WCJC
BOARD OF TRUSTEES
AGENDA PACKAGE
FOR THE REGULAR BOARD MEETING

March 17, 2009

Prepared by the
Office of the President
Wharton County Junior College
Members of the Board of Trustees  
Wharton County Junior College District

<table>
<thead>
<tr>
<th>BOARD POSITION</th>
<th>NAME</th>
<th>TERM EXPIRES</th>
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</thead>
<tbody>
<tr>
<td>7</td>
<td>P. D. (Danny) Gertson, III</td>
<td>May 2012</td>
</tr>
<tr>
<td></td>
<td>Chair</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Rick Davis</td>
<td>May 2012</td>
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<tr>
<td></td>
<td>Vice-Chair</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Jack C. Moses</td>
<td>May 2010</td>
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<td></td>
<td>Secretary</td>
<td></td>
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<tr>
<td>6</td>
<td>Gerald R. Donaldson</td>
<td>May 2012</td>
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<tr>
<td>3</td>
<td>Georgia Krenek</td>
<td>May 2014</td>
</tr>
<tr>
<td>8</td>
<td>Oliver W. Kunkel, Jr.</td>
<td>May 2014</td>
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<tr>
<td>4</td>
<td>Phyllip W. Stephenson</td>
<td>May 2014</td>
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<td>2</td>
<td>Gary P. Trochta</td>
<td>May 2010</td>
</tr>
<tr>
<td>1</td>
<td>Lloyd M. Nelson</td>
<td>May 2010</td>
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</table>
AGENDA

Regular Meeting
WCJC Board Room
Hutchins Memorial Center
911 Boling Highway
Wharton, Texas 77488
6:30 PM

March 17, 2009

See Under Tab

I. Determination of Quorum and Call to Order

II. Pledge of Allegiance

III. Reading of Minutes

A. The regular meeting held on February 17, 2009

IV. Citizens’ Comments (approved by board on 5-20-99)

This is an open forum for those persons who wish to make presentations to the board and who have signed up to do so under board policy. Presentations are limited to five minutes each with a total of twenty minutes for all presentations.

During the Citizens’ Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint or grievance policy or student complaint policy, the person must first go through the proper administrative channels. In such cases, the right to address the board is guaranteed after the administrative channels have been exhausted.

If any speaker’s presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly.

These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.
V. Special Items

VI. Presentations, Awards, and/or President’s Report

A. Quality Enhancement Plan

B. Response to Southern Association of Colleges and Schools on-site visit report

VII. Reports to the Board

A. Financial Reports for February 2009

B. Information Item: Management Reports

C. Information Item: Reports from College Governance Councils
   1. Faculty Council Meeting Minutes for February 2, 2009

D. Information Item: Clipping Service for the month of February 2009

VIII. Reports from Committees of the Board

A. Audit/Finance Committee: Mr. Kunkel

B. Facilities Committee: Mr. Donaldson

C. Legislative Committee: Mr. Nelson

-CONSENT AGENDA-

By consent of the board of trustees, the following items may be acted on in a single motion “to approve the consent agenda as presented.” If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

IX. Matters Relating to General Administration

X. Matters Relating to Academic Affairs

XI. Matters Relating to Administrative Services

A. Approve the payment of $2,351.75 for shipping charges associated with the delivery of the new radiology equipment purchased with Gulf Coast Medical Foundation grant funds ($2,351.75 - Gulf Coast Medical Foundation Grant Fund)
Board of Trustees  
March 17, 2009  
Agenda  

B. Approve the use of Corporate Express as the college’s preferred vendor for office supplies ($120,000.00 – current unrestricted operating budget for 2008-2009)  

C. Approve a new full-time transportation operator/general maintenance support staff position ($33,800.00 - $35,750.00 – to be paid out of physical plant budget for 2008-2009)  

D. Information Item:  

1. Seek bids for the selection of a bank depository  

XII. Matters Relating to Technology and Institutional Research  

A. Approve the purchase of 9 computer systems and monitors for the Cisco lab (Room 224) at the FBTC and 8 CPU’s in P204 and 12 CPU’s in P206 at the Wharton Campus ($21,070.00 – transfer from the MIS plant fund for 2008-2009)  

B. Approve the purchase of HiPath 3800 Main System, telephones, and installation/training from BBX Technologies for a new telephone system at the new Sugar Land campus ($49,781.56 – transfer from the MIS plant fund for 2008-2009)  

XIII. Matters Relating to Workforce Development, Continuing Education and Distance Learning  

A. Approval to apply for the Emergency Food and Shelter Program Grant ($5,704.00 – grant monies for Wharton County)  

XIV. Matters Relating to Student Services  

XV. Matters Relating to Personnel  

A. Board of Trustees  

1. Approve contract actions as listed in the attached agenda brief  

B. Office of President  

C. Office of Academic Affairs  

1. Rudolph M. Henry reclassified from temporary, full-time instructor of nuclear power, F-1-10, to regular, full-time instructor of nuclear power, F-1-10, effective August 17, 2009  

2. Kelley A. Whitley employed as regular, full-time instructor of chemistry, F-1-10, effective August 17, 2009  

3. Rudolph M. Henry employed as temporary, full-time instructor of nuclear power, F-1-10, effective April 1, 2009  

D. Office of Administrative Services
E. Office of Student Services

F. Office of Workforce Development, Continuing Education and Distance Learning

G. Office of Technology and Institutional Research

H. Information Items: Contract Personnel Actions

1. Angela Kocurek resigned as regular, full-time instructor of English, F-4-3, effective May 15, 2009

I. Information Items: Non-contract Personnel Action

1. Chanda A. Chancellor separated as regular, full-time student success coordinator, P-13-2, effective February 28, 2009

2. Irma M. Delgado reclassified from regular, full-time workforce development aide, O-10-0, to regular, full-time adult basic education data clerk, effective March 1, 2009


4. Molly Hayman employed as regular, full-time front desk clerk/receptionist, O-8-0, effective February 16, 2009


7. Lenol Zeno separated as regular, full-time secretary for CE, Workforce Training & Youth Activities, O-8-0, effective April 3, 2009

8. Arthur Castanana employed as regular, part-time workforce development aide, O-10-0, effective February 11, 2009

9. Amy M. Castillo employed as regular, part-time workforce development aide, O-10-0, effective February 11, 2009

10. Margarito Cervantez separated as regular, part-time workforce development aide, O-10-0, effective February 6, 2009

11. Claudia R. Chavira separated as regular, part-time workforce development aide, O-10-0, effective December 30, 2008
12. Lorena L. Lara separated as regular, part-time workforce development aide, O-10-0, effective February 12, 2009

13. James L. Nguyen employed as regular, part-time workforce development aide, O-10-0, effective February 11, 2009

14. Son T. Nguyen employed as regular, part-time workforce development aide, O-10-0, effective February 11, 2009

15. Eliaz Sanchez separated as regular, part-time workforce development aide, O-10-0, effective February 26, 2009

16. Lori L. Baumgarten extended as temporary, full-time allied health secretary, O-7-2, effective February 9, 2009

17. Clay W. Breeden employed as temporary, part-time general maintenance, O-1-0, effective February 16, 2009

18. Davina M. Olsen employed as temporary, biology lab worker, $6.55 hr. x 5 hrs./wk. x 15 wks. = $491.25/yr.

XVI. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices (551.076), deliberation regarding economic development negotiations (551.086).

XVII. Action on items discussed in closed session

XVIII. Matters Relating to Formal Policy

A. First and final readings and approval: Regulations have been reviewed through governance structure and recommended changes were made (policy change requires board approval)

1. Reg. 375 – Smoking and Use of Tobacco Products on Campus and Food and Drink in Libraries

XIX. Other Business

XX. Adjourn
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM III

Reading of the Minutes

A. The regular meeting held on February 17, 2009
MINUTES
Regular Monthly Meeting of the
Wharton County Junior College
Board of Trustees
February 17, 2009

-The Wharton County Junior College District Board of Trustees met in regular session on February 17, 2009 at 6:30 P.M. in the Hutchins Memorial Board Room. Mr. Gertson presided.

  Trustees Present:  Mr. Danny Gertson, Chair; Mr. Jack Moses, Secretary; Mr. Oliver Kunkel; Mr. Gerald Donaldson; Mrs. Georgia Krenek Mr. Lloyd Nelson; and Mr. Phil Stephenson

  Trustees Absent:  Mr. Rick Davis, Vice-Chair; and Mr. Gary Trochta

  Others Present:  Ms. Betty McCrohan, President; Dr. Ty Pate, Senior Vice President of Instruction; Mr. Dale Pinson, Vice President of Continuing Education, Workforce Development, and Distance Education; Mr. Bryce Kocian, Vice-President of Administrative Services; Ms. Pam Youngblood, Vice-President of Technology and Institutional Research; Ms. Deanna Feyen, Executive Secretary to the President; Ms. Darlene Byrd; Ms. Zina Carter; Ms. Kelly Cone; Mr. Mike Feyen; Ms. Jennifer Jeffery; Mr. Terrell Jessen; Mr. Mike Mills; Mr. Gus Wessels; Mr. Robert Wolter; and Mr. Philip Wutrich

ITEM I:  DETERMINATION OF QUORUM AND CALL TO ORDER

-The meeting was called to order at 6:30 P.M.

ITEM II:  PLEDGE OF ALLEGIANCE

-Mr. Gertson led the Pledge of Allegiance.

-Mr. Gertson welcomed Ms. Cone and Ms. Jeffery.

ITEM III:  READING OF MINUTES

A.  The minutes of the regular meeting on January 20, 2009 was approved as presented.

ITEM IV:  CITIZENS’ COMMENTS

-None-
ITEM V: SPECIAL ITEMS

A. Student Success – Revised QEP

-Ms. McCrohan explained the Revised Quality Enhancement Plan and the items addressed in the SACS Response. She explained that the target population for the QEP was the 1st time student at WCJC, not reading satisfied. Depending on the students testing, they will take either READ0306, or READ0307. If the student is taking READ0307, they will be required to take PSYC1300 concurrently.

ITEM VI: PRESENTATIONS, AWARDS AND/OR PRESIDENT’S REPORT

A. Recognition of retirement of Daniel Psencik

-Mr. Kocian recognized the retirement of Daniel Psencik. Mr. Psencik thanked the board and all involved.

B. Faculty Association Constitution

-Ms. Jeffery explained the changes to the constitution. Mr. Gertson thanked Ms. Jeffery and the faculty council.

BOARD ACTION: On a motion by Mrs. Krenek and a second, the board unanimously approved the revised faculty association constitution as presented. The motion passed.

ITEM VII-A: REPORTS TO THE BOARD

A. Financial Reports

BOARD ACTION: On a motion by Mr. Stephenson and a second, the board unanimously approved the financial reports for January 2009 as presented. The motion passed.

ITEM VII-B: MANAGEMENT REPORTS

-The following reports were included as a part of the Board Agenda Package:

1. Department of Information and Technology: Pam Youngblood (Vice President of Technology and Institutional Research)
2. Financial Aid: Gus Wessels (Dean of Financial Services and Business Services)
3. Student Services: Dr. Wayne Taylor (Dean of Student Services)

ITEM VII-C: REPORTS FROM COLLEGE GOVERNANCE COUNCILS

A. Academic Affairs Council

-None-

B. Administrative Council

-None-
Board of Trustees  
February 17, 2009  
Minutes

C. Faculty Council
   1. Faculty Council Meeting Minutes for December 3, 2008
   2. Faculty Association Meeting Minutes for January 9, 2009

D. President’s Extended Cabinet
   1. President’s Extended Cabinet Meeting Minutes for January 15, 2009

ITEM VII-D: CLIPPING SERVICE FOR MONTH OF JANUARY 2009

- News reports relating to the operations of Wharton County Junior College were clipped from area newspapers for the month of January 2009 and included as part of the board agenda packet for this meeting.

ITEM VIII: REPORTS FROM COMMITTEES OF THE BOARD

A. Audit/Finance Committee: Mr. Kunkel

-Mr. Stephenson stated that the stimulus package was signed today. It will increase Pell grants by $500.00 and give students/parents $2,500.00. Mr. Stephenson stated that there is a possible construction cost payment that the state will allocate which could be dependent on how many students you serve.

-Mr. Gertson thanked Mr. Stephenson and Ms. McCrohan for going to Washington DC and spending time with our congressmen.

B. Facilities Committee: Mr. Donaldson

-Mr. Donaldson inquired about the progress at Fort Bend County. Ms. McCrohan stated that progress is moving along with a scheduled occupancy date of May 1, 2009. Mr. Wolter stated that the construction company achieved substantial completion last Thursday. Three major furniture purchase orders have been submitted. Mr. Wolter also explained that the furniture in 10 classrooms and tables from 5 classrooms along with fitness equipment, computers and printers will be moved to the new campus. All office furniture will be new. The lab equipment will be packed up by movers. Mr. Wolter stated that he will meet next Thursday on the signage on the building. The book store will be completed by the fall semester. Ms. McCrohan stated that WCJC is working with UofH and Ft. Bend County for a library. There will be no dining facility at this time.

C. Legislative Committee: Mr. Nelson

-Mr. Nelson stated that Speaker Strauss has completed the committee assignments. Senator Zafarini’s priorities are proportionality and community colleges.

-Mr. Gertson asked if any items needed to be pulled from the consent agenda.

-Item XI.A. was pulled for discussion and a separate vote. Mr. Kocian explained the purchase of the bus and stated that the bus was two years old from Houston Baptist University. The bus will be painted and a bus driver will be hired. Mr. Kocian explained the bid opening today for the sale of the Blue Bird bus for $8,000.00.
BOARD ACTION: On a motion by Mr. Donaldson and a second, the board unanimously approved to purchase the 2006 bus for the college. The motion passed.

Item X.E. was pulled for a separate vote.

BOARD ACTION: On a motion by Mr. Kunkel and a second, the board unanimously approved the resolution ordering the Bond Election. The motion passed.

CONSENT AGENDA-

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ITEM IX: MATTERS RELATING TO GENERAL ADMINISTRATION

ITEM X: MATTERS RELATING TO ACADEMIC AFFAIRS

ITEM XI: MATTERS RELATING TO ADMINISTRATIVE SERVICES

A. Approve the purchase of a bus for college use ($80,000.00 – transfer from plant capitol equipment replacement fund for 2008-2009)

B. Approve Sodexo as the operator of the college’s cafeteria and leave the board fees charged to students living on campus unchanged at $1,100.00 a semester ($250,000.00 – auxiliary fund budget for 2009-2010)

C. Approve the replacement of the remaining gutters and downspouts at the Fort Bend Technical Center by Weatherproofing Technologies, Inc. using The Cooperative Purchasing Network (TCPN) contract for $120,222.67 with funds from the plant repair and replacement fund ($120,222.67 – transfer from plant repair & replacement fund for 2008-2009)

D. Approve McNaughton & Gunn Inc. as the vendor to print the college catalog for the 2009-2010 school year ($23,104.00 – current unrestricted operating budget for 2008-2009)

E. Approve resolution ordering Bond Election ($20,000.00 – current unrestricted operating budget for 2008-2009)

F. Information Item:

1. Begin reviewing contract options and solicit bids for electrical service beginning January 1, 2010 (estimated $1,200,000.00 – current unrestricted operating budget for 2009-2010)
ITEM XII: MATTERS RELATING TO TECHNOLOGY AND INSTITUTIONAL RESEARCH

ITEM XIII: MATTERS RELATING TO WORKFORCE DEVELOPMENT, CONTINUING EDUCATION AND DISTANCE LEARNING

ITEM XIV: MATTERS RELATING TO STUDENT SERVICES

ITEM XV: MATTERS RELATING TO PERSONNEL

A. Board of Trustees

B. Office of President

C. Office of Academic Affairs
   1. Approve paid professional assignments 2008-2009
   2. Approve department head compensation Spring 2009
   3. Approve full-time faculty overloads Spring 2009
   4. Approve part-time faculty overloads Spring 2009

D. Office of Administrative Services

E. Office of Student Services

F. Office of Workforce Development, Continuing Education and Distance Learning

G. Office of Technology and Institutional Research

H. Information Items: Contract Personnel Actions
   1. Cynthia S. Rowatt resigned as temporary, full-time instructor of math, F-3A-6, effective May 15, 2009

I. Information Items: Non-contract Personnel Action
   1. Gregorio F. Berrios employed as regular, full-time custodian, O-1-0, effective January 26, 2009
   2. Kathleen S. Jones separated as regular, full-time allied health secretary, O-7-4, effective January 22, 2009
   3. Daniel Psencik retired as regular, full-time custodian, O-1-19, effective December 31, 2008
   4. David V. Heallen employed as regular, part-time evening open computer lab monitor, O-5-0, effective February 4, 2009
5. Roland Villeral employed as temporary, part-time fitness center staff, O-5-0, effective January 19, 2009

BOARD ACTION: On a motion by Mrs. Krenek and a second, the board unanimously approved the remaining items on the consent agenda as presented.

-Mrs. Krenek asked for the total enrollment for the spring semester. Ms. McCrohan stated that she will provide the information.
-Ms. McCrohan explained the TexasWorks 2008 booklet from Susan Combs.

ITEM XVI: EXECUTIVE SESSION:

-Pursuant to the Texas Government Code (Chapter 551, Open Meetings), the Board may conduct a closed executive session for any or all of the following reasons: Consultation with attorney (551.071), deliberation regarding purchase, exchange, or sale of real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices (551.076), and/or deliberation regarding economic development negotiations (551.086).

ITEM XVII: ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

ITEM XVIII: MATTERS RELATING TO FORMAL POLICY

ITEM XIX: OTHER BUSINESS

ITEM XX: ADJOURN

-The meeting adjourned at 7:25 P.M.
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM VI

Presentations, Awards, and/or President's Report

A. Quality Enhancement Plan

B. Southern Association of Colleges and Schools final response
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM VII-A

Reports to the Board

A. Financial Reports for February 2009
Monthly Financial Reports

Wharton County Junior College
FEBRUARY 28, 2009
Summary Reports
## Wharton County Junior College
### Revenue-Expenditure Summary
#### February 28, 2009

<table>
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<tr>
<th>Fund 1000</th>
<th>FISCAL 2009</th>
<th>FISCAL 2008</th>
<th>% OF PRIOR YR</th>
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<td>Current Month</td>
<td>Y-T-D ACTUAL</td>
<td>Budget</td>
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<tr>
<td>State appropriations</td>
<td>$</td>
<td>-</td>
<td>$4,224,384</td>
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<td>Tuition and Fees</td>
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<td>10,971,376</td>
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<td>Advalorem Taxes</td>
<td>1,191,784</td>
<td>4,366,660</td>
<td>4,668,000</td>
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<td>Mandatory Transfers</td>
<td>-</td>
<td>-</td>
<td>1,621,658</td>
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<td>Non-mandatory Transfers</td>
<td>23,692</td>
<td>23,692</td>
<td>520,000</td>
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<td>Other Revenues</td>
<td>99,589</td>
<td>521,110</td>
<td>645,415</td>
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<td>Total Revenues</td>
<td>1,318,651</td>
<td>20,107,222</td>
<td>29,023,700</td>
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<td>Expenditures:</td>
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<td>Salaries</td>
<td>1,397,407</td>
<td>8,316,337</td>
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<td>Employee Benefits</td>
<td>301,361</td>
<td>1,690,504</td>
<td>2,009,186</td>
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<td>Capital Expenditures</td>
<td>203,007</td>
<td>312,676</td>
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<td>Mandatory Transfers</td>
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<td>504,337</td>
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<td>Non-mandatory Transfers</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<td>Other Expenditures</td>
<td>785,553</td>
<td>3,313,110</td>
<td>8,404,834</td>
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<td>Total expenditures</td>
<td>2,587,328</td>
<td>14,136,964</td>
<td>29,023,700</td>
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### Net increase/(decrease) in net assets

$ (1,368,677) | $ 5,970,268 | $6,411,306

*Note: Net student receivables in the amount of $524,834.65 are currently outstanding. Tuition and fees are subject to collection in future periods.*
### Wharton County Junior College
### Analysis of Student Receivables Outstanding
### As of February 28, 2009

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<thead>
<tr>
<th>Description</th>
<th>2009</th>
<th>2008</th>
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<tbody>
<tr>
<td>Student Receivables Current</td>
<td>$132,685.47</td>
<td>$100,157.40</td>
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<td>Installment Plan Receivable Due Fall Semester</td>
<td>$44,699.85</td>
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<td>Installment Plan Receivable Due Spring Semester</td>
<td>$323,075.55</td>
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<tr>
<td>Installment Plan Receivable Summer I &amp; II</td>
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<td>0.00</td>
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<tr>
<td>Installment Plan Receivable Prior Years</td>
<td>$51,236.24</td>
<td>$54,402.63</td>
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<td>Total Installment Plan Receivable</td>
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<td>Third Party Contracts Receivable</td>
<td>$145,531.43</td>
<td>$84,001.99</td>
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<td>Continuing Education Receivable</td>
<td>4,937.00</td>
<td>11,974.00</td>
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<tr>
<td>Allowance for Doubtful Accounts</td>
<td>(177,330.89)</td>
<td>(126,895.47)</td>
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<tr>
<td>Net Accounts Receivable</td>
<td>$524,834.65</td>
<td>$451,640.12</td>
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Aging Analysis Report
BY EFFECTIVE DATE
AS OF 28-FEB-2009

*** REPORT CONTROL INFORMATION ***

RPTNAME: TGRAGES
VERSION: 6.0
AGE DATE B-BILL E-EFF D-DUE: E
AS OF DATE: 28-FEB-2009
RANGE DATE 1: 30
RANGE DATE 2: 90
RANGE DATE 3: 365
MINIMUM ACCOUNT BALANCE: 1.00
MAXIMUM ACCOUNT BALANCE: 999999.00
DETAIL CODE: %
SELECTION ID:
APPLICATION CODE:
CREATOR ID:

REPORT TOTALS

0 To 30 : 28,735.84
31 To 90 : 433,530.21
91 To 365 : 224,162.70
366+ : 87,426.79
FUTURE BALANCE : 2,545.54
ACCOUNT BALANCE : 776,461.08

NUMBER RECORDS PRINTED : 1787
COMBINED BALANCE SHEET

(Funds included: GOVERNMENTAL FUND TYPES)
## Governmental Fund Types

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<tr>
<th>Current Year</th>
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<tr>
<td>Unrestricted Funds</td>
<td>Auxiliary Enterprise</td>
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<tr>
<td>1,436,761</td>
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<td>99,970</td>
<td>256,263</td>
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<tr>
<td>266,463</td>
<td>1,233,858</td>
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### ASSETS and OTHER DEBITS:

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<th>ASSETS</th>
<th>Current Year</th>
<th>Prior Year</th>
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<tbody>
<tr>
<td>Cash</td>
<td>11,784,827</td>
<td>11,344,653</td>
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<td>Accounts Receivable</td>
<td>103,237</td>
<td>703,461</td>
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<td>Taxes Receivable</td>
<td>384,375</td>
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<tr>
<td>Due From Other Funds</td>
<td>69,670</td>
<td>199,931</td>
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<td>Prepaid Expense</td>
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<td>97,858</td>
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<td>Property, Plant &amp; Equipment</td>
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<tr>
<td><strong>TOTAL ASSETS AND OTHER DEBITS</strong></td>
<td>14,578,725</td>
<td>15,299,858</td>
</tr>
</tbody>
</table>

### Liabilities, equity and other credits:

<table>
<thead>
<tr>
<th>Liabilities</th>
<th>Current Year</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts Payable</td>
<td>183,483</td>
<td>197,200</td>
</tr>
<tr>
<td>Employee Benefits Payable</td>
<td>46,395</td>
<td>46,998</td>
</tr>
<tr>
<td>Unearned Revenue</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Deferred Revenue</td>
<td>391,459</td>
<td>473,120</td>
</tr>
<tr>
<td>Long Term Debt</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Deposits Payable</td>
<td>17,130</td>
<td>50,497</td>
</tr>
<tr>
<td>Due To Other Funds</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Scholarships-Designated Donations</td>
<td>130,880</td>
<td>135,289</td>
</tr>
<tr>
<td>Donations</td>
<td>-374,967</td>
<td>-374,967</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES</strong></td>
<td>167,808</td>
<td>133,243</td>
</tr>
</tbody>
</table>

### EQUITY AND OTHER CREDITS:

<table>
<thead>
<tr>
<th>Equity and Other Credits</th>
<th>Current Year</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Control Accounts</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Fund Balances</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Prior Year Fund Balance</td>
<td>8,040,660</td>
<td>8,040,660</td>
</tr>
<tr>
<td>Unearned Revenue</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>PP Investment Gain And Loss</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Fund Balance Receivables</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Reserves-Unrestricted</td>
<td>--</td>
<td>--</td>
</tr>
</tbody>
</table>

(With comparative totals for 28-FEB-2008)

(amounts expressed in dollars)
# Wharton County Junior College

## Combined Balance Sheet - All Fund Types and Account Groups

**28-FEB-2009**

(With comparative totals for 29-FEB-2008)

(amounts expressed in dollars)

### Governmental Fund Types

<table>
<thead>
<tr>
<th></th>
<th>Current Year</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unrestricted</td>
<td>Restricted</td>
</tr>
<tr>
<td><strong>EQUITY AND OTHER CREDITS:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PRTC Operating Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plant Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarship</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance-Non-Operating DLIF</td>
<td>3,512,694</td>
<td>34,292</td>
</tr>
<tr>
<td>Reserve For Encumbrance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance</td>
<td></td>
<td>4,457,584</td>
</tr>
<tr>
<td>Reserve For Operations</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL EQUITY AND OTHER CREDITS:</strong></td>
<td>14,020,971</td>
<td>361,088</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES:</strong></td>
<td>14,178,725</td>
<td>511,100</td>
</tr>
<tr>
<td><strong>EQUITY AND OTHER CREDITS:</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Proprietary Fund Types

<table>
<thead>
<tr>
<th>Asset and Other Debts:</th>
<th>Agency Funds</th>
<th>Current Year 2009</th>
<th>Prior Year 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>11,344</td>
<td>11,344</td>
<td>18,491</td>
</tr>
<tr>
<td>Cash Investments</td>
<td>182,134</td>
<td>182,134</td>
<td>180,121</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local, St &amp; Fed Agency Receivable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due From Other Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prepaid Expense</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property, Plant &amp; Equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Assets and Other Debts:</strong></td>
<td><strong>113,478</strong></td>
<td><strong>113,478</strong></td>
<td><strong>119,755</strong></td>
</tr>
</tbody>
</table>

#### Liabilities, equity and other credits

<table>
<thead>
<tr>
<th>Liability:</th>
<th>Agency Funds</th>
<th>Current Year 2009</th>
<th>Prior Year 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts Payable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee Benefits Payable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payroll Taxes Payable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accrued Liabilities</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deferred Revenue</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long Term Debt</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deposits Payable</td>
<td></td>
<td><strong>122,526</strong></td>
<td>127,323</td>
</tr>
<tr>
<td>Due To Other Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarships-Designated Donations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarships-Non-designated Donations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Liabilities:</strong></td>
<td><strong>112,526</strong></td>
<td><strong>112,526</strong></td>
<td><strong>127,323</strong></td>
</tr>
</tbody>
</table>

#### Equity and Other Credits:

| Equity and Other Credits:             |              |                   |                 |
| Control Accounts Fund Balances         | 953          | 953               | 2,443           |
| Prior Year Fund Balance                |              |                   |                 |
| Endowment Fund-Original                |              |                   |                 |
| Endowment Fund-Income                  |              |                   |                 |
| FV Professional Development            |              |                   |                 |
| FV Salary Equity                       |              |                   |                 |
| FV Capital Equipment                   |              |                   |                 |
| FV Investment Gain And Loss            |              |                   |                 |
| Fund Balance Receivables               |              |                   |                 |
| reserved-Undesignated                  |              |                   |                 |

**Wharton County Junior College**

Combined Balance Sheet-All Fund Types and Account Groups

20: FEB 2009

(With comparative totals for 20:FEB 2008)

(amounts expressed in dollars)
Wharton County Junior College
Combined Balance Sheet - All Fund Types and Account Groups
31-FEB-2009
(With comparative totals for 29-FEB-2008)
(amounts expressed in dollars)

Proprietary Fund Types

<table>
<thead>
<tr>
<th>Agency Funds</th>
<th>Current Year 2009</th>
<th>Prior Year 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>EQUITY AND OTHER CREDITS:</td>
<td>552</td>
<td>952</td>
</tr>
<tr>
<td>PEJC Operating Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plant Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarship</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance-Rounding Diff</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve for Encumbrance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance Reserve For Operations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL EQUITY AND OTHER CREDITS:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:</td>
<td>113,478</td>
<td>113,478</td>
</tr>
</tbody>
</table>
Management Reports

The following management reports for the months of February 2009 are for your information:

1. Department of Information Technology: Pam Youngblood, (Vice President of Technology and Institutional Research)

2. Financial Aid: Gus Wessels, (Dean of Financial and Business Services)

3. Student Services: Dr. Wayne Taylor (Dean of Student Services/Director of Dual Credit Enrollment)
Wharton County Junior College
911 Boling Highway • Wharton, Texas 77488 • (979) 532-4560

Technology Departments
February Highlights

The following reports and/or surveys have been completed:

- Fall 2008 Texas Success Initiative Report (CBM002)
- Fall 2008 End-of-Semester Class Report (CBM006)
- Spring National Clearing House Report
- 2008 LBB Performance Measures data
- Moody Bond Rating Agency report data
- Five Course Competency Scoring Rubrics
- 2007-2008 graduates survey

A Banner upgrade was tested over a course of a two week period by all of the Administrative areas. The upgrade was successfully installed the closing weekend in February. This upgrade is the first in three upgrades that are in preparation for the major release of Banner 8.

