WCJC
BOARD OF TRUSTEES
AGENDA PACKAGE
FOR THE REGULAR BOARD MEETING
March 20, 2007

Prepared by the
Office of the President
Wharton County Junior College
Members of the Board of Trustees
Wharton County Junior College District

<table>
<thead>
<tr>
<th>BOARD POSITION</th>
<th>NAME</th>
<th>TERM EXPIRES</th>
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<tbody>
<tr>
<td>7</td>
<td>P. D. (Danny) Gertson, III</td>
<td>May 2012</td>
</tr>
<tr>
<td></td>
<td>Chair</td>
<td></td>
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<tr>
<td>5</td>
<td>Rick Davis</td>
<td>May 2012</td>
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<td>Vice-Chair</td>
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<tr>
<td>9</td>
<td>Jack C. Moses</td>
<td>May 2010</td>
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<td>Secretary</td>
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<td>6</td>
<td>Gerald R. Donaldson</td>
<td>May 2012</td>
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<tr>
<td>3</td>
<td>Georgia Krenek</td>
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<td>8</td>
<td>Oliver W. Kunkel, Jr.</td>
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<td>Phyllip W. Stephenson</td>
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<td>Gary P. Trochta</td>
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<tr>
<td>1</td>
<td>Lloyd M. Nelson</td>
<td>May 2010</td>
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- AGENDA -

Regular Meeting
WCJC Board Room
Hutchins Memorial Center
911 Boling Highway
Wharton, Texas 77488
6:30 PM

MARCH 20, 2007

See Under Tab

I. Determination of Quorum and Call to Order

II. Pledge of Allegiance

III. Reading of Minutes ................................................................. A

A. The regular meeting on February 20, 2007

IV. Citizens’ Comments (approved by board on 5-20-99)

This is an open forum for those persons who wish to make presentations to the board and who have signed up to do so under board policy. Presentations are limited to five minutes each with a total of twenty minutes for all presentations.

During the Citizens’ Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint or grievance policy or student complaint policy, the person must first go through the proper administrative channels. In such cases, the right to address the board is guaranteed after the administrative channels have been exhausted.
If any speaker's presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly. These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.

V. Special Items

VI. Presentations, Awards, and/or President’s Report

A. Recognition of Amanda Brand for 5 years of service as advisor of the Zeta Xi Chapter of Phi Theta Kappa

VII. Reports to the Board

A. Financial Reports for February 2007

B. Information Item: Management Reports

C. Information Item: Reports from College Governance Councils

1. Faculty Council minutes for November 2, 2006

2. Faculty Association minutes for January 12, 2007

3. Extended Cabinet minutes for February 8, 2007

D. Information Item: Clipping Service for the month of February 2007

VIII. Reports from Committees of the Board

A. Audit/Finance Committee: Mr. Kunkel

B. Facilities Committee: Mr. Donaldson

C. Legislative Committee: Mr. Nelson

-CONSENT AGENDA-

By consent of the board of trustees, the following items may be acted on in a single motion “to approve the consent agenda as presented.” If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

IX. Matters Relating to General Administration.................................................................B
X. Matters Relating to Academic Affairs
   A. Approve to hire a new full-time computer science instructor ($33,050 - $46,550 to be paid out of the 2007-2008 budget year)

XI. Matters Relating to Administrative Services
   A. Approve the proposal received from Mir Fox & Rodriguez, P.C., of Houston to perform internal audit services for the college (not to exceed $20,000 - current unrestricted operating budget for 2006-2007)
   B. Authorize college administration to extend the bank depository contract for one additional two-year term
   C. Approve the engagement letter from Lott, Vernon & Company, P.C. dated March 31, 2007, to perform the fiscal year 2007 external audit (not to exceed $31,000.00 - current unrestricted operating budget for 2007-2008)
   D. Information Items
      1. Seek sealed proposals from companies to provide Property & Casualty Insurance to include named windstorm coverage for the College (Estimated $210,000 - Current Unrestricted Operating Budget for 2006-2007)

XII. Matters Relating to Technology and Institutional Research

XIII. Matters Relating to Workforce Development, Continuing Education and Distance Learning

XIV. Matters Relating to Student Services

XV. Matters Relating to Personnel

   A. Board of Trustees
      1. Approve contract actions as listed in the attached agenda brief
   B. Office of President
   C. Office of Academic Affairs
      1. Pam Speights, regular, full-time instructor of speech, FAC-3A-10, received a grade increase to FAC-4A-10 per completion of 12 hours credit as approved on the professional growth plan, effective January 1, 2007
   D. Office of Administrative Services
   E. Office of Student Services
F. Office of Workforce Development, Continuing Education and Distance Learning

G. Office of Technology and Institutional Research

H. Information Items: Contract Personnel Actions

I. Information Items: Non-contract Personnel Action

1. Rhonda L. Clayton employed as regular, full-time athletic documentation specialist, P-10-0, effective March 19, 2007

2. Sharon J. Mayberry employed as regular, full-time secretary/receptionist to continuing education, workforce training and youth activities, 0-8-0, effective February 19, 2007

3. Brian P. Klinger separated as regular part-time evening open computer lab monitor, $8.75/hr. x 16 hrs./wk x 47 wks. = $6,580.00/yr., effective February 28, 2007

4. Debra L. Renfro resigned as regular part-time testing assistant, $9.04/hr. x 19.5 hrs./wk. x 52 wks. = $9,166.56/yr., effective March 31, 2007

5. Michael R. Flower employed as temporary, part-time assistant baseball coach, $500.00 per month x 2 ½ months = $1,250.00, effective February 28, 2007

6. Melanie L. Garrett employed as temporary, part-time rodeo coach aide, $15.00/hr. x 7 hrs./wk. x 19 wks. = $1,995.00/yr., effective February 12, 2007

7. Matt J. Joines employed as temporary part-time rodeo coach aide, $15.00/hr. x 7 hrs./wk. x 19 wks. = $1,995.00/yr., effective February 12, 2007

XVI. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices (551.076), deliberation regarding economic development negotiations (551.086).

XVII. Action on items discussed in closed session

XVIII. Matters Relating to Formal Policy

XIX. Other Business

XX. Adjourn
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM III

Reading of the Minutes

A. The regular meeting on February 20, 2007
MINUTES
Regular Monthly Meeting of the
Wharton County Junior College
Board of Trustees
February 20, 2007

-The Wharton County Junior College District Board of Trustees met in regular session on February 20, 2007 at 6:30 P.M. in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mr. Rick Davis, Vice-Chair; Mr. Jack Moses, Secretary; Mr. Gerald Donaldson; Mrs. Georgia Krenek; Mr. Lloyd Nelson; and Mr. Phil Stephenson.

Trustees Absent: Mr. Oliver Kunkel; and Mr. Gary Trochta.

