WCJC
BOARD OF TRUSTEES
AGENDA PACKAGE
FOR THE REGULAR BOARD MEETING

November 16, 2010

Prepared by the
Office of the President
Wharton County Junior College
Members of the Board of Trustees  
Wharton County Junior College District

<table>
<thead>
<tr>
<th>BOARD POSITION</th>
<th>NAME</th>
<th>TERM EXPIRES</th>
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<tbody>
<tr>
<td>7</td>
<td>P. D. (Danny) Gertson, III Chair</td>
<td>May 2012</td>
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<td>4</td>
<td>Phyllip W. Stephenson Vice-Chair</td>
<td>May 2014</td>
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<tr>
<td>9</td>
<td>Jack C. Moses Secretary</td>
<td>May 2016</td>
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<td>5</td>
<td>Rick Davis</td>
<td>May 2012</td>
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<td>6</td>
<td>Gerald R. Donaldison</td>
<td>May 2012</td>
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<td>3</td>
<td>Georgia Krenek</td>
<td>May 2014</td>
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<td>8</td>
<td>Oliver W. Kunkel, Jr.</td>
<td>May 2014</td>
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<td>2</td>
<td>Gary P. Trochta</td>
<td>May 2016</td>
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<tr>
<td>1</td>
<td>Lloyd M. Nelson</td>
<td>May 2016</td>
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</table>
-AGENDA-

Regular Meeting
WCJC Board Room
Hutchins Memorial Center
911 Boling Highway
Wharton, Texas 77488
6:30 PM

November 16, 2010

See Under Tab

I. Determination of Quorum and Call to Order

II. Pledge of Allegiance

III. Reading of Minutes .................................................................A

A. The regular meeting held on October 19, 2010

IV. Citizens’ Comments (approved by board on 5-20-99)

This is an open forum for those persons who wish to make presentations to the board and who have signed up to do so under board policy. Presentations are limited to five minutes each with a total of twenty minutes for all presentations.

During the Citizens’ Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint or grievance policy or student complaint policy, the person must first go through the proper administrative channels. In such cases, the right to address the board is guaranteed after the administrative channels have been exhausted.

If any speaker’s presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly.

These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.
V. Special Items
   A. Approve canceling the Board of Trustees regular meeting scheduled for December 21, 2010
   B. Approve the external audit for FY 2010

VI. Presentations, Awards, and/or President’s Report
   A. Recognize the certificate of achievement for excellence in financial reporting

VII. Student Success

VIII. Reports to the Board
   A. Financial Reports for October 2010
   B. Information Item: Management Reports
   C. Information Item: Reports from College Governance Councils
   D. Information Item: Clipping Service for the month of October 2010

IX. Reports from Committees of the Board
   A. Audit/Finance Committee: Mr. Kunkel
   B. Facilities Committee: Mr. Donaldson
   C. Legislative Committee: Mr. Nelson

-CONSENT AGENDA-

By consent of the board of trustees, the following items may be acted on in a single motion “to approve the consent agenda as presented.” If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

X. Matters Relating to General Administration ........................................................................B

XI. Matters Relating to Academic Affairs
   A. Approve the contract for the Fort Bend Independent School District’s use of school facilities for the 2011 Kids’ College Summer Program ($73,248.00 – 2011 Kids’ College facilities rental budget)

XII. Matter Relating to Administrative Services
A. Approval to adopt a list of qualified brokers that are authorized to engage in investment transactions with Wharton County Junior College

B. Approve an Interlocal Agreement with the Bay City Community Development Corporation (not to exceed $75,000.00 – JET 3 grant funds, Bay City Community Development Corporation donation funds and Process Technology Program Industry Partner donations)

C. Approve Stanley Security Solutions of Houston to complete the rekeying of all Wharton campus building’s exterior doors including a wireless remote access card reader at each building ($90,949.79 – transfer from plant repair & replacement fund for 2010-2011)

D. Approve Pfieger Associates Architects to design the renovations to the Peace building restrooms, Frankie Hall renovation, and the design of the Central Plant project ($168,000.00 – transfer from plant repair & replacement fund)

E. Approve Construction Masters of Houston to complete the renovation of the Radiology Department in the Johnson Health Occupations Building ($49,996.99 – Gulf Coast Medical Foundation Grant Funds)

F. Accept the sale of right of way parcel in Richmond, Texas from the Texas Department of Transportation ($35,005.00 – proceeds from the sale)

G. Information Item:

1. Seek sealed bids for the renovation of Frankie Hall dormitory rooms ($1,100,000.00 – transfer from plant repair & replacement fund for 2010-2011)

2. Seek sealed bids for the renovation of the J R Peace building restrooms to comply with the Americans with Disability Act standards ($250,000.00 – transfer from plant repair & replacement fund for 2010-2011)

3. Seek sealed bids for the replacement of the Horton Foote Theater’s Lighting Dimmer Rack in the Fine Arts building ($110,000.00 + $35,000.00 donation from Wharton County Junior College Foundation - $75,000.00 - transfer from plant repair & replacement fund for 2010-2011)

4. Seek sealed bids for the construction of a central plant capable of supporting the HVAC needs of the Peace, Science, Library, and Fine Arts building’s chilled water requirements ($800,000 – transfer from plant repair & replacement fund for 2010-2011)

5. Seek sealed bids for the purchase of Fiber Optic Repair Equipment to be used in teaching continuing education classes ($70,000.00 – skills development grant funds)

6. Seek sealed bids for the purchase of a used fire truck for training in the Fire Academy ($40,000.00 – Perkins grant funds)
XIII. Matters Relating to Technology and Institutional Research

A. Approve the purchase of two HP ProLiant servers from GovConnection for use in the college's active directory which students will use to reset their passwords and access their emails ($19,927.47 – transfer from the MIS plant fund for 2010-2011)

XIV. Matters Relating to Student Services

XV. Matters Relating to Personnel

A. Board of Trustees

B. Office of President

C. Office of Academic Affairs

1. Approve the fall 2010 part-time faculty overloads

2. Gregory B. McLarty employed as regular, full-time instructor of drama, FAC-1-7, effective January 10, 2011

D. Office of Administrative Services

E. Office of Student Services

F. Office of Technology and Institutional Research

G. Information Items: Contract Personnel Action

H. Information Items: Non-contract Personnel Action

1. Melissa H. Gunnerson employed as regular, full-time state reporting specialist, P-15-0, effective October 18, 2010

2. Gary Kalina employed as regular, full-time groundskeeper, O-1-0, effective October 25, 2010

3. Shanna R. Marekta promoted from regular, full-time ABE data clerk, O-6-0, to regular, full-time ABE distance learning technician, O-11-0, effective November 1, 2010

4. Rachelle A. Wied employed as regular, full-time social & behavioral science division secretary, O-9-0, effective October 18, 2010

5. Lola Beaver extended from temporary, part-time ABE aide, O-10-0, $11.60 hr. x 40 hrs./wk. x 8 wks. = $3,712.00/yr., to regular, part-time ABE aide, O-10-0, $11.76 hr. x 36 hrs./wk. x 34 wks. = $14,394.24/yr., effective September 1, 2010
6. Amy M. Castillo extended from regular, part-time ABE aide, O-10-0, $11.44 hr. x 16 hrs./wk. x 32 wks. = $5,857.28/yr., to regular, part-time ABE aide, O-10-0, $11.76 hr. x 36 hrs./wk. x 34 wks. = $14,394.24/yr., effective September 1, 2010

7. Leticia Castillo extended from regular, part-time ABE aide, O-10-0, $11.44 hr. x 32 hrs./wk. x 32 wks. = $11,714.56/yr., to regular, part-time ABE aide, O-10-0, $11.76 hr. x 36 hrs./wk. x 34 wks. = $14,394.24/yr., effective September 1, 2010

8. Eurma J. Gordon received a salary adjustment from regular, part-time Senior Citizens Eagle Lake site manager, $7.25 hr. x 6 hrs./wk. x 50 wks. = $2,175.00/yr., to regular, part-time Senior Citizens Eagle Lake site manager, $7.35 hr. x 6 hrs./wk. x 50 wks. = $2,205.00/yr., effective October 1, 2010

9. Jack Greenwood received a salary adjustment from regular, part-time Senior Citizen Wharton driver, $7.25 hr. x 12 hrs./wk. x 50 wks. = $4,350.00/yr., to regular, part-time Senior Citizen Wharton driver, $7.35 hr. x 12 hrs./wk. x 50 wks. = $4,410.00/yr., effective October 1, 2010

10. Jack Greenwood separated as regular, part-time Senior Citizen Wharton driver, $7.35 hr. x 12 hrs./wk. x 50 wks. = $4,410.00/yr., effective October 28, 2010

11. Thelma J. Greenwood received a salary adjustment from regular, part-time Senior Citizens Wharton site manager, $7.25 hr. x 19 hrs./wk. x 50 wks. = $6,887.50/yr., to regular, part-time Senior Citizens Wharton site manager, $7.35 hr. x 19 hrs./wk. x 50 wks. = $6,982.50/yr., effective October 1, 2010

12. Steven Harden employed as regular, part-time evening open computer lab monitor, O-5-0, $10.32 hr. x 16 hrs./wk. x 41 wks. = $6,769.92/yr., effective October 11, 2010

13. Teresa Hudec received a salary adjustment from regular, part-time ABE aide, O-10-0, $11.44 hr. x 6 hrs./wk. x 28 wks. = $1,921.92/yr., to regular, part-time ABE aide, O-10-0, $11.76 hr. x 36 hrs./wk. x 34 wks. = $14,394.24/yr., effective September 1, 2010

14. Kayla R. Krempel employed, as regular, part-time evening front desk clerk – SL, O-5-0, $10.32 hr. x 16 hrs./wk. x 38 wks. = $6,274.56/yr., effective October 25, 2010

15. Ashley Montalvo received a salary adjustment from regular, part-time ABE aide, O-10-0, $11.44 hr. x 36 hrs./wk. x 32 wks. = $13,178.88/yr., to regular, part-time ABE aide, O-10-0, $11.76 hr. x 36 hrs./wk. x 34 wks. = $14,394.24/yr., effective September 1, 2010

16. Phyllis Sanchez received a salary adjustment from regular, part-time Senior Citizens East Bernard site manager, $7.25 hr. x 6 hrs./wk. x 50 wks. = $2,175.00/yr., to regular, part-time Senior Citizens East Bernard site manager, $7.35 hr. x 6 hrs./wk. x 50 wks. = $2,205.00/yr., effective October 1, 2010

17. Joshua T. Sanders received a salary adjustment from regular, part-time ABE aide, O-10-0, $11.44 hr. x 32 hrs./wk. x 40 wks. = $14,643.20/yr., to regular, part-time ABE aide, O-10-0, $11.76 hr. x 36 hrs./wk. x 34 wks. = $14,394.24/yr., effective September 1, 2010
18. Geraldine V. Streckfuss received a salary adjustment from regular, part-time senior citizen driver & Weimar site manager, $7.25 hr. x 12 hrs./wk. x 50 wks. = $4,350.00/yr., to regular, part-time senior citizen driver & Weimar site manager, $7.35 hr. x 12 hrs./wk. x 50 wks. = $4,410.00/yr., effective October 1, 2010

19. Laura Vargas separated as regular, part-time custodian, O-1-0, $9.16 hr. x 19 hrs./wk. x 52 wks. = $9,050.08/yr., effective October 19, 2010

20. Brandy Bankston employed as temporary, part-time learning assistance center monitor, $7.25 hr. x 14 hrs./wk. x 4 wks. = $406.00/yr., effective September 1, 2010

21. Brandy Bankston separated as temporary, part-time learning assistance center monitor, $7.25 hrs. x 14 hrs./wk. x 4 wks. = $406.00/yr., effective September 30, 2010

22. Carol G. Hall extended from temporary, part-time learning assistance center math tutor, $15.00 hr. x 19.5 hrs./wk. x 15 wks. = $4,387.50/yr., to temporary, part-time learning assistance center math tutor, $15.00 hr. x 19.5 hrs./wk. x 40 wks. = $11,700.00/yr., effective September 1, 2010

23. Amanda D. Younghblood separated as temporary, part-time HR clerk, O-5-0, $10.16 hr. x 20.5 hrs./wk. x 9 wks. = $1,874.52/yr., effective August 27, 2010

XVI. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices (551.076), deliberation regarding economic development negotiations (551.086).

A. President’s Evaluation

XVII. Consideration and possible action on items discussed in closed session

XVIII. Discuss Matters Relating to Formal Policy

A. Approval of the following regulations: Regulations have been reviewed through governance structure and recommended changes were made (policy change requires board approval)

1. Regulation 114: Academic Calendar Development

2. Regulation 887: Nonrenewal, Termination, Dismissal

B. Information Item:

1. Regulation 773: Faculty Web Pages

XIX. Other Business

XX. Adjourn
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM III

Reading of the Minutes

A. The regular meeting held on October 19, 2010
MINUTES
Regular Monthly Meeting of the
Wharton County Junior College
Board of Trustees
October 19, 2010

-The Wharton County Junior College District Board of Trustees met in regular session on October 19, 2010 at 6:30 P.M. in the Hutchins Memorial Board Room. Mr. Gerton presided.

Trustees Present: Mr. Danny Gerton, Chair; Mr. Gerald Donaldson; Mrs. Georgia Krenek; Mr. Oliver Kunkel; and Mr. Lloyd Nelson

Trustees Absent: Mr. Phil Stephenson, Vice-Chair; Mr. Jack Moses, Secretary; Mr. Rick Davis; and Mr. Gary Trochta

Others Present: Dr. Ty Pate, Senior Vice President of Instruction; Mr. Bryce Kocian, Vice President of Administrative Services; Ms. Pam Youngblood, Vice-President of Technology and Institutional Research; Ms. Deanna Feyen, Executive Secretary to the President; Ms. Darlene Byrd; Mr. John Dettling; Mr. Mike Feyen; Ms. Debbie Luttringer; Ms. Allison Matheaus; Mr. Mike Mills; Ms. Natalie Stavinoha; Ms. Jo Ann Taylor; Mr. William Vera; Ms. Sharla Walker; Mr. Gus Wessels; Mr. Robert Wolter; and Mr. Philip Wuthrich

ITEM I: DETERMINATION OF QUORUM AND CALL TO ORDER

-The meeting was called to order at 6:30 P.M.

ITEM II: PLEDGE OF ALLEGIANCE

-Mr. Gerton led the Pledge of Allegiance.

ITEM III: READING OF MINUTES

A. The regular meeting held on September 21, 2010

-The minutes of the regular meeting held on September 21, 2010 was approved as presented.

ITEM IV: CITIZENS' COMMENTS

-None-

-Mr. Gerton announced that Ms. McCrohan and Mr. Stephenson were representing the college at a meeting and Dr. Pate will be sitting in Ms. McCrohan's place at the board table.
ITEM V: SPECIAL ITEMS

ITEM VI: PRESENTATIONS, AWARDS, AND/OR PRESIDENT’S REPORT

A. Recognition of retirement of Ms. Jo Ann Taylor

-Dr. Pate presented Ms. Jo Ann Taylor with a retirement resolution and a plaque of appreciation honoring her service with WCJC. Mr. Gertson thanked Ms. Taylor for her service on behalf of the board of trustees.

-Dr. Pate introduced the new faculty council president, Sharla Walker. Ms. Walker introduced Allison Matheaus and Debbie Lutringer as representatives of Allied Health.

-Dr. Pate stated that the president asked him to inform the board that there was an article and picture in the Victoria Advocate of the Bay City campus with Rudolph Henry and a delegation of faculty from China that toured the campus.

-Dr. Pate stated that Ms. McCrohan sent an email to the board informing them of receiving the Title V Grant from the Department of Education for $2.5 million. The grant was a cooperative effort with Brazosport College.

ITEM VII: STUDENT SUCCESS

ITEM VIII-A: REPORTS TO THE BOARD

A. Financial Reports

-Mr. Wessels presented the financial reports for September 2010.

BOARD ACTION: On a motion by Ms. Krenek and a second, the board unanimously approved the financial reports for September 2010 as presented.

-Ms. Byrd presented the investment report for the fourth quarter ending August 31, 2010.

BOARD ACTION: On a motion by Mr. Donaldson and a second, the board unanimously approved the investment report for the fourth quarter ending August 31, 2010.

-Mr. Kocian gave an update on the bond sale. The savings per year will be $45,000 – 53,000. Mr. Donaldson recognized the A2 rating. Mr. Kocian stated that an A2 rating was a very good rating for an institution of our size.

ITEM VIII-B: MANAGEMENT REPORTS

-The following reports were included as a part of the Board Agenda Package:

1. Department of Information and Technology: Pam Youngblood (Vice President of Technology and Institutional Research)
2. Financial Aid: Gus Wessels (Dean of Financial Services and Business Services)
3. Student Services: Dr. Wayne Taylor (Dean of Student Services)
Board of Trustees
October 19, 2010
Minutes

ITEM VIII-C: REPORTS FROM COLLEGE GOVERNANCE COUNCILS

A. Academic Affairs Council
   -None-

B. Faculty Council
   -None-

C. President’s Extended Cabinet
   -None-

ITEM VIII-D: CLIPPING SERVICE FOR MONTH OF SEPTEMBER 2010

-News reports relating to the operations of Wharton County Junior College were clipped from area newspapers for the month of September 2010 and included as part of the board agenda packet for this meeting.

ITEM IX: REPORTS FROM COMMITTEES OF THE BOARD

A. Audit/Finance Committee: Mr. Kunkel
   -None-

B. Facilities Committee: Mr. Donaldson

   -Mr. Donaldson stated that a facilities meeting is scheduled for November 4, 2010 at 5:00 P.M. in the Hutchins Memorial Board Room.

C. Legislative Committee: Mr. Nelson
   -None-
   -Mr. Gertson stated that under the president’s leadership and the excellent staff we will continue to keep growing and moving forward.

   -Mr. Gertson asked if any items needed to be pulled from the consent agenda.

   -No items were pulled from the consent agenda.

-CONSENT AGENDA-

By consent of the board of trustees, the following items may be acted on in a single motion “to approve the consent agenda as presented.” If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the
consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

ITEM X: MATTERS RELATING TO GENERAL ADMINISTRATION

ITEM XI: MATTERS RELATING TO ACADEMIC AFFAIRS

A. Approve the upgrade of four Peace Building classrooms to include a projector, laptop, and cart at a cost of $8,000.00 with funds transferred from the MIS Plant Fund ($8,000.00 – MIS plant fund)

ITEM XII: MATTERS RELATING TO ADMINISTRATION SERVICES

A. Approval of fiscal year 2010 budget adjustments

B. Approve the allocation of funds from the prior year fund balance for 2010 outstanding encumbrances ($101,268.93 = unrestricted operating funds - $70,794.81, restricted grant funds - $30,474.12)

C. Approve the easement request from the City of Richmond

D. Approval to ratify electricity service agreement (estimated $795,000.00 – current unrestricted operating budget for 2011-2012)

ITEM XIII: MATTERS RELATING TO TECHNOLOGY AND INSTITUTIONAL RESEARCH

A. Approve the contract with Art West to provide professional services in support of the college websites ($38,400.00 – current unrestricted operating budget for 2010-2011)

ITEM XIV: MATTERS RELATING TO STUDENT SERVICES

ITEM XV: MATTERS RELATING TO PERSONNEL

A. Board of Trustees

B. Office of President

1. Approve the paid professional assignment for Rebecca McElroy (Achieving the Dream Asst. Learning Labs Coordinator for fall 2010, spring 2011, and summer 2011)

2. Tessa L. Mathews reclassified as regular, full-time systems analyst, AA-12-11, to regular, full-time director of institutional research, CA-10-18, effective October 20, 2010

C. Office of Academic Affairs

1. Approve the fall 2010 full-time faculty overloads

2. Approve the fall 2010 department head compensation
3. Patricia L. Freeman employed as regular, full-time Americans with Disabilities Act accommodation coordinator, AA-1-10, effective October 2, 2010

4. Patricia Sikora reclassified as regular, full-time receptionist to student services, P-8-23, to regular, academic advisor, AA-1-10, effective September 20, 2010

5. Lilian “Bitsy” Lockley employed as temporary, part-time academic advisor, $25.00 hr. x 500 hrs. = $12,500.00, effective September 20, 2010

6. Karen Lesure reclassified as regular, full-time instructor of English, FAC-2A-13, to regular, full-time instructor of English, FAC-3-13, for the completion of 24 graduate hours toward PhD, effective August 23, 2010

D. Office of Administrative Services

E. Office of Student Services

F. Office of Technology and Institutional Research

G. Information Items: Contract Personnel Action

H. Information Items: Non-contract Personnel Action

1. Katie L. Brandt employed as regular, full-time desk receptionist FBTC, O-8-0, effective October 4, 2010

2. Rachel L. Molano received a salary adjustment of $500.00 for the completion of 9 hours for the support staff professional growth plan

3. Jo Ann Taylor retired as regular, full-time division secretary, O-9-21, effective September 30, 2010

4. Sara A. Delgado separated as regular, part-time ABE aide, O-10-0, effective August 31, 2010

5. Brady Kubena separated as regular, part-time fitness center staff, O-5-0, effective September 17, 2010

6. Josh A. Mayfield employed as regular, part-time fitness center staff, O-5-0, effective September 28, 2010

7. Tamara N. Rodriguez separated as regular, part-time evening front desk clerk, O-5-0, effective September 23, 2010

8. Rita M. Camacho extended as temporary, part-time biology lab worker, $7.25 hr. x 4 hrs./wk. x 32 wks. = $928.00/yr.

9. Justin C. Hendrick extended as temporary, part-time assistant rodeo coach, $15.00 hr. x 10 hrs./wk. x 14 ½ wks. = $2,175.00/yr.
10. Jacob Kitzmiller employed as temporary, part-time fitness center staff, O-5-0, effective September 14, 2010

-Mr. Donaldson asked about the drainage easement request from the City of Richmond. Mr. Kocian explained the reason for the request. Mr. Donaldson asked if it will increase the potential for flooding. Mr. Kocian stated that it should not cause a problem with flooding. Mr. Kocian stated that when Phase II is built, no changes will have to be made to the retention pond. Mr. Donaldson stated that it might be prudent to look into the easement. Mr. Kocian stated that the lawyers reviewed the contract and was in agreement.

BOARD ACTION: On a motion by Mr. Kunkel and a second, the board unanimously approved the consent agenda as presented.

ITEM XVI: EXECUTIVE SESSION

-Pursuant to the Texas Government Code (Chapter 551, Open Meetings), the Board may conduct a closed executive session for any or all of the following reasons: Consultation with attorney (551.071), deliberation regarding purchase, exchange, or sale of real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices (551.076), and/or deliberation regarding economic development negotiations (551.086).

ITEM XVII: ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

ITEM XVIII: MATTERS RELATING TO FORMAL POLICY

ITEM XIX: OTHER BUSINESS

-Ms. Krenek reminded the board of the President’s Lecture Series next Tuesday.
-Mr. Kocian stated that the new Vice President of Student Services will be starting on Monday.
-Mr. Kocian reminded the board of the Audit/Finance meeting at 5:30 P.M. on November 16, 2010.

ITEM XX: ADJOURN

-The meeting adjourned at 7:12 P.M.
Special Items

A. Approve canceling the Board of Trustees regular meeting scheduled for December 21, 2010

B. Approve the external audit for FY 2010
Presentations, Awards, and/or President’s Report

A. Recognize the certificate of achievement for excellence in financial reporting
Wharton County Junior College has received the Certificate of Achievement for Excellence in Financial Reporting for the last six years beginning with the fiscal year 2004. The award is presented by the Government Finance Officers Association of the United States and Canada. A special committee within the organization oversees the operations of the Certificate of Achievement Program and the award is given only to entities meeting strict reporting requirements.

Currently there are about 10 of the 50 community colleges receiving the award in Texas. Entities issuing debt often receive a lower interest rate by having the award in place. By submitting for the award each year, Wharton County Junior College shows its dedication to being current in its financial reporting methods and meeting the highest standards possible and showing complete transparency to the taxpayers and citizens of the District.

Sincerely,

Bryce Kocian
Vice President of Administration

Gus Wessels Jr. CPA
Dean of Financial and Business Services/ CFO

Darlene Byrd CPA
Controller
Certificate of Achievement for Excellence in Financial Reporting

Presented to
Wharton County Junior College
Texas

For its Comprehensive Annual Financial Report for the Fiscal Year Ended August 31, 2009

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.