The Technical Services team replaced or supplied the following locations with new computer systems, monitors, and/or printing devices in February, 2009.

<table>
<thead>
<tr>
<th>Area</th>
<th>Wharton</th>
<th>Fort Bend Technical Center</th>
<th>Sugar Land</th>
<th>Bay City</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Computer Lab</td>
<td>6 CPU’s and 6 Monitors</td>
<td>1 Printer</td>
<td>2 CPU’s</td>
<td>0</td>
</tr>
<tr>
<td>Instructional Classrooms</td>
<td>1 Data Projector</td>
<td>0</td>
<td>0</td>
<td>1 CPU &amp; 1 Monitor</td>
</tr>
<tr>
<td>Division of Social and Behavior Science</td>
<td>1 Laptop</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Division of Communication and Fine Arts</td>
<td>1 CPU, 2 Monitors, &amp; 2 Printers</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Division of Life Sciences</td>
<td>0</td>
<td>0</td>
<td>1 CPU &amp; 1 Monitor</td>
<td>0</td>
</tr>
<tr>
<td>Division of Allied Health</td>
<td>2 CPU’s &amp; 2 Monitors</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Division of Workforce Education</td>
<td>1 Monitor</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Office of President</td>
<td>0</td>
<td>1 CPU &amp; 1 Monitor</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Office of Senior Vice President of Instruction</td>
<td>1 Printer</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Office of Vice President of WD, CE, &amp; DL</td>
<td>1 CPU &amp; 1 Monitor</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>------------------</td>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Office of Vice President of Technology and Institutional Research</td>
<td>1 CPU &amp; 1 Monitor</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Office of Dean of Vocational Programs</td>
<td>6 CPU's and 6 Monitors</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Office of Network Services</td>
<td>1 Server</td>
<td>0</td>
<td>1 Server</td>
<td>0</td>
</tr>
<tr>
<td>Office of Information Services</td>
<td>1 CPU &amp; 1 Monitor</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Office of Financial Aid</td>
<td>1 CPU &amp; 1 Monitor</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Office of Web Services</td>
<td>2 CPU's &amp; 2 Monitors</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Office of Physical Plant - Security</td>
<td>1 CPU &amp; 1 Monitor</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Work Request by category for the month of February, 2009.

<table>
<thead>
<tr>
<th>Category</th>
<th>New Service Request for the month</th>
<th>Of the New Service Request Total Completed</th>
<th>Total Completed Service Request</th>
<th>Total Remaining Open Service Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account Management</td>
<td>22</td>
<td>22</td>
<td>22</td>
<td>0</td>
</tr>
<tr>
<td>Banner Access/Security</td>
<td>12</td>
<td>5</td>
<td>10</td>
<td>14</td>
</tr>
<tr>
<td>Banner AR</td>
<td>2</td>
<td>1</td>
<td>6</td>
<td>11</td>
</tr>
<tr>
<td>Banner Finance</td>
<td>7</td>
<td>3</td>
<td>16</td>
<td>28</td>
</tr>
<tr>
<td>Banner Financial Aid</td>
<td>13</td>
<td>11</td>
<td>15</td>
<td>16</td>
</tr>
<tr>
<td>Banner HR</td>
<td>1</td>
<td>0</td>
<td>9</td>
<td>14</td>
</tr>
<tr>
<td>Banner ID</td>
<td>11</td>
<td>2</td>
<td>8</td>
<td>21</td>
</tr>
<tr>
<td>Banner Payroll</td>
<td>2</td>
<td>1</td>
<td>11</td>
<td>18</td>
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<tr>
<td>Banner Student</td>
<td>16</td>
<td>4</td>
<td>21</td>
<td>91</td>
</tr>
<tr>
<td>Change of Office</td>
<td>1</td>
<td>1</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Computers</td>
<td>127</td>
<td>111</td>
<td>180</td>
<td>47</td>
</tr>
<tr>
<td>Data Projectors</td>
<td>1</td>
<td>1</td>
<td>3</td>
<td>2</td>
</tr>
<tr>
<td>Database Administration</td>
<td>2</td>
<td>1</td>
<td>3</td>
<td>7</td>
</tr>
<tr>
<td>Employment Changes</td>
<td>8</td>
<td>6</td>
<td>9</td>
<td>2</td>
</tr>
<tr>
<td>HP3000/MiniSoft</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Printers</td>
<td>19</td>
<td>14</td>
<td>26</td>
<td>5</td>
</tr>
<tr>
<td>Reporting</td>
<td>44</td>
<td>33</td>
<td>51</td>
<td>43</td>
</tr>
<tr>
<td>Software</td>
<td>12</td>
<td>12</td>
<td>13</td>
<td>2</td>
</tr>
<tr>
<td>Telephones</td>
<td>5</td>
<td>4</td>
<td>15</td>
<td>10</td>
</tr>
<tr>
<td>TracDat</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Training</td>
<td>2</td>
<td>0</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>Web Services Projects</td>
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<td>85</td>
<td>3</td>
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<tr>
<td>Workstation Assessment</td>
<td>1</td>
<td>0</td>
<td>4</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>Last Year</td>
<td>Current Year</td>
<td>Increase/Decrease</td>
<td></td>
</tr>
<tr>
<td>--------------------------------</td>
<td>-----------</td>
<td>--------------</td>
<td>-------------------</td>
<td></td>
</tr>
<tr>
<td>Number of Applicants</td>
<td>3,277</td>
<td>3,334</td>
<td>57</td>
<td></td>
</tr>
<tr>
<td>Number of Eligible Applications</td>
<td>2,572</td>
<td>2,605</td>
<td>33</td>
<td></td>
</tr>
<tr>
<td>Number of Ineligible Applications</td>
<td>705</td>
<td>729</td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>Number of Pell Grant Recipients</td>
<td>1,338</td>
<td>1,433</td>
<td>95</td>
<td></td>
</tr>
<tr>
<td>Pell Grant Funds Awarded</td>
<td>4,078,031</td>
<td>5,118,816</td>
<td>1,040,785</td>
<td></td>
</tr>
<tr>
<td>College Work Study Program Funds Expended</td>
<td>52,863</td>
<td>35,365</td>
<td>&lt;17,498&gt;</td>
<td></td>
</tr>
<tr>
<td>Monthly Work Study Workers</td>
<td>35</td>
<td>31</td>
<td>&lt;4&gt;</td>
<td></td>
</tr>
<tr>
<td>Number of Supplemental Grant (SEOG Recipients)</td>
<td>160</td>
<td>123</td>
<td>&lt;37&gt;</td>
<td></td>
</tr>
<tr>
<td>SEOG Funds Awarded</td>
<td>160,000</td>
<td>123,000</td>
<td>&lt;37,000&gt;</td>
<td></td>
</tr>
<tr>
<td>Number of Guaranteed Student Loan Recipients</td>
<td>696</td>
<td>1,408</td>
<td>712</td>
<td></td>
</tr>
<tr>
<td>Guaranteed Student Loan Funds Awarded</td>
<td>2,023,775</td>
<td>5,268,436</td>
<td>3,244,661</td>
<td></td>
</tr>
<tr>
<td>Number of LEAP/SLEAP Recipients</td>
<td>12</td>
<td>13</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>PSIG/LEAP Funds Awarded</td>
<td>12,409</td>
<td>13,092</td>
<td>683</td>
<td></td>
</tr>
<tr>
<td>Number of Texas Public Education Grant Recipients</td>
<td>480</td>
<td>305</td>
<td>&lt;175&gt;</td>
<td></td>
</tr>
<tr>
<td>TPEG Funds Awarded</td>
<td>480,000</td>
<td>304,500</td>
<td>&lt;175,500&gt;</td>
<td></td>
</tr>
<tr>
<td>Number of Veterans Certified</td>
<td>211</td>
<td>213</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Number of Scholarship Applicants</td>
<td>1,778</td>
<td>1,792</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>Scholarship Funds Awarded</td>
<td>1,042,487</td>
<td>1,070,342</td>
<td>27,855</td>
<td></td>
</tr>
<tr>
<td>TOTAL ALL FUNDS</td>
<td>$7,849,585</td>
<td>$11,933,551</td>
<td>$4,083,966</td>
<td></td>
</tr>
</tbody>
</table>
## WHARTON COUNTY JUNIOR COLLEGE MONTHLY TESTING REPORT

**TO:** Dr. Wayne Taylor, Kimberly Kidd, Deanna Feyen, Tracy Llanes  
**FROM:** Diane Stewart, Testing Coordinator  
**Date:** March 2, 2009  
**SUBJECT:** Monthly Testing Report - February 2009

### TESTS ADMINISTERED  

<table>
<thead>
<tr>
<th>Campus</th>
<th>SSP</th>
<th>OCT</th>
<th>NOV</th>
<th>DEC</th>
<th>JAN</th>
<th>FEB</th>
<th>MAR</th>
<th>APR</th>
<th>MAY</th>
<th>JUN</th>
<th>JUL</th>
<th>AUG</th>
<th>Y-T-D</th>
<th>Feb-09</th>
</tr>
</thead>
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Reports from College Governance Councils

The following are minutes from the College Governance Councils:

A. Academic Affairs Council
   None

B. Administrative Council
   None

C. Faculty Council
   1. Faculty Council Meeting Minutes for February 2, 2009

D. President’s Extended Cabinet
   None
Minutes

Date of Meeting: February 2\textsuperscript{nd}, 2009
Time: 3:45 p.m.
Place: ITV – Wharton, Sugar Land, and Fort Bend Tech Center

Members Present: Jennifer Jeffery, Kelly Cone, Geneen Lannom, Lesley Blanks, Pam Speights,
Dale Hahn, Sean Reed, Mary Austin Newman, Jo Ann Lurker, Will Heierman,
Deborah Yancy, and Shelley Mayfield

Members Absent: Liz Rexford, Ben Brink, Kevin Dees, and Haydee Ruiz

Meeting called to order by Jennifer Jeffery at 3:50 pm. A quorum was present.

\textbf{Approval of Minutes}
A motion was made and accepted to approve the minutes for the December 2008 Faculty Council meeting.

A motion was made and accepted to approve the minutes as amended for the January 2009 Faculty Association meeting.

\textbf{Committee Reports}

\textbf{A. Extended Cabinet Meeting}
Jennifer Jeffery, Liz Rexford, and Kelly Cone attended the Extended Cabinet meeting on January 22\textsuperscript{nd}, 2009.
Ms. Jeffery expressed her gratitude to everyone who worked on the changes to the General Education Competencies.
Ms. Jeffery suggested that more Syposium training be made available. Training was offered at the beginning of the semester but it was not well advertised and it was only offered at the Wharton Campus. It was agreed that more training is needed and that it be offered at different campuses, preferably before the opening of the new Sugarland campus.
Ms. Jeffery also inquired about additional tutors for the Learning Assistance Center. The LACs were created as part of the Achieving the Dream initiative and emphasize reading, writing, and math. Ms. Jeffery questioned the recent hiring of chemistry tutors at the Wharton and Sugarland campuses and asked if tutors will be hired for additional disciplines as well. According to President McCrohan, the chemistry tutor position will not be renewed and the LACs will continue to focus only on reading, writing, and math.

Extended Cabinet discussed the current strengths and weakness of proposed changes to Reg. 375 (Tobacco use on campus). After discussion, the cabinet decided to propose limiting tobacco use to parking lots only. The suggested changes will be made by the President and presented at the March Board of Trustees meeting. Ms. Jeffery requested the opportunity to review the document before it is presented to the board.

\textbf{B. Board of Trustees Meeting}
Lesley Blanks attended the Board of Trustees meeting on January 20\textsuperscript{th}, 2009.
A casino gaming course offered through Continuing Education has been removed from WCJC’s course inventory.
Mr. Frank Carey, Division Chair of the Math and Physical Science, requested more funding for lab equipment. President McCrohan mentioned the possibility of TCCTA reimbursement and the equipment costs and lease agreement for the SugarLand campus was discussed.
C. Faculty Awards Committee
Faculty of the Year nominations can be submitted until February 6th.
Faculty Council appreciated Nora McCarthy for all her hard work in making the awards process much more efficient.

Old Business

A. Request for College to pay TCCTA dues
The Faculty Council, on behalf of the Faculty Association, will request that the College Administration consider paying the membership dues for faculty to TCCTA for the 2009-2010 academic year. Ms. Jeffery reiterated that it will not be mandatory to join TCCTA or go to the annual conference. The college will not pay for insurance or for joining any other association in lieu of TCCTA.
Some Council members inquired about how the college would pay for the dues and if the money would come out of each division. Ms. Jeffery stated that how the dues would be paid has not been finalized but this issue is now an action item that must be presented to the President.
Ms. Jeffery asked council to review the letter to the President and make any suggestions. The letter will be submitted to the President by the end of the week. She will also contact Richard Moore, Executive Director of TCCTA, to request a letter of support.

B. Revision to Faculty Association Constitution
Changes and updates were made to the bylaws by Faculty Council and approved by the Faculty Association in January. Following the meeting, Ms. Jeffery will forward the final document to President McCrohan for inclusion in the February BOT packet. Ms. Jeffery will attend the BOT meeting should there be any questions.

C. Update: General Education Assessment
Council was asked to review the attached documents. The procedures for assessment have been updated based on the recommendations of faculty and the scoring teams.

D. Update: Reg 465 - Equated pay for labs
After careful consideration of REG 465’s provisions dealing with equated pay hours for lab courses, the outdated nature of the procedures, the inconsistent application of loads and the huge potential impact to the operating budget, council would like to recommend that this issue be tabled until further notice. This is due to the impending economic plight of the college during this period of economic uncertainty. Council also recognizes the much larger fiscal dilemma relating to all faculty salaries being well below the stated 5 year goals for this institution. Council wants the faculty and administration to understand that lab course equated hours and REG 465’s revision is not to be considered a dead issue, but simply a necessary shift in priority at this time.

New Business

A. Enhancement of Graduation Ceremonies
Some Council members felt that the current graduation ceremonies need to be improved. WCJC students have worked hard to graduate and some believe the College needs to do more in recognizing and honoring its graduates. One way to enhance the ceremonies would be to have commencement speakers. These speakers could be former graduates, faculty, Board of Trustees members, and community leaders. In addition, the overall attitude of faculty and administration towards graduation needs to be improved. It was also suggested that some of the faculty and student awards be presented at graduation.
Ms. Jeffery agreed to present this issue to Dr. Pate.

B. Changes in travel compensation during budget year
Previously, when gas prices have increased, the College could not increase reimbursement until the next fiscal year according to Regulation 482. Recently, though, when gas prices decreased, reimbursement decreased in the middle of the fiscal year. Council wishes to inquire about this issue at the next Extended Cabinet meeting scheduled for February.
C. Faculty of the Year Award - recommendation to change the process
It was suggested that students have input on the Faculty of the Year Award. Council decided that this would not be feasible due to the different campuses and that the award was designed to show appreciation from peers and not students.

Adjournment
The next Faculty Council meeting will be schedule for March 2, 2009. Motion was made for adjournment by Dale Hahn and seconded by Jo Ann Lurker. Meeting adjourned at 5:05 pm.

Chairman: [Signature]  Date Approved: 3-3-09

Secretary: [Signature]  

cc: President, Senior-Vice President of Instruction, WCJC intranet, WCJC Board of Trustees Packet, WCJC Libraries, Director of FBTC, Director of Centraplex
WHARTON COUNTY JUNIOR COLLEGE DISTRICT
AGENDA BRIEF
AGENDA ITEM VII-D

Clipping Service for Month of February 2009

-Each month a newspaper clipping service reviews the area newspapers and clips articles related to Wharton County Junior College. These are compiled into a monthly report for the information of the Board of Trustees. The clippings are for the month of February 2009.
Students gain real world experience through mock interviews at WCJC

Students enrolled in the Wharton County Junior College process technology (PTAC) program got a taste of the workplace during recent mock interviews with representatives from three local companies.

Students paired off and presented their resumes to a team of interviewers who work in human resources and plant operations at Celanese, Oxea and Williams-Midstream.

For the majority of the nearly two dozen WCJC PTAC students who participated, this was their first-ever interview. Overwhelmingly, they agreed that it helped them understand what to expect and how to react. Some specifically pointed to confidence as the main benefit.

Brittney Guzman, a WCJC freshman, learned not to be so nervous and in the end, concluded that the process was fun.

"They are people, too, just like me, and they have been in the same position as I am in," she said.

The industry professionals conducting the interviews were pleased with the students’ enthusiasm. The PTAC students ranged from WCJC sophomores and freshmen to Palacios High School juniors and seniors in the dual credit program. Although the interviews are not officially for hiring purposes, they do lay the groundwork for the future.

"This allows us to see prospective students for co-op positions and also to tell students about OXEA and what operators do at our plant," said Betsy Ryan, human resources manager.

Other interviewers, like Kevin Rickaway, Oxea area 1 operations team leader, were pleased to learn that some students want to further their education by pursuing bachelor’s degrees in engineering. WCJC offers an Associate of Applied Science in Process Technology. This degree prepares students for entry work as plant operators in the petrochemical industry or to continue at the university level if they wish to pursue an engineering degree.

Brett DeMoss and Faith Schwartzengraber of Williams-Midstream were impressed with one student in particular who had researched their company and asked questions that showed interest in the work they do.

Later this month, Lyondell representatives will conduct mock interviews with nearly two dozen additional PTAC students. The mock interviews grew out of the resume building and interview preparation taught in the WCJC process technology program. Since PTAC Program Director Wayne Stephens began the mock interviews four years ago, more than 200 students have benefited from the experience.

The WCJC PTAC program, which began in 1998, successfully places approximately 96 percent of its graduates in jobs with petrochemical facilities along the Gulf Coast. Among the companies hiring WCJC graduates are Celanese, Oxea, Williams-Midstream, Lyondell, Dow, BASF, Chevron, Phillips and Conoco. Annual starting salaries are approximately $42,000 according to Stephens.

For additional information about the WCJC process technology program, contact Stephens at 979.244.4552 or waynes@wcjc.edu or visit the college website at www.wcjc.edu.
Wharton County Job Fair Feb. 10 in El Campo

By BRENDA SOMMER
news@journal-spectator.com

It's El Campo's turn to host the biggest annual job fair in Wharton County, an event set for Feb. 10.

The Third Annual Wharton County Job Fair begins that Tuesday at 9 a.m. and lasts until 3 p.m. and a good crowd of both job seekers and employers are expected.

The job fair, which will be held at the El Campo Civic Center, first came about in 2007 with the then-expected closure of Cardell Cabinetry. El Campo's third-largest employer had planned to lay off its entire staff of 250-plus, so a free job fair was quickly pulled together by the City Development Corporation of El Campo, El Campo Chamber of Commerce and Agriculture and the Texas Workforce Commission.

Wharton and El Campo take turns hosting the now-annual event, and last year's county job fair was held in Wharton. It drew plenty of both employers with available opportunities and workers with change in their futures.

"Some 360 people came last year, including a group of high school students from Wharton," said CDC secretary Jessica Thane, adding 38 employers were represented at the event.

"The employer response this year so far is good," Thane said. "We've had six that have already signed up since the registration forms went out last week - two staffing agencies, Wharton County Junior College, the El Campo Police Department, Key Energy and the Texas Boll Weevil Eradication Program."

Job seekers should bring a resume and be dressed appropriately for an immediate interview when they come to the event.

Recruiters and employers may reserve a free booth by contacting the CDC at eccdc@elcamposcco.org or (979) 543-6727 or by visiting elcamposcco.org.

The job fair is sponsored by the Wharton and El Campo chambers of commerce, the economic development agencies of both towns, the city of El Campo, Texas Workforce Solutions and the University of Houston's Small Business Development Center.
GED classes
Just Do It Now, Inc., a faith-based counseling and life recovery center located in downtown Wharton, in partnership with Wharton County Junior College (WCJC), will resume its General Educational Development (GED) classes at its Milam Street location on Tuesday, Jan. 20. WCJC provides the instructor and course materials. Class size is limited, and enrollment is on a first-come, first-served basis. Pre-registration is required. The class will meet on Tuesdays and Thursdays at 6:30 p.m., at the Just Do It Now office at 235 W. Milam. GED instruction, including books, is free to eligible candidates. To be eligible for GED instruction, you must be at least 18 years old, have a high school diploma, and not be currently enrolled in school. Special requirements apply to anyone under the age of 18. For more information, or to register for the GED classes, contact Just Do It Now at 531-1975, or the WCJC Adult Basic Education department at 532-6514.
WCJC GED Classes Resume

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WCJC Dessert Dance

On Thursday, Feb. 5, the Wharton County Junior College Jazz Band and Chamber Singers are pleased to present A Dessert Dance. It will take place at the Pioneer Student Center, Wharton Campus. The dance will begin at 7 p.m. and tickets are $5 with additional donations welcome. Proceeds benefit the band's and choir's 2009 performance aboard the Carnival Cruise Ship, Fantasy. Come spend a fantastic evening listening to and dancing to music performed by the Jazz Band and Chamber Singers. Delicious desserts, provided by the students, will be served. For more information, call 532-6300.
Job fair coming to El Campo Civic Center Feb. 10

BY BRENDA SOMMER
bsommer@leader-news.com

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The job fair is sponsored by the Wharton and El Campo chambers of commerce, the economic development agencies of both towns, the city of El Campo, Texas Workforce Solutions and the University of Houston's Small Business Development Center.

"The employer response this year so far is good."

-- Jessica Thane
ConocoPhillips donation to benefit WCJC Process Technology Program

ConocoPhillips Sweeny refinery has contributed $20,000 to the Wharton County Junior College process technology program located at the Bay City campus. The gift makes possible the addition of 40 computer simulation programs used in oil refinery training.

In making the gift, Tom Rich, general manager ConocoPhillips Sweeny Refinery, said “According to recent national surveys, it is becoming increasingly difficult to find and retain employees with the process technology skills necessary to operate industrial plants. ConocoPhillips recognizes the success of tomorrow’s workforce depends on our willingness today to invest in state-of-the-art facilities, such as the WCJC Bay City campus.”

The programs simulate how different products are extracted from oil through crude and vacuum distillation and catalytic cracking.

The simulation programs will predominately benefit second-year students taking Petrochemical Processes and Process Technology II – Systems.

Graduates of WCJC’s two-year process technology program (PTAC) earn an Associate in Applied Science degree and generally start work as process operators at refining and petrochemical companies. Working with automated control systems, they oversee the production of final products by ensuring the safety of the production operation, troubleshooting equipment and production problems and optimizing the production process.

For additional information about the WCJC process technology program, contact Wayne Stephens at 979.244.4552 or waynes@wcjc.edu or visit the college website at www.wcjc.edu.

