



## Student Information

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## Why You Received This Form

The U.S. Department of Education requires a review of your enrollment history before additional Federal Title IV funds can be offered for 2026–2027.

Your records show you received federal financial aid at one or more institutions during the past four academic years (2022–2023, 2023–2024, 2024–2025, and 2025–2026).

Upon review of transcripts submitted, it was determined that you did not earn full academic credit at one or more institutions. As a result, eligibility for Federal Title IV funds has been denied unless this appeal is approved.

## Instructions to Appeal the Denial

- Missing Transcripts:** If there are missing transcripts from other institutions, it is the student's responsibility to ensure that all transcripts from all the institutions previously attended are received by the WCJC Office of Admissions and Registration (OAR). Eligibility for financial aid cannot be determined until all official transcripts are received
- List all institutions attended during the review period below:

College or University	Dates of attendance	Credits earned?	
_____	2022 – 2023	Yes	No
_____	2023 – 2024	Yes	No
_____	2024 – 2025	Yes	No
_____	2025 – 2026	Yes	No
3. Students must submit a separate typed statement for each institution where credits were not earned, explaining why they did not earn any credits at that institution. Attach supporting documentation for the circumstances described in the statement (i.e., medical or other legal documents, statements from counselors, attorneys, etc.) with this form. Include the student's name and ID on each document.

## Review Process

- WCJC Financial Aid will review your UEH Appeal and notify you by your WCJC student email.
- If the appeal is approved but you later fail to meet Satisfactory Academic Progress (SAP) requirements, you will remain ineligible for aid unless you submit and are approved for an [SAP Appeal](#).

## Student Certification

I certify that the attached statement and documents are true and accurate. I understand that false statements or misrepresentations may result in denial, reduction, withdrawal, and/or repayment of financial aid. I also understand that I am responsible for charges and payment deadlines while my appeal is being reviewed.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## WCJC Non-Discrimination Statement

No person shall be excluded from participation, denied benefits, or be subjected to discrimination under any WCJC program or activity on any basis prohibited by law, including but not limited to race, color, national origin, gender, religion, sex, age, sexual orientation, veteran status, or disability.