

Complete the following form and submit to the Office of Marketing and Communications for consideration. If approved, your information will be posted.

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Area, department or club you are requesting the page for:** \_\_\_\_\_

**Please list below the information that you are requesting to be published on Facebook and/or the Home Page:**

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**Please check your preference for this posting request:**

- Facebook
- Home Page
- Both

**The Home Page offers limited availability for postings. Requests will be considered, however, they are not always approved and sometimes there are items considered as a higher priority for posting. Facebook posts are generally granted, as long as information provided is complete and relevant.**