



Wharton County Junior College

WCJC Military Credit Approval Request Form

- Wharton County Junior College may grant credit for military training or coursework, if the learning outcomes in the military school/training is comparable to the learning outcomes taught in the WCJC course.
- The student must declare a college major that includes in the degree plan the college course(s) for which credit is requested.
- WCJC requires a student to earn an equivalent number of non-developmental college credit hours before credit will be granted.
- Military transcripts must be received in the Registrar's Office in order to begin the review process.
- This form, along with a copy of the military transcript, will be forwarded to the appropriate department head and/or division chair for review of course equivalency.
- Please allow up to 10 business days for processing a WCJC Military Credit Approval Request Form.
- Students will be notified by the Office of Admissions and Registration concerning approval or denial of credit.

Student Information (All Fields Required)

Student Name: _____

WCJC Student ID @ _____ WCJC Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone # (Home): _____ (Cell): _____

WCJC Major _____ Type of Military Transcript: _____

Credit Requested: _____

____ Credit can be awarded for the following course(s):

____ Credit cannot be awarded for the following reason(s):

<input checked="" type="checkbox"/>	_____	_____	_____	Date _____
<input checked="" type="checkbox"/>	Approved	Disapproved	Credit Program Director	
<input checked="" type="checkbox"/>	_____	_____	_____	Date _____
<input checked="" type="checkbox"/>	Approved	Disapproved	Division Chair	
<input checked="" type="checkbox"/>	_____	_____	_____	Date _____
<input checked="" type="checkbox"/>	Approved	Disapproved	Dean	
<input checked="" type="checkbox"/>	_____	_____	_____	Date _____
<input checked="" type="checkbox"/>	Approved	Disapproved	Vice President of Instruction	
<input checked="" type="checkbox"/>	_____	_____	_____	Date _____
<input checked="" type="checkbox"/>	Complete		Office of Admissions and Registration	

Processed by (OAR STAFF) _____

Term Code: _____