

## Administrative Master Syllabus

### Course Information

<b>Course Title</b>	Practicum (or Field Experience) – Substance Abuse/Addiction Counseling
<b>Course Prefix, Num. and Title</b>	DAAC 1166 – Practicum (or Field Experience) – Substance Abuse/Addiction Counseling
<b>Division</b>	Allied Health
<b>Department</b>	Human Services
<b>Course Type</b>	WECM Course
<b>Course Catalog Description</b>	Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student.
<b>Pre-Requisites</b>	CHLT 1309, DAAC 1304, DAAC 1311, PSYT 1329, SCWK 1321
<b>Co-Requisites</b>	CMSW 1313, DAAC 1317, DAAC 1319 and DAAC 2341

### Semester Credit Hours

<b>Total Semester Credit Hours (SCH): Lecture Hours:</b>	1:0:10
<b>Lab/Other Hours</b>	
<b>Equated Pay Hours</b>	1.25
<b>Lab/Other Hours Breakdown: Lab Hours</b>	Enter Lab Hours Here.
<b>Lab/Other Hours Breakdown: Clinical Hours</b>	Enter Clinical Hours Here.
<b>Lab/Other Hours Breakdown: Practicum Hours</b>	10
<b>Other Hours Breakdown</b>	List Total Lab/Other Hours Here.

### Approval Signatures

Title	Signature	Date
<b>Department Head:</b>		
<b>Division Chair:</b>	CJDerkowski	1/5/2024
<b>VPI:</b>		

## Additional Course Information

**Topical Outline:** Each offering of this course must include the following topics (be sure to include information regarding lab, practicum, and clinical or other non-lecture instruction).

**Foundations:**

1. Be aware of the critical components of to the practicum experience
2. Be familiar with the role of the professional, paraprofessional, and others reflective of the environment within chemical dependency treatment facilities
3. Be aware of (shadowing with introduction of direct clinical contact with clients) the nature of the counseling and helping process to include intake interviewing, diagnosis, therapeutic modalities, treatment planning and recovery process, and discharge of the chemical dependency treatment facilities
4. Be familiar with the ethical considerations, codes, and legal implications in working environments

**Issues:**

1. Be aware of the therapeutic relationship/process involved in relative to a chemical dependency facility.
2. Be able to demonstrate the critical elements of an intake interview, dynamics involved in the assessment. diagnosis, counseling process, and termination/discharge pertinent to this environment.
3. Be familiar with and follow the policies and procedures of the assigned practicum site(s).
4. Be familiar with the role of Practicum Supervisor on site.
5. Become aware of methods involved in community networking in assisting an agency in meeting the needs of the populations served.

### Course Learning Outcomes:

**Learning Outcomes – Upon successful completion of this course, students will:**

1. As outlined in the learning plan, apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry
2. Demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry.

**Methods of Assessment:**

1. Orientation attendance, practicum interview, and completion of all practicum paperwork
2. Initial expectation paper addressing the Objectives and Outcomes of the practicum experience
3. Weekly documentation in journal addressing 5 objectives/outcomes
4. Article critiques/discussions
5. Staffing and Case Management Assignments
6. Resume Completion
7. Final reflection paper addressing practicum experience at the conclusion of the semester

All the above address CLOs 1-2

### Required text(s), optional text(s) and/or materials to be supplied by the student:

This course has no prescribed additional readings. The instructor/practicum coordinator provides and requires supplemental readings pertinent to course content, timely therapeutic modalities, and ethical standards.

**Suggested Course Maximum:**

12

**List any specific or physical requirements beyond a typical classroom required to teach the course.**

Classes are taught via Zoom therefore a laptop with reliable internet connection and external WebCam will be required. Practicum sites will be assigned for acquiring and implementing awareness, knowledge, and skills from the classroom to a clinical setting.

**Course Requirements/Grading System:** Describe any course specific requirements such as research papers or reading assignments and the generalized grading format for the course.

Initial Expectation Paper of Practicum Experience/Final Reflection

Paper of Practicum Experience	100 points
Weekly Documentation of Practicum Hours and in Journal Regarding Practicum Experience	100 points
Assessment of Practicum Performance	100 points
Final Examination-Pretest/Exit Exam	100 points (must pass minimum 60%)
Total points	400 points (with a minimum of 60% on the exit exam)

**Grading System:**

- 360 – 400 = A = 90% - 100%
- 320 – 359 = B = 80% - 89%
- 280 – 319 = C = 70% - 79%
- 240 – 279 = D = 60% - 69%
- 239 & below = F = below 60%

**Curriculum Checklist:**

- Administrative General Education Course** (from ACGM, but not in WCJC Core) – No additional documents needed.
- Administrative WCJC Core Course** – Attach the Core Curriculum Review Forms
  - Critical Thinking
  - Communication
  - Empirical & Quantitative Skills
  - Teamwork
  - Social Responsibility
  - Personal Responsibility
- WECM Course** – If needed, revise the Program SCANS Matrix and Competencies Checklist