Others Present: Ms. Betty McCrohan, President; Dr. Ty Pate, Vice President of Instruction; Mr. Dale Pinson, Vice President of Continuing Education, Workforce Development, and Distance Education; Mr. Bryce Kocian, Vice President of Financial Services; Mrs. Pam Youngblood, Vice President of Technology and Institutional Research; Ms. Deanna Feyen, Executive Secretary to the President; Ms. Zina Carter; Mr. Mike Feyen; Mr. Scott Glass; Mr. Terrell Jessen; Mr. Mike Mills; Dr. Sue Poor; Dr. Wayne Taylor; Mr. Robert Wolter and Mr. Philip Wuthrich.

ITEM I: DETERMINATION OF QUORUM AND CALL TO ORDER

-The meeting was called to order at 6:35 P.M.

ITEM II: PLEDGE OF ALLEGIANCE

-Mr. Gertson led the Pledge of Allegiance.

ITEM III: READING OF MINUTES

A. The minutes of the regular meeting on January 30, 2007 were approved as corrected. On page 8 Mr. Gertson was referred to as Ms. Gertson.

ITEM IV: CITIZENS' COMMENTS

-None-

ITEM V: SPECIAL ITEMS

ITEM VI: PRESENTATIONS, AWARDS AND/OR PRESIDENT'S REPORT
Board of Trustees
February 20, 2007
Minutes

A. Mike Feyen gave an update on the Bay City and Sugar Land facilities. Mike stated that the Bay City facility would be shared with the South Texas Nuclear Project (STP). Our portion of the site is about 22,000 square feet. STP will occupy their space by June, 2007. STP plans to have office space and an emergency center in their area. Wharton County Junior College will occupy the building prior to Fall 2007. Ms. McCrohan stated that our current facility in Bay City is no longer adequate for instruction. Mr. Davis asked how many students will be accommodated at the facility. Ms. McCrohan stated the Process Technology Program has 60 students and another program is on the agenda to be approved which will bring in more students. The growth potential is around 100 students within the year.

Mike informed the board that the Sugar Land campus was in the schematic design phase, which includes location of the building on the property, offices, fitness room, how many classrooms, etc. The next phase will be the design development phase which includes electrical, networking, outlets, furniture, door locations, etc. This phase will last 52 days and is due to be completed in April. Weekly meetings will be held during the design phase which will include all users of the building. The construction document phase will start next, followed by the construction of the project, which will last approximately 271 days. The scheduled move-in date will be in August 2008. University of Houston will have the same timelines. Wharton County Junior College will occupy approximately 100,000 square feet. Copies of the Sugar Land timelines and the Bay City floor plan were provided to the board.

B. Ms. McCrohan informed the board that the Executive team is working on their components of the reaffirmation process. The topics for the Quality Enhancement Plan, designed to improve student learning outcomes, has to be identified and the proposal completed by six weeks prior to the on-site visit. The board will have an opportunity to look at the SACS documents. The Leadership team meets every Friday and includes the Executive team, Dr. Dan Jones, Patricia Rehak, and Leigh Ann Collins.

ITEM VII: REPORTS TO THE BOARD

A. Financial Reports

-Bryce Kocijan reviewed the financial reports for January 2007

BOARD ACTION: On a motion by Mrs. Krenek and a second, the board unanimously approved the financial reports for January 2007.

ITEM VII-B: MANAGEMENT REPORTS

-The following reports were included as a part of the Board Agenda Package:

1. Department of Information and Technology: Pam Youngblood (Vice President of Technology and Institutional Research)
2. Financial Aid: Gus Wessels (Dean of Financial Services and Business Services)
3. Student Services: Dr. Wayne Taylor (Dean of Student Services)

ITEM VII-C: REPORTS FROM COLLEGE GOVERNANCE COUNCILS

-The Extended Cabinet minutes for January 11, 2007
ITEM VII-D: CLIPPING SERVICE FOR MONTH OF JANUARY 2007

-News reports relating to the operations of Wharton County Junior College were clipped from area newspapers for the month of January 2007 and included as part of the board agenda packet for this meeting.

ITEM VIII: REPORTS FROM COMMITTEES OF THE BOARD

A. Audit/Finance Committee: Mr. Kunkel
   -None-

B. Facilities Committee: Mr. Donaldson
   -None-

C. Legislative Committee: Mr. Nelson
   -Mr. Nelson stated that he was in Austin for the Senate Finance meeting and that they were receptive and there appeared to be a commitment to community colleges. Community colleges seem to be organized in a united effort to make their needs known.
   -Ms. McCrohan informed the board that Thursday, February 22, 2007 is Community College Student Day in Austin. Ms. McCrohan will attend and has meetings set up with Senator Glenn Hegar, Rep. John Zerwas, and Rep. Michael O’Day’s chief of staff. Ms. McCrohan emphasized the importance of appropriations. Ms. McCrohan invited everyone, if available, to go to Austin. She also announced the Texas Community College Teacher’s Association annual meeting will be held in Austin on Friday, February 23, 2007. A group of faculty members will also be meeting with our legislators. Mr. Gertson asked Dr. Sue Poor to tell the faculty the board appreciates their support.

-Mr. Gertson asked if any items needed to be pulled from the consent agenda.

-Mrs. Krenek asked for an explanation of the electronic installment system for students registering on-line.
   -Mr. Kocian explained to the board that proposals would be accepted for a new electronic installment payment system. Sallie Mae is currently the company providing the service. They have not met our expectations at this point and have caused more work for the IT department. The committee has agreed to seek new proposals and the committee is looking at two plans. One option is to seek new proposals similar to the contract we now have, and the second option is to purchase a software system which will enable us to keep the installment fee that we currently charge. The committee would like to have something in place prior to Fall registration.

-No items were pulled or considered separately.

-CONSENT AGENDA-

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agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

ITEM IX: MATTERS RELATING TO GENERAL ADMINISTRATION

A. Information Item

-None-

ITEM X: MATTERS RELATING TO ACADEMIC AFFAIRS

A. Accept low bid of $23,242.00 for 20,000 college catalogs from McNaughton & Gunn, Inc. of Saline, MI ($23,242.00 current unrestricted operating budget for 2006-2007 plus $6.00 per “blue line” change and $11.00 per text correction)

B. Approval to develop a power plant technology program (estimated cost $30,000 for program development, from 2006-2007 budget)

ITEM XI: MATTERS RELATING TO ADMINISTRATIVE SERVICES

A. Approve Sodexho as the operator of the college’s cafeteria and set the student fees charged to students living on campus at $1,050.00 a semester beginning with the fall of 2007 ($240,000.00 auxiliary fund budget for 2007-2008)

B. Information Items

1. Seek sealed bids for an electronic installment system for our on-line registration students (current unrestricted operating fund budget for 2006-2007)

ITEM XII: MATTERS RELATING TO TECHNOLOGY AND INSTITUTIONAL RESEARCH

1. Approve the transfer from the plant MIS fund of $21,780.00 for the purchase of 18 computers and 3 network printers ($21,780.00 to be transferred to the appropriate unrestricted budget from the MIS plant fund)

