

**J. M. Hodges Library-Wharton Campus  
Pro. Development Collection  
CDs, CDRs, DVDs and USBs -- Aug. 2020**

**CDs List-August 2020**

<b><u>Call No.</u></b>	<b><u>Title</u></b>	<b><u>Barcode No.</u></b>
	<b>How to excel as a team leader:</b>	
CD 01	Disc 1. Tuning up your team for smoother results / Curt Miller	050313
CD 02	Disc 2. Motivation in the workplace / Barbara Fielder	050327
	<b>Communicating with poise and power:</b>	
CD 03	Disc 1. Mastering the art of business communication / Michelle F. Poley	055699
CD 04	Disc 2. How to keep negative people from ruining your day / Zoie Kaye	061979
	<b>How to stand out as a manager or supervisor:</b>	
CD 05	Disc 1. Productivity power / Jim Temme	062179
CD 06	Disc 2. Meetings that work / Marlene Caroselli	062400
	<b>Managing unacceptable employee behavior:</b>	
CD 07	Disc 1. How to manage difficult employees / Chris Johnson	062406
CD 08	Disc 2. How to discipline employees for positive results / Carolyn Templeton	065999
CD 09	Assessment for improvement vs. assessment for accountability	070175
CD 10	15 survival strategies for new college instructors	070176
CD 11	Applying fair use in higher education	070209
CD 12	Copyright crash course : clearing up the confusion	070258
CD 13	Helicopter parents have landed: dealing with difficult conversations	070398
CD 14	Using a template to assist faculty in online course development	070399
CD 15	Getting started with student learning assessment	070455
CD 16	Choosing a published instrument to assess student learning	070456
CD 17	Developing tools and strategies to assess student learning	070457
CD 18	Using concept maps to assess online and traditional classes	070462
CD 19	How the Higher Education Opportunity Act (HEOA) affects your online courses (Magna Publications, recorded on May 28, 2009 - 60 minutes)	070622
CD 20	Learning styles: fact and folklore for eLearning (Magna Publications, recorded on May 6, 2009 - 90 minutes)	070705
CD 21	Coping with seven disruptive personality types in the classroom (Magna Publications, recorded on May 12, 2009 - 90 minutes)	070706
CD 22	10 ways to engage your students on the first day of class (Magna Publications, recorded on June 24, 2009 - 75 minutes)	070772
CD 23	YouTube on campus: how to use video to recruit students (Progressive Business Publications, 60-minute audio conference, recorded on August 13, 2009)	070797
CD 24	Rubrics: save time, engage students & foster deep learning (Magna Publications, recorded on August 13, 2009 - 90 minutes)	070798
CD 25	Community college student services: transform services for today's students (Magna Publications, recorded on August 13, 2009 - 60 minutes)	070803
CD 26	Five steps to improve your online courses and instruction (Magna Publications, recorded on June 10, 2009 - 75 minutes)	070919
CD 27	Facebook on campus: applications, tools & tips for your college	070952

<b><u>Call No.</u></b>	<b><u>Title</u></b>	<b><u>Barcode No.</u></b>
	(Progressive Business Publications, 60-minute audio conference, recorded on October 14, 2009)	
CD 28	iPhones, Blackberries & mobile learning: keys to engaging your students (Progressive Business Publications, 60-minute audio conference, recorded on September 30, 2009)	070953
CD 29	Critical new findings from the "managing online education" study (Magna Publications, recorded on October 29, 2009 - 60 minutes)	070954
CD 30	Women's leadership series: power of projecting confidence and credibility (Progressive Business Publications, 60-minute audio conference, recorded on October 22, 2009)	071000
CD 31	Cell phones, laptops and Facebook®: what can I do about them? (Magna Publications - Magna 20-Minute Mentor)	071003
CD 32	Boost student yield: today's top college recruitment techniques (Progressive Business Publications, 60-minute audio conference, recorded on November 4, 2009)	071012
CD 33	Top 10 things every college RA training program needs to include (Progressive Business Publications, 60-minute audio conference, recorded on July 21, 2009)	071016
CD 34	Women's leadership series: successful delegation-your career depends on it (Progressive Business Publications, 60-minute audio conference, recorded on December 2, 2009)	071041
CD 35	10 ways to improve blended learning: course design (Magna Publications, recorded on March 11, 2009 - 90 minutes)	071688
CD 36	Balancing challenge and support in undergraduate teaching (Magna Publications, recorded on July 30, 2009 - 90 minutes)	071104
CD 37	How good is good enough? : setting benchmarks or standards (Magna Publications, recorded on September 16, 2009 - 90 minutes)	071105
CD 38	Summarizing and using assessment results (Magna Publications, recorded on October 7, 2009 - 90 minutes)	071106
CD 39	Using clickers to assess and engage student learning (Magna Publications, recorded on November 4, 2009 - 90 minutes)	071107
CD 40	Disruptive classroom behavior: keys to managing difficult college students (Progressive Business Publications, 60-minute audio conference, recorded on March 10, 2010)	071152
CD 41	Adult student services: career & academic advisement best practices (Progressive Business Publications, 60-minute audio conference, recorded on March 19 2010)	071192
CD 42	Engaging faculty in departmental strategic planning (Progressive Business Publications, 90-minute audio conference, recorded on February 4, 2009)	071193
CD 43	Organizing blended courses for optimal student engagement (Magna Publications, recorded on March 10, 2010 - 90 minutes)	071194
CD 44	Legal primer for new academic administrators (Magna Publications, recorded on April 22, 2010 - 90 minutes)	071197
CD 45	How do I get more students to participate in class? (Magna Publications - Magna 20-Minute Mentor)	071199