ON hand to present the $20,000 ConocoPhillips check to Wharton County Junior College are Bay City Mayor Richard Knapik; Bay City Community Development Corporation Executive Director D.C. Dunham; WCJC Bay City Campus Director David Dunham; Bay City Community Development Corporation President Mark Ludwig; ConocoPhillips Plant Manager Tom Rich; Matagorda County Judge Nate McDonald; ConocoPhillips retiree and founding sponsor of WCJC PTAC program E.E. Pryor; and ConocoPhillips Public Relations Director Regina Slayton.
Blue Jays flock to WCJC

Needville athletes Kody Neel and Bradley Porras signed National Letters of Intent to attend Wharton County Junior College next fall. At the signing were, front row from left, mother Sheila Neel, Kody Neel, Bradley Porras and mother Brenda Porras; standing, father Mark Neel, WCJC head baseball coach Bob Nottebart, father Andy Porras and Needville baseball coach Mike Weatherly.
Seniors prevail at annual Powder Puff grid battle

BY ALMA GUERRERO

Ranger Field was a battleground this week as the annual Powder Puff football game found the juniors challenging the seniors. At the end of the night the scoreboard read 33 to 20 with the seniors winning the game. Congratulations class of '09.

The Pro Grad committee is gearing up for a fun night on graduation. Pro Grad is an alcohol-and drug-free celebration following graduation.

There are prizes, games, plenty of food and lots of fun. Plus it's the opportunity to have one last night to visit with Terry friends. Pro Grad will host a drive-through barbecue dinner from 4 p.m. to 6:30 p.m. Thursday, Jan. 29. Pick up plates in the cafeteria. Tickets are available from any senior.

One-Act play this year will be "The Children's Hour," a play that teaches important lessons about lying and the damages lies cause. The auditions were held last week and rehearsals have begun. Good luck to the cast who has high hopes and plans to make it far in district competition this year.

Gig's Pizza in Rosenberg helped the B.F. Terry Track team by donating 10 percent of the earnings last Thursday from every customer who claimed Terry as their school.

They turn out was great and the fundraiser was a success.

The swim team will host a Pre-District Pasta dinner from 5 p.m. to 7 p.m. Feb. 4.

Parent night was a great success, and the seniors from all three high schools were honored for their dedication to the team.

Representing Terry were seniors Bobby Holden, Kelly Martin, Caitlin Foderer and Osman Dukic.

Spirit Night at the Chick-Fil-A. in Brazos Town Center is Wednesday, Jan. 28. Mention Terry High when purchasing dinner and they will donate a percentage of their earnings to the Rangers.

The HOSA students are holding a blood drive from 8 a.m. to 2 p.m. Feb. 9 at the WCJC campus in Richmond. The blood will be donated to St. Luke's Hospital in Houston, said sponsor Terri Johnson. So roll up your sleeves and give the gift of life.

Terry's newspaper, The Badge, is selling Valentine's Day ads for $2. Show that someone special how much you care. Representatives will be on the stage during lunches Feb. 24.

That's all for this week. Remember, "Together, We Can!"
Texas awards home-delivered meal programs

Senator Glenn Hegar is pleased to announce that the Texas Department of Agriculture has awarded $10 million in grants for applicants of the Texans Feeding Texans: Home-Delivered Meal Grant Program for FY 2009. Qualified programs in Senate District 18 received over $335,000 in grants.

The grant program is a result of HB 407, passed during the 80th Texas Legislative Session, establishing a $20 million statewide grant program for FY 2008 and 2009. Grants are provided to nonprofits and governmental agencies that have a record of delivering meals to homebound elderly and/or Texans with special needs; receive an initial grant from their county; and complete a brief application.

Programs in Senate District 18 that received grants include: Combined Community Action, Inc. (Bastrop, Caldwell and Fayette Counties), Wharton County Junior College Colorado County Senior Citizen Program (Colorado County), Abundant Life Sources, Inc. (Fort Bend County), Fort Bend Seniors Meals on Wheels and Much Much More, Inc. (Fort Bend and Waller Counties), Goliad County Senior Citizens, Inc. (Goliad County), Friends of Elder Citizens, Inc. (Jackson and Matagorda Counties), Economic Action Committee of the Gulf Coast (Matagorda County), Victoria County Senior Citizens Association (Victoria County), Community Action Committee of Victoria, Texas (Victoria County), Washington County Healthy Living Association (Washington County), and Wharton County Junior College Senior Citizen Program (Wharton County).

"I commend these groups for serving the elderly and special needs citizens in their communities and congratulate them on receiving these state grants." Senator Hegar said. "I am proud that so many organizations in Senate District 18 pursued this funding and were able to receive grants."
ConocoPhillips makes big donation to WCJC

ConocoPhillips Sweeny Refinery has contributed $20,000 to the Wharton County Junior College process technology program located at the Bay City campus. The gift makes possible the addition of 40 computer simulation programs used in oil refinery training.

In making the gift, Tom Rich, general manager of the ConocoPhillips Sweeny Refinery, said, "According to recent national surveys, it is becoming increasingly difficult to find and retain employees with the process technology skills necessary to operate industrial plants. ConocoPhillips recognizes the success of tomorrow's workforce depends on our willingness today to invest in state-of-the-art facilities, such as the WCJC Bay City campus."

Wayne Stephens, WCJC process technology program director and department head, is elated with the gift and the simulation programs it will purchase with special pricing arranged by ConocoPhillips. The programs simulate how different products are extracted from oil through crude and vacuum distillation and catalytic cracking.

"ConocoPhillips has hired some of our most outstanding process technology students and we look forward to that continued partnership. This wonderful gift enables us to help our students more clearly understand how oil is separated into useful products, thus ensuring more relevant training of future operations technicians," said Stephens.

The simulation programs will predominately benefit second year students taking Petrochemical Processes (PTAC 1454) and Process Technology II - Systems (PTAC 2420). However, Stephens said students taking Quality (PTAC 2314) should also use the simulator programs.

Graduates of WCJC's two-year process technology program (PTAC) earn an Associate in Applied Science degree and generally start work as process operators at refining and petrochemical companies. Working with automated control systems, they oversee the production of final products by ensuring the safety of the production operation, troubleshooting equipment and production problems and optimizing the production process.
WCJC program mock interviews provide real world experience

Students enrolled in the Wharton County Junior College process technology (PTAC) program got a taste of the workplace during recent mock interviews with representatives from three local companies.

The students presented their resumes to a team of interviewers who work in human resources and plant operations at Celanese, Oxea and Williams-Midstream.

For the majority of the nearly two-dozen WCJC PTAC students who participated, including Palacios High School students Abby Wallace (top photo) and Eric Rojas (bottom photo), this was their first-ever interview. Overwhelmingly, they agreed that it helped them understand what to expect and how to react. Some specifically pointed to confidence as the main benefit.

Although the interviews are not officially for hiring purposes, they do lay the groundwork for the future.

WCJC offers an Associate of Applied Science in Process Technology. This degree prepares students for entry work as plant operators in the petrochemical industry or to continue at the university level if they wish to pursue an engineering degree.

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Register now for Wharton County Junior College's Fort Bend Technical Center's classes to be held at 5333 FM 1940 in Richmond: Principles of Real Estate I: 6 p.m. to 9 p.m. Mondays–Thursdays, Feb. 9–March 4; Intermediate Microsoft Excel: 6 p.m. to 9 p.m. Tuesdays and Thursdays, Feb. 10–26; Introduction to Microsoft Word: 6 p.m. to 9 p.m. Mondays and Wednesdays, Feb. 16–March 4; Professional Truck Driver

Class B-Exam Preparation: 9 a.m. to 4 p.m. Mondays–Fridays, Feb. 16–20; and Professional Truck Driver–Class B: 9 a.m. to 4 p.m. Mondays–Fridays, Feb. 23–April 6. 281-239-1539.
Pioneers play Lon Morris in season opener Saturday

By MIKE KONVICKA
mkonvicka@journal-spectator.com

Last year's Wharton County Junior College baseball team ended its season as the Region XIV Tournament runner-up.

The Pioneers, who were third in the South Zone standings at 29-27 open their season Saturday afternoon with a doubleheader against Lon Morris College at Tiger Field. The first pitch is scheduled for 1 p.m.

"I feel like we're ready, but there are always some surprises," said 11th-year coach Bob Nottebart.

"We've been intersquading ourselves so much that it's time to start playing."

Nottebart's goal this year is to make the playoffs again and the potential is there.

"After that, almost anything can happen," he said. "We have the potential to make it but you have a good team in this league and still get beat. It's not a perfect science; you don't play it on paper. We try to get guys to go to class do the right things and win baseball games."

Nottebart credits any success his teams have on the diamond to the players.

"It's not about coaches," said Nottebart. "You give your players an opportunity to succeed. You have to play fundamental baseball and that's true on any level. You have to make the plays."

This year's team strength is defense.

"We have to play fundamental baseball and make the routine plays," said Nottebart.

Back from last year is sophomore outfielder and Wharton High graduate Joel Ansley who came on strong last spring.

"He's one of our leaders and an all-conference returning starter," said Nottebart.

Other returners include outfielders Nathan Neiser, Joshua Fisher, Taylor Parcus and Matt Johnson.

Returning pitchers include Mike Clark, Trey Ross, Justin Korenek and Curt Leer.

"I expect everybody to step up when they take the field," said Nottebart. "I think the players expect to step up and play at a high standard."

WCJC doesn't have the long ball hitters it had last year, so the Pioneers will be forced to play small ball.

"We don't have the personnel like we did last year so we'll have to manufacture some runs," said Nottebart.

Nottebart's biggest concern is pitching.

"We have a lot of young pitchers that need to learn the college game," said Nottebart.

New pitchers include Bubba Stokes, Barrett Richter, Mike Vickery, Bryant Kendall and Jordan Herrera.

Transfer players include Colin Greuter, Johnson, Parcus and Taylor Roades.

Other newcomers expected to contribute include infielders Jeff Schmidt, Clay Besetzy, Ryan Bacak, and outfielders Luke Clements, Kyle Meadows, J.P. Seipel, Shane Leffely and Ben Sheehan.

WCJC's first eight games are at home. The Pioneers play a doubleheader next Monday against Temple, host Pancola on Feb. 4 and entertain Navarro on Feb. 6.

"I did that on purpose to schedule heavy at home at the beginning of the year to give us some experience before conference," said Nottebart.

The South Zone also includes San Jacinto, Blinn, Alvin, Galveston and Laredo.

"We're playing a tough schedule to be sure that we're not going to have any surprises when we get to conference," the coach said.

They'll play each team six times. Galveston will play all of its games on the road because Hurricane Ike tore up their facility.

San Jacinto, which is renovating its field, will also play all of its games on the road.

The Gators won last year's South Zone with a 24-6 record. Alvin was second at 21-7. The Pioneers were 15-15, and Blinn was 11-17.

The Palominos and White-
Continued Pioneers play Lon Morris in season opener Saturday.

Staff photo by Mike Konvicka
WCJC sophomore and Wharton graduate Joel Ansley lays down a bunt during Monday afternoon's practice. The Pioneers open their season Saturday by hosting Lon Morris in a doubleheader.
Sports Scene
A look at the area's upcoming events

**Friday**

**Boys Basketball**
- 26-3A - Wharton at Sweeny, Frosh-JV-Varisty 5/6:16-7:30 p.m.
- 26-2A - East Bernard at Hempstead, JV-Varisty 6/7:30 p.m.
- 29-2A - Tidehaven at Boling, JV-Varisty 5/7:15 p.m.

**Girls Basketball**
- 26-3A - Sweeny at Wharton, JV-Varisty 5/6:30 p.m.
- 26-2A - East Bernard at Hempstead, JV-Varisty 5/6:30 p.m.
- 29-2A - Tidehaven at Hitchcock, JV-Varisty 5/6:30 p.m.

**Tennis**
- Wharton Invitational Tournament. @ WCJC Kelly Tennis Center. 8 a.m.

**Saturday**

**Junior College Baseball**
- Lon Morris at Wharton County JC (Doubleheader) 1 p.m.
ConocoPhillips gift benefits WCJC technology program

ConocoPhillips Sweeny Refinery has generously contributed $20,000 to the Wharton County Junior College process technology program located at the Bay City campus. The gift makes possible the addition of 40 computer simulation programs used in oil refinery training.

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College enrollment increases in Bay City

WCJC sees 250 percent jump since Fall 2006

BY MIKE REDDELL
mike.reddell@baycitytribune.com

The number of students attending Wharton County Junior College classes at the STP Center for Energy Development in Bay City jumped 250 percent since Fall 2006.

That positive development was among the points that surfaced at a "very forward-looking discussion" Jan. 22, between college officials and members of a lease committee from the center's owner, Bay City Community Development Corporation.

"Wharton County Junior College was very forthcoming with information," said BCCDC board member Mike VanDerSnick, who is on the training facility lease committee.

The college wants to renew its lease at the center that expires May 31. VanDerSnick said in his report on the meeting to the BCCDC board at its regular meeting Monday night.

The college's representatives at the January meeting — including WCJC President Betty McCrohan — provided a five-year plan for its programs at the center and were "very open," VanDerSnick said.

Leasing 20,000 square feet of the

See COLLEGE, Page 2A
CONT'D. College enrollment increases in Bay City

COLLEGE: STP expands at training center

Continued from Page 1A

80,000-square-foot center, WCJC provides programs leading to associate degrees in process technology and power technology at the center.

The Jan. 22 meeting — the next discussion with the college will be Feb. 5 — is considerably more upbeat than lease talks last year, BCCDC board members indicated Monday night.

"It was a whole different mood from the meeting a year ago. They’re (college officials) happy with the way the enrollment has gone and are looking forward to continuing the lease," said Rick Higgins, another member of the BCCDC board and lease committee.

BCCDC President Mark Ledwig earlier asked lease panel members about the meeting’s mood.

Board member Tim Bell asked VanDerSnick about discussions on the college’s training center expenses.

While BCCDC has paid initial operating expenses, VanDerSnick said, “we expect them to pay future expenses.”

In other action, the BCCDC board:

■ Approved a business policy for the corporation.

Work and discussion on the policy has been under way for some time under the direction of BCCDC Vice President Brent Marceaux.

“This is literally an ever-evolving document,” Marceaux told board members who reviewed the policy page-by-page Monday night.

■ Approved SETH (Southeast Texas Housing Finance Corporation) to administer local home-buyer classes to give potential homeowners the tools to purchase a house and to keep it.

BCCDC Executive Director D.C. Dunham said the home-buyer program here has been “extremely successful” and SETH can provide the eight-hour coursework more often, for less money than the previous contractor and with more accountability.

SETH is certified by the federal HUD (Housing and Urban Development) program, while the previous coursework wasn’t, Dunham said.

■ Authorized Ledwig to continue work on a proposed lease allowing STP to lease another 20,000 square feet at the Center for Energy Development.

STP now leases about 40,000 square feet at the center to train and recruit personnel for its planned two new reactors, units 3 and 4.

Ledwig presented proposed broad elements of the lease to the board Monday night.

Board member Joe Enoch, who works at STP, told Ledwig that the nuclear plant’s lease negotiators may “push back on the terms,” in principle.

“These terms were the ones in the initial five-year contract (with STP),” Ledwig said.

“I do want to move this along” before STP begins construction on the new units, he added.

■ Also authorized Ledwig to get more bids and to find more options on proposed windstorm insurance for the Center for Energy Development.

An initial bid on annual windstorm insurance came in at $50,000. Bell promptly suggested the board needed to look at additional alternatives on getting windstorm insurance.

■ Heard a financial report on present BCCDC financial conditions from Jim Frankson, with Frankson & Griffith.
**WCIC Dessert Dance**

On Thursday, Feb. 5, the Wharton County Junior College Jazz Band and Chamber Singers are pleased to present a Dessert Dance. It will take place at the Pioneer Student Center, Wharton Campus. The dance will begin at 7 p.m. and tickets are $5 with additional donations welcome. Proceeds benefit the band's and choir's 2009 performance aboard the Carnival Cruise Ship, Fantasy. Come spend a fantastic evening listening to and dancing to music performed by the Jazz Band and Chamber Singers. Delicious desserts, provided by the students, will be served. For more information, call 532-6300.

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**WCIC Greenroom Players**

The Wharton County Junior College and the Greenroom Players are pleased to present "The American Bullet Train," an original murder mystery by WCJC faculty member Phillip Hoke. The audience is welcomed to the year 2010, the maiden voyage of The American Bullet Train and a fantastic journey into murder, mystery and suspense. This interactive play will rely on the audience to verbally solve the riddle of the crime and save the innocent passengers aboard. Paper will be provided for note taking so you can name the nefarious villain(s) aboard this transcontinental spree. The play will be held in the Horton Foote Theatre, Duson-Hanson Fine Arts Building, Wharton Campus. Dates and times are Thursday, Feb. 19 and Saturday, Feb. 21 at 7:30 p.m. and Friday, Feb. 20 and Sunday, Feb. 22 at 2:30 p.m. Admission is $5. This fundraiser benefits the Greenroom Players. For more information, call 532-6300.
WCJC Dessert Dance

On Thursday, Feb. 5, The Wharton County Junior College Jazz Band and Chamber Singers are pleased to present A Dessert Dance. It will take place at the Pioneer Student Center, Wharton Campus. The dance will begin at 7 p.m. and tickets are $5 with additional donations welcome. Proceeds benefit the band's and choir's 2009 performance aboard the Carnival Cruise Ship, Fantasy. Come spend a fantastic evening listening to and dancing to music performed by the Jazz Band and Chamber Singers. Delicious desserts, provided by the students, will be served. For more information, call 532-6300.
# Sports Scene

...A look at the area's upcoming events

## Saturday

**Junior College Baseball**

| Lin Morris at Wharton County JC (Doubleheader) | 1 p.m. |

## Monday

**Junior College Baseball**

| Temple JC at Wharton County JC (Doubleheader) | 1 p.m. |

**Boys Golf**

| Wharton, Boling & East Bernard at Columbia Lakes | 8 a.m. |

## Tuesday

**Boys Basketball**

| 25-3A – Wharton at Royal, Fresh-JV-Varsity | 5:15/7:30 p.m. |
| 25-2A – Brazos at East Bernard, JV-Varsity | 6:30 p.m. |
| 29-2A – Boling at Industrial, JV-Varsity | 5:15 p.m. |

**Girls Basketball**

| 25-3A – Royal at Wharton, JV-Varsity | 5:30/7 p.m. |
| 25-2A – Brazos at East Bernard, JV-Varsity | 5:30 p.m. |
| 29-2A – Boling at Industrial, JV-Varsity | 5:30 p.m. |

**Team Tennis**

| Wharton vs. Groesbeck at Bryan | 4 p.m. |

## Wednesday

**Junior College Baseball**

| Pacola at Wharton County JC (Doubleheader) | 1 p.m. |
WCJC GED Classes Resume
Wharton County Junior College resumes its General Educational Development classes in Wharton. Class size is limited, and enrollment is on a first-come, first-served basis. Pre-registration is required. The class meets Tuesdays and Thursdays at 6:30 p.m. at the Just Do It Now office at 235 W. Milam in Wharton. GED instruction, including books, is free to those at least 18 years old without a high school diploma who are not currently enrolled in school. For information or to register call 979-531-1975 or the WCJC Adult Basic Education department at 979-532-6514.

University Fair
Wharton County Junior College hosts an open university fair with representatives from many Texas universities 9:30 a.m. to noon Wednesday at the Fort Bend campus at 5233 FM 1640 in Richmond. 281-239-1527 or e-mail beverleym@wcjc.edu.
Wharton County Junior College's baseball team opens its season today by playing Lon Morris College in a 1 p.m. doubleheader at Tiger Field.

The Pioneers have been practicing the past three weeks in preparation for the season and 11th year coach Bob Netttebart said his team is ready to hit the field.

"We're pretty much ready," said Netttebart in a Friday interview.

"The guys are pretty fired up and getting antsy. It's time to find out where we're about. The gates are getting ready to open."

Probable starting pitchers include sophomore Trey Ross, a lefty, and freshman Bubba Stokes, a right-hander.

The roster includes sophomore and Wharton graduate Joel Ansley in the outfield.

Other area players include Mike Vickery of Edna, Trey Porras of Needville, Justin Korenek of Wallis and Barrett Richter of Columbus.

Other returnees from last year's team include Mike Clark, Joshua Fisher, Curt Leer and Nathan Neiser.

Coming up Monday, WCJC entertains Temple College in a twin bill which starts at 1 p.m.

Then on Wednesday, the Pioneers host Panola College in a doubleheader.
ACC Diamond teams open 2009 seasons this weekend

Dolphins’ Baseball advanced to WS in ‘08

By Stephen Collins
Sports Editor

The defending Region XIV Champion and NJCAA World Series representative Alvin Community College Baseball Team opens the 2009 season in Lufkin with a Friday noon twinbill against Angelina.

The Dolphins also start their home slate during the weekend, hosting Corsicana Navarro in an afternoon double header at Phillips Field. The first game gets underway at noon.

Alvin is coming off the best season in school history, capturing the Region XIV Tourney last spring in Mt. Pleasant to advance to the NJCAA World Series in Grand Junction Colorado. The Dolphins won their first two games against the 2006 champions, the Walters State Community College Senators of Morristown, Tenn., 13-7 in the opening game on May 24 and defending 2007 champions, the Chipola College Indians of Marianna, Fla., 11-8 two days later.

Although losses to Grayson County (Tex.) and Hagerstown (Md.) followed to eliminate ACC, the Dolphins still completed the year with an impressive 41-18 record.

Returning players for head coach Bryan Alexander include sophomore infielder Pablo Salinas and Matt Flores, sophomore shortstop Giovanni Angel, sophomore infielder/pitcher Kenny Jackson, sophomore outfielders Ryan Gilbert, Mark Hudson, Kyle Keena, Travis Maglificio and Richard Porfiriio, sophomore pitchers Jason Puqua, Brett Kinsel and Chris Pena and sophomore catcher Adelaidio Anaya.

ACC Softball also opens its 2009 schedule this weekend by competing at the Galveston College Tournament. The Lady Dolphins’ first home game will be Feb. 14 with Grayson County College.

The Lady Dolphins lost only four sophomores off last year’s roster, which went 34-30 overall and 14-14 in conference play and advanced to the Region XIV Tournament.

Returning players for head coach Jennifer Hightower are sophomore outfielders Kristi Kelley and Tiffany English, sophomore shortstop/outfielder Sarah Embry, sophomore pitchers Kirsten Galvan and Sunny Wells, sophomore utility player Anysia Gonzalez, sophomore first baseman Sarah Hoffmann, sophomore second baseman Lacy Miller and sophomore third baseman Jackie Valderaz.

Kelley (nicknamed ‘KK’ by her teammates) proved to be a big part of ACC’s run production throughout ‘08 with the Deberry/Elysian Fields product sporting a team-leading .447 batting average with 58 runs scored, 88 hits, 44 stolen bases (in 47 attempts), 16 RBI’s and an impressive .473 on-base percentage.
Jerome Charles Vacek

Jerome Charles Vacek peacefully passed away on Saturday, Jan. 31, 2009, in Bellaire from heart failure. He was 74.

 Jerome was born on April 24, 1934, in East Bernard. His parents were Charlie J. and Sophie Vacek. A second generation Czech, he enjoyed an agricultural boyhood with his brother, Richard, and sister, Sophie, on their family farm outside East Bernard. He attended Holy Cross Catholic School and graduated from East Bernard High School. He furthered his education at Wharton Junior College and was class president and a leader of the debate team. He completed his bachelor’s and master’s degrees at Southwest Texas State University in 1956. He also pursued a Ph.D. at the University of Texas.

In 1954 he met a lovely young lady, Dorothy Barta, at Wharton Junior College at a school dance. They fell in love and were married in East Bernard at Holy Cross Catholic Church on Aug. 28, 1955.

Their life led them to pursue teaching in El Campo and New Braunfels for several years. In 1965, he was approached to lead a new “War on Poverty” initiative that would focus on improving the lives of economically depressed families.

During his 36 years at Community Services Inc. (formally Navarro County Action Committee), he developed outreach programs to help hundreds of individuals in 42 counties enter a job placement and training program, created child centers, the first weatherization and energy conservation efforts supported by the United States Office of Economic Opportunity, affordable housing funding and a rural transit program serving Navarro and Ellis counties. Jerome was recognized for significant achievements in early childhood education through Operation HeadStart.

He served as president and secretary of the Texas Association of Community Action Agencies. He also served as vice president of the National Association of Community Action Agencies. In that capacity, he spoke frequently to Congress to support and share successes of these programs.

Jerome was also active in several local civic and professional organizations in Corsicana including the Junior Chamber of Commerce, the Jaycees, Optimist Club, Kiwanis Club, and Rotary Club. He was a member of Immaculate Conception Catholic Church. During his 54-year marriage, he enjoyed traveling with Dorothy and his family, was an avid gardener and enjoyed the science of horticulture. He combined his love of history, family traditions and heritage through traveling, compiling family history and nurturing family reunions.

Surviving family members are: Michele Vacek Carpenter and husband Richard, Lisa Vacek Boesen and husband Michael, and Jerome
Charles II "Chip" Vacek and wife Page; grandchildren, Angela Carpenter Henry, Patrick Carpenter, Adrienne Carpenter Kloewer, Allison Carpenter Randall, Matthew Boesen, Christopher Boesen, Stone Vacek, Camilla Vacek and Ainsley Vacek; great-grandchildren, John, Isaac and Micah Henry, Scott Kloewer and Lyndsey and Neamiah Randall; and siblings, Richard Vacek and Sophie Vacek Prokop. Jerome was preceded in death by his wife, Dorothy, on Dec. 20, 2008.

Funeral services will be held at Holy Cross Catholic Church in East Bernard on Friday, Feb. 6. Visitation will be at the church from noon to 12:30 p.m., rosary from 12:30 to 1 p.m., and Mass at 1 p.m. followed by a graveside service at Holy Cross Catholic Cemetery. A memorial service will be held at 6 p.m. today at Immaculate Conception Catholic Church in Corsicana.

Jerome's life was comprised of personal and professional successes and challenges. For Jerome, in the words of Winston Churchill, "Success is not final, failure is not fatal: it is the courage to continue that counts."

Donations in lieu of flowers may be sent to the American Heart Association in Corsicana or the James L. Collins Catholic School endowment fund. Checks for the endowment may be made payable to: "Pride through Excellence," in care of Barbara Moe, 1936 W. Second Ave., Corsicana, TX 75110-4154.

An online guest book is available at www.mem.com by selecting the Jerome Charles Vacek obituary.

Arrangements by Earthman Bellaire Funeral Home, Bellaire.
WCHLA awarded grant help aid meal programs

Senator Glenn Hegar is pleased to announce that the Texas Department of Agriculture has awarded $10 million in grants for applicants of the Texans Feeding Texans: Home-Delivered Meal Grant Program for FY 2009. Qualified programs in Senate District 18 received over $335,000 in grants.

