



Details	
Date	May 5, 2026
Time	3:00
Location	Zoom and Library

**I. Attendance**

ATTENDEES						
Chair	Sandra McCarstle					
Vice Chair	Grady Smith					
Note Taker	Gina Wilson					
Attendance	Member	Present	Absent	Member	Present	Absent
	Jessi Snider	x		Holly Merta	x	
	Julie Rodriguez		x	David Woods	x	
	Ken Grubb	x		Matthew Bennett		x
	David Voulgaris	x		Melissa Moore	x	
	Bracha Silverstone	x		Sharla Walker	x	
	Stacie Ringleb-Krutilek	x				

Call to Order
<ol style="list-style-type: none"> <li>The Faculty Senate President officially calls the meeting to order.</li> <li><b>Adoption of the Agenda</b> - the agenda was presented by the Faculty Senate President at the start, there was no objection, it was considered adopted without needing a formal motion</li> <li><b>Approval of Minutes</b>- G. Wilson made a motion to approve minutes from the previous meeting, G. Smith seconded and motion passed.</li> <li><b>4. Review of Meeting Rules / Position Guidelines</b></li> </ol>

**II. Old Business**

DISCUSSION
<ol style="list-style-type: none"> <li>No old business was discussed.</li> </ol>

**III. New Business**

DISCUSSION
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1. Per Diem Pay Grady Smith discussed current per diem rates for employee travel. Members reviewed the current WCJC reimbursement rate and compared it with federal GSA rates. Concerns were expressed that the current rate may not adequately cover meal expenses during conferences and professional travel.

Motion: G. Smith made a motion was made to recommend that the college review and consider increasing the current per diem reimbursement rates during future budget planning discussions. S. Walker seconded.

Result: Motion passed unanimously.

2. Computers in the Open Lab David Woods discussed concerns regarding outdated computers and software in the open computer labs. Members discussed the importance of updated technology resources for student success and alignment with current instructional software requirements.

Motion: D. Woods made a motion was made to forward concerns regarding outdated computers and instructional software in the open labs to the appropriate college administration for review. D. Voulgaris seconded.

Result: Motion passed unanimously.

3. Need for a WCJC Phone App David Woods discussed the possibility of developing a WCJC mobile app to provide easier access to registration information, instructional resources, videos, and student support services. Members discussed the potential benefits for communication and student engagement.

Motion: D. Woods made a motion was made to recommend exploration of a WCJC mobile phone application to improve communication and student access to college resources. S. Walker seconded.

Result: Motion passed unanimously.

#### IV. **Announcements**

##### **DISCUSSION**

1. Review of Meeting Notes with Dr. Allen President McCarstle shared updates from recent discussions with Dr. Allen regarding Faculty Senate motions, faculty concerns, classroom planning, program director training materials, and communication processes with administration.

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**V. Adjournment**

ADJOURNMENT	
1. The meeting adjourned at:	3:38pm
2. Signature Approval:	<i>Gina Wilson</i>