continuing education. Discuss and explore the Surgical Technologists career opportunities. Develop a professional resume and learn to complete an application form appropriately. evaluate qualities during an interview through role playing. Describe ways to retain employment after being hired.

**II. Course Learning Outcomes**

<b>Course Learning Outcome</b>	<b>Method of Assessment</b>
Demonstrate job-seeking skills appropriate to the field of surgical technology; and identify strengths and weaknesses in preparation for the certification examination.	Written reports Oral Reports Written Exams

**III. Required Text(s), Optional Text(s) and/or Materials to be Supplied by Student.**

How to get a job in healthcare, by Robert H. Zedlitz, published by Delmar learning

**IV. Suggested Course Maximum - 20**

**V. List any specific spatial or physical requirements beyond a typical classroom required to teach the course.**

Computer lab for online searches

**VI. Course Requirements/Grading System – Describe any course specific requirements such as research papers or reading assignments and the generalized grading format for the course** Final evaluation in the course will be based on grades achieved during the semester and the final exam. The following scale will be used in final evaluation.

90 – 100	A
80 – 89	B
75 – 79	C

70 – 74            D  
0 – 69             F

The grade of “D” is not awarded nor accepted for transfer in the Surgical Technology Program. The student must maintain a grade point average of 75 (C).

## VII. Curriculum Checklist

- **Academic General Education Course** (from ACGM – but not in WCJC Core)  
No additional documentation needed

- **Academic WCJC Core Course**  
Attach the Core Curriculum Checklist, including the following:

- Basic Intellectual Competencies
- Perspectives
- Exemplary Educational Objectives

- **WECM Courses**  
Attach the following:

- Program SCANS Matrix
- Course SCANS Competencies Checklist

## SCANS Matrix

Program: Surgical Technology CIP: 51-0909									
LIST ALL COURSES REQUIRED AND IDENTIFIED COMPETENCIES									
Competencies								Course Number	Course Title
1	2	3	4	5	6	7	8		
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	VNSG 1420	Anatomy & Physiology
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	VNSG 1115	Disease Control
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	SRGT 1405	Introduction To Surgical Technology
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	SRGT 1409	Fundamentals of Aseptic Technique
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	SRGT 1541	Surgical Procedures I
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	SRGT 1560	Clinical I
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	HPRS 2301	Pathophysiology
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	HITT 1249	Pharmacology
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	SRGT 1301	Medical Terminology
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	SRGT 1542	Surgical Procedures li
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	SRGT 2461	Clinical II
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	SRGT 2130	Professional Readiness
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
								COMPETENCY REFERENCES	
								<b>8 Basic use of computers</b>	
								7 <b>Workplace Competencies:</b> resources; interpersonal skills; information; systems; and technology.	
								6 <b>Personal Qualities:</b> A worker must display responsibility, self-esteem, sociability, self-management, integrity, and honesty.	
								5 <b>Thinking Skills:</b> A worker must think creatively, make decisions, solve problems, visualize, know how to learn, and reason effectively.	
								4 <b>Speaking and Listening:</b> Organize ideas and communicate orally; receive, attend to, interpret, and respond to verbal messages and other cues.	
								3 <b>Arithmetic or Mathematics:</b> Perform basic computations and approach practical problems by choosing appropriately from a variety of mathematical techniques.	
								2 <b>Writing:</b> Communicate thoughts, ideas, information, and messages in writing, and create documents such as letters, directions, manuals, reports, graphs, and flow charts.	
								1 <b>Reading:</b> Locate, understand, and interpret written information in prose and in documents such as manuals, graphs, and schedules.	



Course Prefix & Number: SRGT2130	
<b>SCANS COMPETENCIES FOR THIS COURSE</b>	
Competency	Method of Assessment
<b>1 READING:</b> Locate, understand, and interpret written information in prose and in documents such as manuals, graphs, and schedules.	Application preparation
<b>2 WRITING:</b> Communicate thoughts, ideas, information, and messages in writing, and create documents such as letters, directions, manuals, reports, graphs, and flow charts.	Resume Development and Writing
<b>3 ARITHMETIC OR MATHEMATICS:</b> Perform basic computations and approach practical problems by choosing appropriately from a variety of mathematical techniques.	n/a
<b>4 SPEAKING AND LISTENING:</b> Organize ideas and communicate orally; receive, attend to, interpret, and respond to verbal messages and other cues.	Employment Interview role playing
<b>5 THINKING SKILLS:</b> A worker must think creatively, make decisions, solve problems, visualize, know how to learn, and reason effectively.	Employment Interview role playing, Resume Writing
<b>6 PERSON QUALITIES:</b> A worker must display responsibility, self-esteem, sociability, self-management, integrity, and honesty.	Employment Interview role playing, Assignment
<b>7 WORKPLACE COMPETENCIES:</b> resources; interpersonal skills; information; systems; and technology	Employment Interview role playing
<b>8 BASIC USE OF COMPUTERS</b>	Job search for career opportunities.