The grant program is a result of HB 407, passed during the 80th Texas Legislative Session, establishing a $20 million statewide grant program for FY 2008 and 2009. Grants are provided to nonprofits and governmental agencies that have a record of delivering meals to homebound elderly and/or Texans with special needs; receive an initial grant from their county; and complete a brief application.

Programs in Senate District 18 that received grants include: Combined Community Action, Inc. (Bastrop, Caldwell and Fayette Counties), Wharton County Junior College Colorado County Senior Citizen Program (Colorado County), Abundant Life Sources, Inc. (Fort Bend County), Fort Bend Seniors Meals on Wheels and Much Much More, Inc. (Fort Bend and Waller Counties), Goliad County Senior Citizens, Inc. (Goliad County), Friends of Elder Citizens, Inc. (Jackson and Matagorda Counties), Economic Action Committee of the Gulf Coast (Matagorda County), Victoria County Senior Citizens Association (Victoria County), Community Action Committee of Victoria, Texas (Victoria County), Washington County Healthy Living Association (Washington County), and Wharton County Junior College Senior Citizen Program (Wharton County).

"I commend these groups for serving the elderly and special needs citizens in their communities and congratulate them on receiving these state grants." Senator Hegar said. "I am proud that so many organizations in Senate District 18 pursued this funding and were able to receive grants."
Computer Classes.


WCJC offers special classes

Register now for Wharton County Junior College's Fort Bend Technical Center's classes to be held at 8333 FM 1600 in Richmond.

Classes include: Principles of Real Estate I: 6 p.m. to 9 p.m. Mondays-Thursdays, Feb. 9-March 4; Intermediate Microsoft Excel: 6 p.m. to 9 p.m. Tuesdays and Thursdays, Feb. 10-26; Introduction to Microsoft Word: 6 p.m. to 9 p.m. Mondays and Wednesdays, Feb. 16-March 4; Professional Truck Driver Class B: Exam Preparation: 9 a.m. to 4 p.m. Mondays-Fridays, Feb. 16-22; and Professional Truck Driver Class B: 9 a.m. to 4 p.m. Mondays-Fridays, Feb. 23-April 6. 281-239-1531.
Wharton County: Wharton
91472-02-04_2009

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WCJC Fitness Center
not just for the students
Memberships available to the public

By BARRY HALVORSON
bhalvorson@journal-spectator.com

While commercial gyms have come and gone in Wharton, the one constant has been the Wharton County Junior College Fitness Center.

"There has been a public perception that we're just here for the students," said Rebecca Ramirez, the fitness center manager. "But the fitness center has been an asset and bonus to the community of having the college here. You don't have to be a student to become a member."

And with February being American Heart Health Month, Ramirez is encouraging the public to join. About 160 people have signed up or renewed their memberships in the past four weeks. And while the center doesn't have personal trainers available, they can develop an exercise schedule to meet a person's individual needs.

"Actually, we start out by taking your resting heart rate on your first visit," she said. "Then we pick a target rate for your fitness level to begin exercising along with discussing what you want to accomplish. We can help set up progress charts and follow up on how you're progressing. You can select for strength training, cardio (heart), toning or a combination of them all."

WCJC Fitness Center

- Fees and Rates:
  - Individual annual rate - $300
  - Family of member living in same household - $200
  - Individual member semester rate - $100
  - Individual student (full-time) semester rate - $50
  - Individual monthly rate - $30

- Spring Semester Hours (Jan. 5-May 7):
  - Monday-Thursday: 7:30-9:30 a.m.; noon to 2 p.m.; 4-8 p.m.
  - Friday: 7:30-9:30 a.m.; noon - 2 p.m.
  - Saturday: 8:30-11:30 a.m.

For more information, visit the WCJC Web site at www.wcjc.edu or phone 532-6372.

Of the options, Ramirez said her preference is to see people select the "combination" option. "The real goal should be to be healthy," she said. "And you achieve that with consistency. It is a quality of life issue. If you have flexibility, strength and endurance, you can not only extend your life but be able to enjoy those extra years. I've got older people here who are in better shape than some of the students that are just starting."

Membership is open to Wharton County residents ages 18 and older with Ramirez saying

See WCJC, Page A3
Rosemarie Littman, 90, increases her heart rate on the elliptical machine at the Wharton County Junior College Fitness Center while WCJC Fitness Center Manager Rebecca Ramirez looks on. The fitness center offers membership packages to anyone 18 and older.
Continued from Page A1

she has several in their 80s and
90s regularly working out.

One of the advantages of
working out at the center,
Ramirez said, is the staff, made
up of herself and students inter-
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They are constantly learning,
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"The overall goal is always
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Another advantage is the
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"The morning group is like a
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them in their careers."
Junior Service League celebrates 50 years, hosts annual charity ball

BY JESSICA SHEPARD
news@baycitytribune.com

The Junior Service League (JSL) will host its 50th anniversary charity ball on Saturday, Feb. 7.

Invitations have been mailed out, RSVPs received and 400 to 450 attendees are expected to attend the “Golden Reflections” themed event.

The JSL hopes many of the charter members from the organizations 1959 inception will be in attendance this year.

Special guests are this year’s honorees from the class of 2008-2009: Garrett Daugherty, Clayton Aritt, Trevor Seidel, Logan Barton, Hawes Dickerson, Allison Schulz, Lindsey Hollister, Kelsey Stuhler and Rachael Huiit.

These senior students are children of JSL members that are honored each year.

The meal will be catered by Café Annice out of Lake Jackson and Third Language will perform and provide entertainment.

All of the ball proceeds will be divided between scholarship opportunities and the following organizations: American Red Cross, Bay City Public Library, CASA, Edith Armstrong Center, Home Intervention Fund, Kids in Distress Services, Literacy Volunteers of America, Matagorda County Birding and Nature Center, Matagorda County Museum, MEHOP, Women’s Crisis Center, and the Women’s Pregnancy Center.

The scholarship money does not go to children of the JSL members but to deserving students in the community.

Corporate sponsors of this year’s ball are: Wharton County Junior College, McDonald Equipment, STP, Wells Fargo Bank, Matagorda Arts Clinic and Matagorda Hospital District, H-E-B, Lyondell, Bay City Dental, LCRA employees United Charities and Dr. and Mrs. Gregory Pappas.

Prizes for the annual raffle include a Kenmore Canister Vacuum, a GPS Navigation System, an iPod Nano and a 10X15’ Canvas Canopy, just to name a few.

Raffle ticket holders need not be present to win.

Raffle tickets are available for sale until the night of the ball by contacting Patti Ragsdale at 979-245-6310.

Charity Ball Sponsors: Corporate sponsors for the Annual Junior Service League Charity Ball are: David Dunham, Wharton County Junior College; Mr. and Mrs. J.N. McDonald, McDonald Equipment; Mrs. Cathy Gann, STP; Mr. Charles Brookhouser and Mrs. Diana Lundquist, Wells Fargo Bank; Dr. and Mrs. Andrew Sher, Matagorda Arts Clinic and Matagorda Hospital District; Mr. Randy McElroy and Mr. Larry Hargis, H-E-B; Mrs. Jeanne Pappas, Dr. and Mrs. Gregory Pappas; Mr. and Mrs. Mike Vandersnick, Lyondell; and, not pictured, Dr. and Mrs. Vieta Edwards, Bay City Dental; and LCRA Employees United Charities.
Jerome Vacek

Jerome Charles Vacek peacefully passed away on Saturday, Jan. 31, in Bellaire, from heart failure. He was 74.

Mr. Vacek was born on April 24, 1934 in East Bernard. His parents were Charlie J. and Sophie Vacek. A second generation Czech, he enjoyed an agricultural boyhood with his brother, Richard, and sister, Sophie on their family farm outside East Bernard. He attended Holy Cross Catholic School and graduated from East Bernard High School. He furthered his education at Wharton County Junior College and was class president and a leader of the debate team. Mr. Vacek completed his bachelor’s and master’s degrees at Southwest Texas State University in 1956. He also pursued a PhD at the University of Texas.

In 1954 he met a lovely young lady, Dorothy Barta, at Wharton County Junior College at a school dance. They fell in love and were married in East Bernard at Holy Cross Catholic Church on Aug. 28, 1955.

Their life led them to pursue teaching in El Campo and New Braunfels for several years. In 1965, he was approached to lead a new War on Poverty initiative that would focus on improving the lives of economically depressed families. During his 36 years at Community Services, Inc., formally Navarro County Action Committee, he developed outreach programs to help hundreds of individuals in 42 counties enter a job placement and training program, created child centers, the first weatherization and energy conservation efforts supported by the U.S. Office of Economic Opportunity, affordable housing funding and a rural transit program serving Navarro and Ellis counties. Mr. Vacek was recognized for significant achievements in early childhood education through Operation HeadStart.

He served as president and secretary of the Texas Association of Community Action Agencies. Mr. Vacek served as vice-president of the National Association of Community Action Agencies. In that capacity, he spoke frequently to Congress to support and share successes of these programs.

Mr. Vacek was active in several local civic and professional organizations in Corsicana including the Junior Chamber of Commerce, the Jaycees, Optimist Club, Kiwanis Club and Rotary Club. He was a member of Immaculate Conception Catholic Church. During his 54-year marriage, he enjoyed traveling with his wife and family, was an avid gardener and enjoyed the science of horticulture. Mr. Vacek combined his love of history, family traditions and heritage through traveling, compiling family history and nurturing family reunions.

Surviving family members are: Michele Vacek Carpenter and husband; Richard; Lisa Vacek Boesen and husband, Michael; Jerome Charles II “Chip” Vacek and wife, Page; grandchildren: Angela Carpenter, Henry, Patrick Carpenter, Adrienne Carpenter Kloewer, Allison Carpenter Randall, Matthew Boesen, Christopher Boesen, Stone Vacek, Camilla Vacek and Ainsley Vacek; great-grandchildren, John, Isaac and Micah Henry, Scott Kloewer and Lyndsey and Neamiah Randall; siblings, Richard Vacek and Sophie Vacek Prokop.

Mr. Vacek was preceded in death by his wife, Dorothy, on Dec. 20, 2008.

Funeral Services will be held at Holy Cross Catholic Church in East Bernard on Friday, Feb. 6. Visitation will be at the church from noon until 12:30 p.m., rosary from 12:30 to 1 p.m., mass at 1 p.m. followed by a graveside service at Holy Cross Catholic Cemetery. A memorial service was held Wednesday, Feb. 4, at 6 p.m. at Immaculate Conception Catholic Church in Corsicana.

Mr. Vacek’s life was comprised of personal and professional successes and challenges. For him, in the words of Winston Churchill, “Success is not final, failure is not fatal: it is the courage to continue that counts.”

Donations in lieu of flowers may be sent to the American Heart Association in Corsicana or the James L. Collins Catholic School endowment fund. Checks for the endowment may be made payable to: Pride through Excellence, c/o Barbara Moe, 1936 W. 2nd Ave., Corsicana, TX 75110-4154.
WCJC Fitness Center open to everyone

By BARRY HALVORSON
bh goverson@eastern bernard express.com

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the Wharton County Junior College Fitness Center.

"There has been a public perception that we're just here for the students," said Re-
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"But the fitness center has been an asset and benefits to the community of having the
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And with February being American Heart Health Month, Ramirez is encourag-
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"Actually, we start out by taking your resting heart rate on your first visit," she
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Membership is open to Wharton County residents ages 18 and older with Ramirez
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One of the advantages of working out at the center, Ramirez said, is the staff, made
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various health fields. They are constantly learning, studying and engaging in the effects exercise can have on it.

"The overall goal is the always the same - improved health," she said. "But tech-
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Another advantage is the camaraderie found among the different exercise classes. She
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as well as a class geared toward the general public starting at 5:15 p.m. on Mondays and
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"The morning group is like a family," she said. "They really take care of each other.
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get the kind of real world experience that will help them in their careers."
Third Annual Wharton County Job Fair Tuesday in El Campo

By BRENDASOMMER
news@eastbernardexpress.com

It's El Campo's turn to host the biggest annual job fair in Wharton County, an event set for Feb. 10.

The Third Annual Wharton County Job Fair begins at 9 a.m. and lasts until 3 p.m.
The job fair, which will be held at the El Campo Civic Center, first came about in 2007 with the then-expected closure of Cardell Cabinetry.

Wharton and El Campo take turns hosting the now-annual event, and last year's county job fair was held in Wharton. It drew plenty of both employers with available opportunities and workers with change in their futures.

"Some 360 people came last year, including a group of high school students from Wharton," said CDC Secretary Jessica Thane, adding 38 employers were represented at the event.

“The employer response this year so far is good,” Thane said. “We've had six that have already signed up since the registration forms went out last week — two staffing agencies, Wharton County Junior College, the El Campo Police Department, Key Energy and the Texas Boll Weevil Eradication Program.”

Job seekers should bring a resume and be dressed appropriately for an immediate interview when they come to the event.

Recruiters and employers may reserve a free booth by contacting the CDC at ccdc@elcampoeco.org or (979) 543-5727 or by visiting elcampoeco.org.

The job fair is sponsored by the Wharton and El Campo chambers of commerce, the economic development agencies of both towns, the city of El Campo, Texas Workforce Solutions and the University of Houston's Small Business Development Center.
The Texas Department of Agriculture has awarded $10 million in grants for applicants of the Texans Feeding Texans: Home-Delivered Meal Grant Program for FY 2009. Qualified programs in Senate District 18 received over $335,000 in grants, according to Sen. Glenn Hegar.

The grant program is a result of HB 407, passed during the 80th Texas Legislative Session, establishing a $20 million statewide grant program for FY 2008 and 2009. Grants are provided to nonprofits and governmental agencies that have a record of delivering meals to homebound elderly and/or Texans with special needs; receive an initial grant from their county; and complete a brief application.

Programs in Senate District 18 that received grants include: Combined Community Action, Inc. (Bastrop, Caldwell and Fayette Counties), Wharton County Junior College Colorado County Senior Citizen Program (Colorado County), Abundant Life Sources, Inc. (Fort Bend County), Fort Bend Seniors Meals on Wheels and Much Much More, Inc. (Fort Bend and Waller Counties), Goliad County Senior Citizens, Inc. (Goliad County), Friends of Elder Citizens, Inc. (Jackson and Matagorda Counties), Economic Action Committee of the Gulf Coast (Matagorda County), Victoria County Senior Citizens Association (Victoria County), Community Action Committee of Victoria Texas (Victoria County), Washington County Healthy Living Association (Washington County), and Wharton County Junior College Senior Citizen Program (Wharton County).
Blood Drive.

B.F. Terry High School's H.O.S.A. hosts a blood drive for volunteers age 17 years or older is 8 a.m. to 2:30 p.m. Monday at Wharton County Junior College, 5333 FM1640 in Richmond.

WCJC GED Classes Resume

Wharton County Junior College resumes its General Educational Development classes in Wharton. Class size is limited, and enrollment is on a first-come, first-served basis. Pre-registration is required. The class meets Tuesdays and Thursdays at 6:30 p.m. at the Just Do It Now office at 235 W. Millam in Wharton. GED instruction, including books, is free to those at least 18 years old without a high school diploma who are not currently enrolled in school. For information or to register call 979-531-1975 or the WCJC Adult Basic Education department at 979-532-6514.
Obituaries

Jerome Charles Vacek

Jerome Charles Vacek peacefully passed away on Saturday, Jan. 31, 2009, in Bellaire from heart failure. He was 74.

Jerome was born on April 24, 1934, in East Bernard. His parents were Charlie J. and Sophie Vacek. A second generation Czech, he enjoyed an agricultural boyhood with his brother, Richard, and sister, Sophie, on their family farm outside East Bernard. He attended Holy Cross Catholic School and graduated from East Bernard High School. He furthered his education at Wharton Junior College and was class president and a leader of the debate team. He completed his bachelor's and master's degrees at Southwest Texas State University in 1966. He also pursued a Ph.D. at the University of Texas.

In 1954 he met a lovely young lady, Dorothy Barta, at Wharton Junior College at a school dance. They fell in love and were married in East Bernard at Holy Cross Catholic Church on Aug. 28, 1955.

Their life led them to pursue teaching in El Campo and New Braunfels for several years. In 1965, he was approached to lead a new "War on Poverty" initiative that would focus on improving the lives of economically depressed families. During his 36 years at Community Services Inc. (formally Navarro County Action Committee), he developed outreach programs to help hundreds of individuals in 42 counties enter a job placement and training program, created child centers, the first weatherization and energy conservation efforts supported by the United States Office of Economic Opportunity, affordable housing funding and a rural transit program serving Navarro and Ellis counties. Jerome was recognized for significant achievements in early childhood education through Operation HeadStart.

He served as president and secretary of the Texas Association of Community Action Agencies. He also served as vice president of the National Association of Community Action Agencies. In that capacity, he spoke frequently to Congress to support and share successes of these programs.

Jerome was also active in several local civic and professional organizations in Corsicana including the Junior Chamber of Commerce, the Jaycees, Optimist Club, Kiwanis Club, and Rotary Club. He was a member of Immaculate Conception Catholic Church. During his 54-year marriage, he enjoyed traveling with Dorothy and his family, was an avid gardener and enjoyed the science of horticulture. He combined his love of history, family traditions and heritage through traveling, compiling family history and nurturing family reunions.

Surviving family members are: Michele Vacek Carpenter and husband Richard, Lisa Vacek...
Hoesen and husband Michael, and Jerome Charles II "Chip" Vacek and wife Page; grandchildren, Angela Carpenter Henry, Patrick Carpenter, Adrienne Carpenter Kloewer, Allison Carpenter Randall, Matthew Boesen, Christopher Boesen, Stone Vacek, Camilla Vacek and Ainsley Vacek; great-grandchildren, John, Isaac and Micah Henry, Scott Kloewer and Lyndsey and Neamiah Randall; and siblings, Richard Vacek and Sophie Vacek Prokop. Jerome was preceded in death by his wife, Dorothy, on Dec. 20, 2008.

Funeral services will be held at Holy Cross Catholic Church in East Bernard today. Visitation will be at the church from noon to 12:30 p.m., rosary from 12:30 to 1 p.m., and Mass at 1 p.m. followed by a graveside service at Holy Cross Catholic Cemetery.

Jerome's life was comprised of personal and professional successes and challenges. For Jerome, in the words of Winston Churchill, "Success is not final, failure is not fatal: it is the courage to continue that counts."

Donations in lieu of flowers may be sent to the American Heart Association in Corsicana or the James L. Collins Catholic School endowment fund. Checks for the endowment may be made payable to: "Pride through Excellence," in care of Barbara Moe, 1936 W. Second Ave., Corsicana, TX 75110-4154.

An online guest book is available at www.mem.com by selecting the Jerome Charles Vacek obituary.
Arrangements by Earthman Bellaire Funeral Home, Bellaire.
Seniors Bingo

The Wharton County Junior College Senior Citizen Program is inviting local seniors to play with other seniors with prizes and refreshments furnished by Texas Home Health from 2:30 p.m. on Monday, Feb. 9 at the WCKC Senior Center, LaDew Technology Center, Wharton Campus, 911 Boling Hwy. If you are 60 years of age or older you are invited to attend.

Computer Classes.

Wharton County Junior College at Sugar Land offers 18-hour computer courses: Intermediate Auto CAD—either Mondays and Wednesdays, Feb. 9-25, or Tuesdays and Thursdays, Feb. 10-26; Introduction to Microsoft Word—Tuesdays and Thursdays, Feb. 3-19 for $165; Beginning Computers for Seniors—Fridays, Feb. 6-27 for $165. 281-243-8495.
Pioneers swept by Panola 11-9, 10-2

By MIKE KONVICKA
mkonvicka@journal-spectator.com

WCJC's baseball team got swept by Panola College in Wednesday's doubleheader at Tiger Field.
The Ponies won the first game 11-9 and the second 10-2.
"We hit the ball but didn't make the routine plays in the first game and couldn't keep from making errors," said WCJC coach Bob Nottebart. "In the second game, we ran into a good pitcher."
The two losses left the Ponies with a 2-4 record heading into Friday's home doubleheader against Navarro College.
"I want to win every game and be competitive, but I feel that I have an obligation to the team to prepare us for conference," the coach said. "If that means we have to play more players now than we normally do, we understand that. I have to see what we can do."

Jordan Herrera started the first game and pitched into the third. Barrett Richter, Kendall Bryant and Kurt Leer also took the mound.
Panola jumped out to a 1-0 lead in the top of the first, and WCJC left the bases loaded in the bottom of the inning.
The Ponies made it 2-0 in the second and WCJC tied the score in the bottom of the inning. Kyle Meadows led off with a single and scored on a double by Colin Greuter.
Panola exploded for four runs in the third, three of which came on a home run to go up 6-2.
The Pioneers answered with two runs in the bottom of the inning to make it 6-4.
Joel Ansley reached on an error and later scored on a double by Meadows. Meadows then made it to third and scored on a sacrifice fly by Greuter.
The Pioneers picked up five runs in the fourth to go up 9-6.
Ansley had a RBI on a ground ball. Meadows had an RBI single, and Greuter had a three-run homer.
Panola scored two runs in the fifth to make it 9-8, added two more in the sixth and one more in the seventh to complete the scoring.
Meadows was 3 for 3 for the Pioneers. Greuter was 2 for 4 with six RBIs. David Rhoads was 2 for 3.

Bubba Stokes started the second game and went three innings. Mike Vickery, Mike Clark, Kendall Bryant and Luke Clements also took the mound.
Panola picked up a run in the top of the fourth and Ansley homered in the bottom half.
The Ponies added two more runs in the second to go up 3-1 and WCJC scored its final run in the bottom of the inning to make it 3-2 when Jeff Schmidt doubled and later scored on a fielding error.
Panola picked up two more runs in the third to go up 6-2 and added three more runs in the fourth to make it 9-2.
They Ponies made it 10-2 with a run in the fifth.

Matt Johnson was 2 for 5 for the Pioneers and Ansley was 2 for 3.

WCJC travels to Jacksonville today to play Lon Morris College in a twin bill.
The Pioneers visit Temple College on Wednesday and play at the Blinn College Invitational Tournament in Brenham next Friday and Saturday.
STEPPING STONE

Many students at WCJC continue education beyond

By BARRY HALVORSON
bhalvorson@journal-spectator.com

Unlike their peers at similar institutions of higher learning, students attending Wharton County Junior College are generally younger and headed for more learning when they finish their two years based on current enrollment figures.

The numbers, provided by WCJC’s Director of Institutional Effectiveness Dan Jones, show that 3,936 of the 5,829 enrolled for the spring semester are pursuing an Associate of Arts degree, the college prep curriculum offered by the college.

“Our students tend to be younger (average age 22.3 years old) compared to the national average for community colleges (28 years old),” Jones said. “The majority of our students intend to transfer to a senior college, with many already having clear academic goals when they enter WCJC.”

Having a clear goal is also reflected in the choice students are making in their course selections for an AA degree.

The most popular program, with 2,107 students, is general studies/liberal arts which allows students to complete their mandatory courses at WCJC and concentrate on their major courses upon transferring to a four-year institution.

Next in demand is business administration, 427; followed by the four-year nursing program, 220; engineering, 208; and psychology, 137.

Among the 1,451 students seeking an Associate of Applied Science Degree, which requires two years, the three most popular courses all involve the medical field led by two-year nursing, 337, followed by radiologic technology, 144, and dental hygiene, 150.

They are followed by engineering design, 118, and process technology, 109.

Of the students enrolled this spring, which includes the flex-entry classes beginning in the last eight weeks of the Fall 2008 term and the winter mini-term, 2,267 are listed as full-time, meaning they are enrolled in 12 or more academic hours, while 3,562 are part-time. Broken down by campus, the Sugar Land campus has the most students enrolled with 1,693 followed by the Wharton main campus with 1,680 and Fort Bend Technical Center with 1,440.

“We have seen an increase in the number of students at our Sugar Land campus majoring in four-year degree nursing and engineering,” Jones said.

“In May, our Sugar Land campus will be moving into a new building on the grounds of the University of Houston-Sugar Land.”

The college also has a significant number of students participating either through distance education, 1,283, and high school dual/concurrent credit programs, 938. Some of those students also attend classes at one of the other campuses as well.

“We have seen increases in the number of high school students participating in our dual-concurrent program, with some students completing as many as 20 college credit hours before graduating from high school,” Jones said. “And we have seen a significant increase in the number of students taking distance education courses, either on-line or through ITV connection to distant classrooms.”

While the current enrollment figure, 5,829 is still considered unofficial, it is similar to the numbers posted by the college in recent years. The official Spring 2008 enrollment figure was 5,842 while the official number for Spring 2008 was 5,868.

“WCJC’s enrollment has remained relatively stable over the past five years at around 6,000,” Jones said.

There has been a notable increase in the number of Hispanic students, which has gone up from 1,360 in 2005 to 1,417 last year and 1,527 this spring.

“We’ve seen continued increases in our Hispanic enrollment,” Jones said.

“And we’ve put some emphasis on attracting that part of the population through outreach programs and with our counselors. A couple of years ago, we did some focus group studies with our Hispanic students on all three of the main campuses to see what we can add to meet their needs. Now, we’re looking into grants that would provide us with money to increase those kinds of programs allowing us to increase both the enrollment and persistence of success in their studies.”

Other numbers among the minority population have also changed with blacks going from 561 to 522 to 546 for those years while Asians/Pacific Islanders have fluctuated from 297 to 309 to 280 and the “other” category steadily increasing from 173 to 291 to 302.

The enrollment of white students has been declining over the same time frame going from 3,445 to 3,329 to 3,174.

In an effort to boost all-ethnic groups’ enrollment, Jones said the college has started a LEAD program.

“It stands for ‘Let Education Achieve Dreams,’” he said. “We have current students going out into schools as mentors and are doing more student outreach. We currently have it in place with 17 area school districts.”

Part of the appeal of WCJC
remains the lower cost compared to starting classes at a four-year college.

"In a series of surveys and focus groups conducted for us by STAMATS, Inc. (a nationally known educational research firm out of Cedar Rapids, Iowa), our students indicated that they considered WCJC an affordable alternative to going directly to senior college that allowed them to remain closer to home while providing them with a quality education," Jones said.

It is also reflected in the number of students seeking their Associate of Arts degree.

"In a separate study, STAMATS determined that our chief competitors are not other area community colleges, but rather senior colleges," Jones said.

"Our primary transfer colleges are the University of Houston, Texas A&M, UT-Austin, Texas State and Sam Houston State University.