ITEM XIII: MATTERS RELATING TO WORKFORCE DEVELOPMENT, CONTINUING EDUCATION AND DISTANCE LEARNING

ITEM XIV: MATTERS RELATING TO STUDENT SERVICES

ITEM XV: MATTERS RELATING TO PERSONNEL

A. Board of Trustees

B. Office of President/Senior Administration
A. Office of Academic Affairs

1. Approval of department head pay for spring 2007
2. Approval of paid professional assignments for spring 2007
3. Approval of full-time overloads for spring 2007
4. Approval of part-time overloads for spring 2007

D. Office of Administrative Services

E. Office of Student Services

F. Office of Workforce Development, Continuing Education and Distance Learning

G. Office of Technology and Institutional Research

1. Karen D. Preisler promoted from temporary, full-time acting director of admissions and registration, CA-10-07, to regular, full-time director of admissions and registration, CA-10-07, effective February 21, 2007

H. Information Items: Contract Personnel Actions

I. Information Items: Non-contract Personnel Action

1. Barbara F. Lee employed as regular, full-time secretary/surgical technology & physical therapist assistant dept., 0-7-0, effective February 1, 2007

2. Krystal K. Rivera employed as regular, full-time service center clerk, 0-6-0, effective February 19, 2007

3. Brian M. Gonyer separated as a regular, full-time distance education network tech, P-13-5, effective February 2, 2007

4. Ricky J. Cruz employed as regular, part-time security officer, $9.90/hr. x 19 hrs./wk. x 52 wks. = $9,781.00/yr., effective January 25, 2007

5. Lorena L. Lara employed as regular, part-time adult basic education aide, $10.17/hr. x 32 hrs./wk. x 32 wks. = $10,414.08/yr., effective January 28, 2007

6. Jean M. Owens employed as regular, part-time senior citizen program secretary, $7.30/hr. x 19 hrs./wk. x 34 wks. = $4,845.00/yr., effective February 1, 2007
7. Zachary D. Youngblood was promoted from temporary part-time fitness center staff, $8.77/hr. x 10 hrs./wk. x 12 wks. = $1,578.00/yr., to regular part-time fitness center staff, $8.77/hr. x 12 hrs./wk. x 48 wks. = $5,051.00/yr., effective January 22, 2007

8. Bertha P. Hernandez resigned as regular, part-time adult basic education aide, $10.19/hr. x 32 hrs./wk. x 32 wks. = $10,434.56/yr., effective January 3, 2007

9. Jane A. Kuhlman resigned as regular, part-time senior citizen program driver, $5.35/hr. x 12 hrs./wk. x 50 wks. = $3,210.00/yr., effective January 31, 2007

10. Jane A. Kuhlman resigned as regular part-time senior citizen program homemaker, $6.00/hr. x 4 hrs./wk. x 50 wks. = $1,200.00/yr., effective January 31, 2007

11. Mary Martin resigned as regular part-time senior citizen program secretary, $7.50/hr. x 19 hrs./wk. x 50 wks. = $7,125.00/yr., effective January 31, 2007

12. Geneva O. Miller resigned as regular part-time security officer, $9.90/hr. x 19 hrs./wk. x 52 wks. = $9,781.00/yr., effective December 1, 2006

13. Sharon J. Mayberry employed as temporary part-time secretary/receptionist for the director of continuing education & workforce development, $10.00/hr. x 30 hrs./wk. x 8 wks. = $2,400.00/yr., effective January 3, 2007

**BOARD ACTION:** On a motion by Mr. Davis and a second, the board unanimously approved the consent agenda as presented.

**THERE WAS NO EXECUTIVE SESSION.**

**ITEM XV:** EXECUTIVE SESSION:

-Pursuant to the Texas Government Code (Chapter 551, Open Meetings), the Board may conduct a closed executive session for any or all of the following reasons: Consultation with attorney (551.071), deliberation regarding purchase, exchange, or sale of real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices (551.076), and/or deliberation regarding economic development negotiations (551.086).

**ITEM XVI:** ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

-None-
ITEM XVII: MATTERS RELATING TO FORMAL POLICY

A. Information Item

1. Title changes to reflect current terminology on Reg. 114, Academic Calendar Development

ITEM XVIII: OTHER BUSINESS

-Mr. Donaldson asked about the power plant technology program. Ms. McCrohan explained that the new program would be offered at the Bay City facility. We have a person on contract to work with us in conjunction with Dr. Kirby Lowery who is working with the businesses and industry in the area. Dale Pinson is working with the coordinating board on their requirements.

-Ms. McCrohan handed out the President's Annual Report to the Community to all board members and made a brief presentation about the content's of the booklet. Copies of the report are available to be distributed in the community. Ms. McCrohan announced the President’s Lecture Series on Holocaust Lessons is on Thursday, March 2, 2007.

- Mr. Stephenson asked how the LEAD program was progressing. Ms. McCrohan stated that they have reached more students than expected. The LEAD program plans on expanding to Matagorda and Fort Bend counties. There are student ambassadors and mentors associated with the program. Mrs. Krenek asked what Wharton county schools the LEAD program had not covered. Ms. McCrohan stated that all Wharton schools would have a presentation before the end of the year. Ms. McCrohan stated the LEAD program informs students of their opportunities for a college education and brings the families in to help with the financial aid packaging.

-Mr. Stephenson announced the Babe Ruth Banquet was going to be held Thursday, February 22, 2007. Terry Puhl, a former Astros player and the head baseball coach of UofH Victoria, will be the speaker. He suggested that all WCJC Pioneer baseball athletes attend the banquet. He informed the board that Vista Bank donated about $20,000 for a new score board for the baseball park.

ITEM XIX: ADJOURN

-The meeting adjourned at 7:25 P.M.
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM VI

Presentations, Awards, and/or President’s Report

A. Recognition of Amanda Brand for 5 years of service as advisor of the Zeta Xi Chapter of Phi Theta Kappa
February 20, 2007

Ms. Betty McCrohan
President
Wharton County Junior College
911 E Boling Hwy
Wharton, TX 77488-3252

Dear Ms. McCrohan,

We at Phi Theta Kappa’s Center for Excellence owe a tremendous debt of gratitude to our chapter advisors whose dedicated service is responsible for the success of our local chapters. Advisors are truly the lifeblood of our organization, and we are delighted to recognize them for their years of service. On your campus, we are proud to honor Amanda Brand for 5 years of service as advisor of the Zeta Xi Chapter.

Please join with us in expressing gratitude to your chapter advisor for service rendered to Phi Theta Kappa over these many years by presenting the enclosed gift during an appropriate occasion, such as your institution’s spring awards ceremony or the spring induction of the Zeta Xi Chapter. We ask that you convey to Amanda our sincere appreciation for the service and time they gave to further the ideals of Phi Theta Kappa at your college.

Thank you for your assistance in recognizing the achievements of your chapter advisor and for your continuing interest in our Society.

