



LIST ALL COURSES REQUIRED AND IDENTIFIED COMPETENCIES Competencies Course Number Course Number Course Title X	_	am: Hum	nan Sei	rvices F	Program				pendency te Level 1	Academic Year – 2024-2025		
Course Title 2 3 4 5 6 7 8 Number	OII	31.1302	L	IST ALL	Cours	ES REQ	UIRED A	AND IDE	NTIFIED COMPET	ENCIES		
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Experience – Substance Abuse/Addiction Counselin X X X X X X X X X X X X X X X X X X X	X	X		X	X		X	X		Use Disorders		
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8 Basic use of computers 7 Workplace Competencies: resources; interpersonal skills; information; systems; and technology. 6 Personal Qualities: A worker must display responsibility, self-esteem, sociability, self-management, integrity, and honesty. 5 Thinking Skills: A worker must think creatively, make decisions, solve problems, visualize, know how to learn, and reason effectively and technology. 4 Speaking and Listening: Organize ideas and communicate orally; receive, attend to, interpret, and respond to verbal messages and other cues. 3 Arithmetic or Mathematics: Perform basic computations and approach practic problems by choosing appropriately from a variety of mathematical techniques. 2 Writing: Communicate thoughts, ideas, information, and messages in writing, and	X	X	X	X	Х	X	X	X	DAAC 2166	Practicum – Field		
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			iting: C	Commu	nicate th	noughts	, ideas	, inform	ation, and mess	sages in writing, and		
create documents such as letters, directions, manuals, reports, graphs, and flow charts.	1 Per											
1 Reading : Locate, understand, and interpret written information in prose and in documents such as manuals, graphs, and schedules.							et witt	ten mio	mation in prose	and in documents such		

SCANS Competencies Checklist

SCANS COMPETENCIES FOR PROGRAM - Human Services Program: Basic Chemical Dependency Counselor Certificate Level 1

ACADEMIC YEAR 2024-2025

	ACADEMIC TEA	N 2024-2025	
Competency	Course where	Method of Assessment	Findings and Plans for
	Competency is Assessed		Improvements
1 READING: Locate, understand,		Journal Article Critiques,	
	DAAC 1166, DAAC 2166	Client Charts, Interpretive	
in prose and in documents such	DAAG 1100, DAAG 2100	Case Study Assessments	
		Case Study Assessments	
as manuals, graphs, and			
schedules.			
2 WRITING: Communicate		Projects, Journal Article	
thoughts, ideas, information, and	DAAC 1166, DAAC 2166	Critiques, Client Case	
messages in writing, and create		Staffings, Client Case	
documents such as letters,		Management Presentations,	
directions, manuals, reports,		Resume Writing	
graphs, and flow charts.		3	
3 ARITHMETIC OR		Critique Scientific Journal	
	DAAC 1166, DAAC 2166	Articles which require a	
	DAAC 1100, DAAC 2100		
computations and approach		working knowledge of statistics	
practical problems by choosing		อเสแรแบร	
appropriately from a variety of			
mathematical techniques.			
4 SPEAKING AND LISTENING:		Oral Client Case	
Organize ideas and communicate	DAAC 1166, DAAC 2166	Presentation via	
orally; receive, attend to,		Staffings/Case Management,	
interpret, and respond to verbal		Presentations of Assigned	
messages and other cues.		topics, Skill Acquisition in	
incocagos ana omor succ.		Counseling Courses	
5 THINKING SKILLS: A worker		Assigned Client Case	
must think creatively, make	DAAC 1166, DAAC 2166	Reflecting Best Practices,	
	DAAC 1100, DAAC 2100		
decisions, solve problems,		Presentations of Case	
visualize, know how to learn, and		Management, Discussions	
reason effectively.		Reflecting Best Practices in	
		Therapeutic Environments	
		Consistent with Legal/Ethical	
		Guidelines	
6 PERSONAL QUALITIES: A		Self-	
worker must display	DAAC 1166, DAAC 2166	Assessment/Development	
responsibility, self-esteem,		Assignments, Mid-semester	
sociability, self-management,		Evaluation by Clinical and	
integrity, and honesty.		Academic Supervisor	
integrity, and nonesty.		Reflecting Work at Practicum	
		Sites, Weekly Discussions on	
		Performance/Observations at	
		Practicum Sites, Fitness for	
		the Profession	
7 WORKPLACE		Self-Assessments,	
COMPETENCIES: Resources;	DAAC1166, DAAC 2166	Practicum Mid-semester and	
interpersonal skills; information;		End-of-Semester Evaluation	
systems; and technology		Tools of Self-Performance	
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		Performance, Fitness for the	
		Profession	
O DACIO LICE OF COMPLITEDO			
8 BASIC USE OF COMPUTERS		Client Case Presentation,	
	DAAC1166,DAAC 2166	Use at Practicum Sites,	
		Staffings, Journal Article	
		Critiques, Self-Assessments	
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