



**REQUEST TO PREVENT DISCLOSURE OF DIRECTORY INFORMATION**

**TO: All Students**

The items listed below are designated as "Directory Information" and may be released for any purpose at the discretion of the college.

Under the provisions of the Family Educational Rights and Privacy Act of 1974, you have the right to prevent the disclosure of "Directory Information." Directory information is described as follows: name, address, telephone number, dates of attendance, class, previous institutions attended, major field of study, awards, honors (including Dean's list), degree(s) conferred (including dates), past and present participation in officially recognized sports and activities, physical factors (height, weight of athletes), date and place of birth.

*Please consider very carefully the consequences of any decision by you to withhold any category of "Directory Information." Should you decide to inform the institution not to release any or all of this "Directory Information," any future requests for such information from non-institutional persons or organizations will be refused.*

*The institution will honor your request to withhold any of the information listed above but cannot assume responsibility to contact you for subsequent permission to release information. Regardless of the effect upon you, the institution assumes no liability for honoring your instructions that such information be withheld.*

Please indicate below your disapproval for the institution to disclose public or Directory information.

\_\_\_\_\_ No, I do not wish Wharton County Junior College to disseminate directory information from my permanent file.

Date \_\_\_\_\_ Student Signature \_\_\_\_\_

Student Name \_\_\_\_\_ Student ID Number \_\_\_\_\_

If this form is not received in the Registrar's Office prior to the official day (12th class day in fall or spring semester, 4th class day in a summer term), it will be assumed that the above information may be disclosed for the remainder of the current semester. A new form for non-disclosure must be completed each semester.