[Signature]
President

Jeffrey R. Swain
Executive Director
The Government Finance Officers Association
of the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Betty McCrohan
President
Wharton County Junior College, Texas

The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Date October 21, 2010
Reports to the Board

A. Financial Reports for October 2010
Monthly Financial Reports

Wharton County Junior College
OCTOBER 31, 2010
Summary Reports
Wharton County Junior College  
Revenue-Expenditure Summary  
October 31, 2010

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<td>373,296</td>
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<td>-</td>
</tr>
<tr>
<td>Non-mandatory Transfers</td>
<td>-</td>
<td>-</td>
<td>15,000</td>
<td>0.00%</td>
<td>-</td>
</tr>
<tr>
<td>Other Revenues</td>
<td>40,895</td>
<td>100,015</td>
<td>499,376</td>
<td>20.03%</td>
<td>100,136</td>
</tr>
<tr>
<td>Total Revenues</td>
<td>1,149,104</td>
<td>9,822,135</td>
<td>31,425,214</td>
<td>31.26%</td>
<td>8,871,286</td>
</tr>
<tr>
<td>Expenditures:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>1,541,867</td>
<td>2,952,720</td>
<td>18,783,928</td>
<td>15.72%</td>
<td>2,860,553</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>199,763</td>
<td>415,604</td>
<td>2,410,302</td>
<td>17.24%</td>
<td>343,526</td>
</tr>
<tr>
<td>Capital Expenditures</td>
<td>-</td>
<td>-</td>
<td>47,980</td>
<td>-</td>
<td>103,108</td>
</tr>
<tr>
<td>Mandatory Transfers</td>
<td>410,917</td>
<td>410,917</td>
<td>811,735</td>
<td>50.62%</td>
<td>1,859,778</td>
</tr>
<tr>
<td>Non-mandatory Transfers</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>561,176</td>
<td>1,479,602</td>
<td>9,371,289</td>
<td>15.79%</td>
<td>1,474,979</td>
</tr>
<tr>
<td>Total expenditures</td>
<td>2,713,723</td>
<td>5,258,843</td>
<td>31,425,214</td>
<td>16.73%</td>
<td>6,641,944</td>
</tr>
<tr>
<td>Net increase/</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(decrease) in net assets</td>
<td>(1,564,619)</td>
<td>$4,563,292</td>
<td>$2,229,342</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Note: Net student receivables in the amount of $588,893.50 are currently outstanding. Tuition and fees are subject to collection in future periods.
<table>
<thead>
<tr>
<th>Description</th>
<th>2011</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Receivables Current</td>
<td>$393,229.70</td>
<td>$233,231.49</td>
</tr>
<tr>
<td>Installment Plan Receivable Due Fall Semester</td>
<td>$167,371.90</td>
<td>$349,073.74</td>
</tr>
<tr>
<td>Installment Plan Receivable Due Spring Semester</td>
<td>$28,794.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Installment Plan Receivable Summer I &amp; II</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Installment Plan Receivable Prior Years</td>
<td>61,296.58</td>
<td>64,963.97</td>
</tr>
<tr>
<td><strong>Total Installment Plan Receivable</strong></td>
<td><strong>$257,462.48</strong></td>
<td><strong>$414,037.71</strong></td>
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<tr>
<td>Third Party Contracts Receivable</td>
<td>$188,721.32</td>
<td>$110,450.67</td>
</tr>
<tr>
<td>Continuing Education Receivable</td>
<td>$14,326.00</td>
<td>$15,344.00</td>
</tr>
<tr>
<td><strong>Allowance for Doubtful Accounts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allowance for Doubtful Accounts</td>
<td>(264,846.00)</td>
<td>(225,473.74)</td>
</tr>
<tr>
<td><strong>Net Accounts Receivable</strong></td>
<td>$588,893.50</td>
<td>$547,590.13</td>
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</table>
COMBINED BALANCE SHEET
(Funds included: GOVERNMENTAL FUND TYPES)
### Governmental Fund Types

<table>
<thead>
<tr>
<th>Assets and Other Debts:</th>
<th>Current Year</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>2,820,907</td>
<td>2,915,353</td>
</tr>
<tr>
<td>Cash Investments</td>
<td>8,780,608</td>
<td>9,117,816</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>613,580</td>
<td>651,530</td>
</tr>
<tr>
<td>Taxes Receivable</td>
<td>422,146</td>
<td>423,146</td>
</tr>
<tr>
<td>Local, St &amp; Fed Agency Receivable</td>
<td>468,120</td>
<td>468,120</td>
</tr>
<tr>
<td>Due From Other Funds</td>
<td>933,437</td>
<td>988,063</td>
</tr>
<tr>
<td>Prepaid Expense</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property, Plant &amp; Equipment</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Assets:</strong></td>
<td>13,570,278</td>
<td>14,503,027</td>
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</table>

<table>
<thead>
<tr>
<th>Liabilities, equity and other credits</th>
<th>Current Year</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Liabilities:</strong></td>
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<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>436,301</td>
<td>444,605</td>
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<tr>
<td>Employee Benefits Payable</td>
<td>102,732</td>
<td>100,732</td>
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<tr>
<td>Payroll Taxes Payable</td>
<td></td>
<td>46,900</td>
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<tr>
<td>Accrued Liabilities</td>
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<td>24</td>
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<td>Deferred Revenue</td>
<td>39,130</td>
<td>406,215</td>
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<td>Long Term Debt</td>
<td></td>
<td>281,802</td>
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<td>Deposits Payable</td>
<td>20,615</td>
<td>63,115</td>
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<td>Due To Other Funds</td>
<td></td>
<td>58,230</td>
</tr>
<tr>
<td>Scholarships-Designated Donations</td>
<td></td>
<td>129,175</td>
</tr>
<tr>
<td>Scholarships Non-designated Donations</td>
<td></td>
<td>-154,082</td>
</tr>
<tr>
<td>Donations</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Liabilities:</strong></td>
<td>599,019</td>
<td>535,620</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EQUITY AND OTHER CREDITS:</th>
<th>Current Year</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Control Accounts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balances</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prior Year Fund Balance</td>
<td>8,249,191</td>
<td>8,249,191</td>
</tr>
<tr>
<td>Endowment Fund-Original</td>
<td></td>
<td>8,240,660</td>
</tr>
<tr>
<td>Endowment Fund-Income</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PB Professional Development</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PB Salary Equity</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PB Capital Equipment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PB Investment Gain And Loss</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance Receivables</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserved-Undesignated</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balances:</td>
<td>Current Year 2011</td>
<td>Prior Year 2010</td>
</tr>
<tr>
<td>---------------</td>
<td>------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td></td>
<td>Unrestricted Funds</td>
<td>Auxiliary Enterprise</td>
</tr>
<tr>
<td>EQUITY AND OTHER CREDITS:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RWTC Operating Fund Balance</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Plant Fund Balance</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Debt Fund Balance</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Scholarship</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Fund Balance-Rounding Diff</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Reserve for Encumbrance</td>
<td>1,150,949</td>
<td>510,661</td>
</tr>
<tr>
<td>Fund Balance</td>
<td>3,591,130</td>
<td>482,446</td>
</tr>
<tr>
<td>Reserve for Operations</td>
<td>29,626</td>
<td>560,226</td>
</tr>
<tr>
<td>TOTAL EQUITY AND OTHER CREDITS:</td>
<td>1,677,137</td>
<td>959,858</td>
</tr>
<tr>
<td>TOTAL LIABILITIES</td>
<td>11,627,207</td>
<td>11,697,691</td>
</tr>
<tr>
<td>EQUITY AND OTHER CREDITS:</td>
<td>14,563,027</td>
<td>12,258,205</td>
</tr>
</tbody>
</table>
Wharton County Junior College  
Combined Balance Sheet - All Fund Types and Account Groups  
31- OCT- 2010  
(With comparative totals for 31- OCT- 2009 )  
(amounts expressed in dollars)

### Proprietary Fund Types

<table>
<thead>
<tr>
<th></th>
<th>Agency Funds</th>
<th>Current Year 2011</th>
<th>Prior Year 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS and OTHER DEBITS:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>ASSETS:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td></td>
<td>64,048</td>
<td>29,426</td>
</tr>
<tr>
<td>Cash Investments</td>
<td></td>
<td>102,595</td>
<td>102,396</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxes Receivable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local, St &amp; Fed Agency Receivable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due from Other Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prepaid Expense</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property, Plant &amp; Equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL ASSETS:</strong></td>
<td></td>
<td>166,643</td>
<td>131,821</td>
</tr>
<tr>
<td><strong>LIABILITIES, EQUITY and OTHER CREDITS:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>LIABILITIES:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
<td></td>
<td>35</td>
<td>376</td>
</tr>
<tr>
<td>Employee Benefits Payable</td>
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<td></td>
</tr>
<tr>
<td>Payroll Taxes Payable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accrued Liabilities</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deferred Revenue</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long Term Debt</td>
<td></td>
<td>166,538</td>
<td>131,353</td>
</tr>
<tr>
<td>Deposits Payable</td>
<td></td>
<td>166,538</td>
<td>131,353</td>
</tr>
<tr>
<td>Due To Other Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarships-Designated Donations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarships-Non-designated Donations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Donations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES:</strong></td>
<td></td>
<td>166,553</td>
<td>131,720</td>
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<tr>
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</tr>
<tr>
<td>Control Accounts</td>
<td></td>
<td>90</td>
<td>93</td>
</tr>
<tr>
<td>Fund Balances</td>
<td></td>
<td>90</td>
<td>93</td>
</tr>
<tr>
<td>Prior Year Fund Balance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Endowment Fund-Original</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Endowment Fund-Income</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FE Professional Development</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FE Salary Equity</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FE Capital Equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FE Investment Gain And Loss</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance Receivables</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserved-Undesignated</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Wharton County Junior College
Combined Balance Sheet—All Fund Types and Account Groups
31-OCT-2010
(with comparative totals for 31-OCT-2009)
(amounts expressed in dollars)

Proprietary Fund Types

<table>
<thead>
<tr>
<th>Agency Funds</th>
<th>Current Year 2011</th>
<th>Prior Year 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>EQUITY AND OTHER CREDITS:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FRAC Operating Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plant Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Road Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarship</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balances: Rounding Diff</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve for Encumbrance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve For Operations</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EQUITY AND OTHER CREDITS:</strong></td>
<td>90</td>
<td>90</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:</strong></td>
<td>166,643</td>
<td>166,643</td>
</tr>
<tr>
<td></td>
<td></td>
<td>331,811</td>
</tr>
</tbody>
</table>
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM VII-B

Management Reports

The following management reports for the months of October 2010 are for your information:

1. Department of Information Technology: Pam Youngblood, (Vice President of Technology and Institutional Research)

2. Financial Aid: Gus Wessels, (Dean of Financial and Business Services)

3. Student Services: Dr. Wayne Taylor (Dean of Student Services/Director of Dual Credit Enrollment)
Technology Departments
October Highlights

The following reports and/or surveys have been completed:

- Summer I and II 2010 Texas Success Initiative (TSI) Report (CBM002)
- Summer I and II 2010 End of Semester Report (CBM006)
- Fall 2010 Credit Student Report (CBM001)
- Fall 2010 Credit Class Report (CBM004)
- Fall 2010 Faculty Report (CBM008)
- Fall 2010 Graduation Report (CBM009)
- Campus Safety and Security Survey
- Equity in Athletics Disclosure Act (EADA) Survey
- GASB44 Statistical Section for Finance
- Fall 2010 Student Evaluation Cover sheets and labels
- Program Management Plans with additional Financial Summary data reports
- Fall 2010 Facts for Marketing
- Open records request for Texas A&M Corpus Christi
- Open records request for University of Houston Victoria
- Open records request for University of Texas Dallas
- Open records request for MyEDU

A SunGard Higher Education consultant with expertise in the Curriculum, Advising and Program Planning (CAPP) module remotely reviewed our catalog and conducted onsite training for the Office of Admissions and Registration and the Office of Information Systems. The online degree evaluation system set-up was revised to produce information in a user friendly format that can be better utilized by students, advisors, and faculty.

The bandwidth expansion project for the Sugar Land campus is still underway. Windstream is the provider of bandwidth for the Sugar Land campus. The Network Services team is working with Windstream to provide fiber optics and internet service for this campus. The fiber optic has been laid and is scheduled to be terminated inside the building in November.

The Webmaster continues the process of converting all the WCJC webpages into the Cascading Style Sheet based, ADA/508 compliant version. Section 508 of the Rehabilitation Act requires that State and Federal agencies' electronic and information technology is accessible to people with disabilities. He is also working with the WCJC Marketing staff in redesigning the WCJC Internet site.
An institution wide upgrade to MS Office 2010 project is still in progress. This project started in the summer with identifying and replacing computer systems that did not meet the MS Office 2010 specifications and is planned to be completed by the end of 2010 for all offices. The IT Helpdesk/Training Coordinator has developed and is conducting training for WCJC employees to get acquainted with MS Office 2010. In October, 81 computer systems received the upgrade bringing the total number of computer systems receiving the upgrade to 121.

The Network Services team have replaced or supplied the following locations with new computer systems, monitors, and/or printing devices in October, 2010.

<table>
<thead>
<tr>
<th>Area</th>
<th>Wharton</th>
<th>Fort Bend Technical Center</th>
<th>Sugar Land</th>
<th>Bay City</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division of Allied Health</td>
<td>1 printer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division of Communications and Fine Arts</td>
<td></td>
<td></td>
<td>1 printer</td>
<td></td>
</tr>
<tr>
<td>Division of Social and Behavioral Science</td>
<td>1 printer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division of Technology and Business</td>
<td>1 monitor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division of Vocational Science</td>
<td></td>
<td></td>
<td></td>
<td>1 printer/scanner</td>
</tr>
<tr>
<td>Office of Admissions and Registration</td>
<td>1 printer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Financial Services</td>
<td></td>
<td></td>
<td>1 cpu &amp; 1 printer</td>
<td></td>
</tr>
<tr>
<td>Office of Institutional Effectiveness</td>
<td>1 printer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Vice President of Student Services</td>
<td>1 cpu &amp; 1 monitor</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Work Request by category for the month of October, 2010.

<table>
<thead>
<tr>
<th>Category</th>
<th>New Service Request for the month</th>
<th>Of the New Service Request TotalCompleted</th>
<th>Total Completed Service Request</th>
<th>Total Remaining Open Service Request</th>
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<tbody>
<tr>
<td>Account Management</td>
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<td>3</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>Banner Access/Security</td>
<td>17</td>
<td>16</td>
<td>17</td>
<td>9</td>
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<tr>
<td>Banner AR</td>
<td>2</td>
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<td>Banner Finance</td>
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<tr>
<td>Banner Financial Aid</td>
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# WHARTON COUNTY JUNIOR COLLEGE MONTHLY TESTING REPORT

**TO:** David Leenhouts, Kimberly Kidd, DeAnna Feyen, Tracy Ujames  
**FROM:** Diane Stewart, Testing Coordinator  
**DATE:** October 29, 2010  
**SUBJECT:** Monthly Testing Report - October 2010

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WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM VII-D

Clipping Service for Month of October 2010

-Each month a newspaper clipping service reviews the area newspapers and clips articles related to Wharton County Junior College. These are compiled into a monthly report for the information of the Board of Trustees. The clippings are for the month of October 2010.
WCJC graduates 22 LVN students

WHARTON, September 16, 2010—Wharton County Junior College is pleased to announce the recent graduation of 22 students from the Wharton Licensed Vocational Nursing Certificate Program.

The graduates include, Chelsea Hale of Brazoria, LaKisha Brown of San Felipe, Danielle Talton of Richmond, Brandi Jones of Bay City, Marie McColsky of El Campo, Linda DeLaPena of El Campo, Eriiz Maldonado of Rosenberg, Kimberly Magona of Stafford, Jenna Almanzar of El Campo. Not pictured are Krystle Brember of Richmond, Alara Brumagin of Bay City, Stella Dabab of Houston, Margret Molaode of Richmond, Karen Taylor of Simonton, Griselda Vasquez of Boling.

As part of the graduation ceremony, students received special awards. The Excellence Award in Nursing was presented to Simmons and Vasquez.

Prior to graduation, students successfully completed one year of intensive study to prepare them to take the National Council of State Boards of Nursing Exam. Upon receiving their Vocational Nursing license, they will practice the art and science of nursing as a licensed vocational nurse in many areas of their local communities.

Applications for the 2011 fall class will be accepted through March 31.

For information, contact WCJC's vocational nursing program at 592-6993.
A Program for Everyone

Core classes in English, Math, History, Science, Speech, Humanities, Visual Performing Arts, Government, Kinesiology, and Social Services

Associate of Arts degree
Associate of Arts in Teaching degree
Associate of Applied Science degrees
Certificate/certification programs
Distance Learning courses
Financial Aid Counseling
Dual and concurrent enrollment

Visit our website or contact the Admissions and Registration Office for times, locations, and requirements.
Sports Calendar

Thursday, Sept. 23
- Boling Football at Weimar, JV, 6 p.m.
- East Bernard Football at Tidehaven, JV, 6:30 p.m.
- Columbus at Wharton Football, JV, 6 p.m.

Friday, Sept. 24
- Boling Volleyball, open date
- Weimar at Boling Football, 7:30 p.m.
- Tidehaven at East Bernard Football, Jr. High Night, V, 7:30 p.m.
- Brazos at East Bernard Volleyball, F/JV/V, 3:30-3:304:30 p.m.
- Wharton Football at Columbus, V, 7:30 p.m.
- Wharton Volleyball, open date

Saturday, Sept. 25
- East Bernard Cross Country at Weimar Meet, 8 a.m.
- Wharton Cross Country at Weimar Meet, 8 a.m.

Monday, Sept. 27
- Wharton Tennis at Edna High dual match, V, 4 p.m.

Tuesday, Sept. 28
- Bloomington at Boling Volleybal, F/JV/V, 5-6-7 p.m.
- Rice at East Bernard Volleyball, F/JV/V, 5-6-7 p.m.
- Wharton Volleyball at West Columbia, F/JV/V, 5-6-7 p.m.
- WCJC Volleyball at San Jacinto, Pasadena, 6 p.m.

- Designates District/Conference game
■ WCJC Biathlon Fund Raiser

The Wharton County Junior College Concert Band has accepted an invitation to participate in a Domestic USO Tour. To help with costs, the band is holding a Tin Man Biathlon! The Biathlon will take place at 8 a.m., Saturday, Oct. 9, and will start and end at Parking Lot No. 6 on Horton Foote Drive at the Wharton Campus. It will consist of a 4.2 k run/walk and 13.7 k bicycle ride. Entry fees are $15 for the run/walk only, $15 for the bicycle ride only or $25 for the full biathlon run and ride. Prizes will be awarded for each category. Participants will receive a Biathlon T-shirt. For more information or entry applications, call Joe Waldrop at 532-6366 or Marge Kirby at 532-6300.

■ WCJC GED-ESL classes

Wharton County Junior College offers free GED and ESL classes. Orientation will be required before classes begin. Orientation is scheduled for Friday and Saturday, Oct. 8-9, at the Wharton campus WCJC Pioneer Student Center, 911 Boling Highway. Call 979-532-6301 to register. GED and ESL classes will be offered in Wharton, Matagorda, Colorado and Fort Bend counties. Registration forms will be available at the WCJC campuses in Wharton, Bay City, Richmond and Sugar Land.
WCJC band raises funds for tour

During its 2011 spring break, the Wharton County Junior College Pioneer Band will perform on a tour of two Naval bases in Florida and one performance at a Naval memorial in Alabama.

The band will be leaving on Saturday, March 12, with their first performance scheduled at the U.S.S. Alabama Memorial on Sunday, March 13.

After touring the U.S.S. Alabama and the World War II submarine U.S.S. Drum, the band will travel to the Pensacola Naval Station for an evening performance.

On Monday the band will travel to Mayport, Fla., spend the rest of the day relaxing, then on Tuesday, they will arrive at the Mayport Naval Station for an afternoon performance.

The band will return to WCJC early on Thursday morning.

This tour is being arranged by American Classic Tours at the request of WCJC Band Director Joe Waldrop. Waldrop is a U.S. Navy veteran and was stationed at the Mayport Navy Base during some of his enlistment.

The band is in the process of raising the necessary funds for transportation and lodging. Their first fund raiser is a Fun Run and/or Bicycle Biathlon to be held on Saturday, Oct. 9. Information and a registration form for the Tin Man Biathlon can be found on the WCJC website, wcjc.edu, or by contacting Waldrop at 532-6366.

Waldrop says any community support will be appreciated in the band's goal to make this performance trip possible.

Members of the Wharton County Junior College Pioneer Band perform in a patriotic tribute to the armed services. They are now raising funds to perform on a tour of Naval bases in Florida and at the U.S.S. Alabama Memorial next March.
Ronald Massey
Ronald Lynn "Ronnie" Massey, age 47, of Wharton, died Thursday, Sept. 16, 2010 at his residence following a sudden illness. He was born in Houston on May 15, 1963, the son of Kay Marie Fults Massey and the late Herschel Deuane Massey.

Mr. Massey had been a resident of Wharton since 1993 and was a former resident of East Bernard. He graduated from East Bernard High School in 1981 and then attended Wharton County Junior College. Mr. Massey married Gayle Diane Schmidt on Oct. 27, 1984 in Needville.

He was a district manager with Pioneer Fishing & Rental Tools Company. Mr. Massey was a member of First United Methodist Church in Wharton. He was vice-president of the Wharton County Fair Fund, served on the board of directors at the Wharton Country Club and was a member of the Men's Golf Association. Mr. Massey was a former Little League Coach.

He was preceded in death by his father, Herschel Massey; and brother, Steve Massey. Visitation was held from 6 to 9 p.m. Monday, Sept. 20, 2010 at Wharton Funeral Home and funeral services were held at 10:30 a.m. Tuesday, Sept. 21, 2010 at First United Methodist Church in Wharton with Rev. Polly Standing officiating. Burial followed in Evergreen Memorial Park Cemetery in Wharton.

Survivors include his wife, Gayle Massey; daughter, Darian Massey; sons, Justin Massey and Ethan Massey, all of Wharton; mother, Kay Cihal of East Bernard; sister, Debbie Stade of East Bernard; brothers and spouses, Mike and Kathy Massey of College Station, Donnie and Vicki Massey of Katy; sister-in-law, Betty Massey of Boling; father-in-law and mother-in-law, Raymond and Evelyn Schmidt of Beasley; brother-in-law and sister-in-law, Randall and Audrey Schmidt of Rosenberg; and sister-in-law and brother-in-law, Sheryl and David Joost of Wharton; numerous nieces and nephews, great-nieces and great-nephews and a great-nephew.

Pallbearers were Carlton Hudgins, Henry Burger, Clint Bollinger, Royce Sheek, John Kowalik, Stormy Starks, Greg Koenig and Joe Freeman.

Honorary pallbearers were his friends and coworkers.

In lieu of usual remembrances the family requests memorials to First United Methodist Church, 1717 Pioneer, Wharton TX 77488.

Funeral services are under the direction of Wharton Funeral Home in Wharton.
WCJC Biathlon Fund Raiser

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TUESDAY, SEPT. 28

WCJC Arts Center To Open

Tuesday, Sept. 28 is opening night for the Wharton County Junior College's Center for the Arts. The first event is a free fine arts showcase: a variety show featuring band, choir and theater students, as well as Art Guild pieces in the gallery. The program starts at 7 p.m. and will last about an hour in the Horton Foote Theatre, Duson-Hansen Fine Arts Building, Wharton Campus. Call 532-6300.
Ronald Massey

Ronald Lynn "Ronnie" Massey, age 47, of Wharton, died Thursday, Sept. 16, 2010 at his residence following a sudden illness. He was born in Houston on May 15, 1963, the son of Kay Marie Fults Massey and the late Herschel Deanne Massey.

Mr. Massey had been a resident of Wharton since 1993 and was a former resident of East Bernard. He graduated from East Bernard High School in 1981 and then attended Wharton County Junior College. Mr. Massey married Gayle Diane Schmidt on Oct. 27, 1984 in Needville. He was a district manager with Pioneer Fishing & Rental Tools Company. Mr. Massey was a member of First United Methodist Church in Wharton. He was vice-president of the Wharton County Fair Fund, served on the board of directors at the Wharton Country Club and was a member of the Men's Golf Association. Mr. Massey was a former Little League Coach.

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Pallbearers were Carlton Hudgins, Henry Burger, Clint Bollinger, Royce Sheek, John Kowalski, Stormy Starks, Greg Koenig and Joe Freeman.

Honorary pallbearers were his friends and coworkers.

In lieu of usual remembrances the family requests memorials to First United Methodist Church, 1717 Pioneer, Wharton TX 77488.

Funeral services are under the direction of Wharton Funeral Home in Wharton.
WCJC sweeps Galveston match

The Wharton County Junior College Pioneer volleyball team needed only the minimum of three games to shut down Galveston College in a match played Tuesday night at the Pioneer Gym on the WCJC campus.

Wharton opened the match winning game one 25-17, the closest score of the three games. The Pioneers took game two 25-12 and then wrapped up the victory with a 25-16 win. The victory improved the team to 1-1 in conference play and 8-12 overall going into today's match against Laredo in Laredo starting at 2 p.m. The team will be on the road again Tuesday against San Jacinto in Pasadena and then wraps up this month's schedule against Coastal Bend in Beeville on Thursday night. They will be back home on Oct. 2 for a tri-match with FPC and Tyler.

Against Galveston, Summer Brooks was the kill leader at 14 with 3 hitting errors on 24 attempts. She had eight digs and averaged 4.87 kills per game. Other strong attackers included Audra Vuelo, 11 K, 0 E, 15 total attempts; 3.67 KPG; 1 ace; 1 block; 2 digs; Madison Minks, 8 K, 1 E, 11 total attempts; 2.67 KPG; 2 aces; 4 digs; and Janay Mitchell, 9 K, 5 E, 18 total attempts; 3.0 KPG; 1 block. Setting up the attack was Danielle Johnson with 40 assists in the match, an average of 13.3 per game. She added 2 aces and 11 digs. The back row defense was provided by Britanni Hackfeld with 23 digs, 7.67 DPG to go with 1 ace.

A sophomore libero, Hackfeld was named the NJCAA Div. 1, Region IVX District M Libero of the Week for her performance from Sept. 13-18. During the week, Hackfeld had 163 digs in five matches, including a high of 38 against Lee on Sept. 16, for an average of 6.79 per game. During that span, she also served 9 aces.
WJC Surgical
Technology grads
The Wharton County Junior
College Surgical Technology
graduates, from left, include
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Sebesta, Kylee Kufsiger of
Wharton, Zin Knight, Emily
Vilanuk, Claire Jordan,
Alison Thompson, Katie
Heritage, and Amy Armend
ado of El Campo.
Sports Calendar
Saturday, Sept. 25
East Bernard Cross Country at Weimar Meet, 8 a.m.
Wharton Cross Country at Weimar Meet, 8 a.m.
WCJC Volleyball at Laredo, 2 p.m.

Monday, Sept. 27
Wharton Tennis at Edna High dual match, V, 4 p.m.

Tuesday, Sept. 28
* Bloomington at Boling Volleyball, F/J/V, 5-6-7 p.m.
* Rice at East Bernard Volleyball, F/J/V, 5-6-7 p.m.
* Wharton Volleyball at West Columbia, F/J/V, 5-6-7 p.m.
* WCJC Volleyball at San Jacinto, Pasadena, 6 p.m.

Thursday, Sept. 30
* East Bernard Football at Edna, JV White, 5 p.m.
* Wharton Football at Navasota, 5 p.m.
* WCJC Volleyball at Coastal Bend, Beeville, 6 p.m.

Friday, Oct. 1
* Boling Football at East Bernard, V, 7:30 p.m
Boling Volleyball, open date
* Boling at East Bernard Football, V, 7:30 p.m
East Bernard Volleyball, open date
* Navasota at Wharton Football, V, Homecoming, 7:30 p.m
Wharton Tennis at Lamar High dual match, Rosenberg, JV, 4 p.m.
* Palacios at Wharton Volleyball, Homecoming, F/J/V, 6:30-5:30-4:30 p.m.

Saturday, Oct. 2
East Bernard Cross Country at McNeill Invitational, Old Settler's Park, Round Rock, TBA
Wharton Tennis at Foster High dual match, Angleton, V, 9 a.m.
FPC, Tyler at WCJC Volleyball, tri-
match, 10 a.m., noon, 2 p.m.

* Designates District/Conference game
WCJC Surgical Technology Graduates

Wharton County Junior College announces the recent graduation of nine students from the Surgical Technology Certificate Program. Students are (left to right) Christy Taylor, Saraofe Sebba of Needville, Kathy Hughey of Wharton, Jon Ogden of Wharton, Krista Higginbotham of Richmond, Christy Aviles of Hillister, Theresa Taylor of Bay City, Sherry Hoges of Wharton, and Amy Anderson of El Campo.

Prior to graduation, students successfully completed one-year residencies and are now eligible to take the National Certification Exam for Surgical Technologists. Application deadlines for the 2011-12 class are May 19, 2011. For more information and application, contact WCJC's surgical technology program at 979-354-6891.

Continued Next...
Wharton
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WCJC GED-ESL classes
Wharton County Junior College offers free GED and ESL classes. Orientation will be required before classes begin. Orientation is scheduled for Friday and Saturday, Oct. 8-9, at the Wharton campus WCJC Pioneer Student Center, 911 Bldg Highway. Call 979-532-6301 to register. GED and ESL classes will be offered in Wharton, Matagorda, Colorado and Fort Bend counties. Registration forms will be available at the WCJC campuses in Wharton, Bay City, Richmond and Sugar Land.