Sincerely,

Rod A. Risley
Executive Director

Shirley B. Gordon, Chairman
Board of Directors
Reports to the Board

A. Financial Reports for February 2007
Monthly Financial Reports

Wharton County Junior College
FEVERARY 28, 2007
Summary Reports
## Wharton County Junior College
### Revenue-Expenditure Summary
February 28, 2007

### FISCAL 2007

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<td>2,943,358</td>
<td>6,761,729</td>
<td>43.53%</td>
<td>94%</td>
</tr>
<tr>
<td>Total expenditures</td>
<td>1,881,522</td>
<td>11,287,756</td>
<td>24,972,835</td>
<td>45.20%</td>
<td>10,876,318</td>
<td>24,395,127</td>
<td>44.58%</td>
<td>104%</td>
</tr>
<tr>
<td>Net increase/ (decrease) in net assets</td>
<td>$ (1,116,597)</td>
<td>$ 6,647,487</td>
<td></td>
<td></td>
<td>$ 6,528,780</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Note: Net student receivables in the amount of $ 495,003.11 are currently outstanding. Tuition and fees are subject to collection in future periods.
<table>
<thead>
<tr>
<th>Description</th>
<th>2007</th>
<th>2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Receivables Current</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Installment Plan Receivable Due September 29</td>
<td>$105,998.80</td>
<td>$126,808.06</td>
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<tr>
<td>Installment Plan Receivable Due November 3</td>
<td>$19,708.99</td>
<td>$15,781.60</td>
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<tr>
<td>Installment Plan Receivable Due February 16</td>
<td>$29,407.09</td>
<td>$24,125.50</td>
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<tr>
<td>Installment Plan Receivable Due March 23</td>
<td>$61,503.39</td>
<td>$53,156.87</td>
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<tr>
<td>Installment Plan Receivable Prior Years</td>
<td>$196,996.73</td>
<td>$183,506.51</td>
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<tr>
<td>Total Installment Plan Receivable</td>
<td>$60,935.10</td>
<td>$51,718.56</td>
</tr>
<tr>
<td></td>
<td>$368,551.30</td>
<td>$328,289.04</td>
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<tr>
<td>Third Party Contracts Receivable</td>
<td></td>
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</tr>
<tr>
<td>Continuing Education Receivable</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$112,694.40</td>
<td>$136,165.70</td>
</tr>
<tr>
<td></td>
<td>$18,249.50</td>
<td>$23,234.20</td>
</tr>
<tr>
<td>Allowance for Doubtful Accounts</td>
<td>$110,490.89</td>
<td>$110,947.16</td>
</tr>
<tr>
<td>Net Accounts Receivable</td>
<td>$495,003.11</td>
<td>$503,549.84</td>
</tr>
</tbody>
</table>
COMBINED BALANCE SHEET
(Funds included: GOVERNMENTAL FUND TYPES)
### Governmental Fund Types

<table>
<thead>
<tr>
<th></th>
<th>Current Unrestricted</th>
<th>Restricted Funds</th>
<th>Auxiliary Enterprise</th>
<th>Current Year 2007</th>
<th>Prior Year 2006</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS AND OTHER DEBITS:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>ASSETS:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>1,421,684</td>
<td>-211,890</td>
<td>157,027</td>
<td>1,406,820</td>
<td>938,553</td>
</tr>
<tr>
<td>Cash Investments</td>
<td>11,473,641</td>
<td>130,568</td>
<td>221,164</td>
<td>11,820,374</td>
<td>11,784,557</td>
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<tr>
<td>Accounts Receivable</td>
<td>458,708</td>
<td>95,931</td>
<td>27,335</td>
<td>762,974</td>
<td>614,176</td>
</tr>
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<td>Taxes Receivable</td>
<td>399,673</td>
<td>-</td>
<td>-</td>
<td>399,673</td>
<td>399,673</td>
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<tr>
<td>Local, St &amp; Fed Agency Receivable</td>
<td>110,213</td>
<td>-</td>
<td>-</td>
<td>110,213</td>
<td>195,832</td>
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<tr>
<td>Due From Other Funds</td>
<td>15,850</td>
<td>34,616</td>
<td>-</td>
<td>50,666</td>
<td>15,850</td>
</tr>
<tr>
<td>Prepaid Expense</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Property, Plant &amp; Equipment</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS AND OTHER DEBITS:</strong></td>
<td>13,969,556</td>
<td>160,636</td>
<td>445,525</td>
<td>14,555,720</td>
<td>13,948,611</td>
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<td><strong>LIABILITIES, EQUITY AND OTHER CREDITS:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>LIABILITIES:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
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<td>415</td>
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<td>123,606</td>
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<td>Employee Benefits Payable</td>
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<td>-</td>
<td>37,777</td>
<td>40,794</td>
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<td>Payroll Taxes Payable</td>
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<td>-</td>
<td>-</td>
<td>-366</td>
<td>-</td>
</tr>
<tr>
<td>Accrued Liabilities</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Deferred Revenue</td>
<td>427,410</td>
<td>-</td>
<td>-</td>
<td>427,410</td>
<td>851,085</td>
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<tr>
<td>Long Term Debt</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Deposits Payable</td>
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<td>-</td>
<td>31,700</td>
<td>48,782</td>
<td>39,857</td>
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<td>Due To Other Funds</td>
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<td>-</td>
<td>15,850</td>
<td>29,467</td>
<td>15,850</td>
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<td>Scholarships-Designated Donations</td>
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<td>-</td>
<td>-</td>
<td>-311,258</td>
<td>-248,510</td>
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<tr>
<td>Scholarships-Non-designated</td>
<td>-</td>
<td>-</td>
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<tr>
<td><strong>TOTAL LIABILITIES:</strong></td>
<td>-41,429</td>
<td>127,921</td>
<td>47,965</td>
<td>237,316</td>
<td>926,343</td>
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<td><strong>EQUITY AND OTHER CREDITS:</strong></td>
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</tr>
<tr>
<td>Control Accounts</td>
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<td>7,240,641</td>
<td>5,999,311</td>
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</tr>
<tr>
<td>Endowment Fund-Original</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Endowment Fund-Income</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>PB Professional Development</td>
<td>-</td>
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<tr>
<td>PB Salary Equity</td>
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<td>-</td>
</tr>
<tr>
<td>PB Capital Equipment</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>PB Investment Gain &amp; Loss</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Fund Balance Receivables</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Reserved-Undesignated</td>
<td>-</td>
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</tr>
</tbody>
</table>
Wharton County Junior College
Combined Balance Sheet—All Fund Types and Account Groups
26-FEB-2007
(With comparative totals for 28-FEB-2006)
(amounts expressed in dollars)

