RESIDENCE HALL RESIDENTS

I. PURPOSE

Establishes the parameters for students residing in Frankie Hall, Mullins Hall and Brooking Hall, room deposits, fees for room and board, scholarships, and appropriate forms.

II. BACKGROUND AND/OR LEGAL REFERENCE

No legal references were found in the TASB policy manual. Local references for this regulation include the following: Regulation 375: Smoking and Use of Tobacco Products on Campus and Food and Drink in Libraries; Regulation 878: Alcohol and Drugs; Regulation 592: Student Disciplinary Action.

III. DEFINITIONS

Resident: A student residing in a private room in one of the residence halls at Wharton County Junior College.

IV. POLICY

A. A resident student must qualify as a full-time student (12 or more semester hours) to live in the residence hall. An appeal for permission to remain in the dorm with less than 12 hours may be submitted to the Vice-President of Student Services.

B. The College shall determine room deposits and room fees, which are required to be paid in full before moving personal belongings into the residence hall at the beginning of each semester.

C. A resident student is required to purchase the board plan that is offered by the College.

D. Alcoholic beverages are not permitted in residence halls or on College property.

E. Use of tobacco products are not permitted in any building on the Wharton County Junior College campus including the private rooms in residence halls.

F. Students shall be responsible for the security of their personal property. The College shall assume no responsibility for theft, destruction, loss of money, valuables, or other personal property.

G. Authorized representatives of the College shall have the right to enter the student’s room and conduct a search at the College's discretion.

(POLICY APPROVAL: 3-17-98, Board of Trustees, amended 1-21-14)

V. PROCEDURES

A. A student must turn in an application for a room with a deposit prior to the fall and/or spring semesters. (This deposit is not applied to the housing rent. It is refunded to students upon request when all monies owed by the student to the College are paid.) An application for a room is not considered complete until a Criminal Background Check (CBC) Release form has been completed and the student is cleared (See the Residence Hall Application for information and processes regarding CBC). Residence hall
assignments are determined on a priority basis according to the date each student's completed housing file is received in the Office of Student Services.

B. Residents are assigned to double rooms in the residence hall, with male residents assigned to Frankie Hall and female residents assigned to Mullins Hall and Brooking Hall. Every attempt is made to accommodate residents’ preferences for residence hall assignments and room assignments; however, priority is given to returning residents from the previous semester. Students who do not state a preference are assigned a roommate without regard to race, creed, religion, handicap, or national origin.

C. A receipt indicating that the room fee and the first payment for board has been paid is required before a student is allowed to occupy a room. In addition, if the second payment is not received in the business office by the required date, a late fee is added. If the payment including the late fee has not been paid within seven calendar days, the student must vacate the dorm. An additional late fee is assessed if a student is late for the third board payment. The student has seven calendar days to make the third payment. If payment is not received, the student will be required to vacate the dorm.

D. Rooms provided to students on scholarship must be recorded in the Office of Student Services. The faculty members who have been allotted rooms for scholarship purposes must provide a list of scholarship recipients to the Vice President of Student Services by August 1 and December 1 of each year. All rooms not awarded and approved for award by the Vice President of Student Services by these dates revert to the control of the Vice-President of Student Services.

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