WCJC Biathlon Fund Raiser
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WCJC Arts Showcase

Tuesday is opening night for the WCJC Center for the Arts events. The first performance will be the Fine Arts Showcase; a variety show featuring the bands, choirs and theatre students. A gallery of artwork by the Art Guild will also be on exhibit. It is a fun night of music, drama and art for the entire family. The program starts at 7 p.m. and will last about an hour in the Horton Foote Theatre of the Duson-Hansen Fine Arts Building on the Wharton Campus. Admission is free. For information, call 532-6300.

WCJC to hold GED, ESL classes

Wharton County Junior College will offer free GED & ESL classes. Orientation will be required before classes begin. Orientation is scheduled for October 8 and 9 and will be held at the Wharton campus WCJC Pioneer Student Center, 911 Boling Highway. Call 979-532-6301 to register for the orientation. GED and ESL classes will be offered in Wharton, Matagorda, Colorado, and Fort Bend counties. Registration forms will be available at the WCJC campuses in Wharton, Bay City, Richmond, Sugar Land.
LOCAL STUDENTS NAMED TO DEAN'S LIST AT WHARTON COUNTY JUNIOR COLLEGE

Wharton County Junior College recognized area students as distinguished scholars for the spring semester of 2010. The following students were named to the dean's list for earning at least a 3.5 grade point average out of a possible 4.0 in all work completed during at least 12 semester hours of work: Alexis Breanne Sells-Tibbs of Brenham and Jessica Anne Truchard of Cat Spring.

Fine Arts.

Wharton County Junior College Center for the Arts hosts a fine arts showcase 7 p.m. Tuesday in the Horton Foote Theatre on the Wharton campus. Free admission. There will be music, drama, and artworks. 979-532-6300.
WCJC surgical program graduates locals

Wharton County Junior College recently announced its newest graduates from the Surgical Technology Certificate Program. The graduates include Claudie Jackson, of Eagle Lake, and Channing Chriss, of Beeville. Also graduating were Jessica Sebesta, of Needville; Kayla Nuesliker, of Wharton; Erin Knight, of Sugar Land; Emily Villarreal, of Rosenberg; Allison Thompson, of Bay City; Katie Hartlege, of Rosenberg; and Amy Arredondo, of El Campo.

Prior to graduation, students completed one year of intensive study to prepare them to pass the National Certification Exam for Surgical Technologists. Upon receiving their certification, they will practice the science and hardware of surgical technology.

Applications for the 2011 fall class will be accepted through May 19. For more information and an application, contact WCJC's surgical technology program at 979-532-6491.
<table>
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| Thursday, Sept. 30 | - East Bernard Football at Edna JV White, 5 p.m.  
|             | - Wharton Football at Navasota 5 p.m.  
|             | - WCIC Volleyball at Coastal Bend Beeville, 6 p.m.  
| Friday, Oct. 1 | - Boling Football at East Bernard, V, 7:30 p.m.  
|             | - Boling Volleyball, open date  
|             | - Boling at East Bernard Football, V, 7:30 p.m.  
|             | - East Bernard Volleyball, open date  
|             | - Navasota at Wharton Football, V, Homecoming, 7:30 p.m.  
|             | - Wharton Tennis at Lamar High dual match, Rosenberg, JV, 4 p.m.  
|             | - Palacios at Wharton Volleyball, Homecoming, F/V/V, 6:30-5:30-4:30 p.m.  
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|             | - Wharton Tennis at Foster High dual match, Angleton, V, 9 a.m.  
|             | - FPC, Tyler at WCIC Volleyball, tri-match, 10 a.m., noon, 2 p.m.  

*Designates District/Conference game*
Comptroller awards $3.84 million in equipment grants to 22 Texas Community Colleges

Texas Comptroller Susan Combs will award 22 community colleges across the state more than $3.84 million in grant funds to help finance equipment purchases for new career and technical education programs that support fast-growing industries. The grant money from the Job Building Fund helps Texans get technical training for careers in high-demand occupations. This money will help schools buy specialized equipment and training materials to support work force development programs, continuing education training courses, and certificate and associate degree programs experiencing rapidly increasing enrollment, Combs said.

This is the third round of funding for the equipment grants. Combs previously awarded approximately $3.51 million to 17 colleges in March 2010 and $2.26 million to 13 schools in December 2009 using the Job Building Fund grant program.

In April, the Comptroller's office posted notice for $4 million in grant funds available for programs that prepare low-income students for careers in high-demand technical occupations. The 22 following community colleges will receive a total of $3,841,964.67 in funding: Alvin Community College, Alvin Electronedrodiagnostic Technician will receive $150,677.00. Amarillo College, Amarillo Diagnostic Medical Sonographer will receive $100,000.00. Angelina College, Lufkin Welding Technicians will receive $171,724.00. Austin Community College, Austin Automotive Alternative Fuels Technicians will receive $98,860.00. Cisco College, Cisco Biology Technician/Biotechnology Laboratory Technician will receive $135,300.00. Clarendon College, Clarendon Wind Turbine Technicians $300,000.00. College of the Mainland, Galveston Emergency Medical Technicians will receive $91,970.00. Del Mar College, Corpus Christi Computer Science and IT Engineering Technicians $203,500.00. Eastfield College, Mesquite New and Innovative Energy Systems Technicians will receive $147,098.00. Galveston College, Galveston HVAC Maintenance Technology Technicians will receive $118,396.00. Hill College Hillsboro Automotive Mechanics Technology Technicians will receive $186,340.00. Lamar State College - Orange, Orange Upward Mobility Registered Nurse will receive $137,603.46. Laredo College, Laredo Associate and Vocational Nursing will receive $91,739.21. McLennan Community College, Waco Respiratory Care Technician will receive $147,762.00. Northeast Texas Community College, Mt. Pleasant Manufacturing Processes and Quality Assurance will receive $239,240.00. Odessa College, Odessa Process Instrumentation Technicians will receive $195,926.00. South Plains College, Levelland Digital Forensics Technicians will receive $74,960.00. South Texas College, Hidalgo Wind and Solar Power Delivery System Electricians will receive $350,000.00. Trinity Valley Community College Athens Precision Production (Welding Technology) $101,400.00. Tyler Junior College, Tyler Vocational Nursing will receive $117,209.00. Weatherford College, Weatherford Associate and Vocational Nursing will receive $332,260.00. Wharton County Junior College, Wharton Process Technology (Chemical Technicians) will receive $350,000.00. Total amount requested $3,841,964.67.

According to Dr. Shirley Chensault, the director of resource development at Weatherford College, the JET grant will increase capacity and quality of clinical experiences necessary for associate degree nursing students. The school will use their grant money to purchase high-tech patient simulators in the current nursing laboratory setting, which will allow the college to expand the current capacity/enrollment of nursing students in the program.

"These simulators allow for patient care scenarios that give students opportunities to deal with multisystem failures and higher levels of critical thinking," Chensault said. "In addition, High-Tech Patient Simulators will be placed in our rural partner hospitals to enhance the quality of the student clinical experiences. In the rural setting, it is difficult to find appropriate levels of patient care on a consistent basis. With simulation, we can provide to the student patients with multisystem failures, which will help nursing students develop higher-level critical thinking skills necessary for practice as graduate and registered nurses."

Warren Knox, the interim chair of the Computer Science, Engineering and Advanced Technologies Department at Del Mar College, said the JET equipment grant award will enhance the hands-on training opportunities for every student in the school's recently approved curriculum for the associate in applied science degree in engineering technology. Del Mar will use the funds to acquire the equipment critical to supporting the robotics, AC/DC motor control, fluid power, solar fundamentals and wind energy courses.

"Graduates will be better prepared to enter the work force possessing the skills and confidence necessary to succeed as technicians in the mechatronics (mechanical engineering and electronics) and wind/solar alternative energy career fields," Knox said. "Likewise, potential employers in various regional industries will benefit from a larger pool of qualified workers prepared to..."
Comptroller awards $3.84 million in equipment to meet the present and future needs of South Texas. We personally thank the Comptroller for providing funds that will permit us to move forward with quality equipment that gives our students enhanced opportunities to successfully compete in the engineering technology career fields of the future.*

View more details about the Job Building Fund at http://www.everychanceeverytexas.org/funds/job_building/#award.

Schools that receive Job Building Fund grants must provide matching funds in the form of cash, equipment, materials, supplies and/or personnel costs. The Comptroller's office selected grant recipients based on each project's potential economic return to the state and on endeavors that involve dual-credit programs with local high schools or cooperative arrangements with other colleges. Priority was given to projects that target high-demand occupations and new or emerging industries.

The Job Building Fund is a component of the Comptroller's $25 million Every Chance Funds program. The program also includes the $5 million Career and Technical Scholarship Fund, which allocates money for approved training programs for high-demand occupations, and the $10 million Launch pad Fund, which supports and expends existing nonprofit programs with a proven track record of good performance.

For more information about Every Chance Funds, visit www.everychanceeverytexas.org/funds.
The Wharton County Junior College Concert Band has accepted an invitation to participate in a Domestic USO Tour. To help with costs, the band is holding a Tin Man Biathlon! The Biathlon will take place at 8 a.m., Saturday, Oct. 9, and will start and end at Parking Lot No. 6 on Horton Foote Drive at the Wharton Campus. It will consist of a 4.2 km run/walk and 13.7 km bicycle ride. Entry fees are $15 for the run/walk only, $15 for the bicycle ride only or $25 for the full biathlon run and ride. Prizes will be awarded for each category. Participants will receive a Biathlon T-shirt. For more information or entry applications, call Joe Waldrop at 532-6366 or Marge Kirby at 532-6300.
WCJC GED-ESL classes

Wharton County Junior College offers free GED and ESL classes. Orientation will be required before classes begin. Orientation is scheduled for Friday and Saturday, Oct. 8-9, at the Wharton campus WCJC Pioneer Student Center, 911 Boling Highway. Call 979-532-6301 to register. GED and ESL classes will be offered in Wharton, Matagorda, Colorado and Fort Bend counties. Registration forms will be available at the WCJC campuses in Wharton, Bay City, Richmond and Sugar Land.

WCJC Libero recognized

Wharton County Libero Britanni Hackfield has been selected at the Libero of the Week for Region XIV for the second straight week for her performance against Galveston and Laredo. In a 25-17, 25-12, 25-16 win over Galveston on Sept. 21, she had 18 digs, 5 assists and an ace. In a 16-25, 17-25, 24-26 loss to Laredo on Sept. 25, she had 19 digs, 6 assists and an ace. She averaged 6.17 digs per game between the two matches.
Local students on Dean’s List

Four students from Palacios were named to the Dean’s List at Wharton County Junior College.

Earning the honor were Diego Armando Hernandez, Maria Dolores Lucio, Matthew Adong Nguyen and Tiga Thu Nguyen.

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WCJC GED-ESL classes

Wharton County Junior College offers free GED and ESL classes. Orientation will be required before classes begin. Orientation is scheduled for Friday and Saturday, Oct. 8-9, at the Wharton campus WCJC Pioneer Student Center, 911 Boling Highway. Call 979-532-6301 to register. GED and ESL classes will be offered in Wharton, Matagorda, Colorado and Fort Bend counties. Registration forms will be available at the WCJC campuses in Wharton.
East Bernard
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**WCIC Biathlon Fund Raiser**

The Wharton County Junior College Concert Band has accepted an invitation to participate in a Domestic JSO Tour. To help with costs, the band is holding a Tin Van Biathlon! The Biathlon will take place at 8 a.m., Saturday, Oct. 9, and will start and end at Parking Lot No. 3 on Horton Foote Drive at the Wharton Campus. It will consist of a 4.2 k run/walk and 13.7 k bicycle ride. Entry fees are $15 for the run/walk only, $15 for the bicycle ride only or $25 for the full biathlon run and ride. Prizes will be awarded for each category. Participants will receive a Biathlon T-shirt. For more information or entry applications, call Joe Waldrop at 532-6366 or Marge Kirby at 532-6300.

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All tickets at the gate are $10.

**WCIC libero recognized**

Wharton County Libero Brittani Hackfield has been selected at the Libero of the Week for Region XIV for the second straight week for her performance against Galveston and Laredo. In a 25-17, 25-12, 25-16 win over Galveston on Sept. 21, she had 18 digs, 5 assists and an ace. In a 16-25, 17-25, 24-26 loss to Laredo on Sept. 25, she had 19 digs, 6 assists and an ace. She averaged 6.17 digs per game between the two matches.
Sports Calendar
Thursday, Sept. 30
East Bernard Football at Echta, JV White, 5 p.m.
Boling at East Bernard Football, JV Maroon, 6 p.m.
WCJC Volleyball at Coastal Bend, Beeville, 6 p.m.
Friday, Oct. 1
◆ Boling at East Bernard Football, V, 7:30 p.m.
East Bernard Volleyball, open date
Saturday, Oct. 2
East Bernard Cross Country at McNeil Invitational, Old Settler's Park, Round Rock, TBA
FPC, Tyler at WCJC Volleyball, tri-match, 10 a.m., noon, 2 p.m.
Tuesday, Oct. 5
◆ Weimar at East Bernard Volleyball, F/J/V, 5-6-7 p.m.
Lee College at WCJC Volleyball, 6 p.m.
Thursday, Oct. 7
East Bernard JV White at Tomball Concordia Lutheran, 5 p.m.
◆ East Bernard JV Maroon at Schulenburg, 6 p.m.
Friday, Oct. 8
◆ Schulenburg at East Bernard Football, V, 7:30 p.m.
◆ Schulenburg at East Bernard Volleyball, JV/V, 4:00-5:30 p.m.
Laredo at WCJC Volleyball, 6 p.m.
Saturday, Oct. 9
East Bernard Cross Country at Festival Hill, Round Top
Carmine, 9 a.m.
Coastal Bend at WCJC Volleyball, noon
Tuesday, Oct. 12
◆ East Bernard Volleyball at Hempstead, F/J/V, 5-6-7 p.m.
Thursday, Oct. 14
◆ Weimar at East Bernard JV Football Maroon, 6:30 p.m.
Friday, Oct. 15
◆ East Bernard Football at Weimar, V, 7:30 p.m.
◆ East Bernard Volleyball at Weimar, F/J/V, 4:30-5:30 p.m.
Saturday, Oct. 16
East Bernard Cross Country at Gonzales Invitational, TBA
Wednesday, Oct. 20
WCJC Volleyball at Panola, Carthage, 5 p.m.
Thursday, Oct. 21
◆ East Bernard Football JV Maroon at Bloomington, 6 p.m.
Friday, Oct. 22
◆ Bloomington at East Bernard Football, V, 7:30 p.m.
Bloomington at East Bernard Volleyball, F/J/V, 4:30-5:30 p.m.
WCJC Volleyball at Galveston, Galveston, 6 p.m.
Monday, Oct. 25
◆ East Bernard Cross Country at District Meet, TBA
◆ Designates District/Conference game
WCJC recognizes Dean’s List

Wharton County Junior College has recognized a number of area students as distinguished scholars for the spring semester of 2010 according to Karen Priesler Director of Admissions and Registration.

Local students named to the Dean’s List include:
Damon - Karen Denise Berezin, Kalub Oscar Kovar, Kenneth Noble Waite, and James Michael White.
Guy - Lacy Ann Bosak.
Beasley - Rachel Gayle Henton, Kelly Renee Petroski, and Emily Sue Roehe.
Locals on Wharton County Distinguished Scholars List

Wharton County Junior College (WCJC) has recognized a number of area students as distinguished scholars for the spring semester of 2010 according to Karen Preisler Director of Admissions and Registration.

The following students were named to the Dean’s List for earning at least a 3.5 grade point average, out of a possible perfect 4.0, in all work completed during at least 12 semester hours of work.

From Eagle Lake: Victoria Alvarado, Ashley Donnelly, Tonya Schriefer, Chandrya Stovall, Kristian Ugarte and Megan Valigura;
Altair: Kimberly Denley;
Garwood: Tori Rathburn;
Nada: Chelsea Korenek, Kevin Thompson;
Sheridan: Sheryre Mathews.
Sealy students earn spot on WCJC dean's list

Johnathan Thomas Baraks, Matthew Ryan Erwin and Martin Fred Schoppe, all of Sealy, were named to the Wharton County Junior College spring 2010 dean's list. Students named to the list must earn at least a 3.5 grade point average, out of a possible perfect 4.0, in all work completed during at least 12 semester hours of work.
WCJC Biathlon Fund Raiser

The Wharton County Junior College Concert Band has accepted an invitation to participate in a Domestic USO Tour. To help with costs, the band is holding a Tin Man Biathlon! The Biathlon will take place at 8 a.m., Saturday, Oct. 9, and will start and end at Parking Lot No. 6 on Horton Foote Drive at the Wharton Campus. It will consist of a 4.2 k run/walk and 13.7 k bicycle ride. Entry fees are $15 for the run/walk only, $15 for the bicycle ride only or $25 for the full biathlon run and ride. Prizes will be awarded for each category. Participants will receive a Biathlon T-shirt. For more information or entry applications, call Joe Waldrop at 532-6366 or Marge Kirby at 532-6300.

WCJC Jazz Band Holds Free Concert

The Wharton County Junior College Jazz Band hosts a free concert at 7 p.m. Tuesday, Oct. 12 at the Horton Foote Theatre, Duson-Hansen Fine Arts Building, Wharton Campus. Call 979-532-6300.
Sports Calendar

Saturday, Oct. 2
East Bernard Cross Country at McNeil Invitational, Old Settler's Park, Round Rock, TBA
Wharton Tennis at Foster High

- dual match, JV/V, 9 a.m.
- FPC, Tyler at WCJC Volleyball, tri-match, 10 a.m., noon, 2 p.m.

Tuesday, Oct. 5
- Boling Volleyball at Industrial, F/JV/V, 5-6:7 p.m.
- Weimar at East Bernard Volleyball, F/JV/V, 5-6:7 p.m.
- Needville at Wharton Volleyball, F/JV/V, 5-6:7 p.m.
- Lee College at WCJC Volleyball, 6 p.m.

Thursday, Oct. 7
- Sweeny at Wharton Football, JV, 5:30 p.m.
- Designates District/Conference game
WCJC Biathlon Fund Raiser

The Wharton County Junior College Concert Band has accepted an invitation to participate in a Domestic USO Tour. To help with costs, the band is holding a Tin Man Biathlon! The Biathlon will take place at 8 a.m., Saturday, Oct. 9, and will start and end at Parking Lot No. 6 on Horton Foote Drive at the Wharton Campus. It will consist of a 4.2 k run/walk and 13.7 k bicycle ride. Entry fees are $15 for the run/walk only, $15 for the bicycle ride only or $25 for the full biathlon run and ride. Prizes will be awarded for each category. Participants will receive a Biathlon T-shirt. For more information or entry applications, call Joe Waldrop at 532-6366 or Marge Kirby at 532-6300.

WCJC Jazz Concert

On Tuesday, Oct. 12, hear some cool jazz as presented by the Wharton County Junior College Jazz Band. It will be playing many favorite jazz pieces. The curtain goes up at 7 p.m. at the Horton Foote Theatre in the Duron-Hansen Fine Arts Building on the Wharton Campus. Admission is free. For more information 532-6300. This is a Center for the Arts Production.
Pioneer volleyball offers free admission weekend

By BARRY HALVORSON
bhalvorson@journal-spectator.com

The WCJC Pioneer volleyball team bounced back from a tough loss to a nationally ranked team to sweep their next foe in three straight in matches played this week.

With the split, the team is now 9-14 on the season and 2-3 in conference play going into today's tri-match. The Pioneers will open play against Tyler Junior College at 10 a.m. followed by TJC taking on Frank Phillips at noon with WCJC back in action against Phillips at 2 p.m. Admission to the tri-match is free.

In their most recent outing Thursday night against Coastal Bend, played in Beeville, the Pioneers won 25-19, 25-18, 27-25.

Coming off back to back weeks as the Libero of the Week for the region, Britani Hackfield continued to impress with 21 digs in the match to go with 3 aces. Adding to the back line defense was Jenna Treybig with 11 digs, 1 ace.

Those digs were turned into assists by Sabrina Rodriguez who finished with 24 assists along with 45 digs, 1 ace, 1 kill. The attack was led by Summer Brooks with 12 kills, 11 digs, 1 ace; Janay Mitchell, 7 kills, 1 block and Brenna Schultz, 6 kills, 1 block.

"We have the individual talent; we just need to put it all together," Coach Brianna Florus said. "We know what we are capable of doing, so our standards are set pretty high. There's still a lot of work to do, but we will get there."

Against San Jacinto on Tuesday, the No. 3 team in the nation, the Pioneers played close games but fell in three, 17-25, 22-25, 21-25.

The kill leader for the match was Summer Brooks with 12 on 35 attempts. She also added a block, 7 digs and 2 aces. One kill back was Janay Mitchell with 11 against only one hitting error on 22 attempts to go with a block and a dig. Other notable attackers included Madison Minks, 7 kills, 2 blocks, 2 digs and Crystal Jozwiak, 2 kills, 2 digs.

Hackfield contributed 18 digs, 1 ace. Jenna Treybig: added 3 blocks; 11 digs, 1 ace. Moving the ball to the attackers was Danielle Johnson with 30 assists, 7 digs.

"We played well," Florus said. "There were times where we lost our composure, but we were able to fight back. San Jac is a good team. Our stats show it takes more than playing well to beat them and we knew that going into the match."
Lady Pioneers hope libero can ramp up play

The overall record of 8-14 and conference mark of 1-3 isn’t a statistic Wharton County Junior College volleyball coach Brianna Florus is particularly happy with, but the Pioneers have talent and could pick up the pace in the coming weeks, especially with a string of four straight matches in Wharton starting today.

A huge positive for the team has been the play of libero Brittani Hackfield, a sophomore who played for New Braunfels Canyon High School. She was named libero of the week for the National Junior College Athletic Association Division 1, Region XIV, District M for her play Sept. 21 against Galveston and Sept. 25 against Laredo.

The week before that, Sept. 13-18, Hackfield received the same honor for play against Navarro, Lon Morris, Lee, Blinn and Temple.

The libero is allowed to replace any player in a back row position, and the libero wears a different colored uniform shirt than the rest of her team. For example, if the Pioneers are wearing red, the libero would wear white.

The libero is restricted to perform as a back row player and is not allowed to complete an attack hit from anywhere (including playing court and free zone) if at the moment of contact the ball is entirely higher than the top of the net. The libero may not serve, block or attempt to block.

Since Sept. 13 the Pioneers have won three and lost four matches during the past two weeks. (See TRI-MATCH, Page 5B)
Tri-match on WCJC slate today

(Continued from Page 1-B)

Despite Hackfeld’s efforts.

The Pioneers lost to Navarro, Lon Morris, Lee and Blinn before defeating Temple, Cisco and Galveston. The Pioneers lost to Laredo Sept. 25 and to San Jacinto Sept. 28.

“We’ve played a lot of tough teams so far, but most of the time, our biggest enemy has been ourselves. Our main goals this season are to limit our errors and to find consistency, and I believe we found it over the weekend at our last tournament,” Florus said.

During the week of Sept. 18-25, Hackfeld in five games had 163 digs, 13 assists and 9 aces. That’s an average of 6.79 digs per game, .542 assists per game and .375 aces per game.

In a five-set loss to Navarro Sept. 13, Hackfeld had 32 digs.

In a five-set win over Lon Morris Sept. 14 she had 35 digs, 6 assists and 5 aces.

Against Lee on Sept. 16, a four-set Pioneers loss, Hackfeld had 38 digs, a 9.5 digs per game average.

Blinn, in a Sept. 17 game, also defeated Wharton in three sets. Hackfeld came up with 24 digs; and Sept. 18 in a four-set win over Temple Hackfeld had 34 digs.

The following week in a Sept. 21 three-set win over Galveston, Hackfeld had 18 digs and 5 assists, and in a three-set loss to Laredo Sept. 25 she had 19 digs and 6 assists. She averaged 6.17 digs per game.

A number of Pioneers contributed to the 23-17, 25-12, 25-16 win over Galveston. Audra Vello had 11 kills, Madison Minks had 8 kills, 2 aces and 4 digs; and Summer Brooks had 14 kills and 8 digs.

Janay Mitchell came up with 9 kills and a block; Danielle Johnson had 40 assists, 2 aces and 11 digs; and Hackfeld had 23 digs.

The Pioneers host a tri-match today with games starting at 10 a.m., 12 p.m. and 2 p.m. Participating are FPC, Tyler and WCJC.

Tuesday, Oct. 5 WCJC will host Lee at 6 p.m., and on Friday, Oct. 8 the Pioneers will host Laredo at 6 p.m. Before hitting the road again, WCJC will host Coastal Bend at noon on Saturday, Oct. 9.
Wharton County Junior College holds orientation for its free GED and ESL classes Friday and Saturday, Oct. 8 - 9 at 911 Boling Highway in Wharton. Call 979-532-6301 to register for the orientation. Classes will be held at several locations including Richmond and Sugar Land; registration forms are at all WCJC campuses.
Wharton County Junior College invites you to the

Fall 2010 President's Lecture Series Lessons in Humanity

Helen Colin
Holocaust Survivor
“A Nightmare that Led to Love”

Helen Colin’s “perfectly normal life” turned into five years of horror at age 16 when German soldiers stormed her school, burning books and valued possessions. The nightmare that followed included home confinement for her parents and three siblings, life in the ghetto and the oppression of eight different concentration camps. After surviving the persecution, Mrs. Colin vowed to speak out about the need to have compassion, respect and love for others. Join Mrs. Colin as she shares her compelling testimony of heartbreak, survival and hope.

Tuesday, October 26 | 7:00 p.m.
Horton Foote Theatre
Duson-Hansen Fine Arts Building
Wharton Campus
911 Boling Highway

Free | Open to the Public
For more information call 979.532.6442
www.wcjc.edu

Also published
10/17 East Bernard
10/13 El Campo
10/13 Wharton
10/14 East Bernard Express
10/13 El Campo
October is Fire Prevention Month

BY BARRY HALVORSON
bhavorton@journal-spectator.com

Lending its own support to help protect and save the lives of Wharton County’s residents, the county commissioners court approved a proclamation at their Sept. 27 meeting declaring October as Fire Prevention Month.

The proclamation states that public safety is a top priority in the county and recognizes the county’s eight volunteer fire departments: Boling, Danevang, East Bernard, El Campo, Glen Flora, Hungerford, Louise, and Wharton. The document also recognizes the departments for their response to the July 4 Maxim Egg Production fire and the loss of Wharton Fire Captain Thomas Areuiz in that fire.

It concludes by asking county residents to “acquaint themselves with the services of the individual volunteer fire departments within our county and pay tribute to firefighters, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established themselves an enviable and enduring reputation for preserving the safety of the citizens of Wharton County.”

In recognizing another program benefitting the elderly of Wharton and Colorado counties, the commissioners also approved a resolution supporting the Texas Department of Agriculture’s home-delivered meal grant program.

