



Purpose: It is the intention of this Administrative-Master Syllabus to provide a general description of the course, outline the required elements of the course and to lay the foundation for course assessment for the improvement of student learning, as specified by the faculty of Wharton County Junior College, regardless of who teaches the course, the timeframe by which it is instructed, or the instructional method by which the course is delivered. It is not intended to restrict the manner by which an individual faculty member teaches the course but to be an administrative tool to aid in the improvement of instruction.

Course Title – Internship I – Criminal Justice

Course Prefix and Number – CJSA 2288

Department – Criminal Justice

Division - Social & Behavioral Science

Course Type: (check one)

- Academic General Education Course (from ACGM – but not in WCJC Core)
- Academic WCJC Core Course
- WECM course (This course is a Special Topics or Unique Needs Course: Y or N)

Semester Credit Hours # : Lecture Hours # : Lab/Other Hours # 2:1:6

Equated Pay hours for course - 2

Course Catalog Description – A work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. A learning plan is developed by the college and the employer.

Prerequisites/Co-requisites – Completion of nine hours in academic criminal justice courses and instructor approval. [Offered Summer I semester.]

List Lab/ Other Hours
Lab Hours
Clinical Hours
Practicum Hours
Other (list 6 (Intern)

Prepared by Linda Clark

Date 3-15-14

Reviewed by Department Head Linda Clark

Date 3-15-14

Accuracy Verified by Division Chair Amanda Shelton

Date 3-18-14

Approved by Dean or Vice President of Instruction *gghunt*

Date 3/21/14



I. Topical Outline – Each offering of this course must include the following topics (be sure to include information regarding lab, practicum, clinical or other non-lecture instruction):

20 hours per week on the job plus 2 hours assignments and communication with instructor

- A. On-site experience at various levels of enforcement from federal, state and local agencies.
- B. Field experience comparison in relation to formal studies in other criminal justice classes.
- C. Observations and actual work experience to compare ideals learned in the classroom with the reality of on the job law enforcement work.
- D. Work in patrol, corrections, courts, communications, and police administration

II. Course Learning Outcomes

Learning Outcomes	Methods of Assessment
<p>Upon successful completion of this course, students will:</p> <ol style="list-style-type: none"> 1. Apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations; 2. Interact within and among political, economic, environmental, social and legal systems associated with the occupation and the business/industry; 3. Demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills; 4. Use the terminology of the occupation and the business/industry. 	<p>Agency evaluation, timesheets, homework</p> <p>Agency evaluation, timesheets, homework</p> <p>Agency evaluation, timesheets, homework</p> <p>Agency evaluation, timesheets, homework</p>

III. Required Text(s), Optional Text(s) and/or Materials to be Supplied by Student.

No required text. Handout and materials supplied by instructor.

IV. Suggested Course Maximum - 20

V. List any specific spatial or physical requirements beyond a typical classroom required to teach the course.

On-site at various levels of enforcement from federal, state and local agencies.

VI. Course Requirements/Grading System – Describe any course specific requirements such as research papers or reading assignments and the generalized grading format for the course

- 90-100 A
- 80-89 B
- 70-79 C
- 0-69 F

60% Agency Evaluation

10% Weekly Timesheets

30% Weekly homework assignments including but not limited to: official job descriptions, agency organizational chart, job evaluation, suggestions for specific changes, evaluation final, job application form, resume.

VII. Curriculum Checklist

- **Academic General Education Course** (from ACGM – but not in WCJC Core)
No additional documentation needed

- **Academic WCJC Core Course**
Attach the Core Curriculum Review Forms

- Critical Thinking
- Communication
- Empirical & Quantitative Skills
- Teamwork
- Social Responsibility
- Personal Responsibility

- **WECM Courses**
If needed, revise the Program SCANS Matrix & Competencies Checklist.