



LIST ALL COURSES REQUIRED AND IDENTIFIED COMPETENCIES

Competencies								Course Number	Course Title
1	2	3	4	5	6	7	8		
X	X		X			X		DAAC 1319	Substance-Related and Addictive Disorders
X	X		X	X	X	X		CHLT 1309	Community Ethics
X	X		X		X	X	X	CHLT 1302	Wellness and Health Promotion
X	X		X			X	X	CMSW 1309	Problems of Children and Adolescents
X	X		X			X	X	SCWK 1321	Orientation to Social Services
X	X		X	X	X	X		PSYT 1329	Interviewing and Communication Skills
X	X		X			X		CHLT 1340	Community Health Advocacy
X	X		X			X		GERS 1342	Aging and Mental Health
X	X		X	X	X	X	X	PSYT 2321	Crisis Intervention
X	X		X	X		X	X	PSYT 2335	Family Systems
X	X		X	X	X	X	X	DAAC 1317	Basic Counseling Skills
X	X	X	X	X	X	X	X	PMHS 2260	Clinical/Psychiatric/Mental Health Services Technician
X	X						X	COSC 1301	Introduction to Computing

COMPETENCY REFERENCES

		8 Basic use of computers
		7 Workplace Competencies: resources; interpersonal skills; information; systems; and technology.
		6 Personal Qualities: A worker must display responsibility, self-esteem, sociability, self-management, integrity, and honesty.
		5 Thinking Skills: A worker must think creatively, make decisions, solve problems, visualize, know how to learn, and reason effectively.
		4 Speaking and Listening: Organize ideas and communicate orally; receive, attend to, interpret, and respond to verbal messages and other cues.
		3 Arithmetic or Mathematics: Perform basic computations and approach practical problems by choosing appropriately from a variety of mathematical techniques.
	2 Writing: Communicate thoughts, ideas, information, and messages in writing, and create documents such as letters, directions, manuals, reports, graphs, and flow charts.	
1 Reading: Locate, understand, and interpret written information in prose and in documents such as manuals, graphs, and schedules.		

SCANS Competencies Checklist

Academic Year: 2020-2021

SCANS COMPETENCIES FOR PROGRAM: Human Services Program Certificate

Competency	Course where Competency is Assessed	Method of Assessment	Improvements as a Result of Assessment Findings
1 READING: Locate, understand, and interpret written information in prose and in documents such as manuals, graphs, and schedules.	PMHS 2260	Journal Article Critiques, Client Charts, Interpretive Case Study Assessments	90% proficiency pertinent to demonstrating understanding of course content varying between examinations, written assignments, term papers/projects (at a 70%level)-adjustments made to instructions
2 WRITING: Communicate thoughts, ideas, information, and messages in writing, and create documents such as letters, directions, manuals, reports, graphs, and flow charts.	PMHS 2260	Client Case Staffings, Client Case Presentations, Journal Article Critiques, Resume Writing	90% proficiency rate of demonstrating understanding of APA protocol (at a 70%level)-create additional opportunities to master APA writing style
3 ARITHMETIC OR MATHEMATICS: Perform basic computations and approach practical problems by choosing appropriately from a variety of mathematical techniques.	PMHS 2260	Critique Scientific Journal Articles which require a working knowledge of statistics	85% of students comprehend statistics utilized in research articles (at a 70% level) – provide additional assignments for interpreting statistical data
4 SPEAKING AND LISTENING: Organize ideas and communicate orally; receive, attend to, interpret, and respond to verbal messages and other cues.	PMHS 2260	Oral Presentations of Client Staffings, Client Case Presentations, Oral Discussions of Journal Article Critiques, Client Case Study Discussions	100% students demonstrate an ability to effectively communicate in relation to speaking and listening (at a 70% level)
5 THINKING SKILLS: A worker must think creatively, make decisions, solve problems, visualize, know how to learn, and reason effectively.	PMHS 2260	Client Case Study Discussions Reflecting Best Practices in Therapeutic Environments Consistent with Ethical/Legal Guidelines	90% students demonstrate proficiency in understanding the importance of best practices and problem-solving skills (at a 70% level). Review decision making processes, problem-solving skills.
6 PERSONAL QUALITIES: A worker must display responsibility, self-esteem, sociability, self-management, integrity, and honesty.	PMHS 2260	Mid-semester Evaluation by Clinical and Academic Supervisors Reflecting Work and Personal Qualities, Weekly Discussions on Performance/Observations at Practicum Sites	85% of students complete work in a timely manner, self-assessment/development process, evaluations at mid-semester/end of semester demonstrated strengths in these areas (at a 70% level)-additional briefings with professionalism in client scenarios/best practices, and self-growth as an individual and as a professional
7 WORKPLACE COMPETENCIES: resources; interpersonal skills; information; systems; and technology	PMHS 2260	Practicum Mid-Semester and End-of-Semester Evaluation Tools	100% of student demonstrate proficiencies above an 70% level. Continue current instruction
8 BASIC USE OF COMPUTERS	PMHS 2260	Practicum sites require computer skills, Typing of Client Staffings and Client Case Presentations, Journal Article Critiques	100% of students demonstrate proficiency of computers pertinent to required assignments at an 70% level. Continue current instruction