Reports of our transfer students' success at these senior colleges reflect well on the quality of our faculty and programs."
by Travis Curry

The Panola Ponies baseball team continued dominating with strong pitching and timely hitting on Wednesday. The Ponies took on the Pioneers from Wharton County Junior College. Panola swept the double-header against WCJC, 11-9 in game one and 10-2 in game two.

**Game one**

The Ponies started sophomore left-hander Matt Holland on the mound, who went 1 1/3 innings, giving up two runs on two hits, with two strikeouts and one base on balls.

Freshman right-hander Daniel Cloteaux came in after Holland and threw 1 2/3 innings. He gave up two runs on one hit, with one strikeout and one base on balls.

Freshman right-hander Derek Bowen relieved Cloteaux in the third and threw one inning. He gave up five runs on three hits, with no strikeouts and two base on balls.

In the last three innings, Panola pitched three different pitchers for each inning, freshman Josh Stevens in the fifth, sophomore Aaron Wilkerson in the sixth, and sophomore Matt Denson in the seventh.

Stevens and Wilkerson gave up two hits and no runs with two strikeouts.

Denson closed out with a three up, three down inning. Stevens was awarded the win in the game.

On the Ponies offensive, sophomores Cody Rogers, Bobby Wagner, and Matt Denson crushed the Pioneers' pitchers at the plate.

Rogers went three for four with two homeruns, one in the first and one in the fifth, and one double. Wagner went two for four, with one double. Denson went three for five, with a homerun in the third.

**Game two**

Sophomore right-hander Cam Sokalski started game two and surrendered the only runs the Pioneers were able to receive. Sokalski went three strong innings giving up two runs on two hits, with one strikeout and one walk.

Freshman Jeff Stringer relieved Sokalski in the fourth and pitched two good innings. He did not surrender any runs on two hits, with one strikeout.

In the sixth, freshman right-hander Cory Thomas came in to pitch one dynamite inning. Thomas sat down three Pioneers, three up, three down all with strikeouts.

Freshman right-hander Tim Emmott closed out the final inning, as he surrendered no runs on two hits with one strikeout and one walk. Sokalski was awarded the win.

The Ponies sticks and base running continued as they pounded the Pioneers for 10 runs.

Sophomore Jared Myrick went two for four with two runs batted in. Cody Rogers went three for five with two doubles and two runs batted in.

Sophomore Diego Morales went two for three with three runs batted in. Matt Denson went two for four with one run batted in.

Freshman Ryan Westbrook went two for two with one double, and freshman Matt Joengel went one for four with a two-run homerun in the third inning.

Panola improves their season to 4-0 with the sweep of WCJC. Today, Saturday, the Ponies hosted the Galveston College Whitecaps in their first home game double-header at Jim Reeves Memorial Field. This week, Panola heads to Brenham on Tuesday, to play Blinn College. Next Saturday, the Ponies will host Crowder College.
Register now for Wharton County Junior College's Fort Bend Technical Center's classes to be held at 5333 FM 1640 in Richmond: Principles of Real Estate I: 6 p.m. to 9 p.m. Mondays-Thursdays, Feb. 9-March 4; Intermediate Microsoft Excel: 6 p.m. to 9 p.m. Tuesdays and Thursdays, Feb. 10-26; Introduction to Microsoft Word: 6 p.m. to 9 p.m. Mondays and Wednesdays, Feb. 16-March 4; Professional Truck Driver Class B: Exam Preparation: 9 a.m. to 4 p.m. Mondays-Fridays, Feb. 16-20; and Professional Truck Driver Class B: 9 a.m. to 4 p.m. Mondays-Fridays, Feb. 23-April 6, 281-239-1531.

Computer Classes.
STP's plans receive major boost

$1.9 million grant goes to four Texas Colleges

STAFF REPORTS
Bay City Tribune

As STP Nuclear Operating Company plans for the future, workforce development remains a priority.

The company must compete for and attract the workforce necessary to maintain the operational and financial excellence of Units 1 and 2, and also develop staffing for its proposed Units 3 and 4.

The company's workforce development plans received a major boost last week from a $1.9 million U.S. Department of Labor Grant to four Texas colleges.

The schools - Brazosport, Victoria, Wharton County Junior College and Texas State Technical - received the grant aimed at funding programs that train future nuclear plant operators and technicians.

"This is a major investment that will help produce the next generation of nuclear industry employees, and provide well paid, stable careers for thousands of Texans," says Clarence Fenner, workforce  
See GRANT, Page 24"
GRANT: $496k earmarked for WCJC

CONTINUED FROM PAGE 1A

development coordinator at STP.

"The federal grant is the product of an outstanding team effort by local, state and industry officials."

The Labor department's Community-Based Job Training grants help community and technical colleges prepare people for highly skilled jobs in growing industries, like the nuclear industry power, that will face labor shortages.

The company projects the need for approximately 1,300 new employees in the next 7-8 years to replace retirees and staff two new proposed units.

In Texas, plans are advancing to build four additional nuclear units, and two more units are under consideration.

The consortium of four colleges worked together, starting last summer, to prepare the grant application.

Dr. John Ray, Dean of Information and Community Resources at Brazosport College, led the effort.

The Nuclear Power Institute at Texas A&M University and an industry organization, the Nuclear Energy Institute, collaborated with Dr. Ray to strategize and develop the application.

The Labor department awarded $1,888,487 to the consortium of colleges. Of that, $496,000 is earmarked for the Wharton County Junior College satellite campus in Bay City, including $171,000 for new curriculum development.

All four colleges offer training programs, degrees or certificates in nuclear plant operations and maintenance.

The South Texas Project is managed by the STP Nuclear Operating Company and is owned by Austin Energy, CPS Energy and NRG Texas. STP's twin reactors produce 2,700 megawatts of carbon-free energy, powering more than two million homes and businesses throughout Texas.

To learn more about STP, visit www.stpnoic.com.
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WCJC Offers Financial Aid Information
A representative from Wharton County Junior College will be in the ECHS guidance office Feb. 17 and 25 and also March 3 to answer questions and offer assistance to seniors and their parents in completing the FAFSA form. A signup sheet is in the guidance office and signup is required. For information call 543-2871.
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Orientation for new students is Monday, Feb. 16 for the free ABE/ASE/ESL classes to be held 8:30 a.m. to 12:30 p.m. Mondays through Thursdays at the Fort Bend Technical Center of Wharton County Junior College in Richmond. 1-900-991-9252, ext. 6552/6458.
Study shows most WCJC students have clear goals

By BARRY HALVORSON
news@leader-news.com

Unlike their peers at similar institutions of higher learning, students attending Wharton County Junior College are generally younger and headed for more learning when they finish their two years based on current enrollment figures.

The numbers, provided by WCJC's Director of Institutional Effectiveness Dan Jones, show that 3,936 of the 5,829 enrolled for the spring semester are pursuing an Associate of Arts degree, the college's prep curriculum offered by the college.

"Our students tend to be younger (average age 22.3 years old) compared to the national average for community colleges (28 years old)," Jones said. "The majority of our students intend to transfer to a senior college, with many already having clear academic goals when they enter WCJC."

Having a clear goal is also reflected in the choice students are making in their course selections for an AA degree. The most popular program, with 2,107 students, is general studies/liberal arts which allows students to complete their mandatory courses at WCJC and concentrate on the major courses upon transferring to a four-year institution.

Next in demand is business administration, 427; followed by the four-year nursing program, 220; engineering, 208; and psychology, 137.

Among the 1,451 students seeking an Associate of Applied Science Degree, which requires two years, the three most popular courses all involve the medical field led by two-year nursing, 387, followed by radiologic technology, 144, and dental hygiene, 130. They are followed by engineering design, 118, and process technology, 109.

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It is also reflected in the number of students seeking their Associate of Arts de-
most WCJC students have clear goals of their transfer students' success at these senior colleges reflect well on the quality of our faculty and programs."

Goal Oriented

A recent study shows Wharton County Junior College students tend to have clear goals, including, from left, Joseph Fleurinor Jr. of Kendleton, Demond Bluntson of El Campo and Jonathan Wells of Wharton.
WCJC baseball team plays two doubleheaders

Wharton County Junior College’s baseball team enters today’s doubleheader against Temple College with a 4-6 record.

The Pioneers dropped a doubleheader to Navarro College, 4-1, 5-2, this past Friday at Tiger Field.

Then on Saturday, WCJC went up to Jacksonville and swept Lon Morris College by 5-0 and 4-2 scores.

Trey Ross started Friday’s first game and pitched into the sixth. Kendall Bryant finished the game.

Navarro scored three unearned runs in the ninth to break a 1-1 tie.

WCJC went up 1-0 in the first when Jeff Schmidt singled and scored on a double by Taylor Parcus. Navarro tied the score in the third.

Mike Clark started the second game and pitched into the seventh. Barrett Richter pitched into the eighth and Luke Clements finished the game.

WCJC jumped out to a 2-0 lead in the second inning. David Rhoads doubled and later scored on a throwing error when Joel Ansley reached. Ansley scored on a ground ball by J.P. Seipel.

Navarro tied the score in the third and picked up three runs in the seventh.

In Saturday’s first game, Jordan Herrera went the distance, giving up four hits and striking out five.

WCJC went up 3-0 in the fifth, highlighted by Rhoads’ two-run double.

The Pioneers picked up two more runs in the seventh to go up 5-0. Rhoads walked and went to third on a single by Kyle Meadows. Seipel plated Rhoads, and Meadows scored on a fly ball by Purras.

Bubba Stokes went the distance in the second game, giving up seven hits and striking out six.

WCJC went up 2-0 in the first on Meadows’ two-run double.

The Pioneers went up 3-0 in the second when Seipel reached on a fielding error and later scored on a single by Schmidt. WCJC made it 4-0 in the third when Parcus led off with a single and later scored on a hit by Rhoads.

Lon Morris picked up its first run in the fifth but WCJC got it back in the sixth.

Colin Grutier reached on an error, made it to second and scored on a double by Shane Leftley.

WCJC competes at the Leroy Dryer/Don Wilhelm Spring Classic at Blinn College in Brenham on Friday and Saturday.
Wharton County Job Fair
draws many area job-seekers

By BREND A SOMMER
news@journal.spectator.com

People were waiting outside the door Tuesday morning at the El Campo Civic Center, ready to visit with the more than 22 employers on hand for the Wharton County Job Fair.

The annual event, held on alternating years in El Campo and Wharton, started off at 9 a.m. sharp and by 9:30, 47 job seekers had already been through the doors and registered. By noon, that number had reached 158, according to Judy Eisserman of the Texas Workforce Commission.

On hand to greet potential employees were volunteers from El Campo High's Interact Club (a Rotary Club student affiliate) and representatives of the state's employment commission and several area agencies.

By 1 p.m., the booth for Mark's Machine Shop and Tough Country Products had 31 people signed up for further interviews for jobs as machinists and welders.

"It's actually been pretty good so far," said Richard Chomout Jr., director of marketing and communications.

Welder Jonathan Bruno of Wharton had already visited Chomout's booth and had an interview scheduled for today.

"Put me in the paper," he said. "I need a job. I have 17 years' experience and I'm certified."

There were at least 22 employers at the event: The City of Wharton, Coastal Bend Staffing, Dorian Tool International, Inc., El Campo Memorial Hospital, El Campo Police Department, Extaran, Fort Bend County, Hireource Staffing, J-M Eagle, Kelly Services, Key Energy, Mark's Machine Co. Inc., Palacios Community Medical Center, Richmond State School, Texas Army National Guard, Texas Boll Weevil Eradication Foundation, Texas State Technical College, Texas State Technical College/Fort Bend, Tidehaven ISD, Tough Country Products, University of Houston-Victoria and Wharton County Junior College.

Wharton and El Campo take turns hosting the now-annual event, and last year's county job fair was held in Wharton. It drew plenty of both employers with available opportunities and workers with change in their futures.

The job fair is sponsored by the Wharton and El Campo chambers of commerce, the economic development agencies of both towns, the city of El Campo, Texas Workforce Solutions and the University of Houston's Small Business Development Center.
## Sports Scene

...A look at the area's upcoming events

### Wednesday

**Junior College Baseball**
- Wharton County JC at Temple College (Doubleheader) ...

1 p.m.

### Friday

**Swimming**
- Region VI Championships at University Of Houston (Prelims) ...

10 a.m.

**Boys Basketball**
- 29-3A - Wharton at Columbia, Frosh-JV-Varsity ...

5/6:15/7:30 p.m.
- 29-2A - Danbury at Boling, JV-Varsity ...

5/7:15 p.m.
- 26-2A - East Bernard at Rice Consolidated, JV-Varsity ...

6/7:30 p.m.

**Softball Scrimmages**
- Edna and Smithville at East Bernard ...

4:30 p.m.

**Baseball Scrimmages**
- Boling at Stafford, JV-Varsity ...

TBD
- East Bernard at Sealy ...

6:30 p.m.

**Tennis**
- Wharton at Angleton Invitational Tournament ...

8 a.m.

### Saturday

**Softball Scrimmages**
- Four Team Scrimmage at Wharton ...

9 a.m.
- East Bernard vs. Terry and Sealy at Sealy ...

11:30 a.m./11 p.m.

**Junior College Baseball**
- Wharton County JC at Blinn Tournament in Brenham ...

10 a.m./3 p.m.

**Swimming**
- Region VI Championships at University Of Houston (Finals) ...

4:30 p.m.

**Tennis**
- Wharton at Angleton Invitational Tournament ...

8 a.m.

**High School Baseball**
- Wharton Alumni Game at Tiger Field ...

11 a.m.

### Sunday

**Junior College Baseball**
- Wharton County JC at Blinn Tournament in Brenham ...

1:30 p.m.
By Chelsea

On Feb. 5, two students from Wharton County Junior College came to science classes in grades nine through eleven. They talked to students about getting into college and deciding what to be.

The students from WCJC talked to students about scholarships (and how to get them) as well as loans, grants, and work-study programs. They also explained the importance of dual-credit.

One of the students who spoke explained that he was on a baseball scholarship. He said that coaches put all their athletes in the front of their classes so their scholarships aren't a waste.

Dual-credit is important because, as the WCJC students explained, in order to move up a grade in college, you need a certain amount of hours. Dual-credit contributes to those hours.

Often people have no idea what they're going to be when they graduate. The students from WCJC gave classes some tips on what helps you figure that out.

Learn to be organized, take high school seriously (it's free, so take advantage of it), and volunteer to see what works best with your personality. They also told how the college teachers treat students, and they gave out websites to look up extra information.

WCJC students visited the Needville High School campus on Feb. 5 to talk to students about getting into college.
WCJC
Presenting Bullet Train

The Wharton County Junior College and the Greenroom Players are pleased to present The American Bullet Train, an original murder mystery by Phillip Hoke.

You are welcome to the year 2010, the maiden voyage of The American Bullet Train and a fantastic journey into murder, mystery and suspense.

This interactive play will rely on the audience to verbally solve the riddle of the crime and save the innocent passengers aboard.

Paper will be provided for note taking so you can name the nefarious villain(s) aboard this transcontinental spree.

The play will be held in the Horton Foote Theatre, Duson-Hanson Fine Arts Building, Wharton Campus. Dates and times are: Thursday, February 19 and Saturday, February 21 at 7:30 p.m. Friday, February 20 and Sunday, February 22 at 2:30PM. Admission is $5.

This fundraiser benefits the Greenroom Players. For more information, please call 979-532-6300.

County:
Colorado
91334-02-12_10001
Fort Bend
Herald and
Texas Coaster
Rosenberg,TX
Circ. 7709
From Page:
4b
2/12/2009
92249

East Bernard
Express
East Bernard,TX
Circ. 982
From Page:
3
2/12/2009
91405

Register now for Wharton County Junior College's Fort Bend Technical Center's classes to be held at 5333 FM 1640 in Richmond: Introduction to Microsoft Word: 6 p.m. to 9 p.m. Mondays and Wednesdays, Feb. 16-March 4; Professional Truck Driver Class B-Exam Preparation: 9 a.m. to 4 p.m. Mondays-Fridays, Feb. 16-20; and Professional Truck Driver Class B: 9 a.m. to 4 p.m. Mondays-Fridays, Feb. 23-April 6. 281-239-1331.

live here.

The Wharton County Junior College and the Greenroom Players are pleased to present "The American Bullet Train," an original murder mystery by WCJC faculty member Philip Hoke. The audience is welcomed to the year 2010, the maiden voyage of The American Bullet Train and a fantastic journey into murder, mystery and suspense. This interactive play will rely on the audience to verbally solve the riddle of the crime and save the innocent passengers aboard. Paper will be provided for note taking so you can name the nefarious villain(s) aboard this transcontinental spree. The play will be held in the Horton Foote Theatre, Duson-Hanson Fine Arts Building, Wharton Campus. Dates and times are Thursday, Feb. 19 and Saturday, Feb. 21 at 7:30 p.m. and Friday, Feb. 20 and Sunday, Feb. 22 at 2:30 p.m. Admission is $5. This fundraiser benefits the Greenroom Players. For more information, call 532-6300.
WCJC Jazz Band

A WCJC Jazz Band Concert will be held on Thursday, Feb. 26 at the Horton Foote Theatre in the Duson-Hansen Fine Arts Building. Admission is $4 or free for students with ID. This is a WCJC Center for the Arts Presentation. For more information, call 532-6300.

WCJC Greenroom Players

The Wharton County Junior College and the Greenroom Players are pleased to present "The American Bullet Train," an original murder mystery by WCJC faculty member Philip Hoke. The audience is welcomed to the year 2010, the maiden voyage of The American Bullet Train and a fantastic journey into murder, mystery and suspense. This interactive play will rely on the audience to verbally solve the riddle of the crime and save the innocent passengers aboard. Paper will be provided for note taking so you can name the nefarious villain(s) aboard this transcontinental spree. The play will be held in the Horton Foote Theatre, Duson-Hansen Fine Arts Building, Wharton Campus. Dates and times are Thursday, Feb. 19 and Saturday, Feb. 21 at 7:30 p.m. and Friday, Feb. 20 and Sunday, Feb. 22 at 2:30 p.m. Admission is $5. This fundraiser benefits the Greenroom Players. For more information, call 532-6300.

WCJC Jazz Band Concert Feb. 26

The WCJC Jazz Band will be performing on Thursday, February 26, 2009. The concert will start at 7:30 PM and will be held in the Horton Foote Theatre in the Duson-Hansen Fine Arts Building, Wharton Campus. Come out to hear the band play favorites like - Fly Like An Eagle, Dance To The Music, and I Got You. This promises to be a fun and entertaining evening for all ages. Please call 979-532-6300 for more information.
# Sports Scene

A look at the area's upcoming events

## Saturday

### Softball Scrimmages
- Four Team Scrimmage at Wharton: 9 a.m.
- East Bernard vs. Terry and Sealy at Sealy: 11:30 a.m./1 p.m.

### High School Baseball
- Wharton Alumni Game at Tiger Field: 11 a.m.

### Junior College Baseball
- Wharton County JC at Blinn Tournament: 10 a.m./3 p.m.

### Swimming
- Region VI Championships at University of Houston (Finals): 4:30 p.m.

## Sunday

### Junior College Baseball
- Wharton County JC at Blinn Tournament: 1:30 p.m.

## Monday

### Baseball Scrimmage
- Rice Cons. vs. Boling at Newgulf, JV-Varsity: 4:30 p.m.

### Boys Golf
- Wharton at Edna Invitational Tournament: 8 a.m.
- Boling Invitational Tournament at Newgulf Golf Club: 8 a.m.

## Tuesday

### Girls Golf
- Boling Invitational Tournament at Newgulf Golf Club: 8 a.m.

### Boys Basketball
- 29-3A - Swayne at Wharton, Fresh-JV-Varsity: 5:56:15/7:30 p.m.
- 29-2A - Weimar at East Bernard, JV-Varsity: 5:30 p.m.
- 29-2A - Hitchcock at Boling, JV-Varsity: 5:30 p.m.

### Softball Openers
- Wharton at El Campo, JV-Varsity: 5:30 p.m.
- East Bernard vs. Caldwell, Varsity: 8:30 p.m.
- Palacios at Boling, Varsity: 8 p.m.

### Baseball Scrimmage
- Wharton at Cuero, JV-Varsity: 5:30 p.m.

## Wednesday

### Junior College Baseball
- San Jacinto College at Wharton County JC: 7 p.m.
WCJC's Greenroom Players raising money the best way they know how

BY BARRY HALVORSON
bhalvorson@journal spectator.com

With a class full of students looking to attend this year's regional 2009 Kennedy Center American College Theatre Festival, including three participating in the Irene Ryan Competition, Wharton Junior College instructor Phillip Hoke needed a way to pay for the trip.

So he did what any good theater person would do. He decided to put on a play.

But this is not just any play. WCJC's The Greenroom Players will be performing The American Bullet Train, a mystery story by Hoke, on Feb. 19 and 21 at 7:30 p.m. and on Feb. 20 and 22 at 2 p.m. at the Horton Hocote Theatre in the Duson-Hansen Fine Arts building.

This is one of three original plays penned by Hoke and the one he falls back on when finances come into question.

"I wrote the play when I was working with a student theater group at UTSA in San Antonio and it turned out to be a great fundraiser," Hoke said.

"I think it is effective like that because 'silly sells' and there is a lot of humor in it. It's one of those activities where the audience doesn't have to think about the action that is going on but just sit back and have a great time. It's a little risqué so it isn't appropriate for small children but a great night out for parents."

While termed a "Mystery" and admittedly not providing a lot of deep thinking, the irony that the play actually requires a significant amount of audience participation is not lost on the author.

"It's funny and that's what draws people into it," he said. "And its funny for the right reasons."

Without giving away any of the plot, Hoke said the first act of the play usually stays the same and includes the scene in which one of the characters is murdered on a bullet train traveling over 300 mph. The second scene asks the audience to provide a suspect, motive and method for the murder with the cast acting out the different scenarios so Detective Dick Danger can assess their credibility.

"The audience has a good time coming up with ideas so they stay involved," Hoke said. "And like any good mystery, there are some 'red herrings' built in but there is an actual line that follows through. As a result, each performance can be different depending on the audience, including when some of the audience attends it more than once."

Hoke said the idea came to him in the early 90s when there was talk of a bullet train, based on the Japanese models, being proposed to connect San Antonio, Dallas and Houston.

"It seemed topical and I always enjoyed those off-beat mysteries so it just came together," he said.

As for breaking it out again right now, he said there are too many good opportunities he can create for his students by attending the Kennedy Center regional, which will be held at Texas State University later this spring.

"We did our performance of 12th Night at the Southeast Louisiana University competition," he said. "And we had four students courted by McNeese University based on their performance. All were offered substantial scholarship opportunities."

"At an event like this, there is faculty from all over the region (which includes Texas, Oklahoma, Arkansas, Louisiana and New Mexico) and all of the top theater programs attend. The students get noticed and have a chance to interact with those programs professors."

That includes the three students - Levi Arens, Kristin Donaldson and Dustin Larsen - who have qualified for the Ryan Competition.

"Most people remember her as 'Granny' on the Beverly Hillbillies," Hoke said. "When she died, she left a substantial bequest to create the competition. Each of the students will perform two scenes and one monologue. Ours will be doing one Shakespeare scene, one original and the monologue."

Hoke said the Kennedy Center competition benefits more than just the actors. He said it also has competitions for set design, costuming, stage management and dramaturgy.

"Dramaturgy is relatively new and is a research position in the theater," he said. "You study not only the original play and previous performances but also the time frame for historical accuracy. We set our production of '12th Night' in the 1960s so someone had to make sure we were doing things right."

He said that by working on both "American Bullet Train," their contest piece and individual performances, the students get a real world look at what it is like to be in professional theater. He also said they gain experience here they wouldn't be offered at a bigger university this early in their careers.

"The theater program here benefits because the four-year universities see what our students are capable of so they know
WCJC’s Greenroom Players raising money the best way they know how.

who we are and respect our program, I said. “At larger universities, the first couple of years, students don’t even get the opportunity to be on the main stage in big productions. Here, they are playing lead roles.”

From left: Greenroom Players actors Levi Arens (Dick Danger), Dustin Larson (murder victim Felix Rosenthal) and Kristin Donaldson (Lucille Rosenthal, the less-than-mourning widow) act out a scene in director Philip Hoke’s production of “The American Bullet Train.”
McCray, Elder lead TVCC rodeo team

From staff reports

The larger schools may have stolen the thunder in the first Dodge Elder Trinity Valley Community College Rodeo, but the host school wasn't without its moments.

Levi McCray and Forrest Elder were the top performers for TVCC. McCray scored 50 points to finish fifth in the bull riding and Elder scored 50 points to take fifth in tiedown competition.

Paige Magrath was 16th for TVCC in barrel racing. She scored 78.50 points.

McNeese State University's Trey Broussard blew away the competition in the overall male competition. He scored 310.00 points in two events to easily outdistance Sam Houston State University's Morgan Grant, who had 150.00 points.

The top overall female performer was Hill College's Ashley Guest. She tallied 270.00 points. Wharton College's Kenzie Andrus was second with 100.00 points.

TVCC RESULTS

Results for the top Trinity Valley Community College contestants in the first Dodge Elder TVCC Rodeo Friday and Saturday at the Henderson County Fairpark Complex.

BULL RIDING
5th — Levi McCray, 50.00 pts.
6th — Coy Scoogins, 20.00 pts.
TIEDOWN
5th — Forrest Elder, 50.00 pts.
BARREL RACING
16th — Paige Magrath, 78.50 pts.

Schools participating with TVCC were Wharton Junior College, McNeese State University, Hill Junior College, Sam Houston State University, Texas A&M University, Stephen F. Austin State University, Southwest Texas Junior College, Northeast Texas Community College, Prairie View A&M, Panola College and Blinn College.
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM XI

MATTERS RELATING TO ADMINISTRATIVE SERVICES

A. Approve the payment of $2,351.75 for shipping charges associated with the delivery of the new radiology equipment purchased with Gulf Coast Medical Foundation grant funds ($2,351.75 – Gulf Coast Medical Foundation Grant Fund)

B. Approve the use of Corporate Express as the college’s preferred vendor for office supplies ($120,000.00 – current unrestricted operating budget for 2008-2009)

C. Approve a new full-time transportation operator/general maintenance support staff position ($33,800.00 - $35,750.00 – to be paid out of physical plant budget for 2008-2009)

D. Information Item:

1. Seek bids for the selection of a bank depository
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: March 17, 2009          Date of This Proposal: March 4, 2009

SUBJECT:

Approve the payment of $2,351.75 for shipping charges associated with the delivery of the new radiology equipment purchased with Gulf Coast Medical Foundation Grant funds.