<b><u>Call No.</u></b>	<b><u>Title</u></b>	<b><u>Barcode No.</u></b>
CD 46	Handling aggressive and hostile student behavior in higher education (Progressive Business Publications, 60-minute audio conference, recorded on March 11, 2009)	071239
CD 47	Online orientation programs: successful ways to connect with students (Progressive Business Publications, 60-minute audio conference, recorded on May 6, 2010)	071275
CD 48	Managing the adjunct pool for consistent learning outcomes (Magna Publications, recorded on April 29, 2010 - 75 minutes)	071276
CD 49	Basic guidelines for handling complaints (Magna Publications, recorded on June 10, 2010 - 90 minutes)	071288
CD 50	Quick Spanish for law enforcement, includes book	071289
CD 51	Workforce development in Allied Health: market and resources (Academic Impressions, 90-minute online seminar, recorded on June 8, 2010)	071290
CD 52	Managing faculty on campus: keys to evaluating performance & tenure (Progressive Business Publications, 60-minute audio conference, recorded on May 25, 2010)	071306
CD 53	Advise and teach students with disabilities: promote success, avoid liability (Progressive Business Publications, 60-minute audio conference, recorded on June 9, 2010)	071307
CD 54	How can I clarify fuzzy learning goals? presented by Linda A. Suskie (Magna 20 Minute Mentor - Magna Publications)	
CD 55	How should I respond to wrong (or not very good) answers? presented by Maryellen Weimer (Magna 20 Minute Mentor - Magna Publications)	071412
CD 56	How do I discuss academic integrity during the first class? presented by Gary Pavela (Magna 20 Minute Mentor - Magna Publications)	071413
CD 57	What if a student asks a question I can't answer? presented by Therese Huston (Magna 20 Minute Mentor - Magna Publications)	071414
CD 58	Teaching & learning rhythms: tools to enhance student engagement presented by Alex Fancy - Online seminar recorded on Oct. 14, 2010	071438
CD 59	Learner-centered teaching: where should I start? presented by Maryellen Weimer (Magna 20 Minute Mentor - Magna Publications)	071446
CD 60	How can I promote deep learning through critical reflection? presented by Barbara Jacoby (Magna 20 Minute Mentor - Magna Publications)	071447
CD 61	How can I promote deep, lasting student learning? presented by Linda A. Suskie (Magna 20 Minute Mentor - Magna Publications)	071448
CD 62	How can I use voice feedback to improve student learning? presented by John Orlando (Magna 20 Minute Mentor - Magna Publications)	071449
CD 63	What can I learn from student ratings? presented by Ike Shibley (Magna 20 Minute Mentor - Magna Publications)	071452
CD 64	What are my multiple choice test results telling me? presented by Linda A. Suskie (Magna 20 Minute Mentor - Magna Publications)	071453
CD 65	How do I get more students to participate in class? presented by Maryellen Weimer (Magna 20 Minute Mentor - Magna Publications)	071454
CD 66	What can I do about feeling tired, stressed and burned out? presented by Brian van Brunt (Magna 20 Minute Mentor - Magna Publications)	071455