See COUNTY, page A11
County approves resolution seeking funding for meals program

Continued from page A1

The resolution is part of the grant application process with the county applying for $50,000 from the program. While the county administers the accounting of the funds, the actual meal program is provided through Wharton County Junior College. The grant will run from Jan. 1-Dec. 31, 2011. The program provides meals for the elderly and/or those having a disability.

The county will also be working in cooperation with another group as the commissioners approved continuing its relationship with the Sheriff's Combined Auto Theft Enforcement Task Force. Wharton County's representative on the task force is Detective Mike Hines. He told the commissioners he has been with the WCSO for 20 years and has been with the task force since 2004 when the county joined the effort. When questioned, he reported the task force has recovered 27 Wharton County vehicles. He added that his position is funded by the task force.

In other actions, the commissioners approved holding a public hearing to set posted speed limits on County Road 135, locally referred to as Lee Lane, at their Oct. 11 meeting.

The commissioners were also updated on new operating hours for the county auditor's office. Beginning this week, those hours will be 8 a.m. to noon and 12:30 p.m. to 5:30 p.m. Monday through Thursday and 8 a.m. to noon on Fridays.
Sports Calendar

- Concordia Lutheran, 5 p.m.
- Wharton Cross Country at St. Thomas Episcopal Invitational, 9 a.m.
- Wharton Cross Country at East Bernard Cross Country at Festival Hill Round Top-Carmine, 9 a.m.
- Wharton Basketball vs. Sweeney, 6 p.m.
- Wharton Cross Country at Danbury, 6 p.m.
- Wharton Football at East Bernard, 6 p.m.
- Schleicher vs. Schleicher, 6 p.m.
- Schleicher vs. Schleicher, 7:30 p.m.
- Wharton Cross Country at Danbury, 6 p.m.
- Varsity Football at Sweeney, 6 p.m.
- JV Football at Sweeney, 6 p.m.
- East Bernard JV vs. Tomball (East Bernard JV vs. Tomball, 6 p.m.)
- Sweeney at Wharton, Football, JV, 5:30 p.m.
- Danbury at Boling, Football, IV, 6 p.m.
- Concordia Lutheran, 5 p.m.
- Wharton Cross Country at St. Thomas Episcopal Invitational, 9 a.m.
- Wharton Cross Country at East Bernard Cross Country at Festival Hill Round Top-Carmine, 9 a.m.
- Wharton Basketball vs. Sweeney, 6 p.m.
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- Wharton Cross Country at Danbury, 6 p.m.
- Varsity Football at Sweeney, 6 p.m.
- JV Football at Sweeney, 6 p.m.
- East Bernard JV vs. Tomball (East Bernard JV vs. Tomball, 6 p.m.)
- Sweeney at Wharton, Football, JV, 5:30 p.m.
- Danbury at Boling, Football, IV, 6 p.m.
- Concordia Lutheran, 5 p.m.
- Wharton Cross Country at St. Thomas Episcopal Invitational, 9 a.m.
- Wharton Cross Country at East Bernard Cross Country at Festival Hill Round Top-Carmine, 9 a.m.
- Wharton Basketball vs. Sweeney, 6 p.m.
- Wharton Cross Country at Danbury, 6 p.m.
Pioneer volleyball drops a pair of home matches

While the sun was out and it was blue skies for most of the county, it was dark Saturday for the Wharton County Junior College Pioneer Volleyball team as they dropped both matches played on their home court.

With the losses, the team is now 9-16 on the season and 2-3 in conference play according to Head Coach Brianna Florus. The schedule had the team back in action with a home match against Lee. The Pioneers will continue their extended home stand this Friday night against Laredo starting at 6 p.m. and then again on Saturday as they host Coastal Bend starting at noon.

Results from last Saturday’s matches had the team falling to Tyler in the morning session of the tri-match 20-25, 20-25, 18-25. In the final match of the tripleheader, they dropped a 21-25, 17-25, 19-25 decision to Frank Phillips.

For WCJC, Summer Brooks had 18 kills along with a block and 18 digs in the two matches while Crystal Jozwiak finished with 7 kills, 1 block; 1 dig and Madison Minks, 7 kills, 5 digs. Brittan Hackfeld finished with 26 total digs while Sabrina Rodriguez quarterbacked the attack with 45 total assists to go with 1 ace, 6 digs.
WCJC earns $737,000 federal grant

Wharton County Junior College has received a $737,000 grant from the U.S. Department of Education.

The funds will be used to help strengthen the academic quality, management capabilities and financial stability of the institution. The award provides funding for the first year of a five-year grant through the DoEd's Strengthening Hispanic Serving Institutions program.

"A good education system helps strengthen our society by teaching and instructing young adults, giving them the necessary resources to learn and develop as citizens and individuals," U.S. Sen. John Cornyn (R-Texas) said. "This funding will support the education of students at Wharton County Junior College by opening doors and providing new opportunities to Hispanic students."

The program provides funding for improving student academic services, strengthening the faculty-student relationship, increasing student retention, planning faculty development and establishing an endowment fund. These improvements will help enhance and expand the college's capacity to serve Hispanic and low-income students.
WCJC Jazz Band Holds Free Concert

The Wharton County Junior College Jazz Band hosts a free concert at 7 p.m. Tuesday, Oct. 12 at the Horton Foote Theatre, Duson-Hansen Fine Arts Building, Wharton Campus. Call 979-532-6300.

WCJC to hold GED, ESL classes

Wharton County Junior College will offer free GED & ESL classes. Orientation will be required before classes begin. Orientation is scheduled for October 8 and 9 and will be held at the Wharton campus WCJC Pioneer Student Center, 911 Boling Highway. Call 979-532-6301 to register for the orientation. GED and ESL classes will be offered in Wharton, Matagorda, Colorado, and Fort Bend counties. Registration forms will be available at the WCJC campuses in Wharton, Bay City, Richmond, Sugar Land.
**WCJC Biathlon Fund Raiser**

The Wharton County Junior College Concert Band has accepted an invitation to participate in a Domestic USO Tour. To help with costs, the band is holding a Tin Man Biathlon! The Biathlon will take place at 8 a.m., Saturday, Oct. 9, and will start and end at Parking Lot No. 6 on Horton Foote Drive at the Wharton Campus. It will consist of a 4.2k run/walk and 13.7k bicycle ride. Entry fees are $15 for the run/walk only, $15 for the bicycle ride only or $25 for the full biathlon run and ride. Prizes will be awarded for each category. Participants will receive a Biathlon T-shirt. For more information or entry applications, call Joe Waldrop at 532-6366 or Marge Kirby at 532-6300.

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**WCJC GED-ESL classes**

Wharton County Junior College offers free GED and ESL classes. Orientation will be required before classes begin. Orientation is scheduled for Friday and Saturday, Oct. 8-9, at the Wharton campus WCJC Pioneer Student Center, 911 Boling Highway. Call 979-532-6301 to register. GED and ESL classes will be offered in Wharton, Matagorda, Colorado and Fort Bend counties. Registration forms will be available at the WCJC campuses in Wharton.
**WCJC Jazz Concert**

On Tuesday, Oct. 12, hear some cool jazz as presented by the Wharton County Junior College Jazz Band. It will be playing many favorite jazz pieces. The curtain goes up at 7 p.m. at the Horton Foote Theatre in the Duson-Hanson Fine Arts Building on the Wharton Campus. Admission is free. For more information 532-6300. This is a Center for the Arts Production.

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**WCJC Biathlon Fund Raiser**

The Wharton County Junior College Concert Band has accepted an invitation to participate in a Domestic USO Tour. To help with costs, the band is holding a Tin Man Biathlon. The Biathlon will take place at 8 a.m., Saturday, Oct. 9, and will start and end at Parking Lot No. 6 on Horton Foote Drive at the Wharton Campus. It will consist of a 4.2 k run/walk and 13.7 k bicycle ride. Entry fees are $15 for the run/walk only, $15 for the bicycle ride only or $25 for the full biathlon run and ride. Prizes will be awarded for each category. Participants will receive a Biathlon T-shirt. For more information or entry applications, call Joe Waldrop at 532-6366 or Marge Kirby at 532-6300.
Wharton County Junior College has recognized a number of area students as distinguished scholars for the spring semester of 2010 according to Karen Preisler Director of Admissions and Registration.

The following students were named to the Dean’s List for earning at least a 3.5 grade point average, out of a possible perfect 4.0, in all work completed during at least 12 semester hours of work.

Beasley: Rachel Gayle Hentot, Kelly Renee Petroski, and Emily Sue Roehe.

Damon: Karen Denise Berezin, Kalub Oscar Kover, Kenneth Noble Waite, and James Michael White.

Fresno: Sabrina Celeste Garcia.

Guy: Lacey Ann Bosak.

Kendleton: Manuel Munoz.


Wang, Julia R. Warren, Tiffany Marie Wheat, Robin Michelle Wormington, Sebastian Emilic Yazigi, Jason Yu Chen Yeh, Julienne Rae Zavalla, and Rubin Zhao.
Wharton County Junior College holds orientation for its free GED and ESL classes Friday and Saturday, Oct. 8-9 at 911 Boling Highway in Wharton. Call 979-532-8301 to register for the orientation. Classes will be held at several locations including Richmond and Sugar Land; registration forms are at all WCJC campuses.

Biathlon
Wharton County Junior College Concert Band holds a biathlon fundraiser, with four age categories, 8 a.m. Saturday Oct. 9. There are two parts: a 4.2k walk/run and a 13.7k bike ride. Race begins and ends in Parking Lot 6 on Horton Poole Dr. on the Wharton campus of WCJC. Fee is $15 each for the run and ride; or $25 for both. Pre-registration ends 7 a.m. race day. Register at 979-832-6385 or 979-532-6300.
East Bernard Express
East Bernard, TX
Circ. 982
From Page: 3
10/7/2010
91405

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**WCJC Jazz Concert**

On Tuesday, Oct. 12, hear some cool jazz as presented by the Wharton County Junior College Jazz Band. It will be playing many favorite jazz pieces. The concert goes up at 7 p.m. at the Horton Foote Theatre in the Duson-Hansen Fine Arts Building on the Wharton Campus. Admission is free. For more information 532-6300. This is a Center for the Arts Production.

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**WCJC GED-ESL classes**

Wharton County Junior College offers free GED and ESL classes. Orientation will be required before classes begin. Orientation is scheduled for Friday and Saturday, Oct. 8-9, at the Wharton campus WCJC Pioneer Student Center, 911 Boling Highway. Call 979-532-6301 to register. GED and ESL classes will be offered in Wharton, Matagorda, Colorado and Fort Bend counties. Registration forms will be available at the Wharton campus.
Wharton County Junior College recently announced the graduation of nine students from the Surgical Technology Certificate Program. The graduates include, from left, Channing Chriss of Bellville, Jessica Sebesta of Needville, Kayla Nuspliger of Wharton, Erin Knight of Sugar Land, Emily Villarreal of Rosenberg, Chaudie Jackson of Eagle Lake, Allison Thompson of Bay City, Katie Hartlege of Rosenberg and Amy Arredondo of El Campo. Prior to graduation, students successfully completed one year of intensive study to prepare them to pass the National Certification Exam for Surgical Technologists. Upon receiving their certification, they will practice the science and technology of surgical technology in many areas of their local communities. Applications for the 2011 fall class will be accepted through May 19, 2011. For more information and/or an application, contact WCJC's Surgical Technology Program at (979) 332-6401.
College Night

Lamar CISD holds a College Night 8:30 p.m. to 8 p.m. Monday in the Rosenberg Convention Center, 3825 Highway 36 South in Rosenberg. College representatives, including those from WCJC, will answer questions about the admission process, financial aid and scholarships. High school students in attendance will be entered in a drawing for a $50 gift card from Best Buy; one student per campus will win. 832-233-0330.

Senior Bingo

Senior Citizen Program at Wharton County Junior College will host bingo from 2 to 3 p.m. Wednesday at the LaDue Building on the campus at 911 Boiling Hwy. There will be fellowship with other seniors, prizes and refreshments. Seniors age 60 and up are invited. If interested in meals at the facility, stop by the office and sign up.
WCJC Jazz Band to play Tuesday

On Tuesday, Oct. 12, come out to hear the hot sound of cool Jazz as presented by the WCJC Jazz Band. They will be playing many favorites including Heatseeker and Mask of the Chili Pepper.

The curtain goes up at 7 p.m. at the Horton Foote Theatre, Duson-Hansen Fine Arts Building, Wharton Campus. Admission is free. This is music the whole family will enjoy. For more information please call 979-532-6300. This is a Center for the Arts Production.
Sports Calendar
Thursday, Oct. 7
East Bernard JV White at Tomball
Concordia Lutheran, 5 p.m.
East Bernard JV Maroon at
Schulenburg, 6 p.m.
Friday, Oct. 8
Schulenburg at East Bernard
Football, V, 7:30 p.m.
Schulenburg at East Bernard
Volleyball, JV/V, 4:05:30 p.m.
Laredo at WCJC Volleyball, 6 p.m.
Saturday, Oct. 9
East Bernard Cross Country at Festi
Festival Hill, Round Top-Carmine, 9 a.m.
Coastal Bend at WCJC Volleyball,
noon
Designates District Conference
game

County:
Wharton
91405-10-07_11002
WCIC Biathlon Fund Raiser

The Wharton County Junior College Concert Band has accepted an invitation to participate in a Domestic USO Tour. To help with costs, the band is holding a Tin Man Biathlon.

The Biathlon will take place at 8 a.m., Saturday, Oct. 9, and will start and end at Parking Lot No. 6 on Horton Foote Drive at the Wharton Campus.

It will consist of a 4.2 k run/walk and 13.7 k bicycle ride. Entry fees are $15 for the run/walk only, $15 for the bicycle ride only or $25 for the full biathlon run and ride. Prizes will be awarded for each category. Participants will receive a Biathlon T-shirt. For more information or entry applications, call Joe Waldrop at 532-6366 or Marge.

 Kirby at 532-6300.
WCJ Jazz Concert

On Tuesday hear some cool jazz as presented by the Wharton County Junior College Jazz Band. It will be playing many favorite jazz pieces. The curtain goes up at 7 p.m. at the Horton Foote Theatre in the Duson-Hansen Fine Arts Building on the Wharton Campus. Admission is free. For more information 532-6300. This is a Center for the Arts Production.

Richmond, 281-339-1311.

Jazz.

Wharton County Junior College Jazz Band gives a free concert 7 p.m. Tuesday in the Horton Foote Theatre on the Wharton campus. 979-532-6300.

Bingo.
Sports Calendar
Saturday, Oct. 9
- East Bernard Cross Country at Festival Hill, Round Top-Carmine, 9 a.m.
- Wharton Cross Country at St. Thomas Episcopal Invitational, Houston, 8 a.m.
- Coastal Bend at WCJC Volleyball, noon

Tuesday, Oct. 12
- Industrial at Boling Volleyball, F/Jr/V, 5-6-7 p.m.
- East Bernard Volleyball at Hempstead, F/Jr/V, 5-6-7 p.m.

Thursday, Oct. 14
- Boling Football at Brazos, JV, 6 p.m.
- Weimar at East Bernard JV Football Maroon, 6:30 p.m.
- Wharton Football at West Columbia, JV, 5:30 p.m.
- Designates District/Conference game
Many celebrate this week

Best birthday wishes this week to: Cindy Ramirez, Nicholas, Elizabeth and Sarah Stransky, Kase Allen Baca, Isaac Guajardo, Karrie Bradley, Peg Lay, Clinton Eddy, Kendall Watson, Marilyn Scesta, Lydia Reyna, Carrie Mund, Jessica Norrell, Kris Lanza, Jan Ondrias, Mike Speck, Becky Kubala, Drew Merka, Andrew Cruz, Rachel Ondrias, Tim Arriga, Corky Altenburg, Jalynn Kocurek, Chad Lechler, Ronnie Wittig, Candace Cunningham, Raymond L. Viktorin IV, Breanna Vasquez, Shirley Jansky, Kathryn Adam, Justin Verzele, George Tripulas, Bryan Kubena, Leonard Stammann, Eric Muegge, Paul Webb, Kelli Bannert, Angel Munoz, Dr. Mary Austin Newman and Gerry Wadler.

KCs with birthdays are: Pete Ramirez, Wilbur Schunka, Nicholas Castro, Jesus Cerrillo, Jimmy Zissi and Joe Olmeda.

Anniversaries this week include Jim and Paula Cooper, Chad and Rebecca Bowers, Ryan and Rachel Weaver, Sammy and Adriana Salyer, Ron and Sharon Socha, Roy and Margaret Sparks, Cody and Michele Hatch, Doug and Ann Soderstrom. Enjoy these sunny and beautiful weather on your special day.

American Legion Post No. 87 has been awarded a Certificate of Appreciation for 2010. Commander Johnnie Gonzales and Adjutant Arnold Guerra worked diligently toward the completion of the 2009-2010 consolidation post report and then submitted the document before its deadline. The award is a measure of performance/profile for the unit in areas such as public relations, color guard, funeral honors provided for veterans, Americanism, flag presentations/education to local groups, and dollar contributions to other agencies/individuals. Paid-up members/veterans of Post No. 87 are still serving America.

Holy Cross Parish Bazaar is tomorrow at the Riverside Hall in East Bernard. Meals served starting at 11 a.m. Hamburgers served starting at 3 p.m. There will be plenty of Czech pastries and country store items. Auction starts at 12:30 p.m. Mass Schedule at Holy Cross at 7 a.m. and 9 a.m.

Our Lady of Mount Carmel is invited to come help at the tamalada on Friday Oct. 22. Tamalada is to make tamales for a parish sale. It’s fun and you learn something new if you don’t know how to make them. Baptismal Classes are tomorrow from 6 to 7 p.m. in the church.

The WCJC Concert Choir presents its annual Choral Dinner/Music Revue fund raiser Saturday, Oct. 23, at 7 p.m. at the Pioneer Student Center on the Wharton Campus. Cost is $20 per person.

For information and reservations call 532-6300. Mark your calendar and make reservations today. Seating is limited. It is an evening of beautiful music and good food.

Distinguished visitors at our home from Sweeny were Wilson and Virginia Tripson Husser. They are residing in Sweeny awaiting for the completion of their new home in Plum. We had a wonderful visit.

Rosemary Hinze and I had a good visit the other afternoon. This lady is so busy that you can hardly catch her at leisure. We talked about everything, mostly family. She is resting for a while after having three summer weddings of grandchildren and the birth of several great-grandchildren. She has a big beautiful family.

I stopped by a store in East Bernard the other day and two young ladies took care of me. Lupe Flores and Brenda Mendez really were wonderful PR for their business. Customer service is so important. I know I’ll be back again.

Last Sunday we drove to College Station for the day to see our granddaughters Helene and Lisette Smith-Vaughan. We had a nice visit with the girls, some of their friends and enjoyed a healthy lunch. J.B. did really good and is getting stronger by the day.

I leave you hoping you enjoy a nice weekend. My good bye note: "I can’t fill God’s shoes, but I can follow His steps. I can handle one step at a time." Until next week!
Jazz.

Wharton County Junior College Jazz Band gives a free concert 7 p.m. Tuesday in the Horton Foote Theatre on the Wharton campus. 979-532-6300.

Afternoon.

College Night.

Lamar CISD holds a College Night 6:30 p.m. to 8 p.m. Monday in the Rosenberg Convention Center, 3825 Highway 36 South in Rosenberg. College representatives, including those from WCJC, will answer questions about the admission process, financial aid and scholarships. High school students in attendance will be entered in a drawing for a $50 gift card from Best Buy; one student per campus will win. 832-223-0330.
WCJC Choir Dinner

The Wharton County Junior College Concert Choir will present its 19th annual Choral Dinner/Music Revue on Saturday, Oct. 23, at 7 p.m. in the WCJC Pioneer Student Center. Individual tickets are $20 each. Corporate sponsorships are available with premiere seating. For tickets and more information, call Marge Kirby at 532-6300.
**WCJC Sugar Land campus open house**

Wharton County Junior College and the University of Houston System at Sugar Land (UHSSL) will hold a joint Open House and Advising Night on Thursday, Oct. 14 from 4 to 7 p.m. at 14004 University Blvd. at U.S. Highway 59, Sugar Land. Prospective students can learn about the more than 60 Associate, Bachelors, Masters and Certificate programs available.

"This is a great one-stop event where prospective students can speak with instructional, admissions and financial aid representatives from both institutions," said Zina Carter, WCJC's director of marketing and communications. "They can also learn how to make a smooth transition from WCJC to any of the component universities of the University of Houston System."

"This open house is ideal for high school students and their parents, as well as working adults who want to receive more training in their field or who are thinking about a career change," said Carter.

The event at the UHSSL and WCJC campus is free and open to the public. It will be held in the Susan Ryon Davis Multipurpose Room in Brazos Hall.

To learn more about WCJC's offerings, visit www.wcjc.edu or call 281.243.8447.
East Bernard
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East Bernard, TX
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10/14/2010
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Sports Calendar
Thursday, Oct. 14
◆ Weimar at East Bernard JV Football Maroon, 6:30 p.m.

Friday, Oct. 15
◆ East Bernard Football at Weimar, V, 7:30 p.m.
◆ East Bernard Volleyball at Weimar, FJV/V, 4:30-4:30-5:30 p.m.

Saturday, Oct. 16
East Bernard Cross Country at Gonzales Invitational, TBA

Wednesday, Oct. 20
WCJC Volleyball at Panola, Carthage, 5 p.m.

Thursday, Oct. 21
◆ East Bernard Football JV Maroon at Bloomington, 6 p.m.

Friday, Oct. 22
◆ Bloomington at East Bernard Football, V, 7:30 p.m.
◆ Bloomington at East Bernard Volleyball, FJV/V, 4:30-4:30-5:30 p.m.
◆ WCJC Volleyball at Galveston, Galveston, 6 p.m.

Monday, Oct. 25
◆ East Bernard Cross Country at District Meet, TBA

Tuesday, Oct. 26
◆ East Bernard Volleyball at Rice, FJV/V, 5-6-7 p.m.
◆ Designates District/Conference game
FALL & WINTER MINI-TERMS
and SPRING SEMESTER 2011
REGISTRATION

Fall Mini-Term begins October 25
(Walk-in registration only—now through October 22)

Winter Mini-Term begins December 20
(Register November 1 through December 16)

Spring semester classes begin January 18, 2011
(Register November 1 through January 16)

WHARTON • SUGAR LAND • RICHMOND • BAY CITY
EL CAMPO • PALACIOS

WCJC.edu
1-800-561-WCJC

WCJC is an F.O.E. institution.
WCJC CHORAL DINNER OCT. 23
The WCJC Concert Choir will present a choral dinner and music revue at 7 p.m. Saturday, Oct. 23, in the Pioneer Student Center on the Wharton campus. Tickets are $20 per person and $300 for a corporate table of eight. Call 979-532-6300 for more information.

WCJC Hosts Choral Dinner/Music Revue
The Wharton County Junior College Concert Choir and Chamber Singers host their annual choral dinner/music revue fundraiser at 7 p.m. Saturday, Oct. 23 at the Pioneer Student Center, Wharton Campus. Tickets are $20 and corporate tickets with seating for eight are also available. Call 532-6300 for information and reservations.
WCJC registering for Fall, Winter mini-terms

Wharton County Junior College is currently registering for the Fall Mini-Term and the Winter Mini-Term and the Spring 2011 semester. Register now through Oct. 22 for fall mini-term. Walk-in registration only is required for the fall mini-term. Students may register on campus or on the web Nov. 1 through Dec. 16 for the Winter Mini-Term. Students may register Nov. 1 through Jan. 16 online for the spring semester and should visit the college's website for on-campus registration dates.

Web registration will be held Nov. 1, 2010 through Jan. 20, 2011.


Wharton County Junior College offers an associate in arts degree for those intending to transfer to a four-year institution, associate of arts in Teaching degree, associate in applied science degrees, and certificate programs. Distance education courses are available through the web, and interactive television.

For more information about programs or registration, call 800-561-9252 or 979-532-4560 for the Wharton campus, 281-243-8447 for the Sugar Land campus, or 281-239-1500 for the WCJC Fort Bend Technical Center. The college also offers classes at the Bay City campus.
WCJC Announces Fall, Winter Mini-Terms

Wharton County Junior College (WCJC) is currently registering for the Fall Mini-Term and the Winter Mini-Term and the Spring 2011 semester.

Register now through October 22 for fall mini-term. Walk-in registration only is required for the fall mini-term.

Students may register on campus or on the web Nov. 1 through December 16 for the Winter Mini-Term. Students may register November 1 through January 16 online for the spring semester and should visit the college’s website for on-campus registration dates.

Web registration will be held November 1, 2010 through January 20, 2011.

Fall Mini-Term classes begin October 25, Winter Mini-Term classes begin December 20, 2010 and Spring classes begin January 18, 2011.

WCJC offers an associate in arts degree for those intending to transfer to a four-year institution, associate of arts in Teaching degree, associate in applied science degrees, and certificate programs. Distance education courses are available through the web, and interactive television.

For more information about programs or registration, call 800.561.9262 or 979.532.4560 for the Wharton campus, 281.243.8447 for the Sugar Land campus, or 281.239.1500 for the WCJC Fort Bend Technical Center. The college also offers classes at the Bay City campus.
Sports Calendar

Thursday, Sept. 23
◆ East Bernard Football at Tidehaven, JV, 6:30 p.m.
Friday, Sept. 24
◆ Tidehaven at East Bernard Football, Jr. High Night, V, 7:30 p.m.
◆ Brazos at East Bernard Volleyball, F/J/V, 3:30-3:30-4:30 p.m.
Saturday, Sept. 25
East Bernard Cross Country at Weimar Meet, 8 a.m.
WCJC Volleyball at Laredo, 2 p.m.
Tuesday, Sept. 28
◆ Rice at East Bernard Volleyball, F/J/V, 5:30-7 p.m.
WCJC Volleyball at San Jacinto, Pasadena, 6 p.m.
Thursday, Sept. 30
East Bernard Football at Edna, JV White, 5 p.m.
Boling at East Bernard Football, JV Maroon, 6 p.m.
WCJC Volleyball at Coastal Bend, Beeville, 6 p.m.
Friday, Oct. 1
◆ Boling at East Bernard Football, V, 7:30 p.m.
East Bernard Volleyball, open date
Saturday, Oct. 2
East Bernard Cross Country at McNeil Invitational, Old Settler's Park, Round Rock, TBA
FPC, Tyler at WCJC Volleyball, tri-match, 10 a.m., noon, 2 p.m.
Wharton County
Junior College
and
President Betty McCrohan
cordially invite you to an
Open House Reception
to meet
David Leenhouts
New Vice President of Student Services

TUESDAY, NOVEMBER 2, 2010
WHARTON CAMPUS
4:00 – 6:00 P.M.
HUTCHINS MEMORIAL CENTER
CONFERENCE ROOM 100-A
WHARTON COUNTY JUNIOR COLLEGE
911 BOLING HIGHWAY
WHARTON, TEXAS

For information call 979-532-6442
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM X

MATTERS RELATING TO ACADEMIC AFFAIRS

A. Approve the contract for the Fort Bend Independent School District's use of school facilities for the 2011 Kids' College Summer Program ($73,248.00 – 2011 Kids' College facilities rental budget)
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: 10-19-10  Date of this Proposal: 09-09-10

SUBJECT: The Fort Bend Independent School District’s use of school facilities contract pertaining to the 2011 Kids’ College Summer Program.