RECOMMENDATION:

Approve the payment of $2,351.75 for shipping charges associated with the delivery of the new radiology equipment purchased with Gulf Coast Medical Foundation Grant funds.

BACKGROUND/RATIONALE:

While the College's Bid Specifications clearly ask for a total cost to include shipping and installation of the radiology equipment bid, Merry X-ray listed this variable cost as a prepaid and added expense to their bid. Since the Board of Trustees was asked to approve $108,950.00 as the cost of the equipment, it is required that we ask your approval of the additional $2,351.75. Merry X-ray's bid was the only offer received for the radiology equipment.

Estimated Cost & Budgetary Support (how will this be paid for?): $2,351.75
Gulf Coast Medical Foundation Grant Fund

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
Originator
[Signature]
Cabinet-Level Supervisor

3-4-09
Date
3/4/09
Date

PRESIDENT'S APPROVAL:

[Signature]

3-6-09

Reg 113
6-21-95
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: March 17, 2009   Date of This Proposal: March 4, 2009

SUBJECT:

Approve the use of Corporate Express as the College’s preferred vendor for office supplies.

RECOMMENDATION:

Approve the use of Corporate Express as the College’s preferred vendor for office supplies.

BACKGROUND/RATIONALE:

The Board of Trustees approved the College’s membership in the National Intergovernmental Purchasing Alliance (NIPA) at the November 2008 regular meeting. After reviewing their current office supply contract with Corporate Express as the official distributor, it is our recommendation that the College purchase our office supplies using the (NIPA’s) contract with Corporate Express. Participation in this national purchasing cooperative satisfies all State of Texas bid requirements. However, since Board of Trustee policy states that Board of Trustee approval is required for all purchases exceeding $25,000 for the year, and since in the aggregate the College will pass that amount, it is our recommendation that the Board approve this method for buying office supplies.

Estimated Cost & Budgetary Support (how will this be paid for?): $120,000.00


Purchases are charged to the specific department accounts.

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Gus Wessels Jr., Dean of Business Services
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
Originator

[Signature]
Cabinet-Level Supervisor

3-4-09
Date

3-4-09 3/4/09
Date

PRESIDENT’S APPROVAL:

[Signature]

5-6-09

Reg 113
6-21-95
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: March 17, 2009       Date of This Proposal: March 4, 2009

SUBJECT: New support staff position

RECOMMENDATION: To hire a new permanent full time Transportation Operator/General Maintenance support staff position

BACKGROUND/RATIONALE: This positions primary responsibility is to promptly and safely operate the college's bus for the purpose of transporting students, faculty and other college personnel involved in college functions or business. When not operating or maintaining the bus the position will be involved in general maintenance duties as needed within the Physical Plant department.

Estimated Cost and Budgetary Support (how will this be paid for?): $33,800 - $35,750 to be paid out of 1110-1193-6104-702

RESOURCE PERSON(S) [name(s) and title(s)]:
Mike Feyen, Director of Facilities
Bryce Kocian Vice President of Administrative Services

SIGNATURES:

[Signature]
Originator

[Signature]
Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

[Signature]
Reg 113
6-21-95, 12-16-99
JOB DESCRIPTION
Human Resources Department

JOB TITLE: Transportation Operator/General Maintenance
FLSA: Non-Exempt
GRADE: T - 15

LOCATION: Maintenance - Wharton Campus
EFFECTIVE DATE: February 26, 2009
REVISION DATE: February 26, 2009

REPORTS TO: Assistant Director of Facilities Management

PURPOSE AND SCOPE:

The Transportation Operator/General Maintenance is responsible promptly and safely operating the college’s bus for the purpose of transporting students, faculty, and other college personnel involved in college functions or business and providing preventative maintenance for the college’s fleet and all related building infrastructure. The Transportation Operator/General Maintenance will be required to coordinate and perform other additional general maintenance duties when not on transportation assignments.

ESSENTIAL JOB FUNCTIONS:

1. This position operates the passenger bus on scheduled routes.

2. This position inspects and reports any equipment malfunctions, maintains inside and outside vehicle cleanliness, keeps accurate records of mileage, and completes various trip sheets and logs for each assigned task. The position performs minor repairs; checks tire air pressure, and inspect fluid levels to include oil, water, and fuel.

3. This position manages day-to-day repairs and maintenance in order of priority.

4. This position keeps all power and hand tools in good working order to promote safe working conditions.

5. This position performs any and all maintenance duties as needed or as new and different situations arise.

6. This position coordinates activities involved with the physical plant to include electrical HVAC, plumbing, and carpentry.
7. This position makes repairs in plumbing, electrical, HVAC, carpentry, and all other building components, orders and keeps tract of inventory needed for repairs.

4. This position programs energy management system depending on building usage.

5. This position responds to after hours and weekend calls for emergencies or any other assistance on campus as needed.

6. This position monitors water in cooling towers for pH levels, chemical content, and bacterial growth.

7. This position performs other duties as assigned.

**KNOWLEDGE, SKILLS, EXPERIENCE:**

This position requires a high school diploma or equivalent. Two (2) years of driving experience and a Texas driver license and insurable driving record is required. This position requires the incumbent to have knowledge of and the ability to safely operate various passenger vehicles, make minor repairs, and have knowledge of air and hydraulic brake systems. This position requires five (5) years carpentry, plumbing, and general maintenance recent work experience. The appropriate job related training and experience, including computer skills and proficiency with all hand and power tools commonly used in general carpentry, plumbing, electrical and HVAC maintenance is required for this position. The incumbent in this position must have general knowledge and ability required to perform other maintenance jobs such as minor electrical and air condition repairs.

**SUPERVISION OF OTHERS:**

The Transportation Operator/General Maintenance does not have any supervisory responsibilities.

**SUPERVISION AND DIRECTION RECEIVED:**

The Transportation Operator/General Maintenance is responsible and accountable to the Assistant Director of Facilities Management for fulfilling the objectives, standards, and duties listed in this document. Guidance for the performance of duties outline in this job description comes from the policies and regulations of the college and any other applicable federal, state, and local statutes, ordinances, codes, rules, regulations, or directives.
EQUIPMENT USED:

This position operates the college’s fleet and uses hand and power tools which are commonly used in vehicle maintenance and repair, general carpentry, plumbing, and general maintenance.

CONTACTS:

This position has external contacts with the community and local and state agencies.

This position has internal contacts with administrators, faculty, staff, and students.

COMPLEXITY/EFFORT:

This position requires the ability to read and interpret departmental policies, procedures, and instructions and communicate in written format, sufficient manual dexterity to perform all functional responsibilities, and the ability to operate job related equipment. Job may be physically demanding at times, may require physical exertion including bending, reaching, and stooping.

WORKING CONDITIONS:

Work is performed inside and outdoors, with exposure to dust, dirt, etc.

LAST MODIFIED: February 26, 2009

_________________________________________  __________________________
Employee’s Signature                     Date

_________________________________________  __________________________
Supervisor’s Signature                    Date

Initials
Complete this form and submit it to the Office of the President by noon on Monday of the week before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: March 17, 2009       Date of This Proposal: March 4, 2009

SUBJECT:

Information Item

RECOMMENDATION:

Seek bids for the selection of a bank depository.

BACKGROUND/RATIONALE:

Chapter 45, Subchapter G, of the Texas Education Code requires that a school district (ISD), solicit bids from banks located within the district and state to serve as the school's bank depository. The Code is not as clear for the requirements of Community Colleges. Since the requirements for Community Colleges are still being debated, and an Attorney General's Opinion has not yet been given, it is the position of the Business Office that Wharton County Junior College should publicly solicit offers from banks in our tax district in order to determine which offer would be in the College's best interest. These agreements can remain in effect for an initial term of 2 years, and a 2 year extension.

Estimated Cost & Budgetary Support (how will this be paid for?): $0.00

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Financial Services
Gus Wessels Jr., Dean of Business Services
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
Originator

Date 3-4-09

[Signature]
Cabinet-Level Supervisor

Date 3-4-09 3/4/09

PRESIDENT'S APPROVAL:

[Signature]

Date 3-6-09
MATTERS RELATING TO TECHNOLOGY AND INSTITUTIONAL RESEARCH

A. Approve the purchase of 9 computer systems and monitors for the Cisco lab (Room 224) at the FBTC and 8 CPU’s in P204 and 12 CPU’s in P206 at the Wharton Campus ($21,070.00 – transfer from the MIS plant fund for 2008-2009)

B. Approve the purchase of HiPath 3800 Main System, telephones, and installation/training from BBX Technologies for a new telephone system at the new Sugar Land campus ($49,781.56 – transfer from the MIS plant fund for 2008-2009)
Wharton County Junior College

Proposed Agenda Item
Board of Trustees Meeting

Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: March 17, 2009  Date of This Proposal: February 11, 2009

SUBJECT (item as it will appear on agenda):

Approve the purchase of 9 computer systems and monitors for the Cisco lab (Room 224) at the FBTC and 8 CPU’s in P204 and 12 CPU’s in P206 at the Wharton Campus.

RECOMMENDATION:

Approve the transfer from the MIS Plant Fund of $7,650 for the purchase of 9 CPU’s and monitors at FBTC and $13,420 for 20 CPU’s at Wharton Campus.

BACKGROUND/RATIONALE:

The 9 CPU’s and monitors (FBTC) are to replace the existing ones that are over 8 years old and the 20 CPU’s (Wharton campus) are to replace CPU’s that were purchased from Perkins funds in 2001. The monitors were replaced with LCD monitors in 2006 and do not need replacing. Electronic programs are installed in both labs.

Estimated Cost and Budgetary Support (how will this be paid for?): $ 21,070

Transfer from the MIS Plant Fund for 2008 – 2009.

RESOURCE PERSON(S) [name(s) and title(s)]:

Pamela J. Youngblood, Vice President of Technology and Institutional Research

SIGNATURES:

Originator

Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

Date

Reg 113
6-21-95, 12-16-99
Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: __March 17, 2009__ Date of This Proposal: __March 5, 2009__

SUBJECT (item as it will appear on agenda):

Approve the purchase of HiPath 3800 Main System, telephones, and installation/training from BBX Technologies for a new telephone system at the new Sugar Land campus.

RECOMMENDATION:

Approve the transfer from the MIS Plant fund of $49,781.56 for purchase of new phone system for the new Sugar Land campus.

BACKGROUND/RATIONALE:

The HiPath 3800 Main System and Telephones are needed for the new telephone system at the new Sugar Land campus.

Estimated Cost and Budgetary Support (how will this be paid for?): $49,781.56
Transfer from the MIS Plant Fund for 2008-2009

RESOURCE PERSON(S) [name(s) and title(s)]:
Pamela J. Youngblood, Vice President of Technology and Institutional Research

SIGNATURES:

[Signature]
Originator

[Signature] 3-5-2009
Date

Cabinet-Level Supervisor

[Signature] Date

PRESIDENT’S APPROVAL:

[Signature] 3-6-09

Reg 113
6-21-95, 12-16-99
A. Approval to apply for the Emergency Food and Shelter Program Grant ($5,704.00 – grant monies for Wharton County)
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: March 17, 2009  
Date of this Proposal: March 2, 2009

SUBJECT:  
Emergency Food and Shelter Program Grant for Wharton County

RECOMMENDATION:  
Permission to apply for the Emergency Food and Shelter Program Grant

BACKGROUND/RATIONALE:  
Phase 26 of the Emergency Food and Shelter Program for Wharton County.

Estimated Cost and Budgetary Support (how will this be paid for):  
Grant monies for Wharton County - $5,704.00

RESOURCE PERSON(S) [name(s) and title(s)]:  
Dale Pinson – Vice President – Workforce Development, Continuing Education and Distance Learning.  
Caroline Osborne – Director – Senior Citizen Program

SIGNATURES:  

Caroline Osborne  
Originator  
3-2-09  
Date

Cabinet-Level Supervisor  
3-2-09  
Date

PRESIDENT’S APPROVAL:  

Betsy A. McDonald  
reg 113  
6-21-95  
3-3-09
February 25, 2009

Emergency Food and Shelter Program

Wharton County

To All LRO’S and Committee Members,

Wharton County has been awarded $22,405.00 in funds from Emergency Food and Shelter Program. I have also applied for $22,000.00 in State Funds and have not heard back. If by March 5, I have not heard from the State United Way it will be necessary to schedule another meeting to allocate those funds.

We will have a meeting March 5, 2009 at Noon at First United Methodist Church in Wharton.

1. I will leave it up to each organization to notify all board members
2. Please have someone there from your organization in attendance
3. We will go over compliance regulations
4. Plans for this year and award funds
5. State funds
6. Please bring paperwork that you have received to the March 5th meeting
7. New organizations please bring a copy of your FEIN for the files.
8. Please bring 10 copies of your intake information to share with all the other organization.
9. There can only be one voting member from each organization, please decide who it will be before arriving on March 5.

Please call if you have any questions and let me know if your organization is unable to make it to the meeting.

Sincerely,

Pat Hoelscher
979-543-6831
979-257-9984
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

MATTERS RELATING TO PERSONNEL

A. Board of Trustees
   1. Approve contract actions as listed in the attached agenda brief

B. Office of President

C. Office of Academic Affairs
   1. Rudolph M. Henry reclassified from temporary, full-time instructor of nuclear power, F-1-10, to regular, full-time instructor of nuclear power, F-1-10, effective August 17, 2009
   2. Kelley A. Whitley employed as regular, full-time instructor of chemistry, F-1-10, effective August 17, 2009
   3. Rudolph M. Henry employed as temporary, full-time instructor of nuclear power, F-1-10, effective April 1, 2009

D. Office of Administrative Services

E. Office of Student Services

F. Office of Workforce Development, Continuing Education and Distance Learning

G. Office of Technology and Institutional Research

H. Information Items: Contract Personnel Actions
   1. Angela Kocurek resigned as regular, full-time instructor of English, F-4-3, effective May 15, 2009

I. Information Items: Non-contract Personnel Action
   1. Chanda A. Chancellor separated as regular, full-time student success coordinator, P-13-2, effective February 28, 2009
   2. Irma M. Delgado reclassified from regular, full-time workforce development aide, O-10-0, to regular, full-time adult basic education data clerk, effective March 1, 2009
   4. Molly Hayman employed as regular, full-time front desk clerk/receptionist, O-8-0, effective February 16, 2009


7. Lenol Zeno separated as regular, full-time secretary for CE, Workforce Training & Youth Activities, O-8-0, effective April 3, 2009

8. Arthur Castanan employed as regular, part-time workforce development aide, O-10-0, effective February 11, 2009

9. Amy M. Castillo employed as regular, part-time workforce development aide, O-10-0, effective February 11, 2009

10. Margarito Cervantez separated as regular, part-time workforce development aide, O-10-0, effective February 6, 2009

11. Claudia R. Chavira separated as regular, part-time workforce development aide, O-10-0, effective December 30, 2008

12. Lorena L. Lara separated as regular, part-time workforce development aide, O-10-0, effective February 12, 2009

13. James L. Nguyen employed as regular, part-time workforce development aide, O-10-0, effective February 11, 2009

14. Son T. Nguyen employed as regular, part-time workforce development aide, O-10-0, effective February 11, 2009

15. Eliaz Sanchez separated as regular, part-time workforce development aide, O-10-0, effective February 26, 2009

16. Lori L. Baumgarten extended as temporary, full-time allied health secretary, O-7-2, effective February 9, 2009

17. Clay W. Breeden employed as temporary, part-time general maintenance, O-1-0, effective February 16, 2009

18. Davina M. Olsen employed as temporary, biology lab worker, $6.55 hr. x 5 hrs/wk. x 15 wks. = $491.25/yr.
### Office of the President

#### Category I: Renewal of persons on one-year contracts

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title</th>
<th>2008-2009 Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>BECAK, FRANK JR.</td>
<td>INSTRUCTOR OF EMS (no title on contract)</td>
<td>(12 mo contract) FAC 1-11 $59,401</td>
</tr>
<tr>
<td>JONES, ROY R.</td>
<td>INSTRUCTOR OF STRUCTURAL WELDING (no title on contract)</td>
<td>(12 mo contract) FAC 1-11 $59,401</td>
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<tr>
<td>LYNCH, TERRY</td>
<td>INSTRUCTOR OF LAW ENFORCEMENT (no title on contract)</td>
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<tr>
<td>NASIS, KANDACE</td>
<td>YOUTH ACTIVITIES COORDINATOR (no title on contract)</td>
<td>AA 1-8 $52,735</td>
</tr>
<tr>
<td>NEVAREZ, CHRISTINE</td>
<td>DIRECTOR OF CE &amp; WORKFORCE TRAINING</td>
<td>CA 10-16 $66,734</td>
</tr>
<tr>
<td>POPEK, DEBORAH</td>
<td>ASSISTANT HUMAN RESOURCES DIRECTOR (no title on contract)</td>
<td>AA 1-11 $54,735</td>
</tr>
<tr>
<td>SANCHEZ, ROBERT</td>
<td>INSTRUCTOR OF HVAC (no title on contract)</td>
<td>(12 mo contract) FAC 1-11 $59,401</td>
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</table>

#### Category II: Extensions for persons on two-year contracts

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title</th>
<th>2008-2009 Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>BRINLEE, JACQUELINE</td>
<td>INSTRUCTOR OF COSMETOLOGY</td>
<td>(12 mo contract) FAC 1-18 $64,067</td>
</tr>
<tr>
<td>CARTER, ZINA</td>
<td>DIRECTOR OF MARKETING AND COMMUNICATIONS</td>
<td>CA 1-29 $69,401</td>
</tr>
<tr>
<td>CLAYTON, DAVID</td>
<td>DIRECTOR OF PUBLIC SAFETY TRAINING (no title on contract)</td>
<td>CA 1-24 $66,067</td>
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<tr>
<td>JONES, DANSO</td>
<td>DIRECTOR OF INSTITUTIONAL EFFECTIVENESS (no title on contract)</td>
<td>CA 10-13 $64,734</td>
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</tbody>
</table>

Revised 3/5/2009
<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
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</tr>
</thead>
<tbody>
<tr>
<td>JONES, JUDY</td>
<td>DIRECTOR OF HUMAN RESOURCES</td>
<td>CA 1-28 $68,734</td>
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<tr>
<td>KOCIAN, BRYCE</td>
<td>VICE PRESIDENT OF ADMINISTRATIVE SERVICES</td>
<td>VP 13-47 $92,754</td>
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<tr>
<td>KOLAWA, SANDRA MARLENE</td>
<td>INSTRUCTOR OF COSMETOLOGY</td>
<td>(10.5 mo contract-12 payments) FAC 1-16 $54,891</td>
</tr>
<tr>
<td>MEJORADO, MARY</td>
<td>INSTRUCTOR OF EMERGENCY MEDICAL SERVICES</td>
<td>(12 mo contract) FAC 1-12 $60,067</td>
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<tr>
<td>PATE, TY</td>
<td>SENIOR VICE PRESIDENT OF INSTRUCTION</td>
<td>VP 15-61 $103,426</td>
</tr>
<tr>
<td>ROSIER, KENNETH</td>
<td>DISTANCE LEARNING PROGRAM DIRECTOR (no title on contract)</td>
<td>AA 15-14 $66,734</td>
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<tr>
<td>YOUNGBLOOD, PAM</td>
<td>VICE PRESIDENT OF TECHNOLOGY &amp; INSTITUTIONAL RESEARCH</td>
<td>VP 13-44 $90,753</td>
</tr>
</tbody>
</table>

**Category III: No action for renewal of persons on one-year contracts**

Contracts expire: 08/31/09
Recommended action: None-Contracts will expire

**Category IV: No action for extension of person on two-year contracts**

Contracts expire: 08/31/10
Recommended action: None-Contracts will continue as they are currently written

Revised 3/5/2009
Office of the Vice President of Administrative Services

Category I: Renewal of persons on one-year contracts

Contracts expire: 08/31/09
Recommended action: Renew contracts for one year (08/31/10)

<table>
<thead>
<tr>
<th>Employee's Name</th>
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<th>2008-2009 Salary Schedule</th>
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</thead>
<tbody>
<tr>
<td>RIBNIKER, MERRY</td>
<td>ASSISTANT DIRECTOR OF FINANCIAL AID</td>
<td>AA 1-18 $59,401</td>
</tr>
</tbody>
</table>

Category II: Extensions for persons on two-year contracts

Contracts expire: 08/31/10
Recommended action: Extend current employment for additional year (08/31/11)

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2008-2009 Salary Schedule</th>
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</thead>
<tbody>
<tr>
<td>BLUST, LORI</td>
<td>FINANCIAL AID COORDINATOR/ COUNSELOR (no title on contract)</td>
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<tr>
<td>BYRD, DARLENE</td>
<td>CONTROLLER</td>
<td>CA 10-19 $68,734</td>
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<tr>
<td>FEYEN, MIKE</td>
<td>DIRECTOR OF FACILITIES MANAGEMENT</td>
<td>CA 1-34 $72,734</td>
</tr>
<tr>
<td>GLASS, SCOTT</td>
<td>DIRECTOR OF FORT BEND TECHNICAL CENTER</td>
<td>AA 5-34 $72,735</td>
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<tr>
<td>HYDE, RICHARD</td>
<td>DIRECTOR OF FINANCIAL AID</td>
<td>BA 1-54 $84,734</td>
</tr>
<tr>
<td>KIELER, CONRAD</td>
<td>DIRECTOR OF PAYROLL AND BENEFITS</td>
<td>CA 3-46 $82,067</td>
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<tr>
<td>ROMERO, PRISCILLA</td>
<td>FINANCIAL AID COORDINATOR/ COUNSELOR (no title on contract)</td>
<td>AA 1-4 $50,068</td>
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<tr>
<td>SCHULTZ, ALVIN</td>
<td>ELECTRICIAN AND ASSISTANT DIRECTOR OF FACILITIES MANAGEMENT</td>
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<td>VELA, GLORIA</td>
<td>GRANTS ACCOUNTANT</td>
<td>AA 1-27 $65,401</td>
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Revised 3/3/2009
WESSELS, GUS  DEAN OF FINANCIAL AND BUSINESS SERVICES  D 10-26 $74,747
WOLTER, ROBERT  DIRECTOR OF SUGAR LAND CAMPUS  CA 10-16 $66,734
WUTHRICH, PHILIP  DIRECTOR OF PURCHASING  CA 8-18 $66,734

Category III: No action for renewal of persons on one-year contracts

Contracts expire: 08/31/09
Recommended action: None-Contracts will expire

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Category IV: No action for extension of persons on two-year contracts

Contracts expire: 08/31/10
Recommended action: None-Contracts will continue as they are currently written

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<th>Employee’s Name</th>
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</tbody>
</table>
Office of the Vice President of Technology & Institutional Research

Category I: Renewal of persons on one-year contracts

Contracts expire: 08/31/09
Recommended action: Renew contracts for one year (08/31/10)

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<tr>
<th>Employee's Name</th>
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<tbody>
<tr>
<td>FULTON, ROSEMARY</td>
<td>DIRECTOR OF INSTITUTIONAL RESEARCH (no title on contract)</td>
<td>CA 10-10 $62,735</td>
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<tr>
<td>(hire date 10/09/08)</td>
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Category II: Extensions for persons on two-year contracts

Contracts expire: 08/31/10
Recommended action: Extend current employment for additional year (08/31/11)

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<tr>
<td>BULLOCK, JAMES</td>
<td>MIS INFRASTRUCTURE ARCHITECT</td>
<td>CA 1-30 $70,067</td>
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<tr>
<td>CHUC, BRYAN</td>
<td>DATABASE ADMINISTRATOR</td>
<td>CA 15-40 $86,734</td>
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<tr>
<td>JACOBS, VICKI</td>
<td>SYSTEMS ANALYST</td>
<td>AA 12-21 $68,735</td>
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<tr>
<td>JOHANSON, DAVID</td>
<td>SENIOR SYSTEMS ANALYST (no title on contract)</td>
<td>AA 15-18 $69,401</td>
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<td>LI, ERIC</td>
<td>WEBMASTER</td>
<td>CA 10-16 $66,734</td>
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<tr>
<td>MATHEWS, TESSA</td>
<td>SYSTEMS ANALYST (no title on contract)</td>
<td>AA 12-9 $60,735</td>
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<tr>
<td>MILLER, JOHN</td>
<td>MANAGER OF TECHNICAL SERVICES</td>
<td>AA 12-18 $66,735</td>
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<tr>
<td>PREISLER, KAREN</td>
<td>DIRECTOR OF ADMISSIONS AND REGISTRATION (no title on contract)</td>
<td>CA 10-9 $62,067</td>
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</tbody>
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Category III: No action for renewal of persons on one-year contracts

Contracts expire: 08/31/09
Recommended action: None-Contracts will expire

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Category IV: No action for extension of persons on two-year contracts

Contracts expire: 08/31/10
Recommended action: None-Contracts will continue as they are currently written

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</table>
Office of the Senior Vice President of Instruction

Category I: Renewal of persons on one-year contracts

Contracts expire: 08/31/09
Recommended action: Renew contracts for one year (08/31/10)

