



Wharton County Junior College Fort Bend Technical Center

5333 FM 1640 • Richmond, Texas 77469 • (281) 239-1500

Water and Wastewater Training Programs Checklist and Application

Student Name: _____

**Thank you for your interest in our Water and/or Wastewater Training Programs!
Please check the program(s) you are applying for.**

- | | |
|--|--|
| <input type="checkbox"/> D – Water | <input type="checkbox"/> C - Water |
| <input type="checkbox"/> D – Wastewater | <input type="checkbox"/> C – Wastewater |
| <input type="checkbox"/> DD – Water and Wastewater | <input type="checkbox"/> CC – Water and Wastewater |

The following items must be submitted to the Continuing Education Department for review before acceptance into the program is given:

- Pre-TASP Reading Test (minimum score of 14) Test MUST have been taken within the past 3 years.
- * To schedule an exam please call the WCJC Testing Department at 979-532-6386.
- Copy of high school transcript, college transcript, or high school equivalency/G.E.D.
- Copy of driver’s license or other form of government I.D.
- Copy of Social Security card (needed to report training hours to TCEQ)
- Resume showing 2 year of relevant work experience or acceptable alternative, see below*
(Only required for C license applications)
- Water/Wastewater Training Program Application
- Signed and completed Acknowledgement of Notice of Potential Ineligibility for License Form

*Applicants will receive an acceptance letter and the registration form by mail. **Take these two items along with the full payment to any campus Registration Office immediately.** Classes are on a first come, first served basis.*

Applications should be submitted with all requirements as soon as possible to ensure proper processing of your application.

Please note any student submitting an application for “C” license must have two (2) years’ work experience in the water and/or wastewater field. Failure to do so will result in the student not being able to sit for the licensing exam with Texas Commission on Environmental Quality (TCEQ) and a refund for the program will not be available. Please note the Texas Commission on Environmental Quality (TCEQ) may request references be submitted with your application for exam.

To be completed by the CE Department:

Received Date: _____ By: _____

Completed Date: _____ By: _____



Wharton County Junior College
Fort Bend Technical Center

5333 FM 1640 • Richmond, Texas 77469 • (281) 239-1500

*Acceptable alternatives to work experience:

Per TCEQ's Class C Licensing Requirements, an applicant may substitute up to one year of experience with college hours or additional TCEQ approved water operator training.

- 32 semester hours of college or 40 additional hours of approved training for one year of work experience
- 16 semester hours of college or 20 additional hours of approved training for six months of work experience

Please visit <https://www.tceq.texas.gov/licensing> for further information on the requirements.

I have read and understand the conditions, terms, and requirements for acceptance into the Water and/or Wastewater Training Programs. I have also read and understand the registration deadlines that are listed on page six (6) of this application.

Student Signature: _____ *Date:* _____



Wharton County Junior College Fort Bend Technical Center

5333 FM 1640 • Richmond, Texas 77469 • (281) 239-1500

Policy on Essential Performance Standards and Activities for Students

The following performance standards and activities have been identified as essential for successful admission, progression and completion of the WCJC Continuing Education Certified Nurse Aide Training Program. Students with a diagnosed disability who are unable to meet these standards are advised to contact the ADA Coordinator **prior** to program admission.

Performance	Standard	Essential Activity/Tasks (Examples are NOT all inclusive)
Critical Thinking	Critical thinking ability sufficient for clinical decision making.	<ul style="list-style-type: none"> - Solve problems and make valid, rational decisions using logic, creativity and reasoning - Analyze and use assessment findings to plan care for clients and families - Identify priorities of care based on analysis of data - Evaluate the plan of care and revise as appropriate
Communication	Communication abilities sufficient for interaction with others in verbal, nonverbal or written form.	<ul style="list-style-type: none"> - Speak English in such a manner to be understood by general public - Communicate effectively in verbal and written form by speaking clearly and concisely when explaining procedures
Interpersonal Skills	Interpersonal abilities sufficient to interact with individuals, families and groups from a variety of social, emotional, cultural and intellectual backgrounds.	<ul style="list-style-type: none"> - Establish rapport (relationship) with clients and colleagues through speech, touch and hearing - Work effectively in small groups as team members and as a team leader - Function safely under stressful conditions with the ability to adapt to ever-changing environments inherent in clinical situations involving client care
Motor Skills	Gross and fine motor skills sufficient to provide medical care in a safe and accurate manner.	<ul style="list-style-type: none"> - Manual dexterity to maintain sterile technique when performing sterile procedures - Be able to use a computer keyboard
Hearing	Hearing ability sufficient to monitor, assess and provide safe medical care.	<ul style="list-style-type: none"> - Be able to hear monitor alarms, emergency signals, call bells and to answer telephones
Vision	Visual ability sufficient to monitor, assess and provide safe medical care.	<ul style="list-style-type: none"> - Read fine, small print on medication containers, physician's orders, monitors, measuring cups and equipment calibrations
Mobility	Physical abilities to move from room-to-room or maneuver in limited spaces, and to accommodate stairwell when necessary.	<ul style="list-style-type: none"> - Perform physical activities necessary to do basic medical skills such as putting on sterile gloves - Respond quickly in an emergency - Physical ability to stand for prolonged periods of time, lift objects of 50 lbs. or more if applicable
Recollection	The ability to learn, retain, recall and demonstrate proper terminology and techniques.	<ul style="list-style-type: none"> - Easily exhibit and remember essential processes necessary for patient care
Accountability, Responsibility and Professionalism	Demonstrate accountability, responsibility and professionalism in all aspects of medical practice.	<ul style="list-style-type: none"> - Be able to distinguish right from wrong, legal from illegal and to act accordingly - Accept responsibility for own actions - Be able to comprehend ethical standards and agree to abide by them - Personal hygiene and grooming is expected; visible tattoos and piercings are at the discretion of Program Instructor and clinical site