RECOMMENDATION: Contract approval.

BACKGROUND/RATIONALE: To facilitate the 2011 Kids’ College Summer Program which has historically been conducted in Sugar Land at Dulles High School.

Estimated Cost and Budgetary Support (how will this be paid for): $73,248 to be drawn from the 2011 Kids’ College facilities rental budget line.

RESOURCE PERSON(S) [name(s) and title(s)]:
Kandace Nasis-Youth Activities Coordinator
Leigh Ann Collins – Dean of Vocational Instruction

SIGNATURES:

[Signature]
Kandace Nasis
Originator

[Signature]
Cabinet-Level Supervisor

[Signature]
President’s Approval

9-16-10  Date
9-20-10  Date
11-5-10
FORT BEND INDEPENDENT SCHOOL DISTRICT
CONTRACT FOR USE OF SCHOOL FACILITIES

It is understood and agreed that this Contract becomes valid only after it is signed by the Applicant, hereinafter called the Marker of the Contract, the Building Principal, or designated representative; and approved by the Associate Superintendent for Facilities, or designated representative. All terms and conditions set forth on the reverse side of this contract are applicable. If any of the terms and conditions of this Contract are not adhered to explicitly, the Contract may be revoked by the District without recourse. Any exception to the terms and conditions must be approved by the Superintendent for Facilities, or designated representative. All terms and conditions set forth on the reverse side of this contract are applicable. If any of the terms and conditions of this Contract are not adhered to explicitly, the Contract may be revoked by the District without recourse. The Superintendent must approve any exception to the terms and conditions.

Name of Organization Represented by Maker: Wharton County Junior College

Name of School to be used: Dulles High School

Date (s) of Intended Use:
2011: June 13,14,15,16,20,21,22,23,27,28,29,30
July 5,6,7,8,11,12,13,14,18,19,20,21

Area (s) Requested: Classrooms, Food Court, and Gyms

Time Requested: From 7:30am to 5:00pm

Type of contract (Check One): Single Use Multiuse X

Note: For Multiuse, monthly payment due within 10 days of invoice.

Purpose for which the premises will be used: Wharton County Junior College Kids’ College Program
Will admission fees be charged (Check One): Yes X No
If Yes Disposition of Proceeds: Non Profit

Name of Maker: Betty McCrohan Work phone 979-532-6400 Home Phone

Signature of Maker ________________________________ Date

Address/City/State/Zip 911 Boling Hwy, Wharton, TX 77488

Send invoice to (if different from above): Name: Kandace Nasis
Address/City/State/Zip: FBTC 5333 FM 1640 Richmond, TX 77469

Denied Approved (Circle One) Principal Signature & Date________________________

Assessied Fees

A. Week day hours 24 x $2,969.5 $71,268
B. Weekend hours ___ x ___ $0
C. Set-up fee $1,980
D. Subtotal (A+B+C) $73,248
E. Add-on date (s) D x ___ days $0
F. Subcharge $50.00 x ___ days $0
Extra Fee (s) Utilities/Lighting Technicians $0

TOTAL (Submit with application $73,248 Multiuse two months only)

SEE ATTACHED
Date: September 16, 2010

To: FBISD Board of Trustees

From: Leigh Ann Collins

Subject: Facilities Usage

Wharton County Junior College proposes to conduct the Kids’ College Program for the families of Fort Bend County, at Dulles High School. The program will begin on June 13 and end on July 21. WCJC has collaborated with the Fort Bend Independent School District for over 9 years, to provide educationally enriching experiences for the youth in the community. The Kids’ College Program utilizes classrooms, science labs, computer labs, the commons area, and gymnasiums, to conduct the program. These classes help to bridge students from school term to school term, while providing a safe and educational environment for students to participate in during the summer. WCJC has enjoyed collaborating with FBISD to provide a much needed and appreciated service to the community. With your approval, WCJC looks forward to continuing the relationship with FBISD.

Sincerely,

Leigh Ann Collins
Dean of Vocational Instruction
Wharton County Junior College

MEMORANDUM

September 19, 2010

Fort Bend Independent School District
16431 Lexington Blvd.
Sugar Land, TX 77479
Attention: Minnie Martinez

Wharton County Junior College requests rental of facilities at Dulles High School for Kids’ College summer 2011. Listed below you will find the breakdown of the facilities request.

Dates:
Set up: June 10, 2011 9:00-2:00
Session I: June 13 – June 23 (Monday – Thursday)
Session II: June 27 – July 7 (Monday – Thursday)
Session III: July 11 – July 21 (Monday – Thursday)

All sessions:
- 50 classrooms x $30 x 24 $36,000 (9:30am – 4:00pm)
- 6.5 hours of gym use x $143 x 24 $22,308 (7:30am – 9:30am & 12:30pm – 5:00pm)
- 6 hours of food court use x $90 X 24 $12,960 (9:00am – 3:00pm)
- Daily start-up fee $82.50 x 24 $1,980

TOTAL $73,248
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM XI

MATTERS RELATING TO ADMINISTRATIVE SERVICES

A. Approval to adopt a list of qualified brokers that are authorized to engage in investment transactions with Wharton County Junior College

B. Approve an Interlocal Agreement with the Bay City Community Development Corporation (not to exceed $75,000.00 - JET 3 grant funds, Bay City Community Development Corporation donation funds and Process Technology Program Industry Partner donations)

C. Approve Stanley Security Solutions of Houston to complete the rekeying of all Wharton campus building’s exterior doors including a wireless remote access card reader at each building ($90,949.79 - transfer from plant repair & replacement fund for 2010-2011)

D. Approve Pfluger Associates Architects to design the renovations to the Peace building restrooms, Frankie Hall renovation, and the design of the Central Plant project ($168,000.00 - transfer from plant repair & replacement fund)

E. Approve Construction Masters of Houston to complete the renovation of the Radiology Department in the Johnson Health Occupations Building ($49,996.99 - Gulf Coast Medical Foundation Grant Funds)

F. Accept the sale of right of way parcel in Richmond, Texas from the Texas Department of Transportation ($36,005.00 - proceeds from the sale)

G. Information Item:

1. Seek sealed bids for the renovation of Frankie Hall dormitory rooms ($1,100,000.00 - transfer from plant repair & replacement fund for 2010-2011)

2. Seek sealed bids for the renovation of the J R Peace building restrooms to comply with the Americans with Disability Act standards ($250,000.00 - transfer from plant repair & replacement fund for 2010-2011)

3. Seek sealed bids for the replacement of the Horton Foote Theater’s Lighting Dimmer Rack in the Fine Arts building ($110,000.00 = $35,000.00 - donation from Wharton County Junior College Foundation - $75,000.00 - transfer from plant repair & replacement fund for 2010-2011)

4. Seek sealed bids for the construction of a central plant capable of supporting the HVAC needs of the Peach, Science, Library, and Fine Arts building’s chilled water requirements ($800,000 - transfer from plant repair & replacement fund for 2010-2011)

5. Seek sealed bids for the purchase of Fiber Optic Repair Equipment to be used in teaching continuing education classes ($70,000.00 - skills development grant funds)

6. Seek sealed bids for the purchase of a used fire truck for training in the Fire Academy ($40,000.00 - Perkins grant funds)
Wharton County
Junior College

Proposed Agenda Item
Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2010
Date of this Proposal: October 28, 2010

SUBJECT:
Qualified Investment Brokers

RECOMMENDATION:
Adopt attached list of qualified brokers that are authorized to engage in investment transactions with Wharton County Junior College.

BACKGROUND/RATIONALE:
Section 2256.025 of the Public Funds Investment Act requires the governing body of an entity subject to the Public Funds Investment Act to review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the entity. The attached list of brokers have all received a copy of WCJC's Investment Policy and have returned a certification that they have reviewed and have implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions between WCJC and the broker.

Estimated Cost and Budgetary Support (how will this be paid for?): N/A

RESOURCE PERSON(S) [name(s) and title(s)]:
Bryce D. Kocian, Vice President of Administrative Services
Betty McCrohan, President

SIGNATURES:

\[\text{Bryce D. Kocian} \]
Originator

\[\text{Bryce D. Kocian} \]
Cabinet-Level Supervisor

\[\text{Bryce D. Kocian} \]

\[\text{10/28/10} \]

\[\text{10/28/10} \]

\[\text{11-4-2010} \]

PRESIDENT'S APPROVAL:

\[\text{Bryce D. Kocian} \]
reg 113
6-21-95
WHARTON COUNTY JUNIOR COLLEGE
INVESTMENT BROKER LIST
NOVEMBER 3, 2010

Mr. Jeff Beckel
Vice President
Frost National Bank
P.O. Box 1600
100 West Houston Street
San Antonio, Texas 78296-1400

Coastal Securities
Ms. D. Ann Komar
Executive Vice President
401 RR 620 South
Austin, Texas 78734

Commercial State Bank
Mr. Eddie L. Pool.
Chief Financial Officer
P.O. Box 150
El Campo, Texas 77437

Institutional Capital Management
Mr. Daniel Lee Ritz, Jr.
President
2550 Gray Falls, Suite 250
Houston, Texas 77077

TexPool Participant Services
Dianne Parker Manager
1001 Texas Avenue, Suite 1400
Houston, Texas 77002

Southwest Securities, Inc.
Mr. William Corbett
Vice President
1201 Elm Street, Suite 3500
Dallas, Texas 78270-2180

Wells Fargo Securities, LLC
Teresa M. Yancey
Director, Regional Sales Manager
1000 Louisiana Street, Suite 600
MAC T5001-060
Houston, Texas 77002

The Independent Banker’s Bank
Mr. Bruce A. Taylor
Senior Vice President
P.O. Box 560528
Dallas, Texas 75356-0528

Gilford Securities Inc.
Mr. Thomas R. Mindel
Senior Vice President
2020 Main Street, Suite 650
Irvine, California 92614
Texas Public Funds Investment Act
Certification by Dealer

This certification is executed on behalf of Wharton County Junior College (the Investor) and Frost National Bank (the Dealer) pursuant to the Public Funds Investment Act, Chapter 2256, Government Code, Texas Codes Annotated (the Act) in connection with investment transactions conducted between the Investor and Dealer.

The undersigned Qualified Representative of the Dealer hereby certifies on behalf of the Dealer that:

1. The Dealer Qualified Representative is duly authorized to execute this Certification on behalf of the Dealer, and

2. The Dealer Qualified Representative has received and reviewed the Investment Policy furnished by the Investor, and

3. The Dealer has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Dealer and the Investor that are not authorized by the entity's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

Dealer Qualified Representative

[Signature]

Jeff Beckel
Name (Printed)

VP
Title

11/1/10
Date
Texas Public Funds Investment Act
Certification by Dealer

This certification is executed on behalf of Wharton County Junior College (the Investor) and COMMERCIAL STATE BANK (the Dealer) pursuant to the Public Funds Investment Act, Chapter 2256, Government Code, Texas Codes Annotated (the Act) in connection with investment transactions conducted between the Investor and Dealer.

The undersigned Qualified Representative of the Dealer hereby certifies on behalf of the Dealer that:

1. The Dealer Qualified Representative is duly authorized to execute this Certification on behalf of the Dealer, and

2. The Dealer Qualified Representative has received and reviewed the Investment Policy furnished by the Investor, and

3. The Dealer has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Dealer and the Investor that are not authorized by the entity's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

Dealer Qualified Representative

[Signature]

EDDIE L. POOL
Name (Printed)

CHIEF FINANCIAL OFFICER
Title

9/30/10
Date
TEXAS PUBLIC FUNDS INVESTMENT ACT
ACKNOWLEDGEMENT AND CERTIFICATION
FOR TEXPOOL AND TEXPOOL PRIME

This Acknowledgement and Certification is executed on behalf of Wharton County Junior College (the “Investing Entity”) and Texas Local Government Investment Pool ("TexPool") pursuant to Section 2256.005(k), Texas Government Code, in connection with investment transactions conducted between the Investing Entity and TexPool.

The undersigned qualified representative of TexPool (the “Qualified Representative”) hereby certifies on behalf of TexPool that:

(i.) The Qualified Representative is duly authorized to execute this Acknowledgment and Certification on behalf of TexPool; and,

(ii.) The Qualified Representative has received and reviewed the investment policy provided by the Investing Entity; and,

(iii.) TexPool has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Investing Entity and TexPool that are not authorized by the Investing Entity’s investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity’s entire portfolio or requires an interpretation of subjective investment standards.

QUALIFIED REPRESENTATIVE

[Signature]
Dianne Parker
Manager, TexPool Participant Services
October 13, 2010
Texas Public Funds Investment Act
Certification by Dealer

This certification is executed on behalf of Wharton County Junior College (the Investor) and Wells Fargo Securities, LLC (the Dealer) pursuant to the Public Funds Investment Act, Chapter 2256, Government Code, Texas Codes Annotated (the Act) in connection with investment transactions conducted between the Investor and Dealer.

The undersigned Qualified Representative of the Dealer hereby certifies on behalf of the Dealer that:

1. The Dealer Qualified Representative is duly authorized to execute this Certification on behalf of the Dealer, and

2. The Dealer Qualified Representative has received and reviewed the Investment Policy furnished by the Investor, and

3. The Dealer has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Dealer and the Investor that are not authorized by the entity's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

Dealer Qualified Representative

[Signature]

Teresa M. Yancey
Name (Printed)

Director, Regional Sales Manager
Title

10/1/10
Date
Texas Public Funds Investment Act
Certification by Dealer

This certification is executed on behalf of Wharton County Junior College (the Investor) and Gilford Securities, Inc. (the Dealer) pursuant to the Public Funds Investment Act, Chapter 2256, Government Code, Texas Codes Annotated (the Act) in connection with investment transactions conducted between the Investor and Dealer.

The undersigned Qualified Representative of the Dealer hereby certifies on behalf of the Dealer that:

1. The Dealer Qualified Representative is duly authorized to execute this Certification on behalf of the Dealer, and

2. The Dealer Qualified Representative has received and reviewed the Investment Policy furnished by the Investor, and

3. The Dealer has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Dealer and the Investor that are not authorized by the entity's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

Dealer Qualified Representative

[Signature]

[Name (Printed)]

[Title]

[Date] 11/11/10
Texas Public Funds Investment Act
Certification by Dealer

This certification is executed on behalf of [Wharton County Junior College] (the Investor) and [Coastal Security Inc] (the Dealer) pursuant to the Public Funds Investment Act, Chapter 2256, Government Code, Texas Codes Annotated (the Act) in connection with investment transactions conducted between the Investor and Dealer.

The undersigned Qualified Representative of the Dealer hereby certifies on behalf of the Dealer that:

1. The Dealer Qualified Representative is duly authorized to execute this Certification on behalf of the Dealer, and

2. The Dealer Qualified Representative has received and reviewed the Investment Policy furnished by the Investor, and

3. The Dealer has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Dealer and the Investor that are not authorized by the entity's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

Dealer Qualified Representative

[Signature]

[Name (Printed)]

[Title]

[Date] 11/3/2010
Texas Public Funds Investment Act
Certification by Dealer

This certification is executed on behalf of Wharton County Junior College (the Investor) and Institutional Capital Management, Inc. (the Dealer) pursuant to the Public Funds Investment Act, Chapter 2256, Government Code, Texas Codes Annotated (the Act) in connection with investment transactions conducted between the Investor and Dealer.

The undersigned Qualified Representative of the Dealer hereby certifies on behalf of the Dealer that:

1. The Dealer Qualified Representative is duly authorized to execute this Certification on behalf of the Dealer, and

2. The Dealer Qualified Representative has received and reviewed the Investment Policy furnished by the Investor, and

3. The Dealer has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Dealer and the Investor that are not authorized by the entity's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

Dealer Qualified Representative

[Signature]

Daniel Lee Ritz, Jr.
Name (Printed)

[Title]

10/7/10
Date
Texas Public Funds Investment Act  
Certification by Dealer

This certification is executed on behalf of Wharton Co. Junior College (the Investor) and Southwest Securities Inc. (the Dealer) pursuant to the Public Funds Investment Act, Chapter 2256, Government Code, Texas Codes Annotated (the Act) in connection with investment transactions conducted between the Investor and Dealer.

The undersigned Qualified Representative of the Dealer hereby certifies on behalf of the Dealer that:

1. The Dealer Qualified Representative is duly authorized to execute this Certification on behalf of the Dealer, and

2. The Dealer Qualified Representative has received and reviewed the Investment Policy furnished by the Investor, and

3. The Dealer has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Dealer and the Investor that are not authorized by the entity's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

Dealer Qualified Representative

\[\text{Signature}\]

\[\text{WILLIAM C. CORBETT}\]

Name (Printed)

\[\text{V.P.}\]

Title

\[10-6-10\]

Date
Texas Public Funds Investment Act  
Certification by Dealer

This certification is executed on behalf of Wharton County Junior College (the Investor) and The Independent Bank (the Dealer) pursuant to the Public Funds Investment Act, Chapter 2256, Government Code, Texas Codes Annotated (the Act) in connection with investment transactions conducted between the Investor and Dealer.

The undersigned Qualified Representative of the Dealer hereby certifies on behalf of the Dealer that:

1. The Dealer Qualified Representative is duly authorized to execute this Certification on behalf of the Dealer, and

2. The Dealer Qualified Representative has received and reviewed the Investment Policy furnished by the Investor, and

3. The Dealer has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Dealer and the Investor that are not authorized by the entity's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

Dealer Qualified Representative

[Signature]

[Name (Printed)]

[Title]

[Date]
Date of Board Meeting: November 16, 2010       Date of This Proposal: November 1, 2010

SUBJECT:

Approve an Interlocal Agreement with the Bay City Community Development Corporation.

RECOMMENDATION:

Approve an Interlocal Agreement with the Bay City Community Development Corporation to provide general contractor services needed for site development to install the Process Technology Program's hands-on-training skid and associated power generation equipment at the Bay City Campus location.

BACKGROUND/RATIONALE:

The College needs to make site preparations for the delivery of the Hands on Training skid to be used in our Process Technology Program. The ideal site is located on the Bay City Community Development Corporation’s property at our campus in Bay City. Since General Contractor services are needed to provide all needed utility support and connectivity to existing structure, concrete slab to support equipment, security fencing and appropriate access, installation of security camera system and security lighting, and since the location of this slab is on the Bay City Community Development’s property, the College wants to enter into this Interlocal Agreement so that the owner of the property can secure a General Contractor to complete the necessary work for the College. Completion of the initial construction is needed prior to delivery of the hands-on-training skid (anticipated delivery is before December 31, 2010).

Estimated Cost & Budgetary Support (how will this be paid for?): Not to Exceed $75,000.00

JET 3 Grant funds, Bay City Community Development Corporation donation funds and Process Technology Program Industry Partner donations.

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Leigh Ann Collins, Dean of Vocational Instruction
Mr. Will Myles, Process Technology Program Director
Mr. Dave Dunham, WCJC Bay City Campus Director
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
Date: 11-3-10
Originator
[Signature]
Date: 11/4/10
Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

[Signature]
Date: 11-5-10
THE STATE OF TEXAS
COUNTY OF MATAGORDA

INTER-LOCAL AGREEMENT BETWEEN THE BAY CITY COMMUNITY DEVELOPMENT CORPORATION AND WHARTON COUNTY JUNIOR COLLEGE

This inter-local agreement is entered into between and among the BAY CITY COMMUNITY DEVELOPMENT CORPORATION, hereinafter referenced to as "BCCDC," and WHARTON COUNTY JUNIOR COLLEGE, hereinafter referred to as "WCJC."

WHEREAS, this agreement is made pursuant to and under provision of Chapter 791 of the Texas Government Code, V.T.C.A., the Inter-local Cooperation Act.

WHEREAS, BCCDC and WCJC desire to enter into an inter-local agreement for the WCJC JET 3 grant equipment installation located at 4000 Avenue F in Bay City, Texas.

WHEREAS, within the understanding, WCJC agreed to provide coordination between BCCDC and the other contractors on the WCJC JET 3 grant equipment and installation.

WHEREAS, BCCDC has agreed to perform and provide all materials, labor and equipment to complete the scope of work defined in "Exhibit A" attached hereto.

Within this understanding, WCJC agrees to pay BCCDC for the invoices submitted to WCJC By BCCDC, pursuant to the monetary provisions of "Exhibit A" attached hereto.

WHARTON COUNTY JUNIOR COLLEGE

By: ____________________________  
Betty McCrohan, President

Date: ____________________________

BAY CITY COMMUNITY DEVELOPMENT CORP

By: ____________________________  
D.C. Dunham, Executive Director

Date: ____________________________
|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|

- **A.** Vessel completion (BOLT test, generator, boiler, and control module complete) BOT approval (3/7/10) 10% complete **planned**
- **B.** General plans for Polara equipment and HD TV monitors 10% complete 10% complete **planned**
- **C.** Compute Xfinity 10% complete 10% complete **planned**
- **D.** Compute Xfinity 10% complete 10% complete **planned**
- **E.** Compute Xfinity 10% complete 10% complete **planned**
- **F.** Compute Xfinity 10% complete 10% complete **planned**
- **G.** Compute Xfinity 10% complete 10% complete **planned**
- **H.** Compute Xfinity 10% complete 10% complete **planned**
- **I.** Deliver Polara equipment and acceptance of operation - and Jan 7th **planned**
- **J.** Choose air compressor and create PO **planned**
- **K.** Choose electrical surveillance equipment and create PO **planned**
- **L.** Choose HD TV monitors and create PO **planned**
- **M.** General contractor installs air compressor, electrical surveillance equipment and HD TV monitors **planned**
- **N.** Delivery of Steam boiler, generator and turbine - March 31st with commissioning and acceptance by April 14th **planned**

*Timeline BOT_Nov_2010*
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2010    Date of This Proposal: November 3, 2010

SUBJECT:

Approve Stanley Security Solutions of Houston to complete the rekeying of all Wharton Campus Building’s exterior doors including a wireless remote access card reader at each building at a cost of $90,949.79 with funds transferred from the Plant Repair and Replacement Fund.

RECOMMENDATION:

Approve Stanley Security Solutions of Houston to complete the rekeying of all Wharton Campus Building’s exterior doors including a wireless remote access card reader at each building at a cost of $90,949.79 with funds transferred from the Plant Repair and Replacement Fund.

BACKGROUND/RATIONALE:

In an effort to improve security, this system will allow the College to monitor building access after normal hours and weekends. The card system is more secure since they cannot be duplicated. The College would purchase these services from Stanley Security Solutions through their Texas Multiple Awards Schedule. Purchases from these TXMAS contracts satisfy all State bid requirements.

Estimated Cost & Budgetary Support (how will this be paid for?): $90,949.79

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Mike Feyen, Director of Facilities Management
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
Originator

[Signature]
Cabinet-Level Supervisor

PRESIDENT’S APPROVAL:

[Signature]
Reg 113
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2010  Date of This Proposal: November 3, 2010

SUBJECT:

Approve Pfluger Associates Architects to design the renovations to the Peace Building Restrooms, Frankie Hall renovation, and the design of the Central Plant project,

RECOMMENDATION:

Approve Pfluger Associates Architects to design the renovations to the Peace Building Restrooms, Frankie Hall renovation, and the design of the Central Plant project at a cost of 8% of construction costs with money transferred from the Plant Repair and Replacement Fund,

BACKGROUND/RATIONALE:

The College has used Pfluger Associates Architects in the past and would like to use them again for this job. Their fee is 10% of the cost of construction, however they are willing to do it for 8% of construction costs if all the projects are approved.

Estimated Cost & Budgetary Support (how will this be paid for?): $168,000.00
Transfer from Plant Repair & Replacement Fund

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Mike Feyen, Director of Facilities Management
Philip Wuthrich, Director of Purchasing

SIGNATURES:

Originator

Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

Reg 113
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2010    Date of This Proposal: November 3, 2010

SUBJECT:

Approve Construction Masters of Houston to complete the renovation of the Radiology Department in the Johnson Health Occupations Building at a cost of $49,996.99 with funds from the Gulf Coast Medical Foundation.

RECOMMENDATION:

Approve Construction Masters of Houston to complete the renovation of the Radiology Department in the Johnson Health Occupations Building at a cost of $49,996.99 with funds from the Gulf Coast Medical Foundation.

BACKGROUND/RATIONALE:

The Radiology Department received a grant from the Gulf Coast Medical Foundation to purchase new equipment. Some of this new equipment requires that lead lined walls be installed or moved. There is money available in the grant to cover the total cost of the project. Construction Masters of Houston holds a construction contract through the Harris County Department of Education’s Cooperative Purchasing Program which the College is a member. Using a contractor under this cooperative agreement satisfies all State bid requirements.

Estimated Cost & Budgetary Support (how will this be paid for?): $49,996.99
Gulf Coast Medical Foundation Grant Funds.

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Mike Feyen, Director of Facilities Management
Carol Derkowski, Division Chair of Allied Health
Philip Wuthrich, Director of Purchasing

SIGNATURES:

Originator

Cabinet-Level Supervisor

PRESIDENT’S APPROVAL:

Reg 113
Wharton County Junior College

Proposed Agenda Item
Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2010
Date of this Proposal: November 4, 2010

SUBJECT:
Sale of right of way parcel

RECOMMENDATION:
Accept the amount of $36,005.00 for 0.1066 acres in Richmond from the Texas Department of Transportation.

BACKGROUND/RATIONALE:
The Texas Department of Transportation is currently making improvements to FM1640 and FM2218 in Richmond. A long narrow strip of land totaling 0.1066 acres at the front of the Fort Bend Technical Center is needed to complete these improvements.

Estimated Cost and Budgetary Support (how will this be paid for?): -0-
Proceeds from the sale - $36,005.00

RESOURCE PERSON(S) [name(s) and title(s)]:
Mike Feyen, Director of Facilities Management
Bryce D. Kocian, Vice President of Administrative Services
Betty McCrohan, President

SIGNATURES:

[Signature]
[Signature]

Originator
Cabinet-Level Supervisor

Date
Date

PRESIDENT’S APPROVAL:

[Signature]

reg 113
6-21-95
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2010    Date of This Proposal: November 3, 2010

SUBJECT:

Information Item

RECOMMENDATION:

Seek sealed bids for the renovation of Frankie Hall Dormitory rooms.

BACKGROUND/RATIONALE:

The College plans to solicit bids from contractors to renovate the dormitory rooms in Frankie Hall. Two rooms were done to comply with ADA standards last year. The remainder of the rooms in the older section of Frankie Hall, and a portion of the rooms in the newer section, are planned for renovation. Most of the renovation work will center around the restroom area of the dormitory rooms.