<b>Call No.</b>	<b>Title</b>	<b>Barcode No.</b>
CD 67	Employees from hell: stop toxic behavior at your university presented by Hunter Lott (Progressive Business audio conference recorded on December 10, 2010 - 60 minutes)	071484
CD 68	Legal landmines for distance education administrators by Debra Moon (Magna Publications, 2010) This CD is an accompanying material for the Magna Publications white paper titled "What distance ed administrators must know about the law" (Call number KF4225.M66 2010)	071500
CD 69	Concept mapping: how visual connections can improve learning presented by Alice Cassidy (a 75-minute audio conference recorded live on January 18, 2011 published by Magna Publications)	071501
CD 70	Disruptive to dangerous: managing difficult behavior in higher ed presented by Dr. Van Brunt (a 60-minute webinar recorded live on February 22, 2011 published by Progressive Business Publications)	071592
CD 71	How to deepen learning through critical reflection presented by Barbara Jacoby (an audio conference recorded live on April 20, 2011 by Magna Publications)	071625
CD 72	Nip cheating in the bud: how faculty can stop online misconduct presented by Dr. Tricia Bertram Gallant (a 60-minute audio conference recorded live on July 14, 2011 by Progressive Business Publications)	071686
CD 73	Summarizing and using assessment results: 2011 Online Seminar presented by Linda Suskie (a 90-minute audio conference recorded on July 13, 2011 by Magna Publications)	071745
CD 74	Hiring, integrating, and evaluating online faculty presented by Ann Taylor (audio conference recorded on August 2, 2011 by Magna Publications)	071746
CD 75	Stop workplace drama: breaking through the "Us vs. Them" mentality (CD and trainer's guide published by Briefings Media Group)	071771
CD 76	Extra credit: an undeserved gift or a second chance to learn? presented by Maryellen Weimer (a 30-minute audio conference recorded on October 25, 2011 by Magna Publications)	071869
CD 77	Ensuring Clery Act compliance presented by Doug Tuttle (an audio conference recorded on January 17, 2012 by Academic Impressions)	071905
CD 78	Primal Leadership: realizing the power of emotional intelligence - a discussion presented by Daniel P. Goleman, Richard Boyatzis and Annie McKee [7 sound discs (9 hours)]	071906
CD 79	Understanding & mastering the hybrid course model in 2012 presented by Jill Schiefelbein (a 60-minute audio conference recorded on Feb. 23, 2012 by Progressive Business Publications)	072083
CD 80	Best practices for preventing and responding to cheating in your classroom and school presented by Karen O. Clifford (a 90-minute audio conference recorded on April 25, 2012 by Lorman Education Services)	072088
CD 81	Hybrid courses: how to effectively combine traditional and online teaching presented by Judith V. Boettcher (a 60-minute audio conference recorded on December 15, 2010 by Progressive Business	072093

<b><u>Call No.</u></b>	<b><u>Title</u></b>	<b><u>Barcode No.</u></b>
	Publications)	
CD 82	Supporting adjunct faculty: session 1 recorded on July 25, 2012 by Academic Impressions	072205
CD 83	Supporting adjunct faculty: session 2 recorded on July 27, 2012 by Academic Impressions	072206
CD 84	Connecting with Latino students: strategies for recruitment & retention presented by Hugo Teruel (a 60-minute audio conference recorded on October 18, 2012 by Progressive Business Publications)	072299
CD 85	Nine essential traits of the effective professor presented by Ellen Smyth (a 60-minute audio conference recorded on Nov. 14, 2012 by Magna Publications)	072310
CD 86	A legal primer for online instructors presented by Debi Moon and Rob Jenkins (a 75-minute audio conference recorded on Sept. 21, 2010 by Magna Publications)	072311
CD 87	Customer service the Disney way: attract more students and boost retention presented by T. A. Yanovitch (a 60-minute audio conference recorded on March 19, 2013 by Progressive Business Publications)	072553
CD 88	Gamification: applying game principles to your teaching presented by Kevin Yee (a 60-minute audio conference recorded on Mar. 12, 2013 by Magna Publications)	072559
CD 89	Using an academic coaching model to improve student retention (Audio conference recorded on September 23, 2013 by Academic Impressions)	072714
CD 90	Frontline staff : responding to whiners, screamers and rude campus customers presented by Pamela Jett (a 60-minute audio conference recorded on September 12, 2013.)	072715
CD 91	Intrusive advising to improve student success (Audio conference recorded on March 27, 2014 by Academic Impressions)	072936
CD 92	Improving First-Year Student Experience programs for at-risk students presented by Amy Baldwin (Audio conference recorded on June 27, 2014)	073127
CD 93	Using motivational interviewing to engage and motivate faculty presented by Richard Ogle (a 60-minute audio conference recorded on July 15, 2014)	073175
CD 94	What should I do when a student cheats presented by James M. Lang (Magna 20 Minute Mentor - a 20-minute audio conference)	073414
CD 95	Behavioral-based interviewing: techniques to hire the right person the first (1 sound disc 90 min. + handouts) Park Avenue Presentation, Inc. 2019	075083