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
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</thead>
<tbody>
<tr>
<td>BAY, FRANCINE</td>
<td>INSTRUCTOR OF DENTAL HYGIENE (no title on contract)</td>
<td>(9 mo contract-12 payments) FAC 1-10 $44,550</td>
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<tr>
<td>(hire date 08/18/08)</td>
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<tr>
<td>BONNER, RICKIE JO</td>
<td>INSTRUCTOR OF ADN (no title on contract)</td>
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<tr>
<td>CARTER, PATRICE</td>
<td>INSTRUCTOR OF HISTORY (no title on contract)</td>
<td>(9 mo contract-12 payments) FAC 2A-9 $45,050</td>
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<tr>
<td>(hire date temp 08/14/08, regular 05/16/09)</td>
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<tr>
<td>CHONG, CONNIE K.</td>
<td>INSTRUCTOR OF COMPUTER SCIENCE (no title on contract)</td>
<td>(9 mo contract-12 payments) FAC 5-11 $48,550</td>
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<tr>
<td>(hire date 08/20/07)</td>
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<tr>
<td>FLORUS, BRIANA</td>
<td>VOLLEYBALL COACH (no title on contract)</td>
<td>(10.5 mo contract-12 payments) FAC 1-2 $46,725</td>
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<tr>
<td>(hire date temp 07/16/07, regular 05/17/08)</td>
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<tr>
<td>HOGAN-CLAIBORNE, TAQUITA</td>
<td>INSTRUCTOR OF LEGAL ASSISTING (no title on contract)</td>
<td>(9 mo contract-12 payments) FAC 1-3 $40,550</td>
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<tr>
<td>(temp hire date 08/20/07-regular 06/01/08)</td>
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<td>HUME, EDWARD L.</td>
<td>INSTRUCTOR OF ECONOMICS (no title on contract)</td>
<td>(9 mo contract-12 payments) FAC 2A-11 $46,050</td>
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<td>(hire date temp 08/20/07-regular 01/07/08)</td>
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<tr>
<td>HUMME, AVA</td>
<td>INSTRUCTOR OF ENGLISH (no title on contract)</td>
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<td>(hire date temp 08/20/07-regular 05/17/08)</td>
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<tr>
<td>HUTCHINSON, JODIE</td>
<td>INSTRUCTOR OF PSYCHOLOGY (no title on contract)</td>
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<td>(hire date 08/18/08)</td>
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<tr>
<td>KING, SHERRY</td>
<td>INSTRUCTOR OF BIOLOGY (no title on contract)</td>
<td>(9 mo contract-12 payments) FAC 7-11 $51,050</td>
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<tr>
<td>(hire date 08/20/07)</td>
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<tr>
<td>LESTER, JASON</td>
<td>INSTRUCTOR OF MUSIC (no title on contract)</td>
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<tr>
<td>(hire date temp 01/08/07-regular 05/21/07)</td>
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<td></td>
</tr>
</tbody>
</table>

Revised 3/3/2009
<table>
<thead>
<tr>
<th>Employee's Name</th>
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<th>2008-2009 Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>LUTRINGER, DEBORA</td>
<td>INSTRUCTOR OF HIT</td>
<td>(10.5 mo contract-12 payments) FAC 1-12 $52,558</td>
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<tr>
<td>(hire date temp 01/08/07, regular 07/06/07)</td>
<td>(no title on contract)</td>
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<tr>
<td>MOONEY, JENNIFER</td>
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<tr>
<td>PERIARD, TIMOTHY</td>
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<tr>
<td>PLUSKOTA, ALLYSON</td>
<td>INSTRUCTOR OF RADIOLOGY TECHNOLOGY</td>
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<tr>
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<td></td>
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<tr>
<td>RUIZ, HAYDEE J.</td>
<td>INSTRUCTOR OF ENGINEERING DESIGN</td>
<td>(9 mo contract-12 payments) FAC 1-4 $41,050</td>
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<tr>
<td>(hire date 08/20/07)</td>
<td>(no title on contract)</td>
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</tr>
<tr>
<td>SHAMSI, MUSHIRA</td>
<td>INSTRUCTOR OF EDUCATION/EARLY CHILDHOOD</td>
<td>(9 mo contract-12 payments) FAC 1-10 $44,050</td>
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<tr>
<td>(hire date 08/18/08)</td>
<td>(no title on contract)</td>
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</tr>
<tr>
<td>SMITH, SAMUEL</td>
<td>INSTRUCTOR OF DRAMA</td>
<td>(9 mo contract-12 payments) FAC 4A-10 $47,550</td>
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<tr>
<td>(hire date 08/18/08)</td>
<td>(no title on contract)</td>
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</tr>
<tr>
<td>TOMEK, BEVERLY</td>
<td>INSTRUCTOR OF HISTORY</td>
<td>(9 mo contract-12 payments) FAC 8-5 $48,050</td>
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<tr>
<td>(temp hire date 08/18/08, regular 05/17/09)</td>
<td>(no title on contract)</td>
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<tr>
<td>WITZKOSKI, STEPHEN</td>
<td>INSTRUCTOR OF AUTOMOTIVE TECHNOLOGY</td>
<td>(10.5 mo contract-12 payments) FAC 1-10 $51,391</td>
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<tr>
<td>ZAMANI, ATAOLLAH</td>
<td>INSTRUCTOR OF PHYSICS</td>
<td>(9 mo contract-12 payments) FAC 6A-10 $49,550</td>
</tr>
<tr>
<td>(hire date 08/18/08)</td>
<td>(no title on contract)</td>
<td></td>
</tr>
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</table>

**Category II: Extensions for persons on two-year contracts**

Contracts expire: 08/31/10
Recommended action: Extend current employment for additional year (08/31/11)

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<tbody>
<tr>
<td>AARONSON, JULIE</td>
<td>COORDINATOR OF RECRUITING</td>
<td>AA 1-12 $55,401</td>
</tr>
<tr>
<td>ALEXANDER, MARY</td>
<td>INSTRUCTOR OF SPEECH</td>
<td>(9 mo contract-12 payments) FAC 1-16 $47,050</td>
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</tbody>
</table>

Revised 3/3/2009
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<td>(9 mo contract-12 payments) FAC 1-30 $54,050</td>
</tr>
<tr>
<td>YANCEY, DEBORAH</td>
<td>INSTRUCTOR OF ASSOCIATE DEGREE NURSING</td>
<td>(12 mo contract) FAC 1-17 $63,400</td>
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<tr>
<td>ZIEGENHALS, ROBERT</td>
<td>INSTRUCTOR OF ELECTRONICS</td>
<td>(9 mo contract-12 payments) FAC 1-38 $58,050</td>
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</tbody>
</table>

Category III: No action for renewal of persons on one-year contracts

Contracts expire: 08/31/09
Recommended action: None—Contracts will expire

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2008-2009 Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>LAWLOR, DANIEL</td>
<td>INSTRUCTOR OF AGRICULTURE</td>
<td>(9 mo contract-12 payments) FAC 7-17 $54,050</td>
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<tr>
<td>RAO, SWAMY</td>
<td>INSTRUCTOR OF PHYSICS, MATHEMATICS AND ENGINEERING</td>
<td>(9 mo contract-12 payments) FAC 7-23 $57,050</td>
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</table>

Revised 3/3/2009
**Category IV: No action for extension of person on two-year contracts**

Contracts expire: 08/31/10  
Recommended action: None - Contracts will continue as they are currently written

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2008-2009 Salary Schedule</th>
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### Personnel Action Form

**Wharton County Junior College**

**Human Resources**

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<tr>
<td></td>
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**Address**

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<th>State</th>
<th>Zip</th>
</tr>
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#### Part I: Check all that apply

- **Classification:**
  - [ ] Administrative/Professional Staff
  - [ ] Faculty
  - [x] Support Staff

- **New Employee**
  - [x] Extension
  - [x] Reclassification
  - [ ] Transfer
  - [ ] Promotion
  - [ ] Salary Adjustment
  - [ ] Other (explain)

- **Termination:**
  - [ ] Retirement
  - [ ] Resignation
  - [ ] Separation (date: ___)
  - [ ] Change in Assignment
  - [ ] Additional Assignment
  - [ ] Leave of Absence

#### Part II: Assignment/Accounting

**CURRENT Division/Unit:** Vocational Science Division

**Job Title/Position:** Temporary Instructor of Nuclear Power/Program Director

**Budgeted Position?** [x] Yes [ ] No

**Budget Number:** 1510.14310.6091.102

**Compensation:**

- [x] Annual
- [ ] Hourly
- [ ] Other (explain)

- **Sched F**
- **Grade 1**
- **Step 10**

- **$17,130.54**

**Start Date:** 04/01/09

**End Date:** 07/10/09

**Funded in which FY?** FY09

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [x] Other three & 1/2 months

**PROPOSED Division/Unit:** Vocational Science Division

**Job Title/Position:** Instructor of Nuclear Power/Program Director

**Budgeted Position?** [x] Yes [ ] No

**Name of Replaced Employee:** Steve Sieben

**Budget Number:** 1510.14310.6091.102

**Compensation:**

- [x] Annual
- [ ] Hourly
- [ ] Other (explain)

- **Sched F**
- **Grade 1**
- **Step 10**

- **$51,392**

**Start Date:** 08/17/09

**End Date:** N/A

**If temporary, anticipated termination date:** N/A

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Explanation of Action:**

**Part III: Position/Budget Authorization**

- **Recommended by Supervisor (Department Head):**
  - [ ] Date

- **Approved by Supervisor (Department Head):**
  - [ ] Date

- **Approved by Division Chair:**
  - [ ] Date

- **Budget Approval:**
  - [ ] Date

- **Approved by Cabinet Level Supervisor:**
  - [ ] Date

**Date approved by Board:**

**Date not applicable:**

**Reg. 821**

**Revised November 13, 2009**
**Personnel Action Form**

**Wharton County Junior College**

**Human Resources**

**Social Security Number**

**Last Name** Whiley

**First Name** Kelley

**Middle Initial** A.

**Telephone**

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<td>State</td>
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<tr>
<td>Zip</td>
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</table>

### Part I: Check all that apply

- **Classification:**
  - [ ] Administrative/Professional Staff
  - [X] Faculty
  - [ ] Support Staff
  - [X] Temporary
  - [X] Full-Time
  - [ ] Part-Time
  - [ ] Regular
  - [ ] New Employee
  - [ ] Extension
  - [ ] Reclassification
  - [ ] Transfer
  - [ ] Promotion
  - [ ] Salary Adjustment
  - [ ] Other (explain)

- **Retirement**
- **Resignation**
- **Separation (date):**
- **Change in Assignment**
- **Additional Assignment**
- **Leave of Absence**

### Part II: Assignment/Accounting

**CURRENT** Division/Unit:

- Job Title/Position:
  - Specialized Area:
  - Budgeted Position? [ ] Yes [ ] No
  - Funded in which FY?
  - Budget Number:
  - Position No. (NBAPOSN):

**PROPOSED** Division/Unit:

- Math & Physical Science
  - Job Title/Position:
  - Full Time Instructor of Chemistry
  - Specialized Area:
  - Chemistry
  - Budgeted Position? [X] Yes [ ] No
  - Name of Replaced Employee: Dr. Kirby Lowery
  - Funded in which FY? FY09
  - Budget Number:
  - Position No. (NBAPOSN): CHM001

**Compensation:**

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

**$**

- [ ] Sched 1
  - Grade 1
  - Step 10

**Start Date:** 08-17-09

**End Date:**

- [ ] At-will-employee
- [ ] Per contract

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Explanation of Action:**

**Reg. 821**

**Date** 11-13-08

---

**Recommended by Supervisor (Department Head)**

**Date** 2-23-09

**Approved by Vice President**

**Date** 02/25/09

**Approved by Division Chair**

**Date** 2-19-09

**Budget Approval**

**Date** 2-25-09

**Approved by Cabinet Level Supervisor**

**Date**
**Personnel Action Form**

**Social Security No.**  
**Last Name**  
**First Name**  
**Middle Initial**  
**Address**  
**City**  
**State**  
**Zip**  

**Part I: Check all that apply**

- Administrative/Professional Staff  
- Faculty  
- Support Staff  
- Temporary  
- Full-Time  
- Regular  
- Part-Time  
- New Employee  
- Extension  
- Reclassification  
- Transfer  
- Promotion  
- Salary Adjustment  
- Other (explain)  
- Retirement  
- Resignation  
- Separation (date: ______)  
- Change in Assignment  
- Additional Assignment  
- Leave of Absence  

**Part II: Assignment/Accounting**

**CURRENT**  
**Division/Unit:**  
**Job Title/Position:**  
**Budgeted Position?**  
- Yes  
- No  
**Budgeted Number:**  
- Position No. (NBAPOSN):**  
**Compensation:**  
- Annual  
- Hourly  
- Other (explain)  
**S**  
- Sched  
- Grade  
- Step  
**Start Date:**  
**End Date:**  
- At-will-employee  
- Per contract  
**Hourly Rate: (Part-time only)**  
- $____ per hr x ____ hrs/wk x ____ wks =  
- $____ per year  

**PROPOSED**  
**Division/Unit:**  
**Vocational Science Division**  
**Job Title/Position:**  
**Instructor of Nuclear Power/ Program Director**  
**Budgeted Position?**  
- Yes  
- No  
**Name of Replaced Employee:**  
**Budgeted Number:**  
- 1510.14310.6091.102  
**Compensation:**  
- Annual  
- Hourly  
- Other (explain)  
**S 17,130.54**  
- Sched  
- Grade  
- Step  
**Start Date:**  
**End Date:**  
- At-will-employee  
- Per contract  
**Hourly Rate: (Part-time only)**  
- $N/A per hr x ____ hrs/wk x ____ wks =  
- $____ per year  

**Explanation of Action:**

**Part III: Position/Budget Authorization**

**Recommended by Supervisor (Department Head)**  
**Approved by Vice President**  
**Approved by Division Chair**  
**Reviewed by Human Resources**  
**Budget Approval**  
**Approved by President**  
**Approved by Cabinet Level Supervisor**  
**Date approved by Board or ____ not applicable**  

**Reg. 821**  
**Revised November 5, 2008**
### Wharton County Junior College

**Personnel Action Form**

**Human Resources**

---

**Social Security No.**

- 

**Last Name:** Kocurek

**First Name:** Angela

**Middle Initial:** 

**Telephone:** 

**City:** 

**State:** 

**Zip:** 

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### Part I: Check all that apply

- Classification:
  - [ ] Administrative/Professional Staff
  - [ ] Faculty
  - [ ] Support Staff

- Employment Status:
  - [ ] New Employee
  - [ ] Extension
  - [ ] Reclassification
  - [ ] Transfer
  - [ ] Promotion
  - [ ] Salary Adjustment
  - [ ] Other (explain): 

- Time Status:
  - [ ] Temporary
  - [ ] Full-Time
  - [ ] Part-Time

---

### Part II: Assignment/Accounting

**CURRENT Division/Unit:**

- Communications and Fine Arts

**Job Category:**

- Specialized Area:
  - English

**Budgeted Position:**

- [ ] Yes
- [ ] No

**Budgeted Position:**

- Funded in which FY:
  - 2009-10

**Budget Number:**

- 1110.14503.6091.100

**Compensation:**

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain):

**Start Date:**

- 08-20-07

**End Date:**

- 5/15/09

---

### Proposed Division/Unit

**Job Title/Position:**

- Specialized Area:

**Budgeted Position:**

- [ ] Yes
- [ ] No

**Budget Number:**

- Position No. (NBAPOSN): 

**Compensation:**

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain):

**Start Date:**

- 

---

### Explanation of Action

- Leaving our employ.

### Part III: Position/Budget Authorization

- Recommended by Supervisor (Department Head): 
  - Date: 2/12/07

- Approved by Division Chair:
  - Date: 2/12/07

- Budget Approval:
  - Date: 2/5/07

- Approved by Cabinet Level Supervisor:
  - Date: 2/5/07

---

**Revision:** May 29, 2004
# Personnel Action Form

**Wharton County Junior College**

**Human Resources**

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**Address**

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<th>Promotion</th>
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<th>Other (explain)</th>
<th>Retirement</th>
<th>Resignation</th>
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<th>Change in Assignment</th>
<th>Additional Assignment</th>
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</tbody>
</table>

**Part I: Check all that apply**

**CURRENT** Division/Unit: Sugar Land Campus

Job Title/Position: Student Success Coordinator

Budgeted Position? ☑ Yes ☐ No

Budgeted Position: Funded in which FY? FY09

Budget Number: 1310.113.600.400

Position No. (NBAPOSN): PCR003

Compensation:

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<th>Sched</th>
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<th>Step</th>
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$29,750.00

If temporary, anticipated termination date: N/A

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

| ☑ 9 months | ☐ 10 1/2 months | ☐ 12 months | ☐ Other |

**PROPOSED** Division/Unit:

Job Title/Position: Specialized Area

Budgeted Position? ☐ Yes ☑ No

Budgeted Position: Funded in which FY?

Budget Number:

Position No. (NBAPOSN):

Compensation:

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<tr>
<th>☑ Annual</th>
<th>Sched</th>
<th>Grade</th>
<th>Step</th>
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$ |

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

| ☑ 9 months | ☐ 10 1/2 months | ☐ 12 months | ☐ Other |

Explanation of Action:

<table>
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<tr>
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<th>Date</th>
<th>Approved by Vice President</th>
<th>Date</th>
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Approved by Division Chair

Date: Reviewed by Human Resources: 2-9-09

Budget Approval

Date: Approved by President: 2-12-09

Approved by Cabinet Level Supervisor

Date: Date approved by Board or ☐ not applicable

Reg. 821

Revised November 13, 2008
### Personnel Action Form

**Wharton County Junior College**

**Human Resources**

#### Part I: Check all that apply

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#### Part II: Assignment/Accounting

**CURRENT Division/Unit:** Workforce Development

**Job Title/Position:** Aide

**Budgeted Position?** ☑ Yes ☐ No

**Budgeted Position?** Funded in which FY? 2008-09

**Budget Number:** 2128.6012.6147.1012

**Compensation:**
- ☑ Hourly
- Sched 0
- Grade 10
- Step 0
- Hourly Rate (Part-time only): $11.44 per hr x 32 hrs/wk x 32 wks = $11,714.56 per year

**Start Date:** 9/15/97

**End Date:** 2/28/09

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:**

- ☐ 9 months
- ☐ 10 1/2 months
- ☑ 12 months
- ☐ Other

**PROPOSED Division/Unit:** Workforce Development

**Job Title/Position:** Adult Basic Education Data Clerk

**Budgeted Position?** ☑ Yes ☐ No

**Budget Number:** 2128.6012.6101.1012

**Compensation:**
- ☑ Hourly
- Sched 0
- Grade 10
- Step 0
- Hourly Rate (Part-time only): $ ______ per hr x ______ hrs/wk x ______ wks = $ ______ per year

**Start Date:** 3/1/99

**End Date:**

**If temporary, anticipated termination date:**

#### Part III: Position/Budget Authorization

**Recommended by Supervisor (Department Head):**

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**Approved by Division Chair:**

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**Budget Approval:**

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**Approved by Cabinet Level Supervisor:**

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<th>Date approved by Board or ☐ not applicable</th>
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**Personnel Action Form**

**Wharton County Junior College**

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**Part I: Check all that apply**

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<td>Support Staff</td>
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**Part II: Assignment/Accounting**

**CURRENT**

**Division/Unit:** 
Workforce Development

**Job Title/Position:** 
Planner

**Budgeted Position?**  Yes  No

**Budget Number:** 
2218.6005.6112.1012/2136.6014.6101.1012

**Compensation:**
- **Annual:** $28,075
- **Hourly:**
  - Grade 9: Sched 0
  - Step 15
- **Other (explain):**

**Hourly Rate:**
- **Part-time only:** $____ per hr x ____ hrs/wk x ____ wks = $____ per year

**Start Date:** 9/1/1995

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:**
- 9 months
- 10 1/2 months
- 12 months
- Other

**PROPOSED**

**Division/Unit:** 
Workforce Development

**Job Title/Position:** 
Adult Basic Education Specialist

**Budgeted Position?**  Yes  No

**Budgeted Position:** 
Name of Replaced Employee:

**Budget Number:** 
2128.6012.6183.1012/2128.6012.6184.1012

**Compensation:**
- **Annual:** $35,175
- **Hourly:**
  - Grade 15: Sched P
  - Step 15
- **Other (explain):**

**Hourly Rate:**
- **Part-time only:** $____ per hr x ____ hrs/wk x ____ wks = $____ per year

**Start Date:** 3/1/09

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:**
- 9 months
- 10 1/2 months
- 12 months
- Other

**Explanation of Action:**

**Part III: Position/Budget Authorization**

**Recommended by Supervisor (Department Head):** 
Date: 2/12/09

**Approved by Division Chair:** 
Date: 2/12/09

**Budget Approval:** 
Date: 2/16/09

**Approved by Cabinet Level Supervisor:** 
Date: 2/16/09

**Approved by Vice President:** 
Date: 2/13/09

**Approved by President:** 
Date: 2/17/09

**Approved by Human Resources:** 
Date: 2/17/09

**Date approved by Board or not applicable:**

**Revised November 13, 2008**
**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

### Part I: Check all that apply

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<td>☐ Salary Adjustment</td>
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### Part II: Assignment/Accounting

**CURRENT**

**Division/Unit:**

Job Title/Position:

Budgeted Position? ☐ Yes ☐ No

Budget Number:

Compensation: ☐ Annual ☐ Sched ☐ Grade ☐ Step

$ ☐ Hourly ☐ Hrs/wk ☐ Wks

Start Date: ☐ At-will-employee ☐ Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

| ☐ 9 months | ☐ 10 1/2 months | ☐ 12 months | ☐ Other |

**PROPOSED**

**Division/Unit:** Fort Bend Technical Center

Job Title/Position:

Front Desk Clerk/Receptionist

Budgeted Position? ☒ Yes ☐ No

Name of Replaced Employee: Amy Chagoya

Budget Number: 1210.13031.6101.6100

Compensation: ☐ Annual ☐ Sched ☐ Grade ☐ Step

$ 22,600 ☐ Hourly ☐ Hrs/wk ☐ Wks

Start Date: 2/16/2009 ☐ At-will-employee ☐ Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

| ☐ 9 months | ☐ 10 1/2 months | ☐ 12 months | ☐ Other |

### Explanation of Action:

- Recommended by Supervisor (Department Head)
  - [Signature]
  - Date: 2/5/09

- Approved by Division Chair
  - Date: [Signature]
  - Date: 2/9/09

- Budget Approval
  - Date: [Signature]
  - Date: 2/9/09

- Approved by Cabinet Level Supervisor
  - Date: [Signature]
  - Date: 2/9/09

Approved by Vice President

Reviewed by Human Resources

Approved by President

Date approved by Board or ☐ not applicable

Revised November 13, 2008
**Personnel Action Form**

**Wharton County Junior College**

**Human Resources**

### Part I: Check all that apply

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### Part II: Assignment/Accounting

**CURRENT Division/Unit:**  
Workforce Development, Continuing Education, Distance Learning  
Job Title/Position: Curriculum Development Assistant  
Budgeted Position? ☒ Yes ☐ No  
Budget Number: 1110.1413.6101.400  
Compensation: ☒ Annual ☐ Hourly ☐ Other (explain)  
Sched $ 31,600  
Grade ☐ 15 ☐ Step 4  
Hourly Rate: (Part-time only) ☐ S  N/A per hr x  hrs/wk x  wks =  
If temporary, anticipated termination date: N/A

**PROPOSED Division/Unit:**  
Job Vacancy No.: (if applicable) 0409 S 038  
Specialized Area: WD, CE, DL  
Funded in which FY? FY09  
Position No. (NAFOSN): TE1007  
Compensation: ☐ Annual ☐ Hourly ☐ Other (explain)  
Sched ☐ ☐  
Grade ☐ ☐  
Step ☐ ☐  
Hourly Rate: (Part-time only) ☐ S  per hr x  hrs/wk x  wks =  
If temporary, anticipated termination date: N/A

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

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- ☐ 10 1/2 months  
- ☐ 12 months  
- ☐ Other

### Part III: Position/Budget Authorization

**Recommended by Supervisor (Department Head) Date: 2-16-09**  
Approved by Vice President Date: 2-16-09

**Approved by Division Chair Date: 2-16-09**  
Reviewed by Human Resources Date: 2-16-09

**Budget Approval Date: 2-16-09**  
Approved by President Date: 2-16-09

**Approved by Cabinet Level Supervisor Date: 2-16-09**  
Date approved by Board or ☐ not applicable

Reg. 821  
Revised November 13, 2008
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**Part I: Check all that apply**

- Administrative/Professional Staff
- Faculty
- Support Staff
- Temporary ☒ Full-Time
- Part-Time
- Regular
- New Employee
- Extension
- Reclassification
- Transfer
- Promotion
- Salary Adjustment
- Other (explain)
- Retirement
- Resignation
- Separation (date): 03-06-09
- Change in Assignment
- Additional Assignment
- Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

- Division/Unit: HVAC Tech
- Job Title/Position: HVAC Tech
- Budgeted Position? ☒ Yes ☐ No
- Specialized Area: Air Conditioning
- Budgeted in which FY? FY09
- Position No. (NBAPOSN): SKL005
- Budget Number: 1110.1193.6104.702

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- At-will-employee ☒ Per contract
- Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
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**PROPOSED**

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- Budgeted Position? ☐ Yes ☒ No
- Name of Replaced Employee: Funded in which FY?
- Position No. (NBAPOSN): Budget Number:

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- At-will-employee ☐ Per contract
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**Explanation of Action:**

**Part III: Position/Budget Authorization**

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Reg. 821

Revised November 13, 2008
**Personnel Action Form**

**Wharton County Junior College**

**Part I: Check all that apply**

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**Part II: Assignment/Accounting**

**CURRENT** Division/Unit:
- Workforce Development

Job Title/Position:
- Secretary for CE, Workforce Training, & Youth Activities

Budgeted Position? ☒ Yes ☐ No

Budget Number:
- 1110.14034.6101.401

Compensation:
- ☒ Annual
- ☐ Hourly Grade:
- ☐ Other (explain)

Start Date: 01/02/09
End Date: 04/03/09

Hourly Rate: (Part-time only)
- $ N/A per hr x ___ hrs/wk x ___ wks = $ ___ per year

Other:
- At-will-employee
- Per contract

**PROPOSED** Division/Unit:

Job Title/Position:

Budgeted Position? ☐ Yes ☒ No

Budget Number:

Compensation:
- ☐ Annual
- ☐ Hourly Grade:
- ☐ Other (explain)

Start Date: 
End Date: 04/03/09

Hourly Rate: (Part-time only)
- $ ___ per hr x ___ hrs/wk x ___ wks = $ ___ per year

Other:
- At-will-employee
- Per contract

**Explanation of Action:**

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- ☐ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☐ Other

**Part III: Position/Budget Authorization**

Recommended by Supervisor (Department Head) Date: 3/3/09

Approved by Vice President Date: 3/3/09

Recommended by Division Chair Date: 3/3/09

Approved by Human Resources Date: 3/3/09

Budget Approval Date: 3/4/09

Approved by President Date: 3/4/09

Approved by Cabinet Level Supervisor Date: 3/4/09

Date approved by Board or ☐ not applicable

Reg. 821

Revised: November 13, 2008
Personnel Action Form

Social Security No.  Last Name  First  Middle-Initial  Telephone

Address  City  State  Zip

Part I: Check all that apply

Classification:
- [ ] Administrative/Professional Staff
- [ ] Faculty
- [ ] Support Staff
- [X] Temporary  [ ] Full-Time  [X] Part-Time

New Employee  Extension  Reclassification  Transfer  Promotion  Salary Adjustment  Other (explain)

- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: _____)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

Year: 2009  FEB  3  4  21

Part II: Assignment/Accounting

CURRENT Division/Unit:  Job Vacancy No.: (if applicable)

Job Title/Position:  Specialized Area:

Budgeted Position?  [ ] Yes  [ ] No

Funded in which FY?