### Governmental Fund Types

<table>
<thead>
<tr>
<th>Fund Types</th>
<th>Current Year 2007</th>
<th>Prior Year 2006</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unrestricted</td>
<td>Restricted</td>
</tr>
<tr>
<td>EQUITY AND OTHER CREDITS:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PBTC Operating Fund Balance</td>
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<td></td>
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<tr>
<td>Plant Fund Balance</td>
<td>26,775</td>
<td></td>
</tr>
<tr>
<td>Bond Fund Balance</td>
<td>372,786</td>
<td></td>
</tr>
<tr>
<td>Scholarship</td>
<td>843,762</td>
<td></td>
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<tr>
<td>Fund Balance Rounding Diff</td>
<td>8,763</td>
<td></td>
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<tr>
<td>Reserve for Encumbrance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance</td>
<td>397,560</td>
<td></td>
</tr>
<tr>
<td>Reserve for Operations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL EQUITY AND OTHER CREDITS:</td>
<td>13,949,556</td>
<td></td>
</tr>
<tr>
<td>TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:</td>
<td>13,949,556</td>
<td>160,638</td>
</tr>
</tbody>
</table>

************  ************  ************  ************  ************
## Warton County Junior College
### Combined Balance Sheet - All Fund Types and Account Groups
#### (With comparative totals for 28-FEB-2006)

(amounts expressed in dollars)

<table>
<thead>
<tr>
<th>Proprietary Fund Types</th>
<th>Agency Funds</th>
<th>Current Year</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2007</td>
<td>2006</td>
<td></td>
</tr>
<tr>
<td>Assets and Other Debts</td>
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</tr>
<tr>
<td>Cash</td>
<td>26,807</td>
<td>26,410</td>
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<tr>
<td>Cash Investments</td>
<td>96,337</td>
<td>90,597</td>
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<tr>
<td>Accounts Receivable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxes Receivable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local, St &amp; Fed Agency Receivable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due From Other Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prepaid Expense</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property, Plant &amp; Equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Assets and Other Debts</td>
<td>124,144</td>
<td>117,006</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Liabilities, Equity and Other Credits</th>
<th>Agency Funds</th>
<th>Current Year</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liabilities</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Employee Benefits Payable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payroll Taxes Payable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accrued Liabilities</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deferred Revenue</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long Term Debt</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deposits Payable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due To Other Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarships-Designated Donations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarships-Non-designated Donations</td>
<td>121,431</td>
<td>114,909</td>
<td></td>
</tr>
<tr>
<td>Total Liabilities</td>
<td>121,431</td>
<td>114,909</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Equity and Other Credits</th>
<th>Agency Funds</th>
<th>Current Year</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Control Accounts</td>
<td>2,713</td>
<td>2,697</td>
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<tr>
<td>Fund Balances</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prior Year Fund Balance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Endowment Fund-Original</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Endowment Fund-Income</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PB Professional Development</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PB Salary Equity</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PB Capital Equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PB Investment Gain and Loss</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance Receivables</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserved-Undesignated</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Report Date:** 03/06/2007  
**Time:** 11:18:20  
**Page:** 3
## Wharton County Junior College
### Combined Balance Sheet—All Fund Types and Account Groups
28-FEB-2007
(With comparative totals for 28-FEB-2006
| Amounts expressed in dollars)

### Proprietary Fund Types

<table>
<thead>
<tr>
<th>Agency Funds</th>
<th>Current Year 2007</th>
<th>Prior Year 2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>EQUITY AND OTHER CREDITS:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PSTC Operating Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plant Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarship</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance-Rounding Diff</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balances: Reserve for Encumbrance</td>
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<td></td>
</tr>
<tr>
<td>Fund Balance Reserve for Operations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL EQUITY AND OTHER CREDITS:</td>
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<td>2.713</td>
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<tr>
<td>TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:</td>
<td>124,144</td>
<td>124,144</td>
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<tr>
<td></td>
<td></td>
<td>117,686</td>
</tr>
</tbody>
</table>

*************** *************** ***************
Management Reports

The following management reports for the month of February 2007 are for your information:

1. Department of Information Technology: Pam Youngblood, (Vice President of Technology and Institutional Research)

2. Financial Aid: Gus Wessels, (Dean of Financial and Business Services)

3. Student Services: Dr. Wayne Taylor (Dean of Student Services/Director of Dual Credit Enrollment)
The Institutional Research (IR) Office has completed the data collection for the following:

- Fall 2006 end of semester report (CBM006)
- FBTC spring 2007 enrollments from Lamar, Terry, Needville, and Foster High Schools
- Cost of attendance report for bond company
- TSI report modification for exempt and waived
- High School Reports for the following ISD's:
  - Brazos
  - El Campo
  - Louise
  - Rice Consolidated
  - Tidehaven
  - Wharton
- Spring enrollment information for the Marketing Department
- Spring five year history enrollments for the Marketing Department
- Graduate Survey
- Early submission of the academic course sections report (CBM004)
- Early submission of the Continuing Ed. Course sections report (CBM00C)
- Submission of the student reports for both academic and CE (CBM001 and CBM00A)
- Student follow-up (CB116)
- TACC Spring Enrollment Survey
- George Scholarship recipient report

A new WCJC web presence was introduced the beginning of February that focuses on the student audience. The formats of the new web pages complement existing marketing themes.

The new day light savings time date changes have made it necessary to implement upgrades to several of our systems. The Database Administrator, MIS Infrastructure Architect, and the Technical Services team have been preparing for these upgrades. The Technical Services team has also set-up email addresses for all part-time faculties, to help with institution wide communication. They have also replaced or supplied the following locations with new computer systems in February, 2007.

<table>
<thead>
<tr>
<th></th>
<th>Wharton</th>
<th>Fort Bend Technical Center</th>
<th>Sugar Land</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division of Math and Physical Sciences</td>
<td>1</td>
<td>0</td>
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Work Request by category for the month of February.