## **PCDRs List-August 2020**

<b><u>Call No.</u></b>	<b><u>Title</u></b>	<b><u>Barcode No.</u></b>
PCDR 01	Getting results : a professional development course for community college educators, c.1	070172
	Getting results : a professional development course for community college educators, c.2	070173
	Getting results : a professional development course for community college educators, c.3	070174
PCDR 02	Quality matters : does your online course meet the standards? (Recorded online seminar on Sept. 18, 2007)	070348

## **VCs/DVDs List-August 2020**

<b><u>Call No.</u></b>	<b><u>Title</u></b>	<b><u>Barcode No.</u></b>
PT 01	Lighten up : developing a stress-resistant personality	068560
PT 02	Annual Perkins bidder's conference	068561
PT 03	A workshop on streaming video	068562
PT 04	Staying the course: retaining on-line students.	068563
PT 05	Forum on financial aid : Texas grant 1 & 2.	068564
PT 06	THECB update	068565
PT 07	Annual fall legislative update	068566
PT 08	Texas demographics and effects upon closing the gap	068567
PT 09	Teaching & assessing for critical thinking/deep learning	068568
PT 10	Improving multimedia & online course w/instructional design	068569
PT 11	Carl Perkins grant bidder's conference	068570
PT 12	Are we testing what we teach? : The accurate/useful tests.	061275
PT 13	Internet 2 : a new resource for education.	068572
PT 14	Successful student retention strategies	068573
PT 15	Training for community college strategic planner	068574
PT 16	Dual/concurrent enrollment	068575
PT 17	Making mentoring accessible	068576
PT 18	Texas success initiative	068577
PT 19	Texas collaborative for teaching excellence	068578
PT 20	Legislative update	068579
PT 21	Creative ideas for using technology in the classroom	068580
PT 22	Creative strategies for tough financial times	068581
PT 23	THECB annual fall update	068582
PT 24	A broader sense of articulation	068583
PT 25	Teaching for strategic learning	068584
PT 26	THECB annual fall update	068585
PT 27	Educating the net-generation	068586
PT 28	Lesson that lasts : the teachers students remember	068587
PT 29	Challenges in higher education : real cost of online course	068588
PT 30	Perkins RFG	068589

<b>Call No.</b>	<b>Title</b>	<b>Barcode No.</b>
PT 31	Connecting cats and colts	068590
PT 32	Saving dollars/making sense : unbundling faculty duties in distance courses.	068591
PT 33	Developmental education teaching strategies : insuring academic success, c. 1 (VC)	068653
	c. 2 (VC)	068683
	c. 3 (DVD)	068681
PT 34	Motivating students from day one to graduation, c. 1 (VC)	068654
	c. 2 (VC)	062383
	c. 3 (DVD)	068682
	c. 4 (DVD)	067676
PT 35	Teaching adults : a practical guide for educators	068814
PT 36	Strategies for teaching math online, c. 1	069210
	Strategies for teaching math online, c. 2	071809
PT 37	Developmental education : assessment & placement (PT37-STARLINK - November 21, 2006)	069259
PT 38	Online student services for online success (STARLINK - February 8, 2007)	069407
PT 39	Teaching & assessing for critical thinking and deep learning (STARLINK - February 22, 2002)	069510
PT 40	Self-leadership : improving your life and your work (STARLINK - April 25, 2000)	069559
PT 41	Making lectures more meaningful : integrating active learning techniques (STARLINK - October 8, 2007)	069681
PT 42	Are you teaching with style (STARLINK - November 12, 2007)	069702
PT 43	Measuring student outcomes (STARLINK - December 3, 2007)	069853
PT 44	Curriculum redesign (STARLINK - January 21, 2008)	069917
PT 45	Student motivation : techniques for the college instructor (STARLINK - February 4, 2008)	069981
PT 46	Course redesign (STARLINK - March 24, 2008)	070052
PT 47	Plagiarism (STARLINK - April 7, 2008), c.1	062389
	Plagiarism (STARLINK - April 7, 2008), c.2	062390
	Plagiarism (STARLINK - April 7, 2008), c.3	062394
PT 48	Overcome everything (Leadership and success series) (STARLINK - April 21 - May 5, 2008)	070208
PT 49	Safe and secure in the academic environment: a multi-faceted approach for faculty, administrators and staff	070323
PT 50	Strategies from the front-line: best practices from hybrid instructors	070382
PT 51	Safe and secure in the academic environment: a multi-faceted approach for faculty, administrators and staff - Part 2	070439
PT 52	Award-winning tools, tips and techniques for online instruction (STARLINK - February 9, 2009 - 44 minutes)	070459
PT 53	Family factor: (STARLINK - February 23, 2009)	070460
PT 54	Award-winning tools, tips and techniques for online instruction (STARLINK - April 20, 2009 - 61 minutes)	071689

