COLLEGE PRESIDENT

I. BACKGROUND and/or LEGAL REFERENCE

TASB Policy Manual, BFA, College President: Qualifications and Duties, 7-16-85; BFB, College President, Contract, 7-1-82; BFCA, College President: Dismissal, 3-7-94.

II. POLICY

A. Qualifications and Duties

The College President is the chief administrator of the College and reports directly to the Board. This position has responsibility for the overall direction of the institution and for interpretation of its purposes and goals to the broader community including liaison with other educational institutions and with local, state, and federal governments. The President shall implement all policies, rules, and regulations imposed on the institution by the Board and by applicable law. This position has the following responsibilities:

1. Interpret the objectives and activities of the College to the community.

2. Attend all meetings of the Board except when lawfully excluded from executive session, such as when the President's salary or employment are under discussion.

3. Act as the professional advisor to the board in all matters pertaining to the educational program, business affairs, organization, and operation of the District.

4. Submit to the Board proposals for Board policies and administrative regulations for the governance of the College. [See Board Policy 111.]

5. Approve all actions regarding the employment, promotion, compensation, discipline or discharge of employees of the College as provided by Board policies.

6. Make administrative assignments, adjust administrative organization, and make any other changes in personnel duties, offices, and titles as are considered necessary by the President to meet the changing needs of the institution.

7. Report to the Board concerning the current status and future plans for the educational program, business and fiscal affairs, and all other activities of the College.

8. Investigate the requirements of the District for facilities and make recommendations to the Board concerning these recommendations.

9. Approve all architectural plans and specifications for presentation to the Board.

10. Prepare an annual budget for District operations and submit the budget to the Board within the dates specified by law.

11. Approve all purchases and expenditures for the programs of the College within the limits of the budget approved by the Board.

12. Recommend budget amendments to the Board as conditions may require.
13. Assist in raising funds for the support of the College and its various programs.

14. Call meetings of the faculty or other employees at such times and places and for such matters as are considered convenient and necessary to the welfare of the College.

(POLICY APPROVAL:  5-30-86, Board of Trustees)

B. Contract

The Board shall notify the President in writing of its intent to reappoint or not reappoint no later than January 1 of the year prior to the year the President's current contract is due to expire. Failure to provide notification not to reappoint constitutes a de facto agreement by the Board to reappoint the President [Employment Agreement, 3-24-95].

(POLICY APPROVAL:  3-22-95, Board of Trustees)