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<th>New Service Request for the month</th>
<th>Of the New Service Request Total Completed</th>
<th>Total Completed Service Request</th>
<th>Total Remaining Open Service Request</th>
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<tbody>
<tr>
<td>Banner Access/Security</td>
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<td>5</td>
<td>5</td>
<td>9</td>
</tr>
<tr>
<td>Banner AR</td>
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<td>14</td>
<td>14</td>
<td>11</td>
</tr>
<tr>
<td>Banner Finance</td>
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</tr>
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<td>Banner Financial Aid</td>
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<tr>
<td>Banner HR</td>
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<td>12</td>
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<tr>
<td>Banner Payroll</td>
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<td>4</td>
<td>11</td>
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<tr>
<td>Banner Student</td>
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<td>18</td>
<td>30</td>
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<tr>
<td>Change of Office</td>
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<td>2</td>
<td>2</td>
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<tr>
<td>Computers/Telephones</td>
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<td>220</td>
<td>263</td>
<td>111</td>
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<tr>
<td>Database Administration</td>
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<td>4</td>
<td>8</td>
<td>8</td>
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<tr>
<td>Employment Changes</td>
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<td>2</td>
<td>1</td>
</tr>
<tr>
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<td>Training/Testing</td>
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<td>1</td>
<td>1</td>
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<td>Web Services Projects</td>
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<td>Last Year</td>
<td>Current Year</td>
<td>Increase/Decrease</td>
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<td>Number of Eligible Applications</td>
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<td>2,527</td>
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<tr>
<td>Number of Ineligible Applications</td>
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<td>698</td>
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<td>3,477,703</td>
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<td>College Work Study Program Funds Expended</td>
<td>57,756</td>
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<td>Monthly Work Study Workers</td>
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<td>&lt;9&gt;</td>
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<td>204</td>
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<td>187,425</td>
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<td>1,770,305</td>
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<td>Number of LEAP/SLEAP Recipients</td>
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<td>12</td>
<td>1</td>
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<td>PSIG/LEAP Funds Awarded</td>
<td>11,012</td>
<td>12,117</td>
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<td>Number of Texas Public Education Grant Recipients</td>
<td>469</td>
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<td>&lt;71&gt;</td>
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<td>TPEG Funds Awarded</td>
<td>428,007</td>
<td>357,413</td>
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<td>Number of Veterans Certified</td>
<td>199</td>
<td>209</td>
<td>10</td>
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<td>Number of Scholarship Applicants</td>
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<td>Scholarship Funds Awarded</td>
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<td>790,211</td>
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<td>TOTAL ALL FUNDS</td>
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<td>TESTS ADMINISTERED</td>
<td>SEP</td>
<td>OCT</td>
<td>NOV</td>
<td>DEC</td>
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<tr>
<td>--------------------</td>
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<tr>
<td><strong>ACT (Local)</strong></td>
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<td></td>
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<tr>
<td>Wharton Main Campus</td>
<td>2</td>
<td>12</td>
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<tr>
<td>Sugar Land</td>
<td>8</td>
<td>3</td>
<td>4</td>
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<tr>
<td>Fort Bend Tech Ctr</td>
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<td>2</td>
<td>6</td>
<td>4</td>
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<td><strong>ACT (Local) - TOTAL</strong></td>
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<td>17</td>
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<td><strong>ACT (National)</strong></td>
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<td><strong>ASSET/HEA Alternative - TOTAL</strong></td>
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<td>141</td>
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<td><strong>CLEP Test</strong></td>
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<tr>
<td>Wharton Main Campus</td>
<td>2</td>
<td>0</td>
<td>4</td>
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</tr>
<tr>
<td>Sugar Land</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Fort Bend Tech Ctr</td>
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<td><strong>CLEP Test - TOTAL</strong></td>
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<td><strong>Correspondence Tests</strong></td>
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<td><strong>GED Test</strong></td>
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<td>Wharton Main Campus</td>
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<td>90</td>
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<td><strong>GED Test - TOTAL</strong></td>
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<td><strong>Instructor Exams</strong></td>
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<td><strong>Nelson-Denny Test</strong></td>
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<td>Sugar Land</td>
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<tr>
<td>Fort Bend Tech Ctr</td>
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<tr>
<td><strong>Nelson-Denny Test - TOTAL</strong></td>
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<tr>
<td><strong>Nursing Entrance Test</strong></td>
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<tr>
<td>Sugar Land</td>
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<tr>
<td>Fort Bend Tech Ctr</td>
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<tr>
<td><strong>Placement Tests</strong></td>
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<td>Sugar Land</td>
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<td>Fort Bend Tech Ctr</td>
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<td><strong>Placement Tests - TOTAL</strong></td>
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<td>5</td>
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<tr>
<td><strong>THEA Test</strong></td>
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<td>Fort Bend Tech Ctr</td>
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<td><strong>THEA Test - TOTAL</strong></td>
<td>0</td>
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<td><strong>TOTAL - ALL TESTS</strong></td>
<td>185</td>
<td>462</td>
<td>644</td>
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Reports from College Governance Councils

The following are minutes from the College Governance Councils:

A. Academic Affairs Council
   None

B. Administrative Council
   None

C. Faculty Council
   1. Faculty Council minutes for November 2, 2006
   2. Faculty Association minutes for January 12, 2007

D. President’s Extended Cabinet
   1. Extended Cabinet minutes for February 8, 2007
FACULTY COUNCIL MEETING

Minutes

Date of Meeting: 2 November 2006
Time: 3:00 p.m.
Place: ITV - Wharton, Sugar Land, and Fort Bend Tech Center
Type of Meeting: Regular

Members Present: Jim Carolan, John Dettling, J. B. Groves, Will Heierman, Kingsley Ituah, Geneen Lannom, Amelia Maretka, Shelley Mayfield, Joyce O'Shea, Sue Poor, Liz Rexford, Victoria Schultz

Members Absent: Mary Alexander, Donna Shilling, Margaret Sherrod, Deborah Yancy.

Chair Sue Poor called the meeting to order at 3:05 pm. A quorum was present.

President McCrohan introduced Dr. John Zerwas as a guest of the College. He is the Republican candidate for Texas House of Representatives for the Wharton area.

Will Heierman moved the minutes of October 10 be approved with typo and name spelling corrections; Shelley Mayfield seconded. Motion passed.

A thank-you card was received and ready by Sue from Pres. McCrohan. Faculty Council sent her flowers in appreciation of her work for her efforts for the faculty.

Council members noted that the President’s Coffee was held in Wharton on November 1 with a good attendance of faculty.

Reports: SACS: QEP – Liz reported that a group will arrive in mid-November to set up focus groups for the purpose of collecting information. The focus groups will separate students from faculty and will be followed up by phone surveys. It was also reported that the suggestion boxes at each campus are in place and functioning.

Assessment – Liz reported that the committee was continuing its review of Program Management Plans. Members of Faculty Council are encouraged to attend the oral presentations of these plans.

Web Advisory Cmt. -- John Dettling reported that the committee met on Tuesday (Oct. 31) and discussed a new “look” for the WCJC website. The Committee also discussed web pages for the part-time faculty. John reported that during Extended Cabinet, it was mentioned that any division or department that wants a “resource” web page can contact Pam Youngblood to help them accomplish that.

Old Business:

A. The Faculty Directory is ready. Amelia will bind them before making them available to everyone.
B. Insurance Liability: The College does NOT have liability insurance for any individual's car parked in our parking lots. Faculty must take care as to where they park in inclement weather.

C. In answer to a question concerning seemingly unused computers in the Reynolds Building, these are used by the Air Conditioning students during evening classes.

D. Smoking: new or re-working signs will be posted at the FBTC by the back door. New signs will be ordered to the other campus entries.

E. Access during closed hours: Will reported that keys are being delivered to those faculty members at the Sugar Land campus who requested them. He also received the correct procedure for requesting a key.

E. Regulation 465, concerning equated pay for labs, clinicals, practicums, etc.: A sub-committee will be formed to look into any needed changes to Reg. 465, which deals with contact and credit hours for those faculty teaching labs, clinicals, and practicums. The committee will be made up of members from the affected departments. The committee will be charged with information collecting only. There are approximately 40 faculty whose credit hours are determined by this regulation.