<b><u>Call No.</u></b>	<b><u>Title</u></b>	<b><u>Barcode No.</u></b>
PT 55	Student success: student excellence institutional effectiveness (STARLINK - June 3, 2009)	070799
PT 56	Funding sources for your courses: new initiatives, programs (STARLINK - September 28, 2009 - 51 minutes)	070810
PT 57	Meeting the challenges of dual credit: building bridges to student success (STARLINK - November 30, 2009 - 55 minutes)	071015
PT 58	Utilizing Web 2.0 Apps to enhance teaching & learning (STARLINK - January 25, 2010 - 60 minutes)	071053
PT 59	Redesigning online courses with the latest media (STARLINK - March 22, 2010 - 60 minutes)	071153
PT 60	Project management for Carl D. Perkins grants (STARLINK - April 12, 2010 - 60 minutes)	071195
PT 61	More award-winning tools, tips, & techniques for classroom instruction (STARLINK - April 19, 2010 - 60 minutes)	071196
PT 62	Success strategies for adjunct faculty: connecting students with your teaching (STARLINK - September 16, 2004 - 60 minutes)	071308
PT 63	Project management strategies and tips (STARLINK - August 30, 2010 - 49 minutes)	071369
PT 64	Developmental education: motivating your students to succeed (STARLINK - September 13, 2010 - 41 minutes)	071370
PT 65	Teaching and serving authentically, c. 1 - DVD Teaching and serving authentically, c. 2 - VC (STARLINK - February 18, 2005 - 41 minutes)	071409 071410
PT 66	Teaching strategies that create that...ah-ha! moment (STARLINK - October 11, 2010 - 41 minutes)	071439
PT 67	How to develop and assess course learning objectives (STARLINK - November 22, 2010 - 42 minutes)	071450
PT 68	Teaching to the whole brain: which side is paying attention? (STARLINK - February 7, 2011 - DVD format)	071502
PT 69	Hmmm; can I spend it for that? (STARLINK - February 28, 2011 - DVD format)	071557
PT 70	Global resources: expanding your student's horizons (STARLINK - April 18, 2011 - DVD format)	071599
PT 71	Reporting tells your tale: getting the most out of Perkins reporting data (STARLINK - May 23, 2011 - DVD format)	071637
PT 72	Helping the transfer student succeed (STARLINK - June 27, 2011 - DVD format)	071669
PT 73	Creating the active classroom (STARLINK - October 26, 2006 - DVD format)	071690
PT 74	Developmental education teaching strategies: successful best practices (STARLINK - February 27, 2007 - DVD format)	071742
PT 75	ePortfolios: helping students ePlan their future (STARLINK - October 10, 2011 - DVD format)	071744
PT 76	Moving students from good to great: E-Learning strategies (STARLINK - October 17, 2011 - DVD format)	071805