Budget Number:  Position No. (NBAPOSN):

Compensation:
- [ ] Annual  [ ] Hourly  [ ] Other (explain)

Sched:  Grade:  Step:

Hourly Rate: (Part-time only)

$________ per hr x _____ hrs/wk x _____ wks = $________ per year

Start Date:  End Date:  [ ] At-will-employee  [ ] Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

PROPOSED Division/Unit:  Workforce Development  Job Vacancy No.: (if applicable)

Job Title/Position:  N/A

Aide  Specialized Area:

Budgeted Position?  [ ] Yes  [ ] No

Name of Replaced Employee:  Griselda Garza

Funded in which FY?  FY09

Budget Number:  Position No. (NBAPOSN): GNT99

Compensation:
- [ ] Annual  [X] Hourly  [ ] Other (explain)

Sched 10  Grade:

Hourly Rate: (Part-time only)

$11.44 per hr x 8 hrs/wk x 16 wks = $1,464.32 per year

Start Date:  End Date:  [X] At-will-employee  [ ] Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [X] 12 months
- [ ] Other 16 weeks

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head):  Date: 2/16/09

Approved by Vice President:  Date: 2/19/09

Approved by Division Chair:  Date

Reviewed by Human Resources:  Date: 2/11/09

Approved by President:  Date: 2/12/09

Budget Approval

Approved by Cabinet Level Supervisor:  Date: 2/11/09

Date approved by Board  or  [ ] not applicable
**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

**Social Security No.**

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**Part I: Check all that apply**

- Classification: [ ] Administrative/Professional Staff
- [ ] Faculty
- [ ] Support Staff
- [ ] Temporary
- [ ] Full-Time
- [ ] Part-Time
- [ ] Regular
- [ ] New Employee
- [ ] Retiree
- [ ] Resignation
- [ ] Separation (date:_ )
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT** Division/Unit: Job Vacancy No.: (if applicable)

Job Title/Position: Specialized Area:

Budgeted Position?  [ ] Yes  [ ] No Funded in which FY?

Budget Number: Position No. (NBAPOS):

Compensation: $ Sched Grade

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

- [ ] At-will employee
- [ ] Per contract

Hourly Rate: (Part-time only)

- [ ] $ per hr x _ _ _ hrs/wk x _ _ _ wks = $ _ _ _ per year

Start Date: End Date:

If temporary, anticipated termination date: If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**PROPOSED** Division/Unit: Workforce Development

Job Title/Position: N/A

Aide

Specialized Area:

Adult Basic Education

Budgeted Position?  [ ] Yes  [ ] No Name of Replaced Employee: Vanessa Arreguin

Budget Number: 2128.6012.6146.1012

Position No. (NBAPOS): GNTC99

Compensation: $ 11.44

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

- [ ] At-will employee
- [ ] Per contract

Hourly Rate: (Part-time only)

- [ ] $11.44 per hr x _ _ _ hrs/wk x _ _ _ wks = $ _ _ _ per year

Start Date: 2/11/09 End Date:

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other 32 weeks

**Explanation of Action:**

**Part III: Position/Budget Authorization**

Recommended by Supervisor (Department Head) Date Approved by Vice President Date

Approved by Division Chair Date Reviewed by Human Resources Date

Budget Approval Date Approved by President Date

Approved by Cabinet Level Supervisor Date Date approved by Board or [ ] not applicable

Reg. 821

Revised November 13, 2008
### Personnel Action Form

**Wharton County Junior College**

#### Social Security No.:

<table>
<thead>
<tr>
<th>Social Security No.</th>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
</tr>
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#### Address:

- City: [ ]
- State: [ ]
- Zip: [ ]

#### Part I: Check all that apply

<table>
<thead>
<tr>
<th>Classification</th>
<th>[ ] New Employee</th>
<th>[ ] New Employee Description</th>
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<tbody>
<tr>
<td>Administrative/Professional Staff</td>
<td>[ ] Administrative/Professional Staff</td>
<td></td>
</tr>
<tr>
<td>Faculty</td>
<td>[ ] Faculty</td>
<td></td>
</tr>
<tr>
<td>Support Staff</td>
<td>[ ] Support Staff</td>
<td></td>
</tr>
<tr>
<td>Temporary</td>
<td>[ ] Full-Time</td>
<td></td>
</tr>
<tr>
<td>Regular</td>
<td>[ ] Part-Time</td>
<td>[ ] Other (explain)</td>
</tr>
</tbody>
</table>

#### Part II: Assignment/Accounting

**CURRENT Division/Unit:**

- Workforce Development

**Job Title/Position:**

- Aide

**Budgeted Position?**

- Yes [ ]
- No [ ]

**Budgeted Position?**

- Yes [ ]
- No [ ]

**Budget Number:**

- 2124.6012.6147.1012

**Compensation:**

- $11.44
- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

**Start Date:**

- 12/16/99

**End Date:**

- 2/6/09

**Compensation:**

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

**Start Date:**

- [ ]

**End Date:**

- [ ]

**Compensation:**

- $11.44 per hr
- [ ] Hourly
- [ ] Other (explain)

**Start Date:**

- [ ]

**End Date:**

- [ ]

**Compensation:**

- $11.44 per hr
- [ ] Hourly
- [ ] Other (explain)

**Start Date:**

- [ ]

**End Date:**

- [ ]

**Job Vacancy No.:** (if applicable)

**Specialized Area:**

- Adult Basic Education

**Funded in which FY?**

- FY09

**Position No. (NBAPOSN):**

- GNTC99

**Hourly Rate: (Part-time only)**

- $11.44 per hr x 25 hrs/wk x 35 wks =
- $10,010 per year

**If temporary, anticipated termination date:**

- [ ]

**If temporary, anticipated termination date:**

- [ ]

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other 35 weeks

#### PROPOSED Division/Unit:

**Job Vacancy No.:** (if applicable)

**Specialized Area:**

**Funded in which FY?**

**Position No. (NBAPOSN):**

**Hourly Rate: (Part-time only)**

$11.44 per hr x [ ] hrs/wk x [ ] wks =

$10,010 per year

**If temporary, anticipated termination date:**

- [ ]

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Explanation of Action:**

- [ ]

**Part III: Position/Budget Authorization**

**Recommended by Supervisor (Department Head):**

- [ ]

**Approved by Vice President:**

- [ ]

**Approved by Division Chair:**

- [ ]

**Approved by President:**

- [ ]

**Approved by Cabinet Level Supervisor:**

- [ ]

**Date approved by Board or [ ] not applicable**

**Revised November 13, 2008**
**Personnel Action Form**

**Social Security No.**

**Last Name**

**First**

**Middle Initial**

**Telephone**

**Address**

**Classifications:**
- [ ] Administrative/Professional Staff
- [ ] Faculty
- [X] Support Staff
- [ ] Temporary
- [ ] Full-Time
- [X] Regular
- [ ] Part-Time
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [X] Separation (date: 12/30/08)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

**Division/Unit:** Workforce Development

**Job Title/Position:** Clerical Aide

**Budgeted Position?** Yes [X] No

**Budgeted Position?** Yes [X] No

**Budget Number:** 2124.6012.6147.1012

**Compensation:**
- [X] Hourly
- [ ] Annual
- [ ] Other (explain)

**$11.44**

**Start Date:** 10/20/04

**End Date:** 12/30/08

**At-will-employee**

**If temporary, anticipated termination date:**

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other
- [X] 37 weeks

**PROPOSED**

**Division/Unit:**

**Job Title/Position:**

**Budgeted Position?** Yes [X] No

**Budgeted Position?** Yes [X] No

**Budget Number:**

**Compensation:**
- [X] Hourly
- [ ] Annual
- [ ] Other (explain)

**Start Date:**

**End Date:**

**At-will-employee**

**If temporary, anticipated termination date:**

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other
- [X] 37 weeks

**Explanation of Action:**

**Part III: Position/Budget Authorization**

**Recommended by Supervisor (Department Head)**

**Date:** 2/4/09

**Approved by Vice President**

**Date:** 2/9/09

**Approved by Division Chair**

**Date:**

**Reviewed by Human Resources**

**Date:** 2/11/09

**Budget Approval**

**Date:** 2/4/09

**Approved by President**

**Date:** 2/12/09

**Approved by Cabinet Level Supervisor**

**Date:**

**Date approved by Board or not applicable**

**Reg. 821**

**Revised November 3, 2008**
## Personnel Action Form

**Wharton County Junior College**

### Social Security No. Last Name First Middle Initial Telephone

<table>
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<th>First</th>
<th>Middle Initial</th>
<th>Telephone</th>
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<tbody>
<tr>
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<td>Lorena</td>
<td></td>
<td></td>
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### Address

**2009 FEB 24 PM 3:35**

### State: 7 in

### Part I: Check all that apply

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<th>Classification:</th>
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<td>☐ Other (explain)</td>
<td>☐ New Employee</td>
<td>☐ Extension</td>
<td>☐ Reclassification</td>
</tr>
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</table>

### Retirement

- Resignation
- Separation (date: 2/12/09)
- Change in Assignment
- Additional Assignment
- Leave of Absence

### Part II: Assignment/Accounting

#### CURRENT Division/Unit:
Workforce Development

- Job Title/Position: Aide
- Budgeted Position? ☑ Yes ☐ No
- Budget Number: 2128.6012.6147.1012
- Position No. (NBAPOSN): GN7C99
- Compensations: $11.44
- Hourly Rate (Part-time only): $11.44 per hr x 32 hrs/wk x 32 wks = $11,714.56 per year
- Job Vacancy No.: (if applicable)

#### PROPOSED Division/Unit:

- Job Title/Position: Specialized Area:
- Budgeted Position? ☐ Yes ☑ No
- Name of Replaced Employee: Funded in which FY? FY09
- Budget Number: Position No. (NBAPOSN):
- Compensations: $11.44
- Hourly Rate (Part-time only): $11.44 per hr x 32 hrs/wk x 32 wks = $11,714.56 per year
- Job Vacancy No.: (if applicable)

### Explanation of Action:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☐ Other 32 weeks

If temporary, anticipated termination date:

- 1/28/07
- 2/12/09

#### Part III: Position/Budget Authorization

- Recommended by Supervisor (Department Head)
- Approved by Vice President
- Reviewed by Human Resources
- Approved by President
- Date approved by Board or ☐ not applicable

---

**Reg. 821**

**Revised November 13, 2008**
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<td>James</td>
<td></td>
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<th>Address</th>
<th>2009 FEB 04 21</th>
<th>State</th>
<th>Zip</th>
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**Part I: Check all that apply**

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [ ] Support Staff
- [ ] Temporary
  - [ ] Full-Time
  - [ ] Part-Time
- [ ] Regular
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: __________)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

- Division/Unit: 
- Job Title/Position: 
- Budgeted Position? [ ] Yes [ ] No
- Budgeted Number: 
- Compensation:
  - [ ] Annual
  - [ ] Hourly
  - [ ] Other (explain)
  - Sched: ___
  - Grade: ___
  - Step: ___
  - Hourly Rate (Part-time only): $ ___ per hr x ____ hrs/wk x ____ wks = $ ___ per year

- Start Date: 
- End Date: 
- At-will-employee
- Per contract
- If temporary, anticipated termination date: 

**PROPOSED**

- Division/Unit: Workforce Development
- Job Title/Position: Aide
- Budgeted Position? [ ] Yes [ ] No
- Name of Replaced Employee: Melissa Pena
- Budgeted Number: 21356.6015.6147.1012
- Compensation:
  - [ ] Annual
  - [ ] Hourly
  - [ ] Other (explain)
  - Sched: ___
  - Grade: ___
  - Step: ___
  - Hourly Rate (Part-time only): $ 11.44 per hr x 8 hrs/wk x 16 wks = $ 1,464.32 per year

- Start Date: 2/11/09
- End Date: 
- At-will-employee
- Per contract
- If temporary, anticipated termination date: 

**Explanation of Action:**

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other 16 weeks

**Part III: Position/Budget Authorization**

- Recommended by Supervisor (Department Head) Date: 2/1/09
- Approved by Vice President Date: 2/9/09
- Approved by Division Head Date: 2/11/09
- Reviewed by Human Resources Date: 
- Budget Approval Date: 2/11/09
- Approved by President Date: 2/12/09
- Approved by Cabinet Level Supervisor Date: 
- Date approved by Board or [ ] not applicable

Reg 821

Revised November 13, 2008
Wharton County Junior College

Personnel Action Form

Human Resources

Social Security No. | Last Name | First | Last | Middle | Initial | Telephone | Address |
|------------------|----------|-------|------|--------|---------|-----------|---------|

Part I: Check all that apply

Classification:
- [ ] Administrative/Professional Staff
- [ ] Faculty
- [x] Support Staff
- [ ] Temporary
- [x] Full-Time
- [ ] Regular
- [x] Part-Time

- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)

- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date:_______)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

City | State | Zip

Part II: Assignment/Accounting

CURRENT Division/Unit: Job Vacancy No.: (if applicable)

Job Title/Position: Specialized Area:

Budgeted Position? [ ] Yes [ ] No Funded in which FY?

Budget Number: Position No. (NBAPOSN):

Compensation: Hourly Rate: (Part-time only)
- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)
- [ ] At-will-employee
- [ ] Per contract

- [x] S

<table>
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<th>Sched</th>
<th>Grade</th>
<th>Step</th>
<th>$ per hr x hrs/wk x wks</th>
<th>$ per year</th>
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Start Date: End Date: If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

PROPOSED Division/Unit: Job Vacancy No.: (if applicable)

Workforce Development N/A

Job Title/Position: Specialized Area:

- [ ] Aide

Budgeted Position? [x] Yes [ ] No Funded in which FY? FY09

Name of Replaced Employee: Margarita Tajolosa

Budget Number: Position No. (NBAPOSN): GNTC99

Compensation: Hourly Rate: (Part-time only)
- [x] S $11.44
- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)
- [x] At-will-employee
- [ ] Per contract

<table>
<thead>
<tr>
<th>Sched</th>
<th>Grade</th>
<th>Step</th>
<th>$11.44 x hrs/wk x 16 wks</th>
<th>$1,456.32 per year</th>
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</thead>
</table>

Start Date: End Date: If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other 16 weeks

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head) Date | Approved by Vice President Date

Approved by Division Chair Date | Reviewed by Human Resources Date

Budget Approval Date | Approved by President Date

Approved by Cabinet Level Supervisor Date | Date approved by Board or [ ] not applicable

Reg. 821

Revised November 13, 2008
Part I: Check all that apply

Classification:
- Administrative/Professional Staff
- Faculty
- Support Staff

Temporary  Part-Time
- Regular

New Employee
- Extension
- Reclassification
- Transfer
- Promotion
- Salary Adjustment
- Other (explain)

Retirement
- Resignation
- Separation (date: 2/26/09)
- Change in Assignment
- Additional Assignment
- Leave of Absence

Part II: Assignment/Accounting

CURRENT Division/Unit:
Workforce Development
Job Title/Position:
Aide
Budgeted Position? ☒ Yes ☐ No
Budget Number: 2218.6005.6112.1012
Compensation:
- Annual
- Hourly
- Other (explain)
S 11.44
Sched 0
Grade 10
Step 0

Hourly Rate: (Part-time only)
$ 11.44 per hr x 24 hrs/wk x 43 wks =
$ 11,806.08 per year

Start Date: 11/17/08
End Date: 2/26/09
☒ At-will-employee
☐ Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

☒ 9 months ☒ 10 1/2 months ☐ 12 months ☒ Other 43 weeks

PROPOSED Division/Unit:
Job Vacancy No.: (if applicable)
Job Title/Position:
Budgeted Position? ☐ Yes ☒ No
Name of Replaced Employee:
Budget Number:
Compensation:
- Annual
- Hourly
- Other (explain)
S
Sched
Grade
Step

Hourly Rate: (Part-time only)
$ _____ per hr x _____ hrs/wk x _____ wks =
$ _____ per year

Start Date: End Date:
☐ At-will-employee
☐ Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

☐ 9 months ☒ 10 1/2 months ☐ 12 months ☐ Other

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head)
Date: 2/10/09
Approved by Vice President
Date: 2/25/09

Approved by Division Chair
Date: 2/25/09
Reviewed by Human Resources
Date: 2/25/09

Budget Approval
Date: 2/25/09
Approved by President
Date: 2/26/09

Approved by Cabinet Level Supervisor
Date: 2/25/09
Date approved by Board or ☐ not applicable

Reg. 821
Revised November 13, 2008
Personnel Action Form

Social Security No.

Last Name: Baumgartner
First: Lori
Middle Initial: L

Address

City

State

Zip

Part I: Check all that apply

Classification:
- [ ] Administrative/Professional Staff
- [ √ ] Faculty
- [ ] Support Staff
- [ √ ] Temporary
  - [ ] Full-Time
  - [ ] Part-Time
- [ ] Regular

Retirement
- [ ] Resignation
- [ ] Separation (date: ___)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

Part II: Assignment/Accounting

CURRENT Division/Unit: [ ] Job Vacancy No.: (if applicable)

Job Title/Position:

Budgeted Position? [ ] Yes [ ] No

Funded in which FY?

Budget Number:

Position No. (NBAFSON):

Compensation:

- [ ] Annual $ Sched _____
- [ ] Hourly $ Hourly Rate: (Part-time only)
  - [ ] per hr x _____ hrs/wk x _____ wks =
  - [ ] per year

- [ ] Other (explain) $ Step _____

Start Date: [ ] End Date: [ ] At-will-employee
[ ] Per contract If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

PROPOSED Division/Unit: [ ] Job Vacancy No.: (if applicable)

Allied Health

Job Title/Position: Full-Time Temporary Secretary

Budgeted Position? [ √ ] Yes [ ] No

Funded in which FY? FY09

Budget Number:

Position No. (NBAFSON):

Compensation:

- [ ] Annual $ Sched 0
- [ ] Hourly $ Hourly Rate: (Part-time only)
  - [ ] per hr x _____ hrs/wk x _____ wks =
  - [ ] per year

- [ ] Other (explain) $ Step 2

Start Date: 2-9-09

End Date: 8-31-09 At-will-employee

If temporary, anticipated termination date: 8-31-09

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other 7 mos

Explanation of Action:

temporary fill position vacated by Kathy Jones

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head) 2-5-09

Approved by Division Chair

Budget Approval

Approved by Cabinet Level Supervisor 2-5-09

Date Approved by Vice President

Reviewed by Human Resources 2-11-09

Date Approved by President

Date approved by Board or [ ] not applicable

Revised July 29, 2004
# Wharton County Junior College Personnel Action Form

**Human Resources**

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### Part I: Check all that apply

- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ___)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

### Part II: Assignment/Accounting

**CURRENT** Division/Unit: 

**Job Title/Position:** 

**Budgeted Position:** [ ] Yes [ ] No

**Budget Number:** 

**Compensation:**

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

**$**

**Start Date:**  

**End Date:**

- [ ] At-will-employee  
- [ ] Per contract

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months  
- [ ] 10 1/2 months  
- [ ] 12 months  
- [ ] Other 28 weeks

**PROPOSED** Division/Unit: 

**Physical Plant**

**Job Title/Position:** 

**General Maintenance/Part time**

**Budgeted Position:** [ ] Yes [ ] No  

**Name of Replaced Employee:**

**Budget Number:**  

**Compensation:**

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

**$ 8.85**

**Start Date:**  1/26/09

**End Date:**  8-14-09

- [ ] At-will-employee  
- [ ] Per contract

**Hourly Rate: (Part-time only)**

$8.85 per hr x 19hrs/wk x 28 wks = $4,708.20 per year

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months  
- [ ] 10 1/2 months  
- [ ] 12 months  
- [ ] Other 28 weeks

### Part III: Position/Budget Authorization

**Recommended by Supervisor (Department Head):** 

**Approved by Division Chair:**

**Budget Approval:**

**Approved by Cabinet Level Supervisor:**

**Date:** 

**Date:** 

**Date:** 

**Date:** 

**Date:** 

**Date:** 

**Date:** 

**Date:** 

**Reg. 821**

**Revised November 13, 2008**
**Wharton County Junior College**  
**Received**  
**FEB 03 2009**  
**Personnel Action Form**  
**Human Resources**

### Part I: Check all that apply

<table>
<thead>
<tr>
<th>Classification:</th>
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</thead>
</table>
| ☑ Administrative/Professional Staff | ☑ New Employee  
| ☐ Faculty | ☐ Extension  
| ☑ Support Staff | ☑ Reclassification  
| ☑ Temporary | ☑ Transfer  
| ☑ Full-Time | ☑ Promotion  
| ☑ Part-Time | ☑ Salary Adjustment  
| ☐ Regular | ☑ Other (explain)  
| ☐ |  

### Part II: Assignment/Accounting

#### CURRENT Division/Unit:  
Job Title/Position:  
Specialized Area:  
Job Vacancy No.: (if applicable)  

Budgeted Position? ☑ Yes ☐ No  
Funded in which FY?  

Budget Number:  
Position No. (NBAPOSN):  

Compensation:  
$  
$ Hourly Rate: (Part-time only)  
$ per year  

Start Date:  
End Date: ☑ At-will-employee  
If temporary, anticipated termination date:  

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:  

#### PROPOSED Division/Unit:  
Life Sciences  
Specialized Area:  
Job Vacancy No.: (if applicable)  

Job Title/Position:  
Biology lab worker  
Funded in which FY?  

Budget Number:  
Position No. (NBAPOSN):  

Compensation:  
$  
$ Hourly Rate: (Part-time only)  
$ per year  

Start Date:  
End Date: ☑ At-will-employee  
If temporary, anticipated termination date:  

#### Explanation of Action:

<table>
<thead>
<tr>
<th>Action Type</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recommended by Supervisor (Department Head)</td>
<td>1-23-09</td>
</tr>
<tr>
<td>Approved by Division Chair</td>
<td>1-23-09</td>
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<tr>
<td>Budget Approval</td>
<td>2/16/09</td>
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<tr>
<td>Approved by Cabinet Level Supervisor</td>
<td>Date approved by Board or ☑ not applicable</td>
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<tr>
<td>Reg. 821</td>
<td>Revised July 29, 2004</td>
</tr>
</tbody>
</table>
MATTERS RELATING TO FORMAL POLICY

A. First and final readings and approval: Regulations have been reviewed through governance structure and recommended changes were made (policy change requires board approval)

1. Reg. 375 – Smoking and Use of Tobacco Products on Campus and Food and Drink in Libraries
SMOKING AND USE OF TOBACCO PRODUCTS ON CAMPUS
AND FOOD AND DRINK IN LIBRARIES

Proposed Revision as recommended at Extended Cabinet on January 15, 2009

I. PURPOSE

Enunciates Wharton County Junior College's policy prohibiting smoking and the use of tobacco products in on the college campuses buildings and prohibiting consuming food and drink consumption or drinks in college library facilities.

II. POLICY

A. Smoking Tobacco use is not permitted in any WCJC building on any WCJC campus including students' and supervisors' rooms in residence halls. Smoking Tobacco use on campus is only permitted in designated areas only. 25 feet from the entrance of any building on any WCJC campus, on a college parking lot.

B. The use of other tobacco products (such as snuff and chewing tobacco) is not permitted in any building on any WCJC campus except in students' private rooms in residence halls.

C. Spitting on college walkways or on floors inside buildings is prohibited.

D. No food or drink is permitted in any WCJC library facility.

E. Violators of this policy are subject to a summary citation and fine under the same terms and conditions as specified for parking tickets (see Regulation 315, Parking, and Regulation 325, Summary Appeals Court).

(POLICY APPROVAL: 1-10-96, rev. 1-20-98, Board of Trustees)

III. PROCEDURES

A. Decals are placed on the entrance doors of all buildings advising persons who enter that smoking or the use of any tobacco products is prohibited inside buildings. (Accordingly, no such signs are to be posted on walls or doors inside buildings; however, employees who wish to display such signs on their individual desks or on walls within their private offices may do so.) Signs are placed in visible areas prohibiting smoking except in designated areas.

Decals are placed on the entrance doors of all buildings advising persons that tobacco use is prohibited inside the building and permitted 25 feet from the building.

B. Smoking and the use of tobacco products are permitted in private rooms in residence halls only if the door to the room is kept closed and permission to smoke or use tobacco products is granted by the user's roommate.

C. Outdoor smoking areas are established in the vicinity of most entry points of buildings, and outdoor receptacles are placed in these areas for deposit of residue products. Tobacco use will be prohibited both indoors and outdoors including all common areas, building entrances, athletics fields, and sidewalks that are not designated as smoking areas. Designated smoking areas will be marked and located where smoking will cause the least nuisance and minimize health risks to non-smokers.
Tobacco use will only be permitted 25 feet from the entrance of any building on any WCJC campus or on a college parking lot.

D. The Director of Physical Plant Facilities Management, in consultation with the Vice-President of Administrative Services, is responsible for affixing (1) non-smoking/non-tobacco-use decals on entry doors signs; for establishing the locations of outdoor smoking areas; and for providing ashtrays at those locations; on the doors of all buildings on all WCJC campuses.

E. The Director of Physical Plant Facilities Management, in consultation with the Director of the Learning Center/Library Services, is also responsible for affixing decals on entry doors to library facilities to advise patrons of the prohibition of food and drink in those facilities non-tobacco use signs. Posting notices on bulletin boards within the library is at the discretion of the Director of the Learning Center Library Services.

F. The Director of Physical Plant, in consultation with the Director of the Learning Center Library Services, is also responsible for affixing signs decals on entry doors to library facilities to advise patrons of the prohibition of food and drink in those facilities.

G. Custodial Services has the principal responsibility for maintaining the cleanliness of outdoor smoking areas and for maintaining the cleanliness of classrooms.

H. The Safety and Security Department has the principal responsibility for enforcing this policy and for issuing citations (tickets) to persons who violate the policy.

IV. GUIDELINES

The college expects smokers and tobacco users to use ashtrays placed in various outdoor locations throughout the campus and to be considerate of non-smokers abide by this policy. Failure to respect college property, littering college premises with the residue of tobacco products, or expectorating on walkways or floors will result in revocation of the privilege to smoke or use tobacco products anywhere on campus, including outdoors parking lots.

BAM/TRV
1-10-96