



Course Information

Course Title	Workforce Development with Critical Thinking
Course Prefix, Num. and Title	LEAD 1100 - Workforce Development with Critical Thinking
Division	Business and Computer Science
Department	Computer Science
Course Type	WECM Course
Course Catalog Description	Develop leadership skills and critical thinking strategies that promote employment readiness, retention, advancement and promotion.
Pre-Requisites	None
Co-Requisites	None

Semester Credit Hours

Total Semester Credit Hours (SCH): Lecture Hours:	1:1:0
Lab/Other Hours	
Equated Pay Hours	1
Lab/Other Hours Breakdown: Lab Hours	0
OLab/Other Hours Breakdown: Clinical Hours	0
Lab/Other Hours Breakdown: Practicum Hours	0
Other Hours Breakdown	0

Approval Signatures

Title	Signature	Date
Prepared by:		
Department Head:		
Division Chair:		
Dean/VPI:		
Approved by CIR:		

Additional Course Information

Topical Outline: Each offering of this course must include the following topics (be sure to include information regarding lab, practicum, and clinical or other non-lecture instruction).

- Setting Goals and Managing Time
- Improving Thinking Skills
- Improving Study Skills
- Communicating Effectively
- Improving Listening Skills
- Functioning in Groups

Course Learning Outcomes:

Learning Outcomes	Methods of Assessment
<p>Upon successful completion of this course, students will:</p> <p>Identify characteristics of employees who are qualified for employment, promotion and retention in the workforce. Explain critical thinking strategies within the context of strong leadership. Apply effective business communication skills; utilize data and information to make effective decisions</p> <p>Identify roles and strategies used in group processes and team building.</p>	<p>All outcomes will be assessed by one or more of the following:</p> <ul style="list-style-type: none"> • Homework/ Quiz • Tests

Required text(s), optional text(s) and/or materials to be supplied by the student:

- “Reaching Your Potential Personal and Professional Development” (Fourth Edition) By: Robert K. Throop, Marion B. Castellucci Wadsworth Cengage Learning ISBN-13: 978-1-4354-3973-3 ISBN-10: 1-4354-3973-2

Suggested Course Maximum: 20

List any specific or physical requirements beyond a typical classroom required to teach the course.

Computer for each student

Course Requirements/Grading System: Describe any course specific requirements such as research papers or reading assignments and the generalized grading format for the course.

30 % Homework
30% Midterm Exam
40% Final Exam

Grading System

100 -90 = A
89 - 80 = B
79 - 70 = C
69 - 60 = D
below = F

Curriculum Checklist:

- Administrative General Education Course** (from ACGM, but not in WCJC Core) – No additional documents needed.
- Administrative WCJC Core Course.** Attach the Core Curriculum Review Forms
 - Critical Thinking
 - Communication
 - Empirical & Quantitative Skills
 - Teamwork
 - Social Responsibility
 - Personal Responsibility
- WECM Course** -If needed, revise the Program SCANS Matrix and Competencies Checklist