

Petition for Credit

Advanced Placement, College Level Examination Program, and ACT/SAT Exams

Petition for Credit must be submitted to a WCJC Testing Center for approval. WCJC must have official score reports on file; visit the [College Board](#) website for instructions on ordering official score reports. Approval of credit toward WCJC coursework does not guarantee approval for credit/transferability to a four-year institution.

Credit for select courses may be approved based on the following:

- Prior to awarding credit hours based on AP, CLEP, or ACT/SAT examination scores, a student must complete an equivalent number of credit hours at WCJC.
- Credit by examination may be used to award a maximum of 16 credit hours of academic transfer coursework and a maximum of 22 credit hours of vocational coursework.
- Credit may not be awarded for a course in which the student is currently enrolled or has been enrolled past the census date of a given semester, or in a discipline in which the student has previously earned credit for a more advanced course.

Credit will be awarded for AP or CLEP examinations based on the minimum score requirements and course equivalencies listed in the [WCJC College Catalog](#). Credit for retired examinations will be determined based on the equivalencies listed in the WCJC College Catalog for the year in which the student took the exam.

A grade of "Passing" ("P") will be awarded for credits awarded based on eligible AP and CLEP Examinations.

Student Information:

WCJC Student ID Last Name (Current Legal) First Name

Request for Credit (AP or CLEP):

Examination Title and Score	Test Date	Course Credit Request (e. HIST 1301)

Request for Credit (SAT/ACT): Requests credit in ENGL 1301 with a grade of "A".

ACT English Enhanced Score _____ Test Date _____
 SAT Verbal or EBRW Score _____

I attest that I have not previously enrolled in this course or obtained credit for a more advanced course. I also understand that this credit is not applicable until I have earned an equivalent number of credit hours at WCJC.

Student Signature (For electronic submission, type your name and WCJC student ID.) Date

Testing Personnel Signature Date

Office Use Only

Processed by: _____

Revised: 03/20/2020

Term Code: _____