New Business:

A. Sue reported that a "refresher" course on the WCJC Emergency Manual was suggested. The issue of unified procedures was also mentioned. Sue also announced that defibrillators are located at each campus at the security stations.

B. Sue reported that the LEAD program may not continue beyond December. She will ask the President if it will continue.

C. A letter to Faculty council was received from a faculty member asking that decisions be made by the Council that promote and focus on student learning. Sue noted that Council's mandate concerns the welfare of the faculty; however, members noted that faculty promote student learning through their courses and work with the students. Will agreed to ask for a clarification of this request at the next Assessment Committee meeting.

D. Professional Development: Victoria had received a suggestion that faculty have some help in writing assessment tools for SACS.
A question was asked about the availability of CE (Continuing Education) courses for faculty who may be required to have them.
A question came up about increased funding for professional development as well as the announcements of professional development opportunities made during convocation. It was agreed that the Professional Development Committee be contacted about these concerns.

E. Other: WCJC received a plaque from NASA in appreciation of a 5-year partnership between WCJC and NASA's Community College Aerospace Scholars Program. It was agreed that J. B. Groves should have the plaque in appreciation of his work on that program.

The next meeting time and date will be announced.

Adjournment
Motion was made for adjournment by Jim Carolan and seconded by Kingsley Ituah. Motion carried.
Approval Date: 19 Feb 2007

Chairman: Sue Poon

Secretary: Margaret P. Sheard

c/c President, Vice President, Deanna Feyen (hard copy), WCJC intranet
Meeting was called to order by Chairman, Dr. Sue Poor. A quorum was present. She welcomed the faculty back to work and noted Ron Vardy’s achievement of completing his Ph.D.

1. First item on the agenda was a vote to untangle a previous motion to change the name of the Faculty Council to its former name “Faculty Advisory Committee.” Motion was made by Jon Loessin and seconded by Liz McLane to move forward with the vote. Vote was taken and faculty agreed to proceed with the discussion and vote on the action. Ballots were passed out; vote was taken and results showed that faculty chose to retain the current name (60 No Votes 55 Yes Votes).

2. Faculty inquired as to the status of a number of proposed regulation changes; e.g., ADA, Employment, Student Travel, and a number of others. It was suggested that Kevin Dees could be questioned as to the status of these items.

3. An announcement was made by Amelia Maretka that the Faculty Directory is complete and available at the conclusion of the meeting. The Chairman thanked her for the fine effort that went into organizing and completing this project for the faculty.

4. The parking lot problem at Sugar Land is being taken care of. In the meantime, it was suggested that faculty be careful about driving and parking there during heavy rainfall. It was pointed out that big trucks in the area are also a huge safety concern. Additionally, damage occurring on the premises to cars is not covered by the college’s insurance.

5. The Chairman made an announcement about the Gulf Coast Consortium’s International Education Fair. There is a poster contest for college students; with the winners receiving $100.00, $75.00, and $50.00 for first, second, and third places, respectively. A private supporter of the College will double the prize money if a student from WCJC is a winner.

6. Pay increase was discussed. The Chairman shared that in a conversation with President McCrohan, the President noted that budget managers are not creating realistic budgets. She suggested that budget managers include a faculty raise of $5000 per faculty member into their new budget requests. Division Chair, G. G. Hunt, indicated that this is
not budget procedure and that, in fact, there is no line item for faculty salaries in
department or division budget requests at Wharton County Junior College; a number of
other faculty and/or administrative individuals (in positions to know) concurred with Ms.
Hunt. Faculty directed that Chairman Poor request a clarification from the administration
on how faculty salaries and proposed salary increases are budgeted and who makes the
decision on increases that will be proposed and who decides on the granting of those
salary increases. Margaret Sherrod recommended that such request be made in writing,
via email, so that there is some permanent documentation of this information for clarity
and for future purposes; faculty so agreed. [A memo from Dr. Pate, Senior Vice
President of Instruction, was sent by him to all faculty clarifying this issue.]
J. B. Groves wanted to know what happened to the increase to $1,800.00 for part-timers.

Other Announcements:
Debbie Yancy brought up the initiative on smoking. Chairman Poor mentioned that the
Wharton City Council is coming up with its own ordinance on smoking at public
facilities, concluding that the issue of how to handle this matter on campus could become
a moot question, depending on the actions of the City Council. Some faculty members
indicated that there are some college and university campuses with tobacco-free
institutions and signs saying that "THIS IS A TOBACCO FREE CAMPUS." Perhaps
this could be done for WCJC.

Mary Austin mentioned that this is the 5th Year of the President’s Lecture Series; it
started with three a year and now it is down to one a semester. The up-coming lecture
will be on the Holocaust.

Debbie Yancy indicated that the Allied Health Building employees would like to suggest
that the College and the administration do something to validate Dr. Ron Vardy on the
recent concurring of his doctoral degree and for other degree recipients. Liz Prather
suggested that other faculty be recognized for other significant contributions to the
College (like taking over classes for faculty who must be away).

John Dettling mentioned the SPAM problem with the computers. Jennifer Jeffrey
suggested that faculty periodically check their quarantine folders for information that
may be sent there unexpectedly.

Debbie Yancy made the motion to adjourn; motion was seconded by J. B. Groves and Jon
Loessin. Motion passed.

Approved: 2-19-07
Chair: Su Farn
Secretary: Margie F. Rinn

cc: Pres. McCrohan, Deanna Feyen (hard copy), WCJC intranet (Linda Schilhab)
EXTENDED CABINET
MINUTES
February 8, 2007

The extended cabinet met on February 8, 2007, at 3:00 P. M. in the Curriculum Development Center. Dr. Ty Pate presided.

Present: Dr. Ty Pate, Senior Vice President; Mr. Bryce Kocian, Vice President of Financial Services; Mr. Dale Pinson, Vice President of Workforce Development, Continuing Education and Distance Learning; Mrs. Pam Youngblood, Vice President of President and Institutional Research; Mrs. Deanna Feyen, Executive Secretary to the President; Mr. James Bullock; Ms. Zina Carter; Ms. Jessica Douglas; Mr. Mike Feyen; Ms. Bonnie Garza; Mr. Scott Glass; Mr. J. B. Groves; Ms. Patti Lawlor; Ms. Beverly Marks; Ms. Candace Nasis; Dr. Sue Poor; Ms. Karen Preisler; Ms. Natalie Stavino; Ms. Chris Sulak; Dr. Wayne Taylor; Mr. Gus Wessels; Mr. Philip Wuthrich

Others Present: SGA-Ft. Bend – Stephanie Ratier; Mitchell Midkiff; Jordan Messer; SGA-Wharton – Kate Morris; Tori Elliott

ITEM 1: CALL TO ORDER

- Dr. Ty Pate called the meeting to order at 3:00 P. M.

DR. TY PATE:

- Dr. Ty Pate opened the meeting with a welcome to attendees. Dr. Pate stated there were no items submitted for inclusion on the agenda, therefore, he would accept comments from the audience. He informed the attendees that any information submitted at the meeting would not be up for action since the items did not appear on the agenda but they could discuss the information.