I have read and understand that services are available through the ADA Coordinator at Wharton County Junior College for students with disabilities.

Student Signature: _____ Date: _____



Wharton County Junior College Fort Bend Technical Center

5333 FM 1640 • Richmond, Texas 77469 • (281) 239-1500

Water and Wastewater Training Programs Application

Applicant Name: _____ Date of Birth: _____

Home Address: _____ County: _____

City: _____ State: _____ Zip: _____

Phone: Home: _____ Cell: _____ Work: _____

E-mail Address: _____

Gender (please check) : Male Female

Ethnicity (optional, but appreciated for state reporting): _____

EDUCATION

Do you have a high school diploma or high school equivalency/G.E.D.? _____

If yes, please state year received: _____

Have you attended college before? _____

If yes, what program did you attend? _____

If yes, what college did you attend? _____

Did you receive a certificate or diploma for college? _____

WORK EXPERIENCE

Have you previously worked in the water/wastewater field? _____

If yes, what position did you hold? _____

Were you full time or part time? _____ Number of years: _____

Reason for Leaving: _____

PERSONAL INFORMATION

Are you bilingual? _____ If yes, what languages: _____

Is English your primary language? _____ If no, list other: _____

I certify that all information obtained herein is correct and understand that the penalty for submitting fraudulent information for acceptance into the program is immediate dismissal from the program and withholding of grades and any tuition paid (once program has begun). Submission of application does not guarantee acceptance into the program.

Signature: _____ Date: _____

05/10/2018
WDT



**Wharton County Junior College
Fort Bend Technical Center**

5333 FM 1640 • Richmond, Texas 77469 • (281) 239-1500

Acknowledgement of Notice of Potential Ineligibility for License

PLEASE PRINT:

Student Name (Full Name): _____

Date of Birth: _____

E-mail Address: _____

By signing this form, I acknowledge that Wharton County Junior College notified me of the following:

- the potential ineligibility of an individual who has been convicted of an offense to be issued an occupational license by the Texas Commission on Environmental Quality (TCEQ) upon completion of the educational program;
- the current TCEQ Criminal Conviction Guidelines for Occupational Licensing, which describes the process by which the TCEQ's Executive Director determines whether a criminal conviction:
 - renders a prospective applicant an unsuitable candidate for an occupational license;
 - warrants the denial of a renewal application for an existing license; or
 - warrants revocation or suspension of a license previously granted.
- the right to request a criminal history evaluation from the TCEQ under Texas Occupations Code Section 53.102; and
- that the TCEQ may consider an individual to have been convicted of an offense for the purpose of denying, suspending or revoking a license under circumstances described in Title 30 Texas Administrative Code Section 30.33.

Student Signature: _____ Date: _____



**Wharton County Junior College
Fort Bend Technical Center**

5333 FM 1640 • Richmond, Texas 77469 • (281) 239-1500

Application Submission Methods

The Water and Wastewater Training Application may be submitted to the Continuing Education department by mail, fax, e-mail or in person by using one of the following contact methods:

In Person or By Mail:

Wharton County Junior College
Richmond Campus
Continuing Education Department
5333 FM 1640, Ste. 122
Richmond, Texas 77469

Wharton County Junior College
Sugar Land Campus
Continuing Education Department
14004 University Boulevard , Ste. 128
Sugar Land, TX 77459

By Fax: Please fax the completed application to 281-239-1628.

By E-Mail: Please e-mail the completed application as an attachment to CE@wcjc.edu.

If you have any questions, comments or concerns, please contact the Continuing Education Department directly at 281-239-1531.

Licensing Examination Information

In order to obtain an operator's license from the State of Texas, an applicant must pass an examination through the Texas Commission on Environmental Quality (TCEQ). An application to test along with a \$111 fee (subject to change) must be submitted to TCEQ. For guidelines on how to apply and register please visit <https://www.tceq.texas.gov/licensing/exams>.

Registration Deadline Information

Registration for this program will close at 4PM one (1) week prior to the first class meeting. Students that have not registered and paid in full by the deadline will not be allowed in the program. No exceptions will be made. Before you can register you must have been accepted into the program which can be done by submitting your application and all required documents (listed on page 1) to the Continuing Education Department.