Estimated Cost & Budgetary Support (how will this be paid for?): $1,100,000.00

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kociân, Vice President of Administrative Services
Mike Feyen, Director of Facilities Management
Philip Wuthrich, Director of Purchasing

SIGNATURES:

Originator:  

Cabinet-Level Supervisor:  

PRESIDENT'S APPROVAL:

Reg 113  
6-21-95
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2010   Date of This Proposal: November 3, 2010

SUBJECT:

Information Item

RECOMMENDATION:

Seek sealed bids for the renovation of the J R Peace Building restrooms to comply with the Americans with Disability Act standards.

BACKGROUND/RATIONALE:

The College plans to solicit bids from contractors to renovate the upstairs and downstairs restrooms in the J R Peace Building so that they comply with the Americans with Disability Act standards.

Estimated Cost & Budgetary Support (how will this be paid for?): $250,000.00 Transfer from Plant Repair & Replacement Fund for 2010 – 2011.

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Mike Feyen, Director of Facilities Management
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
Originator

[Signature]
Cabinet-Level Supervisor

[Signature]
PRESIDENT’S APPROVAL:

[Signature]

Reg 113
6-21-95
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2010  Date of This Proposal: November 3, 2010

SUBJECT:

Information Item

RECOMMENDATION:

Seek sealed bids for the replacement of the Horton Foote Theater's Lighting Dimmer Rack in the Fine Arts Building.

BACKGROUND/RATIONALE:

The College plans to solicit bids from contractors to replace the Lighting Dimmer Rack in the Fine Arts Theater. The Wharton County Junior College Foundation has already contributed $35,000.00 toward this project.

Estimated Cost & Budgetary Support (how will this be paid for?): $110,000.00
Donation from Wharton County Junior College Foundation $35,000.00
Transfer from Plant Repair & Replacement Fund for 2010 – 2011. $75,000.00

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Mike Feyen, Director of Facilities Management
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
Date: 11-3-10
Originator

[Signature]
Date: 11/5/10
Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

[Signature]
Date: 11-5-10

Reg 113
6-21-95
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 18, 2010   Date of This Proposal: November 3, 2010

SUBJECT:

Information Item

RECOMMENDATION:

Seek sealed bids for the construction of a central plant capable of supporting the HVAC needs of the Peace, Science, Library, and Fine Arts Building's chilled water requirements.

BACKGROUND/RATIONALE:

The College's energy audit recommended that the Peace, Science, Library, and Fine Arts Building's HVAC needs to be served more efficiently by building a central plant to service all the buildings. Estimates by the energy audit place the return on such an investment at six to eight years.

Estimated Cost & Budgetary Support (how will this be paid for?): $800,000.00

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Mike Feyen, Director of Facilities Management
Philip Wuthrich, Director of Purchasing

SIGNATURES:

Original

Cabinet-Level Supervisor

PRESIDENT’S APPROVAL:

Date 11-3-10

Date 11/3/10 11/4/10

Date 11-4-10

Reg 113
6-21-95
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2010  Date of This Proposal: November 2, 2010

SUBJECT:

Information Item

RECOMMENDATION:

Seek sealed bids for the purchase of Fiber Optic Repair Equipment to be used in teaching continuing education classes.

BACKGROUND/RATIONALE:

The College was awarded a Skills Development Grant to be used in training FUGRO company employees on repairing fiber optic systems. The equipment needed to teach the classes will require the College to solicit sealed bids.

Estimated Cost & Budgetary Support (how will this be paid for?): $70,000.00
Skills Development Grant Funds

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Leigh Ann Collins, Dean of Vocational Instruction
Philip Wuthrich, Director of Purchasing

SIGNATURES:  

Original  
B. Kocian  11-4-10  
Cabinet-Level Supervisor

11-3-10  
Date

PRESIDENT’S APPROVAL:  

11-4-10  
Date
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2010    Date of This Proposal: November 3, 2010

SUBJECT:

Information Item

RECOMMENDATION:

Seek sealed bids for the purchase of a used fire truck for training in the Fire Academy with Perkins Grant Funds.

BACKGROUND/RATIONALE:

The College plans to solicit bids from fire departments desiring to sell one of their fire trucks. Our Fire Academy needs an actual fire truck in order to demonstrate technique and train students.

Estimated Cost & Budgetary Support (how will this be paid for?): $40,000.00
Perkins Grant Funds

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Leigh Ann Collins, Dean of Vocational Instruction
Cindy Kocian, Vocational Support Coordinator
Philip Wuthrich, Director of Purchasing

SIGNATURES:

Originator

Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

Date

Date

Date

Reg 113
6-21-95
MATTERS RELATING TO TECHNOLOGY AND INSTITUTIONAL RESEARCH

A. Approve the purchase of two HP Proliant servers from GovConnection for use in the college's active directory which students will use to reset their passwords and access their emails ($19,927.47 – transfer from the MIS plant fund for 2010-2011)
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: November 16, 2010    Date of This Proposal: November 3, 2010

SUBJECT:

Approve the purchase of two HP Proliant servers from GovConnection at a total cost of $19,927.47 for use in the College's Active Directory which students will use to reset their passwords and access their emails purchased with funds transferred from the MIS Plant Fund.

RECOMMENDATION:

Approve the purchase of two HP Proliant servers from GovConnection at a total cost of $19,927.47 for use in the College's Active Directory which students will use to reset their passwords and access their emails purchased with funds transferred from the MIS Plant Fund.

BACKGROUND/RATIONALE:

Information Technology needs these two servers to allow students to access and manage their student email accounts. The College will purchase these units under a Texas Department of Information Resources contract that satisfies all bid requirements.

Estimated Cost & Budgetary Support (how will this be paid for?): $19,927.47
Transfer from the MIS Plant Fund for 2010 – 2011.

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Pam Youngblood, Vice President of Information Technology
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
[Name]
Cabinet-Level Supervisor

[Signature]
[Name]

PRESIDENT'S APPROVAL:

[Signature]
[Name]
Reg 113
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

MATTERS RELATING TO PERSONNEL

A. Board of Trustees
B. Office of President
C. Office of Academic Affairs
   1. Approve the fall 2010 part-time faculty overloads
   2. Gregory B. McLarty employed as regular, full-time instructor of drama, FAC-1-7, effective January 10, 2011
D. Office of Administrative Services
E. Office of Student Services
F. Office of Technology and Institutional Research
G. Information Items: Contract Personnel Action
H. Information Items: Non-contract Personnel Action
   1. Melissa H. Gunnerson employed as regular, full-time state reporting specialist, P-15-0, effective October 18, 2010
   2. Gary Kalina employed as regular, full-time groundskeeper, O-1-0, effective October 25, 2010
   3. Shanna R. Maretka promoted from regular, full-time ABE data clerk, O-5-0, to regular, full-time ABE distance learning technician, O-11-0, effective November 1, 2010
   4. Rachelle A. Wied employed as regular, full-time social & behavioral science division secretary, O-9-0, effective October 18, 2010
   5. Lola Beaver extended from temporary, part-time ABE aide, O-10-0, $11.60 hr. x 40 hrs./wk. x 8 wks. = $3,712.00/yr., to regular, part-time ABE aide, O-10-0, $11.76 hr. x 36 hrs./wk. x 34 wks. = $14,394.24/yr., effective September 1, 2010
   6. Amy M. Castillo extended from regular, part-time ABE aide, O-10-0, $11.44 hr. x 16 hrs./wk. x 32 wks. = $5,857.28/yr., to regular, part-time ABE aide, O-10-0, $11.76 hr. x 36 hrs./wk. x 34 wks. = $14,394.24/yr., effective September 1, 2010
   7. Leticia Castillo extended from regular, part-time ABE aide, O-10-0, $11.44 hr. x 32 hrs./wk. x 32 wks. = $11,714.56/yr., to regular, part-time ABE aide, O-10-0, $11.76 hr. x 36 hrs./wk. x 34 wks. = $14,394.24/yr., effective September 1, 2010
   8. Eurma J. Gordon received a salary adjustment from regular, part-time Senior Citizens Eagle Lake site manager, $7.25 hr. x 6 hrs./wk. x 50 wks. = $2,175.00/yr., to regular, part-time Senior Citizens Eagle Lake site manager, $7.35 hr. x 6 hrs./wk. x 50 wks. = $2,205.00/yr., effective October 1, 2010
9. Jack Greenwood received a salary adjustment from regular, part-time Senior Citizen Wharton driver, $7.25 hr. x 12 hrs./wk. x 50 wks. = $4,350.00/yr., to regular, part-time Senior Citizen Wharton driver, $7.35 hr. x 12 hrs./wk. x 50 wks. = $4,410.00/yr., effective October 1, 2010

10. Jack Greenwood separated as regular, part-time Senior Citizen Wharton driver, $7.35 hr. x 12 hrs./wk. x 50 wks. = $4,410.00/yr., effective October 28, 2010

11. Thelma J. Greenwood received a salary adjustment from regular, part-time Senior Citizens Wharton site manager, $7.25 hr. x 19 hrs./wk. x 50 wks. = $6,887.50/yr., to regular, part-time Senior Citizens Wharton site manager, $7.35 hr. x 19 hrs./wk. x 50 wks. = $6,982.50/yr., effective October 1, 2010

12. Steven Harden employed as regular, part-time evening open computer lab monitor, O-5-0, $10.32 hr. x 16 hrs./wk. x 41 wks. = $6,769.92/yr., effective October 11, 2010

13. Teresa Hudec received a salary adjustment from regular, part-time ABE aide, O-10-0, $11.44 hr. x 6 hrs./wk. x 28 wks. = $1,921.92/yr., to regular, part-time ABE aide, O-10-0, $11.76 hr. x 36 hrs./wk. x 34 wks. = $14,394.24/yr., effective September 1, 2010

14. Kayla R. Krempel employed as regular, part-time evening front desk clerk – Stl, O-5-0, $10.32 hr. x 16 hrs./wk. x 38 wks. = $6,274.56/yr., effective October 25, 2010

15. Ashley Montalvo received a salary adjustment from regular, part-time ABE aide, O-10-0, $11.44 hr. x 36 hrs./wk. x 32 wks. = $13,178.88/yr., to regular, part-time ABE aide, O-10-0, $11.76 hr. x 36 hrs./wk. x 34 wks. = $14,394.24/yr., effective September 1, 2010

16. Phyllis Sanchez received a salary adjustment from regular, part-time Senior Citizens East Bernard site manager, $7.25 hr. x 6 hrs./wk. x 50 wks. = $2,175.00/yr., to regular, part-time Senior Citizens East Bernard site manager, $7.35 hr. x 6 hrs./wk. x 50 wks. = $2,205.00/yr., effective October 1, 2010

17. Joshua T. Sanders received a salary adjustment from regular, part-time ABE aide, O-10-0, $11.44 hr. x 32 hrs./wk. x 40 wks. = $14,643.20/yr., to regular, part-time ABE aide, O-10-0, $11.76 hr. x 36 hrs./wk. x 34 wks. = $14,394.24/yr., effective September 1, 2010

18. Geraldine V. Streckfuss received a salary adjustment from regular, part-time senior citizen driver & Weimar site manager, $7.25 hr. x 12 hrs./wk. x 50 wks. = $4,350.00/yr., to regular, part-time senior citizen driver & Weimar site manager, $7.35 hr. x 12 hrs./wk. x 50 wks. = $4,410.00/yr., effective October 1, 2010

19. Laura Vargas separated as regular, part-time custodian, O-1-0, $9.16 hr. x 19 hrs./wk. x 52 wks. = $9,050.08/yr., effective October 19, 2010

20. Brandy Bankston employed as temporary, part-time learning assistance center monitor, $7.25 hr. x 14 hrs./wk. x 4 wks. = $406.00/yr., effective September 1, 2010

21. Brandy Bankston separated as temporary, part-time learning assistance center monitor, $7.25 hrs. x 14 hrs./wk. x 4 wks. = $406.00/yr., effective September 30, 2010

22. Carol G. Hall extended from temporary, part-time learning assistance center math tutor, $15.00 hr. x 19.5 hrs./wk. x 15 wks. = $4,387.50/yr., to temporary, part-time learning assistance center math tutor, $15.00 hr. x 19.5 hrs./wk. x 40 wks. = $11,700.00/yr., effective September 1, 2010
23. Amanda D. Youngblood separated as temporary, part-time HR clerk, O-5-0, $10.16/hr. x 20.5 hrs./wk. x 9 wks. = $1,874.52/yr., effective August 27, 2010
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**Wharton County Junior College**

### Personnel Action Form

**Human Resources**

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**Part I: Check all that apply**

- Classification:
  - New Employee
  - Extension
  - Reclassification
  - Promotion

- Temporary:
  - Full-Time
  - Part-Time

- Regular:
  - Salary Adjustment
  - Other (explain)

- Retirement
- Resignation
- Separation (date:)
- Change in Assignment
- Additional Assignment
- Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

- Division/Unit: Job Vacancy No.: (if applicable)

- Job Title/Position: Specialized Area:

- Budgeted Position? Yes No

- Budgeted Position?: Yes No

- Name of Replaced Employee: Phil Hoke

- Budget Number: Position No. (NBAPOSN):

  1110.14502.6091.100

- Compensation:
  - Annual Sched
  - Hourly Grade
  - Other (explain)

  **$**
  - Hourly Rate: (Part-time only)
  - Wks =

  - Per contract

  - If temporary, anticipated termination date:

**PROPOSED**

- Division/Unit: Job Vacancy No.: (if applicable)

- Communications & Fine Arts: 1007 F 028

- Job Title/Position: Specialized Area:

  Instructor of Drama: Drama

- Budgeted Position? Yes No

- Budgeted Position?: Yes No

- Name of Replaced Employee: Phil Hoke

- Budget Number: Position No. (NBAPOSN): DRA001

- Compensation:
  - Annual Sched FAC
  - Hourly Grade
  - Other (explain)

  **$**
  - Hourly Rate: (Part-time only)
  - Wks =

  - Per contract

  - If temporary, anticipated termination date:

**Explanation of Action:**

- Recommended by Supervisor (Department Head)

- Approved by Vice President

- Approved by Division Chair

- Reviewed by Human Resources

- Budget Approval

- Approved by President

- Approved by Cabinet Level Supervisor

- Date approved by Board or not applicable

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## Wharton County Junior College

### Personnel Action Form

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**Address**

**City**

**State**

**Zip**

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<td>Administrative/Professional Staff</td>
<td>☐</td>
</tr>
<tr>
<td>Faculty</td>
<td>☐</td>
</tr>
<tr>
<td>Support Staff</td>
<td>☑</td>
</tr>
<tr>
<td>Temporary</td>
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<tr>
<td>Regular</td>
<td>☑</td>
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<tr>
<td>New Employee</td>
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<tr>
<td>Extension</td>
<td>☐</td>
</tr>
<tr>
<td>Reclassification</td>
<td>☐</td>
</tr>
<tr>
<td>Transfer</td>
<td>☐</td>
</tr>
<tr>
<td>Promotion</td>
<td>☐</td>
</tr>
<tr>
<td>Salary Adjustment</td>
<td>☐</td>
</tr>
<tr>
<td>Other (explain)</td>
<td>☐</td>
</tr>
<tr>
<td>Retirement</td>
<td>☐</td>
</tr>
<tr>
<td>Resignation</td>
<td>☐</td>
</tr>
<tr>
<td>Separation (date: blank)</td>
<td>☐</td>
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<tr>
<td>Change in Assignment</td>
<td>☐</td>
</tr>
<tr>
<td>Additional Assignment</td>
<td>☐</td>
</tr>
<tr>
<td>Leave of Absence</td>
<td>☐</td>
</tr>
</tbody>
</table>

### Part II: Assignment/Accounting

#### CURRENT

**Division/Unit:**

**Job Title/Position:**

**Budgeted Position?** ☐ Yes ☐ No

**Funded in which FY?**

**Position No. (NBAPOSN):**

**Compensation:**

<table>
<thead>
<tr>
<th>$</th>
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</thead>
<tbody>
<tr>
<td>☐ Annual</td>
<td>☐ Hourly</td>
</tr>
<tr>
<td>☐ Other (explain)</td>
<td>Sched</td>
</tr>
<tr>
<td></td>
<td>Step</td>
</tr>
</tbody>
</table>

**Start Date:**

**End Date:**

**Hourly Rate: (Part-time only)**

$ per hr x hrs/wk x wks = $ per year

<table>
<thead>
<tr>
<th>If temporary, anticipated termination date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ At-will-employee</td>
</tr>
<tr>
<td>☐ Per contract</td>
</tr>
</tbody>
</table>

### PROPOSED

**Division/Unit:**

**Job Title/Position:**

**State Reporting Specialist**

**Budgeted Position?** ☐ Yes ☐ No

**Name of Replaced Employee:** N/A

**Funded in which FY?** FY11

**Position No. (NBAPOSN):** SPC015

**Compensation:**

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>☐ Annual</td>
<td>☒ Hourly</td>
</tr>
<tr>
<td>☐ Other (explain)</td>
<td>Sched P</td>
</tr>
<tr>
<td></td>
<td>Step 0</td>
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</tbody>
</table>

**Start Date:** 10/18/10

**Hourly Rate: (Part-time only)**

$ N/A per hr x N/A hrs/wk x N/A wks = $ N/A per year

<table>
<thead>
<tr>
<th>If temporary, anticipated termination date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
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</table>

### Explanation of Action:

- Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
  - ☐ 9 months
  - ☒ 10 1/2 months
  - ☐ 12 months
  - ☐ Other

### Part III: Position/Budget Authorization

**Recommended by Supervisor (Department Head):**

**Approved by Vice President:**

**Approved by Division Chair:**

**Reviewed by Human Resources:**

**Budget Approval:**

**Approved by Cabinet Level Supervisor:**

**Date approved by Board or ☐ not applicable:**

---

Reg. 821

Revised May 15, 2009
**Personnel Action Form**

**Wharton County Junior College**

**Banner ID #**

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First</th>
<th>Middle Initial</th>
<th>Telephone</th>
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</table>

**Address**

<table>
<thead>
<tr>
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<th>State</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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</table>

**Part I: Check all that apply**

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [x] Support Staff
- [ ] Temporary
- [x] Full-Time
- [ ] Part-Time
- [ ] Regular
- [ ] Other (explain)
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: )
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT Division/Unit:**

<table>
<thead>
<tr>
<th>Job Title/Position:</th>
<th>Job Vacancy No.: (if applicable)</th>
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<table>
<thead>
<tr>
<th>Budgeted Position?</th>
<th>Yes</th>
<th>No</th>
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<table>
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<table>
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<tr>
<th>Start Date:</th>
<th>End Date:</th>
</tr>
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</table>

- [ ] At-will employee
- [ ] Per contract

**PROPOSED Division/Unit:**

**Physical Plant**

<table>
<thead>
<tr>
<th>Job Title/Position:</th>
<th>Job Vacancy No.: (if applicable)</th>
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<tr>
<td>Groundskeeper</td>
<td>1008 S 038</td>
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<thead>
<tr>
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<th>Yes</th>
<th>No</th>
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<table>
<thead>
<tr>
<th>Name of Replaced Employee:</th>
<th>Luis Garza</th>
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<table>
<thead>
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<table>
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<th>S</th>
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**Start Date:** 10/25/10

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<th>If temporary, anticipated termination date:</th>
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</table>

**Explanation of Action:**

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "5-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Part III: Position/Budget Authorization**

<table>
<thead>
<tr>
<th>Recommended by Supervisor (Department Head)</th>
<th>Date</th>
<th>Approved by Vice President</th>
<th>Date</th>
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<table>
<thead>
<tr>
<th>Approved by Division Chair</th>
<th>Date</th>
<th>Reviewed by Human Resources</th>
<th>Date</th>
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<tr>
<th>Approved by President</th>
<th>Date</th>
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<thead>
<tr>
<th>Approved by Cabinet Level Supervisor</th>
<th>Date</th>
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<table>
<thead>
<tr>
<th>Date approved by Board</th>
<th>Date</th>
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Reg. 821

Revised May 15, 2009
**Wharton County Junior College**

**Personnel Action Form**

**Banner ID #**

**Last Name**

**First Name**

**Middle Initial**

**Telephone**

**Address**

**City**

**State**

**Zip**

---

### Part I: Check all that apply

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [ ] Support Staff
- [ ] Temporary
- [ ] Full-Time
- [ ] Part-Time
- [ ] Regular
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ____)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

### Part II: Assignment/Accounting

**CURRENT**

**Division/Unit:**

- Vocational Instruction

**Job Title/Position:**

- ABE Data Clerk

**Budgeted Position?**

- Yes

**Budgeted Position?**

- No

**Job Vacancy No.: (if applicable)**

- 1007 S 028

**Specialized Area:**

- Adult Basic Education

**Funded in which FY?**

- FY11

**Position No. (NBAPOSN):**

- GNT002

**Budget Number:**

- 21290.6012.6101.1012 @ 16.93% and 22180.6005.6131.1012 @ 83.07%

**Compensation:**

- Annual

- Sched 0

- Grade 6

- Step 0

- Hourly Rate: (Part-time only)

- $N/A per hr x N/A hrs/wk x N/A wks =

- $N/A per year

**Start Date:**

- 08/23/10

**End Date:**

- N/A

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- 9 months

- 10 1/2 months

- 12 months

- Other

**PROPOSED**

**Division/Unit:**

- Vocational Instruction

**Job Title/Position:**

- ABE Distance Learning Technician

**Budgeted Position?**

- Yes

**Budgeted Position?**

- No

**Name of Replaced Employee:**

- N/A

**Job Vacancy No.: (if applicable)**

- 1010 S 055

**Specialized Area:**

- Adult Basic Education

**Funded in which FY?**

- FY11

**Position No. (NBAPOSN):**

- GNT002

**Budget Number:**

- 21290.6012.6101.1012 @ 100%

**Compensation:**

- Annual

- Sched 0

- Grade 11

- Step 0

- Hourly Rate: (Part-time only)

- $N/A per hr x N/A hrs/wk x N/A wks =

- $N/A per year

**Start Date:**

- 11/01/10

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- 9 months

- 10 1/2 months

- 12 months

- Other

**Explanation of Action:**

---

### Part III: Position/Budget Authorization

**Recommended by Supervisor (Department Head):**

**Date:**

- 10/19/10

**Approved by Vice President:**

**Date:**

- 10-20-10

**Approved by Division Chair:**

**Date:**

- 10/22/10

**Reviewed by Human Resources:**

**Date:**

- 10-20-10

**Budget Approval:**

**Date:**

- 10-22-10

**Approved by Cabinet Level Supervisor:**

**Date:**

- 10-19-10

**Date approved by Board or □ not applicable**

---

**Reg. 821**

**S1010 0107**

**Revised May 15, 2009**
# Personnel Action Form

## Wharton County Junior College

### Banner ID #
- Wied
- Rachelle
- Ann

### Address
- City
- State
- Zip

### Part I: Classification
- New Employee
- Residence
- Separation (date: ___)
- Change in Assignment
- Additional Assignment
- Leave of Absence

### Part II: Assignment/Accounting
- CURRENT Division/Unit:
- Job Vacancy No.: (if applicable)
- Specialized Area:
- Budgeted Position?: Yes
- Funded in which FY?

### Budget Number
- Position No. (NBAPOSN):

#### Compensation
- Annual
- Hourly
- Other (explain)
- Sched
- Grade
- Step
- Start Date: End Date:

#### Hourly Rate: (Part-time only)
- $ per hr x hours/week x weeks =
- $ per year

### MOST REGULAR
- Full-Time
- Part-Time
- Per contract
- 9 months
- 10 1/2 months
- 12 months

### PROPOSED Division/Unit:
- Social & Behavioral Science
- Job Vacancy No.: (if applicable)
- 1009 S 047
- Specialized Area:
- Social & Behavioral Science

#### Budgeted Position?: Yes
- Name of Replaced Employee: Jo Ann Taylor
- Funded in which FY?
- FY 11

### Budget Number
- 1110.14700.6101.400

#### Compensation
- Annual
- Hourly
- Other (explain)
- S
- 23,850
- Sched
- Grade
- Step
- Start Date: 10/18/10

#### Hourly Rate: (Part-time only)
- $ per hr x hours/week x weeks =
- $ per year

### MOST REGULAR
- Full-Time
- Part-Time
- Per contract
- 9 months
- 10 1/2 months
- 12 months

### Explanation of Action:

### Part III: Position/Budget Authorization
- Recommended by Supervisor (Department Head): ghunt
- Approved by Vice President: 10-7-10
- Approved by Division Chair: ghunt
- Reviewed by Human Resources: 10-7-10
- Budget Approval: ghunt
- Approved by President: 10-8-10
- Approved by Cabinet Level Supervisor: 10-7-10
- Date approved by Board or not applicable

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Reg 821

Revised May 15, 2009

S1010 0090

**Signature**
### Personnel Action Form

#### Banner ID #
- Last Name: Beaver
- First Name: Lola
- Middle Initial: 
- Telephone: 
- City: 
- State: 
- Zip: 

#### Part I: Check all that apply
- Classification:
  - ☐ Administrative/Professional Staff
  - ☑ Faculty
  - ☑ Support Staff
- ☐ Temporary
- ☑ Full-Time
- ☑ Part-Time
- ☐ Regular
- ☐ Extension
- ☐ Retransfer
- ☐ Promotion
- ☐ Salary Adjustment
- ☐ Other (explain)
- ☑ New Employee
- ☐ Transfer
- ☐ Additional Assignment
- ☐ Leave of Absence
- ☐ Resolution
- ☐ Separation (date: )
- ☐ Change in Assignment

#### Part II: Assignment/Accounting

**CURRENT**
- Division/Unit: Adult Basic Education
- Job Title/Position: Temporary ABE Secretary
- Budgeted Position? ☑ Yes ☐ No
- Budgeted Position: Budgeted Number:
  - 2129.6012.0614.1011
- Compensation:
  - ☑ Hourly
  - $11.60
  - Sched: O
  - Grade: 10
  - Hourly Rate: (Part-time only) $11.60 x 40 hrs/wk x 8 wks = $3,728.00 per year
- Start Date: 10/07/10
- End Date: 08/31/10

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); however, the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- ☑ 9 months
- ☑ 10 1/2 months
- ☑ 12 months
- ☑ Other

**PROPOSED**
- Division/Unit: Adult Basic Education
- Job Title/Position: ABE Aide
- Budgeted Position? ☑ Yes ☐ No
- Name of Replaced Employee: N/A
- Budgeted Position: Budgeted Number:
  - 21290-6012-0614-1011
- Compensation:
  - ☑ Hourly
  - $11.76
  - Sched: O
  - Grade: 10
  - Hourly Rate: (Part-time only) $11.76 x 36 hrs/wk x 34 wks = $14,394.24 per year
- Start Date: 09/01/10
- End Date: 

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); however, the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- ☑ 9 months
- ☑ 10 1/2 months
- ☑ 12 months
- ☑ Other

#### Explanation of Action:

#### Part III: Position/Budget Authorization

- Recommended by Supervisor (Department Head): Brandi Dougherty
- Date: 10/11/10
- Approved by Vice President: [Signature]
- Date: 10/12/10
- Budget Approval:
- Budget Approval Date: 10/12/10
- Date Approved by Board: 10/12/10
- Date: [Signature]
- Date: [Signature]
- [Signature]
- Date: 10/12/10

