



Program: Human Services Applied Associate Degree CIP: 51.1502								<b>Academic Year – 2017-18</b>	
<b>LIST ALL COURSES REQUIRED AND IDENTIFIED COMPETENCIES</b>									
<b>Competencies</b>								<b>Course Number</b>	<b>Course Title</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>		
X	X		X			X		DAAC 1319	Substance-Related and Addictive Disorders
X	X		X	X	X	X	X	CHLT 1309	Community Ethics
X	X		X		X	X	X	CHLT 1302	Wellness and Health Promotion
X	X		X			X	X	CMSW 1309	Problems of Children and Adolescents
X	X		X			X	X	SCWK 1321	Orientation to Social Services
X	X		X	X	X	X		PSYT 1329	Interviewing and Communication Skills
X	X		X			X		CHLT 1340	Community Health Advocacy
X	X		X			X		GERS 1342	Aging and Mental Health
X	X		X	X		X	X	PSYT 2335	Family Systems
X	X	X		X	X	X	X	PSYT 2345	Principles of Behavior Management and Modification
X	X		X	X	X	X	X	PSYT 2321	Crisis Intervention
X	X		X	X	X	X	X	DAAC 1317	Basic Counseling Skills
X	X	X	X	X	X	X	X	PSYT 2164	Practicum-Clinical Psychology-Field Experience
X	X	X	X	X	X	X	X	CHLT 2166	Practicum/Field Experience-Community Health Services/Liaison/Counseling
X	X			X				PSYC 2301	General Psychology
X	X			X				ENGL 1301	Composition 1
X	X						X	COSC 1301	Introduction to Computing
X								MATH 1342	Statistics
X	X			X				GOVT 2305 or SOCI 1306	Federal Government/Social Problems
X	X							Elective	Language, Philosophy, Culture, Creative Arts from General Education Course List
X	X			X				Elective	Life & Physical Sciences from General Education Course List
								<b>COMPETENCY REFERENCES</b>	
								<b>8 Basic use of computers</b>	
								<b>7 Workplace Competencies:</b> resources; interpersonal skills; information; systems; and technology.	
								<b>6 Personal Qualities:</b> A worker must display responsibility, self-esteem, sociability, self-management, integrity, and honesty.	
								<b>5 Thinking Skills:</b> A worker must think creatively, make decisions, solve problems, visualize, know how to learn, and reason effectively.	
								<b>4 Speaking and Listening:</b> Organize ideas and communicate orally;	

			receive, attend to, interpret, and respond to verbal messages and other cues.
			<b>3 Arithmetic or Mathematics:</b> Perform basic computations and approach practical problems by choosing appropriately from a variety of mathematical techniques.
			<b>2 Writing:</b> Communicate thoughts, ideas, information, and messages in writing, and create documents such as letters, directions, manuals, reports, graphs, and flow charts.
			<b>1 Reading:</b> Locate, understand, and interpret written information in prose and in documents such as manuals, graphs, and schedules.



<b>SCANS COMPETENCIES FOR PROGRAM</b> Applied Associate Degree			
<b>ACADEMIC YEAR 2017-2018</b>			
Competency	Course where Competency is Assessed	Method of Assessment	Findings and Plans for Improvements
<b>1 READING:</b> Locate, understand, and interpret written information in prose and in documents such as manuals, graphs, and schedules.	PSYT2164,CHLT2166,	Journal Article Critiques, Interpretation of Client Charts, Case Management, Staffings, Case Studies	90% proficiency pertinent to demonstrating understanding of course content varying between examinations, written assignments, term papers/projects (at a 70%level)-adjustments made to instructions
<b>2 WRITING:</b> Communicate thoughts, ideas, information, and messages in writing, and create documents such as letters, directions, manuals, reports, graphs, and flow charts.	PSYT2164,CHLT2166	Journal Article Critiques, Client Case Staffings, Case Management Profiles, Resume Writing, Case Notes, Practicum Notebook Requirements	90% proficiency rate of demonstrating understanding of APA protocol (at a 70%level)- create additional opportunities to master APA writing style
<b>3 ARITHMETIC OR MATHEMATICS:</b> Perform basic computations and approach practical problems by choosing appropriately from a variety of mathematical techniques.	PSYT2164,CHLT2166	Critique Scientific Journal Articles which require a working knowledge of statistics	85% of students comprehend statistics utilized in research articles (at a 70% level) – provide additional assignments for interpreting statistical data
<b>4 SPEAKING AND LISTENING:</b> Organize ideas and communicate orally; receive, attend to, interpret, and respond to verbal messages and other cues.	PSYT2164,CHLT2166	Oral Client Case Presentation via Staffings/Case Management, Oral Discussions of Journal Article Critiques, Client Case Study Discussions, Project Presentations, Group Discussions	100% students demonstrate an ability to effectively communicate in relation to speaking and listening (at a 70% level)
<b>5 THINKING SKILLS:</b> A worker must think creatively, make decisions, solve problems, visualize, know how to learn, and reason effectively.	PSYT2164,CHLT2166	Pre-Test, Exit Exam, Client Case Presentation via Staffings/Case Management, Discussions Reflecting Best Practices in Therapeutic Environments Consistent with Legal/Ethical Guidelines	90% students demonstrate proficiency in understanding the importance of best practices and problem-solving skills (at a 70% level). Review decision making processes, problem-solving skills.
<b>6 PERSONAL QUALITIES:</b> A worker must display responsibility, self-esteem, sociability, self-management, integrity, and honesty.	PSYT2164,CHLT2166	Self-assessments, Mid-semester Evaluation by Clinical and Academic Supervisor Reflecting Work at Practicum Sites, Weekly Discussions on Self Insight, Development, Professionalism	85% of students completed work in a timely manner, self-assessment/development process, evaluations at mid-semester/end of semester demonstrated strengths in these areas (at a 70% level)- additional briefings with professionalism in client scenarios/best practices, and self-growth as an individual and as a professional

<b>7 WORKPLACE COMPETENCIES:</b> Resources; interpersonal skills; information; systems; and technology	PSYT2164,CHLT2166	Self- Assessments, Practicum Mid-semester and End-of-Semester Evaluation Tools of Practicum Site Performance	100% of student demonstrated proficiencies above an 70% level. Continue current instruction
<b>8 BASIC USE OF COMPUTERS</b>	PSYT2164,CHLT2166	Client Case Presentations, Use at Practicum Sites, Staffings, Journal Article Critiques, Client Reports, Self-Assessments	100% of students demonstrate proficiency of computers pertinent to required assignments at an 70% level. Continue current instruction.