



Program: Human Services Program: Basic Chemical Dependency Counselor Certificate Level 1								Academic Year – 2024-2025	
CIP: 51.1502									
LIST ALL COURSES REQUIRED AND IDENTIFIED COMPETENCIES									
Competencies								Course Number	Course Title
1	2	3	4	5	6	7	8		
X	X					X	X	CHLT 1309	Community Ethics
X	X					X	X	DAAC 1304	Pharmacology of Substance Use Disorders
X	X		X		X	X	X	DAAC 1311	Counseling Theories
X	X		X		X	X	X	PSYT 1329	Interviewing and Communication Skills
X	X		X			X	X	SCWK 1321	Orientation to Social Services
X	X		X	X		X	X	CMSW 1313	Assessment and Service Delivery
X	X		X		X	X	X	DAAC 1317	Basic Counseling Skills
X	X		X			X	X	DAAC 1319	Substance-Related and Addictive Disorders
X	X		X	X		X	X	DAAC 2341	Counseling of Substance Use Disorders
X	X	X	X	X	X	X	X	DAAC 1166	Practicum – Field Experience – Substance Abuse/Addiction Counseling
X	X	X	X	X	X	X	X	DAAC 2166	Practicum – Field Experience – Substance Abuse/Addiction Counseling
								COMPETENCY REFERENCES	
								8 Basic use of computers	
								7 Workplace Competencies: resources; interpersonal skills; information; systems; and technology.	
								6 Personal Qualities: A worker must display responsibility, self-esteem, sociability, self-management, integrity, and honesty.	
								5 Thinking Skills: A worker must think creatively, make decisions, solve problems, visualize, know how to learn, and reason effectively.	
								4 Speaking and Listening: Organize ideas and communicate orally; receive, attend to, interpret, and respond to verbal messages and other cues.	
								3 Arithmetic or Mathematics: Perform basic computations and approach practical problems by choosing appropriately from a variety of mathematical techniques.	
								2 Writing: Communicate thoughts, ideas, information, and messages in writing, and create documents such as letters, directions, manuals, reports, graphs, and flow charts.	
								1 Reading: Locate, understand, and interpret written information in prose and in documents such as manuals, graphs, and schedules.	



SCANS COMPETENCIES FOR PROGRAM - Human Services Program: Basic Chemical Dependency Counselor Certificate Level 1 ACADEMIC YEAR 2024-2025			
Competency	Course where Competency is Assessed	Method of Assessment	Findings and Plans for Improvements
1 READING: Locate, understand, and interpret written information in prose and in documents such as manuals, graphs, and schedules.	DAAC 1166, DAAC 2166	Journal Article Critiques, Client Charts, Interpretive Case Study Assessments	
2 WRITING: Communicate thoughts, ideas, information, and messages in writing, and create documents such as letters, directions, manuals, reports, graphs, and flow charts.	DAAC 1166, DAAC 2166	Projects, Journal Article Critiques, Client Case Staffings, Client Case Management Presentations, Resume Writing	
3 ARITHMETIC OR MATHEMATICS: Perform basic computations and approach practical problems by choosing appropriately from a variety of mathematical techniques.	DAAC 1166, DAAC 2166	Critique Scientific Journal Articles which require a working knowledge of statistics	
4 SPEAKING AND LISTENING: Organize ideas and communicate orally; receive, attend to, interpret, and respond to verbal messages and other cues.	DAAC 1166, DAAC 2166	Oral Client Case Presentation via Staffings/Case Management, Presentations of Assigned topics, Skill Acquisition in Counseling Courses	
5 THINKING SKILLS: A worker must think creatively, make decisions, solve problems, visualize, know how to learn, and reason effectively.	DAAC 1166, DAAC 2166	Assigned Client Case Reflecting Best Practices, Presentations of Case Management, Discussions Reflecting Best Practices in Therapeutic Environments Consistent with Legal/Ethical Guidelines	
6 PERSONAL QUALITIES: A worker must display responsibility, self-esteem, sociability, self-management, integrity, and honesty.	DAAC 1166, DAAC 2166	Self-Assessment/Development Assignments, Mid-semester Evaluation by Clinical and Academic Supervisor Reflecting Work at Practicum Sites, Weekly Discussions on Performance/Observations at Practicum Sites, Fitness for the Profession	
7 WORKPLACE COMPETENCIES: Resources; interpersonal skills; information; systems; and technology	DAAC1166, DAAC 2166	Self-Assessments, Practicum Mid-semester and End-of-Semester Evaluation Tools of Self-Performance and Practicum Site Performance, Fitness for the Profession	
8 BASIC USE OF COMPUTERS	DAAC1166, DAAC 2166	Client Case Presentation, Use at Practicum Sites, Staffings, Journal Article Critiques, Self-Assessments	