Reg. 821

Revised May 1, 2009
**Personnel Action Form**

**Section I: Check all that apply**

- Administrative/Professional Staff
- Faculty
- Support Staff
- Temporary
- Full-Time
- Regular
- Part-Time

**Section II: Assignment/Accounting**

**CURRENT**
- Division/Unit: Adult Basic Education
- Job Title/Position: ABE Aide
- Budgeted Position: Yes
- Budget Number: 2129.602.6146.1012
- Compensation: $11.44
- Start Date: 02/11/09
- End Date: N/A
- Position No. (NBAOSN): GNNTC99

**PROPOSED**
- Division/Unit: Adult Basic Education
- Job Title/Position: ABE Aide
- Budgeted Position: Yes
- Budget Number: 21290-6012-6129-1012
- Compensation: $11.76
- Start Date: 09/01/10

**Explanation of Action:**

- Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
  - 9 months
  - 10 1/2 months
  - 12 months
  - Other 32 weeks

**Section III: Position/Budget Authorization**

- Recommended by Supervisor: Brandi Dougherty
- Date Approved by VP: 10/12/10
- Date

- Approved by Division Chair
- Date

- Budget Approval
- Date

- Approved by Cabinet Level Supervisor
- Date

**Reg. 821**

Revised May 15, 2002
### Personnel Action Form

**Wharton County Junior College**

<table>
<thead>
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<th>Banner ID #</th>
<th>Last Name</th>
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**Human Resources**

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<tbody>
<tr>
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</tr>
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#### Part I: Check all that apply

**Classification:**
- [ ] Administrative/Professional Staff
- [ ] Faculty
- [ ] Support Staff
- [ ] Temporary
- [ ] Regular
  - [ ] Full-Time
  - [ ] Part-Time

**New Employee**
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)

**Retirement**
- [ ] Resignation
- [ ] Separation (date: ___)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

#### Part II: Assignment/Accounting

**CURRENT Division/Unit:**
- Adult Basic Education
- Job Title/Position: ABE Aide
- Budgeted Position? [x] Yes [ ] No
- Budgeted Position: N/A
- Budget Number: 2129-6012-6129-1012
- Compensation: $11.44
  - [x] Hourly
  - [ ] Other (explain)
  - [ ] Annual
  - [ ] Other (explain)
  - Sched 0
  - Grade 10
  - Step 0
  - At-will-employee
  - Per contract
- Start Date: 05/06/09
- End Date: N/A
- If temporary, anticipated termination date: N/A

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule). The work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other 32 weeks

**PROPOSED Division/Unit:**
- Adult Basic Education
- Job Title/Position: ABE Aide
- Budgeted Position? [x] Yes [ ] No
- Budgeted Position: N/A
- Budget Number: 21290-6012-6129-1012
- Compensation: $11.76
  - [x] Hourly
  - [ ] Other (explain)
  - Sched 0
  - Grade 10
  - Step 0
  - At-will-employee
  - Per contract
- Start Date: 09/01/10
- End Date: N/A
- If temporary, anticipated termination date: N/A

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:
- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other 34 weeks

**Explanation of Action:**

#### Part III: Position/Budget Authorization

**Recommended by Supervisor (Department Head):**

**Date:**

**Approved by Vice President:**

**Date:**

**Approved by Division Chair:**

**Date:**

**Reviewed by Human Resources:**

**Date:**

**Budget Approval:**

**Date:**

**Approved by Cabinet Member:**

**Date:**

**Approved by President:**

**Date:**

Date approved by Board or [ ] not applicable

Reg. 821

Revised May 15, 2009

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**S10100096**
**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

<table>
<thead>
<tr>
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<th>Last Name</th>
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<table>
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<tbody>
<tr>
<td></td>
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</table>

**Part I: Check all that apply**

<table>
<thead>
<tr>
<th>Classification:</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>☐ Administrative/Professional Staff</td>
<td>☐ New Employee</td>
<td>☐ Retirement</td>
<td></td>
</tr>
<tr>
<td>☐ Faculty</td>
<td>☐ Extension</td>
<td>☐ Resignation</td>
<td></td>
</tr>
<tr>
<td>☒ Support Staff</td>
<td>☐ Reclassification</td>
<td>☐ Separation (date:____)</td>
<td></td>
</tr>
<tr>
<td>☐ Temporary</td>
<td>☐ Transfer</td>
<td>☐ Change in Assignment</td>
<td></td>
</tr>
<tr>
<td>☒ Regular</td>
<td>☐ Promotion</td>
<td>☐ Additional Assignment</td>
<td></td>
</tr>
<tr>
<td>☐ Full-Time</td>
<td>☐ Salary Adjustment</td>
<td>☐ Leave of Absence</td>
<td></td>
</tr>
<tr>
<td>☐ Part-Time</td>
<td>☐ Other (explain)</td>
<td></td>
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**Part II: Assignment/Accounting**

**CURRENT Division/Unit:**

Vocational Instruction/Senior Citizens

<table>
<thead>
<tr>
<th>Job Title/Position:</th>
<th>Job Vacancy No.: (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eagle Lake Site Manager</td>
<td>Specialized Area:</td>
</tr>
<tr>
<td></td>
<td>Senior Citizens</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Budgeted Position?</th>
<th>Yes</th>
<th>No</th>
<th>Funded in which FY?</th>
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<tbody>
<tr>
<td>☒ Yes</td>
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<td>2009 - 2010</td>
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<tbody>
<tr>
<td>21786.6002.6124.301</td>
<td>CEWW99</td>
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<tr>
<th>Compensation:</th>
<th>Hourly Rate: (Part-time only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 7.25</td>
<td>$7.25 per hr x 6 hrs/wk x 50 wks =</td>
</tr>
<tr>
<td>☐ Annual</td>
<td>$2175 per year</td>
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<tr>
<td>☒ Hourly</td>
<td>☐ At-will employee</td>
</tr>
<tr>
<td>☐ Other (explain)</td>
<td>☐ Per contract</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Start Date:</th>
<th>End Date:</th>
<th>If temporary, anticipated termination date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/01/09</td>
<td>09/30/10</td>
<td></td>
</tr>
</tbody>
</table>

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 months
- ☐ 10 1/2 months
- ☑ 12 months
- ☐ Other 50 weeks

**PROPOSED Division/Unit:**

Vocational Instruction/Senior Citizens

<table>
<thead>
<tr>
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<tbody>
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<td></td>
<td>Senior Citizens</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Budgeted Position?</th>
<th>Yes</th>
<th>No</th>
<th>Name of Replaced Employee:</th>
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</thead>
<tbody>
<tr>
<td>☒ Yes</td>
<td>☐ No</td>
<td>N/A</td>
<td></td>
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<table>
<thead>
<tr>
<th>Budget Number:</th>
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- ☑ 12 months
- ☐ Other 50 weeks

**Explanation of Action:**

<table>
<thead>
<tr>
<th>Recommended by Supervisor (Department Head)</th>
<th>Approved by Vice President</th>
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<tbody>
<tr>
<td>Caroline K. Osborne</td>
<td>10-11-10</td>
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<table>
<thead>
<tr>
<th>Approved by Division Chair</th>
<th>Reviewed by Human Resources</th>
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<th>Budget Approval</th>
<th>Approved by President</th>
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<th>Date approved by Board or ☐ not applicable</th>
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**Personnel Action Form**

**Human Resources**

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<tbody>
<tr>
<td></td>
<td>Greenwood</td>
<td>Jack</td>
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**Address**

<table>
<thead>
<tr>
<th>City</th>
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**Part I: Check all that apply**

- Classification: ☐ Administrative/Professional Staff
  - ☐ Support Staff
  - ☑ Faculty
  - ☑ New Employee
  - ☑ Extension
  - ☑ Reclassification
  - ☑ Transfer
  - ☐ Promotion
  - ☑ Salary Adjustment
  - ☐ Other (explain)
  - ☑ Retirement
  - ☐ Resignation
  - ☐ Separation (date: ___/___/___)
  - ☑ Change in Assignment
  - ☑ Additional Assignment
  - ☐ Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

- Division/Unit: Vocational Instruction/Senior Citizens
- Job Title/Position: Wharton Driver
- Budgeted Position? ☑ Yes ☐ No
- Budgeted Position No.: CFWW99
- Budgeted Position: 21756.6001.6126.301 & 21766.6001.6136.301
- Budgeted Position No. (NBAPOSN): CFWW99
- Budgeted Position: 21757.6001.6126.301 & 21767.6001.6136.301
- Budgeted Position No. (NBAPOSN): CFWW99

**Compensation:**

- Annual: ☐
- Hourly: ☑
- Other (explain): ☐

**Rate:**

- $7.25
- Sched: N/A
- Grade: N/A
- Step: N/A
- Hourly Rate: (Part-time only) $7.25/hr x 12 hrs/wk x 50 wks = $4,350 per year
- If temporary, anticipated termination date:

**Start Date:** 10/01/09
**End Date:** 09/30/10

**PROPOSED**

- Division/Unit: Vocational Instruction/Senior Citizens
- Job Title/Position: Wharton Driver
- Budgeted Position? ☑ Yes ☐ No
- Budgeted Position No.: N/A

**Compensation:**

- Annual: ☐
- Hourly: ☑
- Other (explain): ☐

**Rate:**

- $7.35
- Sched: N/A
- Grade: N/A
- Step: N/A
- Hourly Rate: (Part-time only) $7.35/hr x 12 hrs/wk x 50 wks = $4,410 per year
- If temporary, anticipated termination date:

**Start Date:** 10/01/10

**Explanation of Action:**

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:

- ☐ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☑ Other: 50 weeks

**Part III: Position/Budget Authorization**

**Recommended by Supervisor (Department Head):**

- Date: 10-11-12

**Approved by Vice President:**

- Date: 10-18-10

**Reviewed by Human Resources:**

- Date: 10-20-10

**Budget Approval:**

- Date: 12-01-10

**Approved by President:**

- Date: 10-25-10

**Approved by Cabinet Level Supervisor:**

- Date: 10-15-10

Date approved by Board or ☐ not applicable

Reg. 821

Revised May 15, 2009
Personnel Action Form

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<td>Jack</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Address:  
City:  
State:  
Zip:  

Part I: Check all that apply

- Administrative/Professional Staff
- Faculty
- Support Staff
- Temporary  
  - Full-Time
- Regular  
  - Part-Time
- New Employee
- Extension
- Reclassification
- Transfer
- Promotion
- Pay Adjustment
- Other (explain)
- Retirement
- Resignation
- Separation (Date: 10/28/10)
- Change in Assignment
- Additional Assignment
- Leave of Absence

Part II: Assignment/Accounting

**CURRENT** Division/Unit:  
Job Title/Position:  
Job Vacancy No.: (if applicable)

- Vocational Instruction  
  - Wharton Driver  
  - Budgeted Position? Yes No  
  - Budgeted Position:  
  - Budget Number:  
  - Position No. (NBAPOSN): CEW99  
  - Budget Number:  
  - Compensation:  
    - Sched: N/A  
    - Hourly:  
      - Rate: $7.35/hr  
    - Step: N/A  
    - At-will-employee
  - Start Date:  
  - End Date:  
  - If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- 9 months
- 10 1/2 months
- 11 1/2 months
- Other 50 weeks

**PROPOSED** Division/Unit:  
Job Title/Position:  
Job Vacancy No.: (if applicable)

- Budgeted Position? Yes No  
- Name of Replaced Employee:
  - Budgeted Position:
  - Budget Number:  
  - Compensation:
    - Sched:  
    - Hourly:  
      - Rate: $ per hr  
      - Hrs/Wk:  
      - Wks:  
    - Step:  
  - Start Date:
  - If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- 9 months
- 10 1/2 months
- 12 months
- Other

Explanation of Action:

Part III: Position/Budget Authorization

- Recommended by Supervisor (Department Head)  
  - Date: 11-1-10  
  - Approved by Vice President  
    - Date: 11-3-10  
- Approved by Division Chair  
  - Date: 11-3-10  
  - Reviewed by Human Resources  
    - Date: 11-03-10  
- Budget Approval  
  - Date: 11-2-10  
  - Approved by President  
    - Date: 11-3-10  
- Approved by Cabinet Level Supervisor  
  - Date:  
  - Date approved by Board or not applicable  

Reg. 821  
Revised May 16, 2009
**Personnel Action Form**

**Human Resources**

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<td></td>
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<td>J.</td>
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<thead>
<tr>
<th>Address</th>
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<th>State</th>
<th>Zip</th>
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**Part I: Check all that apply**

- Classification:
  - [ ] Administrative/Professional Staff
  - [ ] Faculty
  - [x] Support Staff
- Temporary: [ ] Full-Time
- [x] Part-Time

<table>
<thead>
<tr>
<th>New Employee</th>
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<table>
<thead>
<tr>
<th>Salary Adjustment</th>
<th>Leave of Absence</th>
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</thead>
<tbody>
<tr>
<td>[ ]</td>
<td></td>
</tr>
</tbody>
</table>

**Part II: Assignment/Accounting**

**CURRENT** Division/Unit: Vocational Instruction/Senior Citizens

Job Title/Position:

- Wharton Site Manager

Budgeted Position? [x] Yes [ ] No

Budgeted Position:

- [ ] Yes [ ] No

- Name of Replaced Employee: N/A

Budget Number:

- 21766.6001.6118.301

Compensation:

- [ ] Annual [x] Hourly
- [ ] Other (explain): N/A

- Sched N/A
- Grade N/A
- Step N/A

- $7.25 per hr x 19 hrs/wk x 50 wks = $363,500
- $6,887.50 per year

Start Date: 10/01/09

End Date: 09/30/10

[ ] At-will-employee
[ ] Per contract

If temporary, anticipated termination date:

- 50 weeks

**PROPOSED** Division/Unit: Vocational Instruction/Senior Citizens

Job Title/Position:

- Wharton Site Manager

Specialized Area:

- Senior Citizens

Budgeted Position?

- [x] Yes [ ] No

Name of Replaced Employee: N/A

Budget Number:

- 21767.6001.6118.301

Compensation:

- [x] Hourly
- [ ] Other (explain): N/A

- Sched N/A
- Grade N/A
- Step N/A

- Hourly Rate: (Part-time only)
- $7.35 per hr x 19 hrs/wk x 50 wks = $6,982.50 per year

Start Date: 10/01/10

End Date: 09/30/11

[ ] At-will-employee
[ ] Per contract

If temporary, anticipated termination date:

- 50 weeks

**Explanation of Action:**

- 9 months
- 10 1/2 months
- 12 months
- Other

**Part III: Position/Budget Authorization**

Recommended by Supervisor (Department Head):

- Carlene R. Olson 10-11-10

Approved by Division Chair:

- Date: 10-18-10

Reviewed by Human Resources:

- Gary J. Green 10-25-10

Approved by President:

- Date: 10-25-10

Approved by Cabinet Level Supervisor:

- Date: 10-26-10

Date approved by Board or [ ] not applicable

Reg. 821

**S1010 0098**

Revised May 15, 2009
# Wharton County Junior College

## Personnel Action Form

### Human Resources

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</table>

| Address | City | State | Zip |

### Part I: Check all that apply

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [x] Support Staff
- [ ] Temporary
- [x] Regular
- [ ] Full-Time
- [x] Part-Time
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ___)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

### Part II: Assignment/Accounting

#### Current

**Division/Unit:**

**Job Title/Position:**

**Budgeted Position?**  [ ] Yes  [ ] No

**Budget Number:**

**Compensation:**

- [ ] Annual  
- [x] Hourly  
- [ ] Other (explain)

<table>
<thead>
<tr>
<th>Sched</th>
<th>Grade</th>
<th>Step</th>
</tr>
</thead>
</table>

**Hourly Rate: (Part-time only)**

$\text{6.769.92 per year}$

**Start Date:**  

**End Date:**

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:

- [ ] 9 months  
- [ ] 10 1/2 months  
- [ ] 12 months  
- [ ] Other

#### Proposed

**Division/Unit:** Administrative Services

**Job Title/Position:** Part-Time Evening Open Computer Lab Monitor

**Budgeted Position?**  [x] Yes  [ ] No

**Budget Number:** 1610-1492-610-102

**Compensation:**

- [ ] Annual  
- [x] Hourly  
- [ ] Other (explain)

<table>
<thead>
<tr>
<th>Sched</th>
<th>Grade</th>
<th>Step</th>
</tr>
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</table>

**Hourly Rate: (Part-time only)**

$\text{6.769.92 per year}$

**Start Date:** 10-11-10

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:

- [ ] 9 months  
- [ ] 10 1/2 months  
- [ ] 12 months  
- [x] Other 41 weeks

**Explanation of Action:**

### Part III: Position/Budget Authorization

**Recommended by Supervisor (Department Head):**

<table>
<thead>
<tr>
<th>Date</th>
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<td>10-4-10</td>
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**Approved by Vice President:**

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<th>Date</th>
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**Approved by Division Chair:**

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**Reviewed by Human Resources:**

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**Budget Approval:**

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**Approved by President:**

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**Approved by Cabinet Level Supervisor:**

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<th>Date</th>
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Date approved by Board or  [ ] not applicable

Reg. 821

Revised May 15, 2002

S1010 0086
**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

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<tr>
<td></td>
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**Address**

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<tbody>
<tr>
<td></td>
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**Part I: Check all that apply**

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [x] Support Staff
- [ ] Temporary
- [x] Full-Time
- [x] Regular
- [ ] Part-Time

- [ ] New Employee
- [x] Extension
- [x] Reclassification
- [x] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)

- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ___)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT** Division/Unit:

- Adult Basic Education

**Job Title/Position:**

- ABE Aide

**Budgeted Position?**

- Yes [x] No

**Budget Number:**

- 2129.6012.6147.1012

**Compensation:**

- $ 11.44
- [x] Hourly

**Start Date:**

- 12/04/08

**End Date:**

- N/A

**Position No. (NBAPOSN):**

- GNTC99

**Hourly Rate:**

- (Part-time only)
- $11.44 per hr x 9 hrs/wk x 28 wks = $1,921.92 per year

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [x] Other 28 weeks

**PROPOSED** Division/Unit:

- Adult Basic Education

**Job Title/Position:**

- ABE Aide

**Budgeted Position?**

- Yes [x] No

**Budget Number:**

- 21290-6012-6129-1012

**Compensation:**

- $ 11.76
- [x] Hourly

**Start Date:**

- 09/01/10

**Hourly Rate:**

- (Part-time only)
- $11.76 per hr x 36 hrs/wk x 34 wks = $14,394.24 per year

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [x] Other 34 weeks

**Explanation of Action:**

**Part III: Position/Budget Authorization**

**Recommended by Supervisor (Department Head):**

- Brandi Dougherty

**Recommended by Division Chair:**

- Date: 10/11/10

**Approved by Vice President:**

- Date: 10-12-10

**Reviewed by Human Resources:**

- Date: 10/12/10

**Approved by Provost:**

- Date: 10-12-10

**Approved by Cabinet Level Supervisor:**

- Date: 10-12-10

**Budget Approval:**

- Date: 10-12-10

**Date approved by Board or not applicable:**

- Date: 10-12-10

Reg. 821 Revised May 15, 2009

S1010 0093
Wharton County
Junior College

Personnel Action Form
Human Resources

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Part I: Check all that apply

Classification:
- [ ] Administrative/Professional Staff
- [ ] Faculty
- [x] Support Staff
- [ ] Temporary
- [x] Full-Time
- [x] Part-Time
- [ ] Regular
- [ ] Other (explain)

- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)

- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: _____)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

Part II: Assignment/Accounting

CURRENT Division/Unit:

Job Title/Position:

Budgeted Position? [ ] Yes [ ] No

Budget Number:

Compensation:
- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

$ Hourly Rate (Part-time only):

Sched Grade Step

- [ ] At-will-employee
- [ ] Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

PROPOSED Division/Unit:

Administrative Services

Job Title/Position:

Part Time Evening Front Desk Clerk-SL

Budgeted Position? [x] Yes [ ] No

Name of Replaced Employee: Tamara Rodriguez

Budget Number:

Compensation:
- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

$ Hourly Rate (Part-time only):

Sched Grade Step

- [ ] At-will-employee
- [ ] Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other 38 weeks

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head) Date: 10/18/10

Approved by Division Chair Date: 10/29/10

Budget Approval Date: 10/25/10

Approved by Cabinet Level Supervisor Date: 10/28/10

Reg. 821 Revised May 15, 2009
**Wharton County Junior College**  
**Personnel Action Form**  
**Human Resources**

### Part I: Check all that apply

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<thead>
<tr>
<th>Classification:</th>
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<td>Faculty</td>
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<td>☒ Support Staff</td>
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<th>Promotion</th>
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<th>Other (explain)</th>
<th>Retirement</th>
<th>Resignation</th>
<th>Separation (date:_____)</th>
<th>Change in Assignment</th>
<th>Additional Assignment</th>
<th>Leave of Absence</th>
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</table>

### Part II: Assignment/Accounting

**CURRENT** Division/Unit:  
Adult Basic Education

Job Title/Position:  
ABE Aide

Budgeted Position? ☒ Yes ☐ No

Budget Number:  
2129-6012-6129-1012

Compensation:  
$11.44 Hourly Rate: (Part-time only)  
$11.44/hr x 36 hrs/wk x 32 wks =  
$13,178.88 per year

Start Date:  
10/29/09  
End Date:  
N/A

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 months  
- ☐ 10 1/2 months  
- ☐ 12 months  
- ☒ Other 32 weeks

### PROPOSED Division/Unit:  
Adult Basic Education

Job Title/Position:  
ABE Aide

Budgeted Position? ☒ Yes ☐ No  
Name of Replaced Employee: N/A

Budget Number:  
21290-6012-6129-1012

Compensation:  
$11.76 Hourly Rate: (Part-time only)  
$11.76/hr x 36 hrs/wk x 34 wks =  
$14,394.24 per year

Start Date: 09/01/10  
End Date:  
N/A

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 months  
- ☐ 10 1/2 months  
- ☐ 12 months  
- ☒ Other 34 weeks

### Explanation of Action:

### Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head):  
Brandy Dougherty  
Date: 10/11/10

Approved by Vice President:  
Date: 10-12-10

Approved by Division Chair:  
Date

Review by Human Resources:  
Date: 10/12/10

Budget Approval:  
Date: 10/12/10

Approved by President:  
Date: 10/12/10

Approved by Cabinet Level Supervisor:  
Date: 10-12-10

Date approved by Board or ☐ not applicable

Reg 821 Revised May 15, 2009  
S1010 0095
**Personnel Action Form**

**Human Resources**

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**Part I: Check all that apply**

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<td>□ Separation (date: ___)</td>
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**Part II: Assignment/Accounting**

**CURRENT** Division/Unit:

Vocational Instruction/Senior Citizens

<table>
<thead>
<tr>
<th>Job Title/Position:</th>
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<tbody>
<tr>
<td>East Bernard Site Manager</td>
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<td></td>
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<table>
<thead>
<tr>
<th>Budgeted Position?</th>
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<tbody>
<tr>
<td>□ Yes</td>
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<table>
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<tr>
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<tr>
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<th>□ At-will-employee</th>
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<tr>
<th>Hourly Rate: (Part-time only)</th>
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<tr>
<td>$ 7.25 per hr x 45 hrs/wk x 50 wks = $ 2,175 per year</td>
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<th>Job Vacancy No.: (if applicable)</th>
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**PROPOSED** Division/Unit:

Vocational Instruction/Senior Citizens

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<td>□ Annual</td>
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<td>□ Hourly</td>
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<tr>
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<tr>
<td>$ 7.35 per hr x 45 hrs/wk x 50 wks = $ 2,205 per year</td>
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**Explanation of Action:**

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

<table>
<thead>
<tr>
<th>□ 9 months</th>
<th>□ 10 1/2 months</th>
<th>□ 12 months</th>
<th>□ Other</th>
<th>□ 50 weeks</th>
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## Personnel Action Form

### Part I: Check all that apply

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<td>☐ Resignation</td>
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<td>☒ Support Staff</td>
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<td>☐ Transfer</td>
<td>☐ Change in Assignment</td>
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</tr>
<tr>
<td>☒ Full-Time</td>
<td>☐ Promotion</td>
<td>☐ Additional Assignment</td>
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<td>☒ Part-Time</td>
<td>☐ Salary Adjustment</td>
<td>☐ Leave of Absence</td>
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### Part II: Assignment/Accounting

**CURRENT** Division/Unit: Adult Basic Education

Job Title/Position: ABE Aide

Budgeted Position? ☒ Yes ☐ No

Budgeted Position: Funded in which FY? FY10

Budget Number: 2129-6012-6129-1012

Compensation:

<table>
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<tr>
<th>$11.44</th>
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<th>☐ Hourly</th>
<th>☐ Other (explain)</th>
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<tr>
<td>☒ Sched</td>
<td>Grade 10</td>
<td>Step 0</td>
<td>Hourly Rate: (Part-time only) $11.44 per hr x 32 hrs/wk x 40 wks = $14,643.20 per year</td>
</tr>
</tbody>
</table>

Start Date: 11/26/09

End Date: ☒ Per employee

If temporary, anticipated termination date: N/A

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☒ Other 40 weeks

**PROPOSED** Division/Unit: Adult Basic Education

Job Title/Position: ABE Aide

Budgeted Position? ☒ Yes ☐ No

Budgeted Position: Name of Replaced Employee: N/A

Budget Number: 21290-6012-6129-1012

Compensation:

<table>
<thead>
<tr>
<th>$11.76</th>
<th>☒ Annual</th>
<th>☐ Hourly</th>
<th>☒ Other (explain)</th>
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<td>☒ Sched</td>
<td>Grade 10</td>
<td>Step 9</td>
<td>Hourly Rate: (Part-time only) $11.76 per hr x 36 hrs/wk x 34 wks = $14,394.24 per year</td>
</tr>
</tbody>
</table>

Start Date: 09/01/10

End Date: ☒ At-will employee

If temporary, anticipated termination date: N/A

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☒ Other 34 weeks

Explanation of Action:

### Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head) Date: 10/11/10

Approved by Vice President Date: 10-12-10

Approved by Division Chair Date: 10/12/10

Reviewed by Human Resources Date: 10/13/10

Budget Approval Date: 10/12/10

Approved by President Date: 10/13/10

Approved by Cabinet Level Supervisor Date: 10-12-10

Date approved by Board or ☐ not applicable

Reg. 821 Revised May 15, 2009

S1010 0094
### Wharton County Junior College

#### Personnel Action Form

**Human Resources**

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<tr>
<td></td>
<td>Streckfuss</td>
<td>Geraldine</td>
<td>V.</td>
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<table>
<thead>
<tr>
<th>Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
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</thead>
</table>

#### Part I: Check all that apply

- Classification:
  - Administrative/Professional Staff
  - Faculty
  - Support Staff
  - Temporary: Full-Time
  - Regular: Part-Time

- New Employee
- Extension
- Reclassification
- Transfer
- Promotion
- Salary Adjustment
- Other (explain): 

- Retirement
- Resignation
- Separation (date: ___)
- Change in Assignment
- Additional Assignment
- Leave of Absence

