

Administrative Master Syllabus

Course Information

Course Title	Coding and Classification Systems
Course Prefix, Num. and Title	HITT 1341 Coding and Classification Systems
Division	Allied Health
Department	Health Information Technology
Course Type	WECM Course
Course Catalog Description	Fundamentals of coding rules, conventions and guidelines using clinical classification systems.
Pre-Requisites	HITT 1301, HITT 1305, BIOL 2401
Co-Requisites	BIOL 2402 and HITT 2330

Semester Credit Hours

Total Semester Credit Hours (SCH): Lecture Hours:	3:2:3
Lab/Other Hours	
Equated Pay Hours	3.5
Lab/Other Hours Breakdown: Lab Hours	3
Lab/Other Hours Breakdown: Clinical Hours	Enter Clinical Hours Here.
Lab/Other Hours Breakdown: Practicum Hours	Enter Practicum Hours Here.
Other Hours Breakdown	

Approval Signatures

Title	Signature	Date
Department Head:		
Division Chair:		
VPI:		

Additional Course Information

Topical Outline: Each offering of this course must include the following topics (be sure to include information regarding lab, practicum, and clinical or other non-lecture instruction).

- A. Basic principles of taxonomy
- B. Historical development of nomenclatures
- C. Purpose of classification system
- D. Historical development of classifications
- E. Standard Nomenclature of Diseases and Operations (SNDO)
- F. Other Classification Systems, Nomenclatures and Reference Tools
- G. International Classification of Diseases, 9th Revision, Clinical Modification
- H. Encoding Systems
- I. Secondary Records--Indexes and Registers
- J. Tumor Registry and Cancer Programs
- K. Data Quality

Course Learning Outcomes:

Learning Outcomes – Upon successful completion of this course, students will:

- 1. Apply nomenclatures and classification systems.
- 2. Assign codes.

Methods of Assessment:

- 1. Written exam
- 2. Written exams and exercises

Required text(s), optional text(s) and/or materials to be supplied by the student:

Palkie and Walraven. Basic ICD-10-CM and ICD-10-PCS Coding, current year. Chicago, IL. AHIMA Press.

AHIMA Virtual Lab Medical Coder Access.

Access to a computer with an external webcam and microphone, a reliable internet connection, and access to the WCJC learning management system.

Suggested Course Maximum:

20

List any specific or physical requirements beyond a typical classroom required to teach the course.

Access to appropriate technology for online courses.

Course Requirements/Grading System: Describe any course specific requirements such as research papers or reading assignments and the generalized grading format for the course.

Grading scale:

- 93—100% A
- 85—92% B
- 78—84% C
- 70—77% D
- 69—0% F

Final evaluation will be based on grades achieved during the semester and the final exam.

Daily Average 30%

Regular Exams 50%

Final Exam 20%

Curriculum Checklist:

- Administrative General Education Course** (from ACGM, but not in WCJC Core) – No additional documents needed.
- Administrative WCJC Core Course** – Attach the Core Curriculum Review Forms
 - Critical Thinking
 - Communication
 - Empirical & Quantitative Skills
 - Teamwork
 - Social Responsibility
 - Personal Responsibility
- WECM Course** – If needed, revise the Program SCANS Matrix and Competencies Checklist