Course Information

Course Title	Coding and Insurance
Course Prefix, Num. and Title	HIT 1313 Coding and Insurance
Division	Allied Health
Department	Health Information Technology
Course Type	WECM Course
Course Catalog Description	An overview of skills and knowledge in ICD and CPT coding and claims forms for reimbursement of medical services.
Pre-Requisites	N/A
Co-Requisites	N/A

Semester Credit Hours

Total Semester Credit Hours (SCH): Lecture Hours: Lab/Other Hours	3:3:1
Equated Pay Hours	3.5
Lab/Other Hours Breakdown: Lab Hours	Enter Lab Hours Here.
Lab/Other Hours Breakdown: Clinical Hours	Enter Clinical Hours Here.
Lab/Other Hours Breakdown: Practicum Hours	Enter Practicum Hours Here.
Other Hours Breakdown	List Total Lab/Other Hours Here.

Approval Signatures

Title	Signature	Date
Prepared by:		
Department Head:		
Division Chair:		
Dean/VPI:		
Approved by CIR:		

Additional Course Information

Topical Outline: Each offering of this course must include the following topics (be sure to include information regarding lab, practicum, and clinical or other non-lecture instruction).

The following topics will be covered in this course:
1. Introduction to Health Insurance
2. Managed Health Care
3. Processing an Insurance Claim
4. Legal and Regulatory Issues
5. ICD-10 Coding
6. CPT Coding
7. HCPCS Level II Coding
8. CMS Reimbursement Methodologies
9. Coding for Medical Necessity
10. Essential CMS-1500 Claim Instructions
11. Commercial Insurance
12. Blue Cross Blue Shield
13. Medicare
14. Medicaid
15. TRICARE

Course Learning Outcomes:

Learning Outcomes – Upon successful completion of this course, students will:

Apply ICD and CPT rules and guidelines to complete claims forms for submission

Methods of Assessment:

Written exams, assignments to identify CMS-1500 claims completion errors

Required text(s), optional text(s) and/or materials to be supplied by the student:

Green, Michelle. Understanding Health Insurance: A Guide to Billing & Reimbursement. 14. Clifton Park: Delmar Cengage Learning, 2018.

Access to a computer with a webcam and microphone, a reliable internet connection, and access to the WCJC Blackboard website.

Suggested Course Maximum:

20

List any specific or physical requirements beyond a typical classroom required to teach the course.

Access to appropriate technology for www.courses.

Course Requirements/Grading System: Describe any course specific requirements such as research papers or reading assignments and the generalized grading format for the course.

Grading format
93—100%   A
85—92%   B
78—84%   C
70—77%   D

69—0%   F

Final evaluation will be based on grades achieved during the semester and the final exam.
Daily Grade Average   30%
Test Average   50%
Final Exam   20%

Curriculum Checklist:

☐**Administrative General Education Course** (from ACGM, but not in WCJC Core) – No additional documents needed.

☐**Administrative WCJC Core Course**. Attach the Core Curriculum Review Forms

       ☐Critical Thinking

       ☐Communication

       ☐Empirical & Quantitative Skills

       ☐Teamwork

       ☐Social Responsibility

       ☐Personal Responsibility

☒**WECM Course** -If needed, revise the Program SCANS Matrix and Competencies Checklist