<b><u>Call No.</u></b>	<b><u>Title</u></b>	<b><u>Barcode No.</u></b>
PT 77	Strategies for classroom engagement (STARLINK - November 28, 2011 - DVD format)	071903
PT 78	RX for ER: perscriptions for effective retention (STARLINK - December 1, 2011 - DVD format)	071898
PT 79	Career clusters: a foundation for workforce curricula (STARLINK - February 6, 2012 - DVD format)	071899
PT 80	Simulation technology in the classroom: advancing medical education (STARLINK) - October 5, 2006 - DVD format)	071900
PT 81	eLearning innovations: curriculum development for online courses (STARLINK - February 13, 2012 - DVD format)	071902
PT 82	Lessons that last: the teachers students remember (STARLINK - February 20, 2004 - DVD format)	072089
PT 83	Strategies for teaching to different learning preferences (STARLINK - April 30, 2012 - DVD format)	072090
PT 84	Teaching critical thinking skills: across the curriculum (STARLINK - December 1, 2004 - DVD format)	072216
PT 85	Ahead of the class: what to know and do on the first day (STARLINK - September 17, 2012 - DVD format)	072217
PT 86	Ahead of the modules (STARLINK - September 24, 2012 - DVD format)	072265
PT 87	Keeping 'em once you've got'em: it's everybody's job (STARLINK - November 26, 2012 - DVD format)	072309
PT 88	How to develop a leadership plan (STARLINK - January 28, 2013 - DVD format)	072403
PT 89	Creating a leadership development plan: Module 1. Resources. Module 2. Advice and guidance. Module 3. A case study (STARLINK - February 11-16, 2013 - DVD format)	072556
PT 90	Putting TechKNOWlogy in the classroom (STARLINK - April 15, 2013 - DVD format)	072560
PT 91	Rethinking practices to increase retention and completion (STARLINK - September 9, 2013 - DVD format)	072716
PT 92	What the best teachers do in class and online (STARLINK - October 21, 2013 - DVD format)	072727
PT 93	Connentions : keeping the classroom relevant (STARLINK - November 25, 2013 - DVD format)	072799
PT 94	FYI, it's about FYE (First Year Experience) (STARLINK - February 17, 2014 - DVD format)	072875
PT 95	FYI, it's about FYE (First Year Experience) : Pt. 2, advising & counseling (STARLINK - March 2014 - DVD format)	072896
PT 96	Subtracting obstacles to multiply success, developmental math : it all adds up (STARLINK - April 21, 2014 - DVD format)	072992
PT 97	Curriculum and assessment strategies to improve student success (STARLINK - September 1, 2014 - DVD format)	073170
PT 98	Strategies for student ownership in learning (STARLINK - October 1, 2014 - DVD format)	073210

<b>Call No.</b>	<b>Title</b>	<b>Barcode No.</b>
PT 99	Improving student outcomes in developmental reading and writing (STARLINK - November 1, 2014 - DVD format)	073332
PT 100	Adult learning strategies (STARLINK - January 2015 - DVD format)	073422
PT 101	Holistic advising (STARLINK - March 2015 - DVD format)	073540
PT 102	Technology in the classroom and online (STARLINK - September 2015 - DVD format)	073686
PT 103	Competency-Based education (STARLINK - November 2015 - DVD format)	073881
PT 104	Effective teaching strategies (STARLINK - January 2016 - DVD format)	073951
PT 105	Managing conflict in the classroom (STARLINK - March 2016 - DVD format)	074035
PT 106	Effective communication for today's learners (STARLINK - April 2016 - DVD format)	074058
PT 107	Teaching online and hybrid (STARLINK - May 2016 - DVD format)	074059
PT 108	What the best college teachers do (STARLINK - September - 2016 DVD format)	074121
PT 109	Open education resources (STARLINK - October - 2016 DVD format)	074162
PT 110	Understanding & communication with the millennial generation (STARLINK - February - 2017 DVD format)	074292
PT 111	Retooling student retention from remedial to remarkable (STARLINK - March - 2017 DVD format)	074294
PT 112	Rockstar: engaging and communicaiton with online students STARLINK - May - 2017 DVD format)	074356
PT 113	What the best college students do (STARLINK - September - 2017 DVD format)	074400
PT 114	8 secrets of career success with Richard St. John (STARLINK - October - 2017 DVD format)	074494
PT 115	21 skills for the 21 st century (STARLINK - November- 2017 DVD format)	074496
PT 116	The engaged classroom and creating its story (STARLINK - March- 2018 DVD format)	074553
PT 117	Communication strategies (STARLINK - April- 2018 DVD format)	074554
PT 118	Online social presence (STARLINK - April- 2018 DVD format)	074555

### **USBs List-August 2020-2021**

<b>Call No.</b>	<b>Title</b>	<b>Barcode No.</b>
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USB 01	Why most PowerPoint presentations stink: and how.....	74913
USB 02	Workplace gossip: proven strategies to manage.....	74914
USB 03	Fearless performance reviews: tips for translating....	74935
USB 04	Managing millennials and a younger workforce	74936
USB 05	Top 10 management survival skills for first-time supervisors	74938