Course Title - WRITING  
Course Prefix and Number – ENGL 0307  
Department – LANGUAGE ARTS  
Division - CFA  
Course Type: (check one)  
☑ Academic General Education Course (from ACGM – but not in WCJC Core)  
☐ Academic WCJC Core Course  
☐ WECM course (This course is a Special Topics or Unique Needs Course: Y ☐ or N ☑)  

Semester Credit Hours #: Lecture hours# : Lab/other hours #  
3:3:2  

Equated Pay hours for course - 4  

Course Catalog Description – Preparatory, non-transfer course for students who qualify on the basis of test scores. This course is designed to help the student raise his or her level of competency in use of language and enable him or her to write college-level compositions. This course is geared to help the student improve spelling, punctuation, sentence construction, and paragraphing, and to give the student practice in writing so that he or she will be able to write effective compositions in ENGL 1301.  

Prerequisites/Co requisites – Students are placed in this course according to WCJC developmental placement guidelines. This course must be passed with a C or better to satisfy TSI requirements.  

Prepared by Phyllis Appling  
Date 5/18/11  

Reviewed by department head Dr. Robin Nealy  
Date 5/24/2011  

Accuracy verified by Division Chair Dr. Pam Speights  
Date 7/21/2011  

Approved by Dean of Vocational Instruction or Vice President of Instruction  
Date 11-9-12  

List Lab/Other Hours  
Lab Hours 2  
Clinical0 Hours 0  
Practicum Hours 0  
Other (list) 0
I. Topical Outline –
I. The Writing Process - Topics to include:
   Writing a coherent paragraph
   Writing a Topic Sentence for your essay
   Organized paragraph structure
   General coherence in the outline and content
   Rhetorical patterns
   Main Ideas
   Supporting Details
   Fact and Opinion
   Introductions and Summarizing
   Inferences
   Writing an Essay with a coherent argument
II. Lab Work will include:
   Sentence structure
   Vocabulary and Word Usage
   Punctuation and Basic Grammar Skills
   Words as Transitions
   Reading for Comprehension in preparation for writing exercises

II. Course Learning Outcomes

<table>
<thead>
<tr>
<th>Course Learning Outcome</th>
<th>Method of Assessment</th>
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<tr>
<td>1. The student will be come comfortable with and aware of the writing process</td>
<td>1. Course examinations, lab assignments, final exam</td>
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<td>2. The student will be able to organize and write an effective essay</td>
<td>2. Successful completion of a timed writing assignment in response to a department-level prompt, graded by two instructors from the department</td>
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<td>3. The student will be able to understand and utilized edited American English in the writing process</td>
<td>3. Minimum score of 6 (Six) on the holistically graded essay</td>
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III. Required Text(s), Optional Text(s) and/or Materials to be Supplied by Student.


IV. Suggested Course Maximum - 20

V. List any specific spatial or physical requirements beyond a typical classroom required to teach the course.
   Computer lab

VI. Course Requirements/Grading System – Describe any course specific requirements such as research papers or reading assignments and the generalized grading format for the course
Minimum of seven writing assignments to be completed; quizzes and exams during the semester and final exam; passing of THEA writing exam
Lab work - 20%
Daily work - 20%
Major assignments - 40%
Final exam and/or THEA exam - 20%

VII. Curriculum Checklist

☒ - Academic General Education Course (from ACGM – but not in WCJC Core)
   No additional documentation needed

☐ - Academic WCJC Core Course
   Attach the Core Curriculum Checklist, including the following:
   • Basic Intellectual Competencies
   • Perspectives
   • Exemplary Educational Objectives

☐ - WECM Courses
   If needed, revise the Program SCANS Matrix & Competencies Checklist.