<table>
<thead>
<tr>
<th>Job Vacancy No.: (if applicable)</th>
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#### Part II: Assignment/Accounting

**CURRENT**

- Division/Unit: Vocational Instruction/Senior Citizens
- Job Title/Position: P/T Driver & Weimar Site Manager
- Budgeted Position: Yes No
- Budgeted Position: Yes
- Name of Replaced Employee: N/A
- Budget Number: 23315.6002.6126.301 & 21786.6002.6126.301
- Position No. (NRAPOSN): CWWH99
- Compensation: Hourly Rate: (Part-time only)
  - $7.25
  - 50 wks
  - $4.410 per year
- Start Date: 10/01/09
- End Date: 09/30/10

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- 9 months
- 10 1/2 months
- 12 months
- Other

#### PROPOSED

- Division/Unit: Vocational Instruction/Senior Citizens
- Job Title/Position: P/T Driver & Weimar Site Manager
- Budgeted Position: Yes No
- Name of Replaced Employee: N/A
- Budget Number: 21777.6002.6126.301 & 21787.6002.6126.301
- Position No. (NRAPOSN): CWWH99
- Compensation: Hourly Rate: (Part-time only)
  - $7.35
  - 50 wks
  - $4.410 per year
- Start Date: 10/01/10
- End Date: 09/30/11

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- 9 months
- 10 1/2 months
- 12 months
- Other

<table>
<thead>
<tr>
<th>Job Vacancy No.: (if applicable)</th>
</tr>
</thead>
</table>

**Explanation of Action:**

#### Part III: Position/Budget Authorization

- Recommended by Supervisor (Department Head): Date
- Approved by Vice-President: Date
- Approved by Division Chair: Date
- Reviewed by Human Resources: Date
- Budget Approval: Date
- Approved by President: Date
- Approved by Cabinet Level Supervisor: Date
- Date approved by Board or not applicable: Date

**Reg. 821**

Revised May 15, 2009
**Banner ID #**

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<tr>
<td>Vargas</td>
<td>Laura</td>
<td></td>
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**Address**

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
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</table>

**Part I: Check all that apply**

- Classification:
  - [ ] Administrative/Professional Staff
  - [x] Faculty
  - [x] Support Staff
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: 10-19-10)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT** Division/Unit: Job Vacancy No.: (if applicable)

- Physical Plant
- Specialized Area:
  - Maintenance
- Funded in which FY?: 2010-2011
- Budget Number: 1110.1194.6105.703
  - Position No. (NBAPOSN): PTMW99
  - Compensation:
    - [x] Hourly
      - Sched: 1
      - Grade: 1
      - Step: 0
      - At-will-employee
    - Per contract
    - Hourly Rate: $9.16 per hr x 19 hrs/wk x 52 wks = $9050, 56 year
    - Start Date: 8-30-10
    - End Date: 10-19-10
    - If temporary, anticipated termination date:
  - PROPOSED Division/Unit: Job Vacancy No.: (if applicable)
    - Specialized Area:
  - Budgeted Position? [ ] Yes [x] No
  - Name of Replaced Employee:
  - Budget Number: Position No. (NBAPOSN):
  - Compensation:
    - [ ] Annual
    - [x] Hourly
      - Sched: 1
      - Grade: 1
      - Step: 0
      - At-will-employee
    - Per contract
    - Hourly Rate: $9.16 per hr x 19 hrs/wk x 52 wks = $9050, 56 year
    - Start Date: 8-30-10
    - If temporary, anticipated termination date:

**Part III: Position/Budget Authorization**

- Recommended by Supervisor (Department Head): 10/18/10
- Approved by Vice President: 10/18/10
- Approved by Division Chair Date: Reviewed by Human Resources: 10-19-10
- Budget Approval Date: Approved by President: 10-25-10
- Approved by Cabinet Level Supervisor: Date approved by Board or [ ] not applicable

Revised May 15, 2000
### Personnel Action Form

**Banner ID #**

**Last Name**

**First**

**Middle Initial**

**Telephone**

**Address**

**City**

**State**

**Zip**

### Part I: Check all that apply

<table>
<thead>
<tr>
<th>Classification:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☒ New Employee</td>
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<td>☐ Extension</td>
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<td>Resignation</td>
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<td>Separation (date: ___)</td>
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<tr>
<td>Change in Assignment</td>
</tr>
<tr>
<td>Additional Assignment</td>
</tr>
<tr>
<td>Leave of Absence</td>
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</table>

### Part II: Assignment/Accounting

**CURRENT**

**Division/Unit:**

**Job Vacancy No.:** (if applicable)

**Job Title/Position:**

**Specialized Area:**

**Budgeted Position?**

**Yes**

**No**

**Budgeted in which FY?**

**Budget Number:**

**Position No. (NBAPOSN):**

### Compensation:

<table>
<thead>
<tr>
<th>$</th>
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</thead>
<tbody>
<tr>
<td>☐ Annual</td>
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<tr>
<td>☐ Hourly</td>
</tr>
<tr>
<td>☐ Other (explain)</td>
</tr>
</tbody>
</table>

**Sched:**

**Grade:**

**Hourly Rate: (Part-time only)**

$ __________ per hr x _____ hrs/wk x _____ wks =

$ __________ per year

<table>
<thead>
<tr>
<th>Start Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>End Date:</td>
</tr>
</tbody>
</table>

| ☐ At-will employee |
| ☐ Per contract |

**If temporary, anticipated termination date:**

### PROPOSED

**Division/Unit:** Learning Assistance Center

**Job Vacancy No.:** (if applicable)

1010 S 050

**Specialized Area:**

**LAC Monitor**

**Name of Replaced Employee:**

**Budgeted Position?**

**Yes**

**No**

**Budgeted in which FY?**

2010-2011

**Budget Number:**

1110.1493.6094.100

**Position No. (NBAPOSN):**

**TUTN99**

### Compensation:

<table>
<thead>
<tr>
<th>$ 7.25</th>
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</thead>
<tbody>
<tr>
<td>☐ Annual</td>
</tr>
<tr>
<td>☒ Hourly</td>
</tr>
<tr>
<td>☐ Other (explain)</td>
</tr>
</tbody>
</table>

**Sched:**

**N/A**

**Grade:**

**Step:**

**Hourly Rate: (Part-time only)**

$ 7.25 per hr x 14 hrs/wk x 4 wks =

$ 406.00 per year

**Start Date:**

9/1/10

| ☐ At-will employee |
| ☐ Per contract |

**If temporary, anticipated termination date:**

9/30/10

### Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

| ☐ 9 months |
| ☐ 10 1/2 months |
| ☐ 12 months |
| ☒ Other 4 weeks |

### Explanation of Action:

### Part III: Position/Budget Authorization

**Recommended by Supervisor (Department Head)**

**Date:**

10/6/10

**Approved by Vice President**

**Date:**

10/6/10

**Reviewed by Human Resources**

**Date:**

10/6/10

**Budget Approval**

**Date:**

10/4/10

**Approved by President**

**Date:**

10/11/10

**Reg. 821**

**Date approved by Board or ☐ not applicable**

**S1010 0087**

**Revised May 15, 2000**
## Personnel Action Form

**Banner ID #**

**Last Name**

**First Name**

**Middle Initial**

**Telephone**

**Address**

**City**

**State**

**Zip**

### Part I: Check all that apply

<table>
<thead>
<tr>
<th>Classification:</th>
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<tr>
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<tr>
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<td>☐ Extension</td>
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<tr>
<td>☒ Support Staff</td>
<td>☐ Reclassification</td>
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<td>☐ Temporary</td>
<td>☐ Transfer</td>
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<td>☐ Promotion</td>
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<td>☐ Part-Time</td>
<td>☐ Salary Adjustment</td>
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<td>☐ Regular</td>
<td>☐ Other (explain)</td>
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<td>☐ Retirement</td>
<td>☐ Separation (date: 09/30/10)</td>
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<td>☐ Resignation</td>
<td>☐ Change in Assignment</td>
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<td>☐ Additional Assignment</td>
<td>☐ Leave of Absence</td>
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### Part II: Assignment/Accounting

<table>
<thead>
<tr>
<th>CURRENT Division/Unit:</th>
<th>Learning Assistance Center</th>
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<tr>
<td>Job Title/Position:</td>
<td>Job Vacancy No.: (if applicable)</td>
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<tr>
<td>LAC Monitor</td>
<td>1010 S 050</td>
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<tr>
<td>Budgeted Position? ☒ Yes ☐ No</td>
<td>Specialized Area:</td>
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<tr>
<td>Budgeted Number:</td>
<td>LAC Wharton</td>
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<td>1110.1493.6094.100</td>
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<td>☒ Hourly</td>
<td>TUTW99</td>
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<tr>
<td>☐ Other (explain)</td>
<td>Hourly Rate: (Part-time only)</td>
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<tr>
<td>Sched N/A</td>
<td>$ 7.25 per hr x 14 hrs/wk x 4 wks =</td>
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<tr>
<td>Grade</td>
<td>$ 406.00 per year</td>
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<td>If temporary, anticipated termination date:</td>
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<tr>
<td>☒ At-will-employee</td>
<td>09/30/10</td>
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</table>

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); however, the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

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- ☐ 10 1/2 months
- ☐ 12 months
- ☒ Other 4 weeks

### PROPOSED Division/Unit:

<table>
<thead>
<tr>
<th>Job Title/Position:</th>
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<td>Budgeted Position? ☐ Yes ☒ No</td>
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<td>Name of Replaced Employee:</td>
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- ☐ 12 months
- ☐ Other

### Explanation of Action:

**Part III: Position/Budget Authorization**

<table>
<thead>
<tr>
<th>Recommended by Supervisor (Department Head)</th>
<th>Date</th>
<th>Approved by Vice President</th>
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<tr>
<td>Debra Prince</td>
<td>10/6/10</td>
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<table>
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<tr>
<th>Approved by Division Chair</th>
<th>Date</th>
<th>Reviewed by Human Resources</th>
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<td>10/25/10</td>
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<table>
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<tr>
<th>Budget Approval</th>
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<th>Approved by President</th>
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<table>
<thead>
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<th>Approved by Cabinet Level Supervisor</th>
<th>Date</th>
<th>Date approved by Board or ☐ not applicable</th>
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Reg. 821

Revised May 15, 2008

S1010 0088
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**Part I: Check all that apply**

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [ ] Support Staff
- [ ] Temporary
- [ ] Full-Time
- [ ] Regular
- [ ] Part-Time
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ___)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Job Title/Position:** Math Tutor

**Budgeted Position?**
- [ ] Yes
- [x] No

**Budget Number:**

**Compensation:**

- [x] Hourly
  - Sched: N/A
  - Grade: N/A
  - Step: N/A
  - Hourly Rate: (Part-time only) $15.00 per hr x 19.5 hrs/wk x 15 wks = $4387.50 per year

**Start Date:** 08/23/08

**End Date:** N/A

**Specialized Area:** LAC-Wharton

**Job Vacancy No.:** (if applicable) 0712 S 062

**Part II: Assignment/Accounting**

**CURRENT**

**Division/Unit:** Learning Assistance Center

**Job Title/Position:** Math Tutor

**Specialized Area:** LAC-Wharton

**Budgeted Position?**
- [ ] Yes
- [x] No

**Budget Number:**

**Compensation:**

- [x] Hourly
  - Sched: N/A
  - Grade: N/A
  - Step: N/A
  - Hourly Rate: (Part-time only) $15.00 per hr x 19.5 hrs/wk x 40 wks = $11700 per year

**Start Date:** 09/01/10

**End Date:**

**Position No. (NBAPOSN):** TUTF99

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [x] Other

- [ ] 15 weeks

**PROPOSED**

**Division/Unit:** Learning Assistance Center

**Job Title/Position:** Math Tutor

**Specialized Area:** Learning Assistance Center - Wharton

**Budgeted Position?**
- [ ] Yes
- [x] No

**Budget Number:**

1110-1493-6094-100

**Compensation:**

- [x] Hourly
  - Sched: N/A
  - Grade: N/A
  - Step: N/A
  - Hourly Rate: (Part-time only) $15.00 per hr x 19.5 hrs/wk x 40 wks = $11700 per year

**Start Date:** 09/01/10

**End Date:**

**Position No. (NBAPOSN):** TUTF99

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [x] Other

- [ ] 40 weeks

**Explanation of Action:**

**Part III: Position/Budget Authorization**

- Recommended by Supervisor (Department Head):
  - Date: 10-31-10
- Approved by Vice President:
  - Date: 11-3-10
- Approved by Division Chair:
  - Date: 11-02-10
- Budget Approval:
  - Date: 11-2-10
- Approved by Cabinet Level Supervisor:
  - Date: 11-3-10

**Date approved by Board or [ ] not applicable**

**Reg. 821**

**Revised July 29, 2004**
### Wharton County Junior College

**Personnel Action Form**

<table>
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<th>Banner ID #</th>
<th>Last Name</th>
<th>First</th>
<th>Middle Initial</th>
<th>Telephone</th>
</tr>
</thead>
</table>

| Address | City | State | Zip |

#### Part I: Check all that apply

- [ ] Administrative/Professional Staff
- [ ] Support Staff
- [ ] Temporary
- [ ] Regular
- [ ] New Employee
- [ ] Reassignment
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (Date: 08/27/10)
- [ ] Additional Assignment
- [ ] Change in Assignment
- [ ] Leave of Absence

#### Part II: Assignment/Accounting

**CURRENT**

- Division/Unit: Human Resources
- Job Title/Position: Temporary Part Time HR Clerk
- Budgeted Position? [ ] Yes [ ] No
- Budget Number: 1110.117.6102.6002
- Position No. (NBAPOSN): HRDW99
- Compensation: $ 10.16
- Start Date: 06/21/10
- Compensation: $ 10.16
- Hourly Rate: 20.5 hrs/wk x 9 wks = $ 187.42 per year
- End Date: 08/27/10
- If temporary, anticipated termination date: 08/27/10

**PROPOSED**

- Division/Unit: Job Vacancy No.: (if applicable)
- Specialized Area: 1003 S 008
- Funded in which FY?: FY10
- Name of Replaced Employee: Position No. (NBAPOSN): HRDW99
- Budget Number: 1110.117.6102.6002
- Compensation: $ 10.16
- Start Date: 06/21/10
- Compensation: $ 10.16
- Hourly Rate: (Part-time only)
- $ 10.16 per hr x 20.5 hrs/wk x 9 wks = $ 187.42 per year
- If temporary, anticipated termination date: 08/27/10

**Explanation of Action:**

- Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
  - [ ] 9 months
  - [ ] 10 1/2 months
  - [ ] 12 months
  - [ ] Other 9 weeks

**Part III: Position/Budget Authorization**

- Recommended by Supervisor (Department Head) 10/14/10
- Approved by Vice President
- Approved by Division Chair
- Reviewed by Human Resources 10-14-10
- Budget Approval
- Approved by President
- Approved by Cabinet Level Supervisor 10/18/10
- Date approved by Board or Not Applicable

Reg. 821 Revised May 15, 2009

![Signature](signature.png)
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM XVIII

Matters Relating to Formal Policy

A. Approval of the following regulations: Regulations have been reviewed through governance structure and recommended changes were made (policy change requires board approval)

1. Regulation 114: Academic Calendar Development

2. Regulation 887: Nonrenewal, Termination, Dismissal

B. Information item:

1. Regulation 773: Faculty Web Pages
ACADEMIC CALENDAR DEVELOPMENT

I. PURPOSE

Describes responsibilities and procedures for the development and approval of the college's annual academic calendar.

II. LEGAL REFERENCE

Texas Administrative Code (TAC), Title 19, Part 1, Chapter 4, Subchapter A, Rule 4.5; Texas Higher Education Coordinating Board (THECB) Rules, Chapter 4, 4.5, 4.6

III. DEFINITIONS

A. Class recess (break): a college workday or longer period when classes are not held. A class recess (or break) is a break for students from attending classes and for teachers from teaching; it is not necessarily a "day off" (see holiday) for all college employees unless expressly designated as such; that is, college offices may well be open for business on a day when classes are not in session.

B. Holiday: a Board-approved non-work day or longer period designated as a "day off" for all employees, during which time the college is closed to the public.

IV. POLICY

A. The college shall develop an annual academic calendar to be published in the college catalog, on the college website.

B. This college's academic calendar shall include the dates of all operational activities that affect students and the public (such as registration dates and holidays during which the college is closed). These dates shall include, but are not limited to, the following:

   1. registration for classes
   2. commencement ceremonies
   3. final examinations
   4. college holidays
   5. class recesses
   6. beginnings and endings of fall and spring semesters and summer sessions.

C. The academic calendar shall be approved by the college's Board of Trustees prior to publication and implementation.

(POLICY APPROVAL: 8-16-95, Board of Trustees)

V. PROCEDURES

A. The Director of Admissions and Registration prepares a detailed proposed schedule for registration, final examinations, etc., by October 15 for the following academic year and submits it to the Senior Vice President of Instruction for review.

B. The Senior Vice President of Instruction forwards a copy of the proposed calendar to the Faculty Council for review and recommendation for changes, if any are deemed advisable by the faculty.
GB. The Senior Vice President of Instruction presents the proposed calendar to the President for review and revision by the President and the President's Cabinet.

DC. After the calendar is reviewed and any necessary revisions have been made, the President recommends the calendar for approval to the Board of Trustees at its November meeting.

ED. The approved academic calendar is published in the college catalog. The approved academic calendar is published on the college website.

VI. GUIDELINES

The academic calendar should be of sufficient length to insure the equivalent of fifteen weeks of instruction (not including final examination days) for all credit classes. That is, a typical three-credit lecture course must consist of at least 45 contact hours plus a final-exam period.

JC/FRV, 8-16-95
BAM, 2-20-07
BAM, 10-23-07
NONRENEWAL, TERMINATION, AND DISMISSAL

I. BACKGROUND and/or LEGAL REFERENCE

TASB Policy Manual, DMAA, Term Contracts: Dismissal, 3.7-94; Termination of Employment: Noncontract employment, 10-1-96. The law provides a property interest to contract employees in his or her employment. Dooley v. Fort Worth ISD, 866 F.2d 1418 (5th Cir. 1988). This property interest cannot be taken away without the appropriate due process of law. Cleveland Board of Education v. Loudermill, 470 U.S. 532 (1985). However, employees are not legally entitled to the renewal of their contracts. They have no legal expectation of continued employment beyond the end of the contract term. Board of Regents v. Roth, 408 U.S. 564 (1972). In addition, at will, temporary, or non-contract employees have no expectation of continued employment, and may be terminated at the discretion of the employer. East Line & Red River R. Co. v. Scott, 10 S.W. 99 (1888).

II. POLICY

A. Nonrenewal of Contract Employment

Employees may be nonrenewed at the end of the contract term. Nonrenewal shall not be based on an employee's exercise of rights guaranteed by the Constitution or be based unlawfully on an employee's race, color, religion, sex, national origin, handicap, or age.

B. Notification

Written notification of intent to nonrenew an employee contract shall be made by April 1 of each year. The April 1st notification requirement does not apply to temporary or part-time employees, who can be terminated at any time upon thirty (30) days' written notice by the College to the Employee. [Nonrenewed employees who believe their property interests or other rights protected by law have been violated may appeal the decision not to renew by invoking the provisions of Regulation 877, Employee Grievances.]

(POLICY APPROVAL: 7-24-89, Board of Trustees)

C. Termination of Noncontract Employment

1. Noncontractual employees who are dismissed shall receive an amount equal to two weeks' pay upon the date of termination.

2. Noncontractual employees who are dismissed may request review of that decision through the provisions of Regulation 877, Employee Grievances.

(POLICY APPROVAL: 7-24-89, Board of Trustees)

NOTE: Sections II.D., II.F., and II.G. have been superseded and replaced by the provisions in Regulation 886 (Reprimand, Suspension, and Dismissal of Contract Employees).

E-D. Financial Exigency as Cause for Dismissal
1. Cases of bona fide financial emergency or the phasing out of instructional programs that require the reduction of staff shall be sufficient cause for dismissal during the term of the contract.

2. Order of Dismissal. When considering dismissal of contract employees in cases of bona fide financial emergency or when phasing out instructional programs, the Board shall consider length of service and employee performance evaluations in determining the order of termination. In addition, the following considerations will be granted:

   a. Affected employees will be given opportunity for appointments in related areas, or other areas provided that they are qualified in such areas and such positions are available.

   b. Assuming professional qualifications are met, an employee’s length of service and performance evaluation will be considered in making appointments in related areas.

   c. Should an employee be terminated or appointed to a different position for reasons of financial emergency or the phasing out of programs, he/she will be given the opportunity for reappointment to his previous position or other positions for which he is qualified should such positions become available within two calendar years of the termination date.

(POLICY APPROVAL: 7-24-89, Board of Trustees)

4-E. Termination of Employment: Due Process Procedures

The District WCJC recognizes the need to provide procedures to ensure a fair hearing for any employee who believes his property interests or other rights protected by law are being threatened by the proposed action of the District College. When the District College proposes to dismiss or demote a contract employee during the term of employment or when any employee alleges that the action proposed by the District College violates the employee’s legally and constitutionally protected rights, the employee may invoke the provisions of Regulation 877, Employee Grievances.

4-F. Board Authority

The Board reserves the right to immediately suspend from duties immediately, and until the charges are proven, any contract employee charged with moral turpitude or nonperformance of duties. Salary will continue until the charges are upheld or rejected by the Board, or until the charges are dropped. In the event the charges are upheld by the Board, the contract employee’s contract will be terminated immediately. If the charges are not upheld by the Board the contract employee is reinstated.

(POLICY APPROVAL: 7-2-90, Board of Trustees)
FACULTY WEB PAGES

I. PURPOSE

The purpose of this policy is to establish minimum guidelines that ensure the same high standards for faculty web pages that exist for printed publications.

II. BACKGROUND

Electronic media play a major role in projecting a positive image of Wharton County Junior College (“WCJC” or the “College”). The purpose of faculty web pages is to enhance the educational mission of WCJC.

III. POLICY

A. All faculty web pages on the faculty web server are subject to review by WCJC. The contents of all pages must abide by and conform to local, state, and federal law, and to WCJC policies.

B. Faculty web pages that provide material supporting WCJC course instruction are appropriate. However, pages that are recreational and provide little or no information pertaining to WCJC may not be linked to WCJC’s web pages.

C. All statements contained in faculty web pages must be consistent with and in compliance with WCJC’s overall policies, mission, and purpose.

D. The faculty web server is designed as a space for faculty to design web pages that display information for their teaching activities only; therefore, it is not appropriate for faculty to use this server space for personal, political, or commercial purposes.

E. Faculty shall not give their login names and/or passwords to students.

(POLICY APPROVAL: 1-15-08, Board of Trustees)

IV. PROCEDURES AND GUIDELINES

A. Before faculty web pages go live on WCJC’s faculty web server, a completed Faculty Web Page Application Form must be filed with the Division Chair and a copy sent to the Webmaster.

A-B. Electronic documents are subject to the same WCJC policies and standards as print publications.

B-C. All copyright and trademark laws apply. Faculty must obtain copyright permission and Publicity Releases to publish text, graphics, and photographs that are not in the public domain. The copyright release will be filed with the Division Chairs and must be footnoted on the web document.

C-D. Completed student work assignments may only be posted on the faculty web server upon the completion of the Publicity Release Form -- Consent to Release Student Class Work Assignments. Documentation of written consent of the student. The written consent of the student and a copy of the assignment must be on file in the office of the
Use of WCJC's name, trademarks, official logos, and other copyrighted materials must be in accordance with WCJC policies and filed in the library as described in REG 276.

Faculty web pages must be created by using a template from the WCJC Faculty Web Page Templates one of the supported Faculty Web Page samples on the WCJC Intranet.

Faculty web pages that do not comply with WCJC's policies and/or guidelines will be removed from the faculty web server. It is the responsibility of the division chairs to monitor and review the information on the faculty web pages in their area. The division chairs will work with the faculty to ensure that WCJC guidelines and policies are followed.

The faculty member is responsible for the following: design, construction, and establishment of the page; planning, coding, and input of all page content; procurement of necessary copyright clearance and model releases; timeliness of page content; manipulation of page graphics; and on-going maintenance and updates.

The Webmaster is responsible for the following: create and maintain faculty web user accounts, provide training and technical support, prepare tutorials and other training materials.

It is the responsibility of each faculty member to maintain and keep current all web pages within his/her realm of responsibility. A review of content should be completed each semester and all links should be checked for continued accessibility.

When using the WCJC logo, the faculty member must point his/her code to the images already available on the web server. WCJC's webmaster will provide the appropriate file names.

Faculty web pages must include the following information at the end of each page:

1. WCJC department and faculty member's name
2. Faculty contact information
3. Date last updated
4. Link back to WCJC main page at www.wcjc.edu

If items from other directories are used, they must link his/her code to the existing item rather than copying it into his/her directory. This will save valuable server space. WCJC's webmaster will supply information on the proper location of image files.

Faculty web pages must follow WCJC's guidelines as to the mission of WCJC and as a teaching aid to help students. The faculty member's home page may not be for personal gain or other non-academic use.

A photograph of any person may be posted on the faculty web server upon the documentation of a signed Publicity Release Form by the person whose image is being used. A completed Publicity Release Form with an attached copy of the photograph being posted must be on file in the office of the faculty member, department head, and division chair prior to posting the photograph on the faculty web server.

Programs providing small animation may be used at this time. Small sound files may also be used. Small animated graphics and sound files may be used. Client-side (JavaScript) or server-side (ASP) code is permitted in small amounts. The faculty member is solely responsible for its coding. Video clips are discouraged because of the hard drive resources they use.

Before faculty web pages go live on WCJC's faculty web server, a completed Faculty Web Page Application Form must be filed with the Division Chair. This form must be accompanied with photocopies of copyright clearances and Publicity Releases for any images or documents used.

WCJC's webmaster will create a directory for the page on the web server when files are ready for publication user
directory on the web server upon receiving the approved Faculty Web Application Form. It is the faculty member’s responsibility to notify the Webmaster when the site is functional and ready to be put on-line.

Q.N. All Upon request, faculty web pages will be linked from the departmental web page and the Employee Directory.

R. While the webmaster is responsible for all WCJC web pages, the department and the faculty member are ultimately responsible for the development and maintenance of all content.

S.O. Acceptable information for a faculty web page includes such items as the following:
1. Course syllabus
2. Assignments
3. Course materials
4. Calendar of course due dates
5. Information for courses provided entirely or partially over the Internet
6. Position of faculty member at WCJC
7. Faculty member e-mail address and WCJC telephone number
8. Home telephone number or other means of contact
9. Office hours
10. Curriculum vitae with no external linkages

As a general rule, personal information should not be provided on a faculty web page.

T-P. Division Chairs are responsible for immediately notifying the Web Review Group upon the retirement, termination, non-renewal, or resignation each term of non-returning faculty members in their division. Web development access will be revoked and links from the WCJC website to a live faculty webpage will be terminated for all non-returning faculty members.

PY/BAM 1-15-08

Reg 773
EXECUTIVE SESSION

A. President's Evaluation