**Administrative - Master Syllabus**

**COVER SHEET**

**Purpose:** It is the intention of this Administrative-Master Syllabus to provide a general description of the course, outline the required elements of the course and to lay the foundation for course assessment for the improvement of student learning, as specified by the faculty of Wharton County Junior College, regardless of who teaches the course, the timeframe by which it is instructed, or the instructional method by which the course is delivered. It is not intended to restrict the manner by which an individual faculty member teaches the course but to be an administrative tool to aid in the improvement of instruction.

**Course Title:** Professional Development  
**Course Prefix and Number:** VNSG1119  
**Department:** Vocational Nursing  
**Division:** Allied Health  
**Course Type:** (check one)  
- [ ] Academic General Education Course (from ACGM – but not in WCJC Core)  
- [ ] Academic WCJC Core Course  
- [x] WECM course (This course is a Special Topics or Unique Needs Course: Y [ ] or N [x])

**Semester Credit Hours # : Lecture hours# : Lab/other hours #**  
1:1:0

**Equeted Pay hours for course - 1**

**Course Catalog Description** – Study of the importance of professional growth. Topics include the role of the licensed vocational nurse in the multi-disciplinary health care team, professional organizations, and continuing education.  
16 contact hours.

**Prerequisites/Co requisites** – Successful completion of all second semester courses.

**Approvals** – the contents of this document have been reviewed and are found to be accurate.

<table>
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<tr>
<th>Prepared by Elizabeth Rohan</th>
<th>Signature: Elizabeth Rohan</th>
<th>Date: 9-9-10</th>
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<tr>
<td>Department Head Elizabeth Rohan</td>
<td>Signature: Elizabeth Rohan</td>
<td>Date: 9-9-10</td>
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<tr>
<td>Division Chair Carol Drobowski</td>
<td>Signature: Elizabeth Rohan</td>
<td>Date: 9-10-10</td>
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<tr>
<td>Vice President of Instruction or Dean of Vocational Instruction Leigh Ann Collins</td>
<td>Signature: Leigh Ann Collins</td>
<td>Date: 9-29-10</td>
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I. Topical Outline – Each offering of this course must include the following topics (be sure to include information regarding lab, practicum, clinical or other non-lecture instruction):

  Importance of personal growth, role of the LVN in the healthcare team, management role, professional organizations, continuing education mandated by Texas Board of Nursing, scope of practice, Texas Nurse Practice Act, Texas Board of Nursing Rules and Regulations

II. Course Learning Outcomes

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<th>Course Learning Outcome</th>
<th>Method of Assessment</th>
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<td>Describe the role of the licensed vocational nurse in multi-disciplinary settings inclusive of basic principles of leadership and management</td>
<td>Written unit examinations, assignments</td>
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<tr>
<td>Discuss the role of professional organizations and regulatory agencies</td>
<td>Written unit examinations, assignments</td>
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<td>Identify criteria and appropriate resources for continuing education</td>
<td>Written unit examinations</td>
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III. Required Text(s), Optional Text(s) and/or Materials to be Supplied by Student.

  Required: Success in Practical/Vocational Nursing 6th edition
  Materials supplied by the student: pen, pencil, highlighter, Scantron forms, paper, computer and Internet access

IV. Suggested Course Maximum - 45

V. List any specific spatial or physical requirements beyond a typical classroom required to teach the course.

  Students will require computer with Internet access

VI. Course Requirements/Grading System – Describe any course specific requirements such as research papers or reading assignments and the generalized grading format for the course

  Students are expected to read assignments from textbooks before attending class and utilize correct medical terminology throughout the course. No late assignments are accepted.
  Grading format: 90-100=A, 80-89=B, 75-79=C, 0-74=F. No grades are rounded up.
  Any unit examination taken at a time other than the scheduled time will have 10 points deducted from the grade. The student is responsible for initiating arrangements for late testing; failure to do so will result in a grade of zero (0). Students will be given 50 minutes in which to take each unit examination and 110 minutes to complete the comprehensive final.
  Unit examinations and assignments are 75% of the course grade and the comprehensive final examination is 25% of the course grade. A student must have a 75 for the course grade to progress in the Vocational Nursing program.

VII. Curriculum Checklist

  ☐ - Academic General Education Course (from ACGM – but not in WCJC Core)
  No additional documentation needed
☐ - **Academic WCJC Core Course**
   Attach the Core Curriculum Checklist, including the following:
   - Basic Intellectual Competencies
   - Perspectives
   - Exemplary Educational Objectives

☒ - **WECM Courses**
   If needed, revise the Program SCANS Matrix & Competencies Checklist.