MITCHELL MIDKIFF – SGA – FORT BEND CAMPUS:

- The SGA – Fort Bend campus submitted a resolution that contains the following requests. Extend the life of books in the bookstore. New editions of old books frequently have small changes that do not affect the lesson plan. The State Legislation will be considering similar legislation in the next session. It is the Student Government Association’s responsibility to improve life for students attending our campuses. It is the responsibility of all community colleges to provide the best education for the most reasonable cost. Retaining textbooks for a longer period of time will increase the amount of used books available and substantially lower costs for the student. Retaining textbooks for three years will deter those publishers which only make minor changes in new texts to increase profits from their unfair practices. The Region IV Student Senate here proposed that the respective community colleges will adopt a policy which will require departments or teachers to retain their textbooks for no less than three years. Any logical reason for deviating from said three year minimum, a major change in theory or curriculum requiring a new textbook must be submitted to a committee with the department head, pertinent school officials, and representatives from the respective student government association.
Extended Cabinet
Minutes
February 8, 2007

PATTI LAWLOR:

- Patti Lawlor invited all attendees to go to the bookstore and see for themselves how high the cost of books has risen.

PHILIP WUTHRICH:

- Philip invited the students to the Book Store Committee meeting to voice their concerns.

KATE MORRIS – SGA – WHARTON CAMPUS:

- Kate Morris produced a signed petition asking for the Student Center to be open till 9:00 P. M. during the week. They are also asking for the games in the Student Center to be free to students. Kate also presented a petition asking that the school library be open on Saturdays from 9:00 A. M. - 5:00 P. M. and stay open till 7:00 P. M. on Fridays.

TORI ELLIOTT:

- Tori Elliott made note that there was no elevator in the library.

MIKE FEYEN:

- Mike Feyen informed Tori that an elevator in the library is a part of the WCJC master plan.

DR TY PATE:

- There being no further business, the meeting adjourned at 3:15 P. M.

Minutes approved: [Signature]
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM VII-D

Clipping Service for Month of February 2007

- Each month a newspaper clipping service reviews the area newspapers and clips articles related to Wharton County Junior College. These are compiled into a monthly report for the information of the Board of Trustees. The clippings are for the month of February 2007.
WHARTON COUNTY JUNIOR COLLEGE

SPRING 2007 REGISTRATION

WEB REGISTRATION | WALK IN REGISTRATION

A PROGRAM FOR EVERYONE

- Core classes in English, Math, History, Science, Speech, Humanities, Visual Performing Arts, Government, Kinesiology, and Social Sciences
- Associate of Arts degree (transfer programs to four-year universities)
- Certificate/certification programs
- Associate of Applied Science degrees
- Distance Learning courses
- Financial Aid
- Dual and concurrent enrollment (college credits in high school)

ASSOCIATE OF ARTS DEGREE

with emphasis of study in:
- Agriculture
- Art
- Behavioral Science (Psychology/Sociology)
- Biology
- Business Administration
- Chemistry
- Computer Science
- Criminal Justice
- Drama
- Engineering
- English
- General Studies
- Kinesiology
- Mathematics
- Music
- Nursing (Pre-Baccalaureate)
- Physics
- Social Science (History, Geography, Government)
- Speech

ASSOCIATE OF SCIENCE DEGREE

- Architectural Design
- Automotive Technology
- Computer Aided Drafting
- Computer Science:
  - Engineering Technology (CISCO)
  - Computer Programming
  - PC Technical Support
  - Network Administration
- Cosmetology
- Dental Hygiene
- Early Childhood
- Electronics Technology
- Emergency Medical Services
- Engineering Design
- Fire Academy
- Health Information Technology
- Heating, Air Conditioning, Refrigeration
- Human Services
- Law Enforcement
- Nursing
  - Associate Degree
  - LVN-ADN Transition Program
  - Vocational Nursing
- Office Administration
- Paralegal Studies
- Physical Therapist Assistant
- Police Academy
- Process Technology
- Radiologic Technology
- Surgical Technology

CLASSES BEGIN JANUARY 16, 2007

VISIT OUR WEBSITE OR CONTACT THE ADMISSIONS AND REGISTRATION OFFICE FOR TIMES, LOCATIONS, AND REQUIREMENTS.

Wharton County
Junior College

1-800-561-WCJC
WWW.WCJC.EDU
FUTURES BEGIN HERE

WHARTON • SUGAR LAND • RICHMOND • EL CAMPO • PALACIOS • BAY CITY

WCJC is an E.O.E. institution
Seniors Embrace Life

Day-long event provides exhibits, health screenings & educational presentations

By MARILYN SEBESTA
Wharton County Extension Agent

Wharton County seniors will have the opportunity to embrace life just in time for Valentine's Day. Several agencies and organizations in the county have teamed up to provide a special day of health screenings, educational presentations, exhibits and lunch.

The “Seniors Embracing Life” Health/ Education Fair will take place at the Wharton County Junior College La Dieu Center in Wharton on Friday, Feb. 9.

The day will begin with registration and refreshments at 9 a.m. Free screenings that will be offered throughout the morning include blood pressure and pulse, glucose, oxygen level, and cholesterol.

Participants may choose two of the four educational programs that will be presented at 10 a.m. and at 10 a.m. Bill Holt, Wharton County Sheriff's Department Senior Deputy in the Community Service Division, will talk about “Tips for Safe Driving.” H. Malveaux, attorney, and Gloretha Thornton, paralegal, will address “Handling Legal Matters.” A panel of Caroline Osborne (Wharton County Junior College Senior Program), Geraldine McCray (Houston-Galveston Area Council) and Brenda Carr (Alzheimer's Association) will discuss “Services for Seniors.”

A pharmacist from Gulf Coast Medical Center will talk on “Drug Interactions.” Each session will include time for participants to ask questions.

Health-related educational exhibits will be set up during the entire event. Exhibitors will provide pamphlets, giveaway items and door prizes for the participants. A free lunch, provided by Valley Food Services, will be served at 11:45 a.m., at which time Rebecca Ramirez, WCJC Fitness Center Director, will talk to the group about physical activity and will demonstrate flexibility exercises.

Barbara McGinity of Houston Better Business Bureau will present a short program during lunch on “Scams and Medicare Fraud.” The event will officially end by 1:30 p.m.; however, dominoes and “42” will be available for those who want to stay.

(See HEALTH, Page 5-B)

Taking Precautions

Area residents attending the Senior Education Fair Feb. 9 will have the opportunity to have several health checks, much like the one organizer Donna Mikeska of El Campo Memorial Hospital is having done here by ECMH Lab Assistant Marnie Moller, left. The day will include educational presentations and exhibits, free lunch and health screenings for blood pressure and pulse, glucose, oxygen level and cholesterol. The event will take place at the Wharton County Junior College La Dieu Center in Wharton.

L.N. Photo by Quala Matucha
Health fair

(Continued from Page 3-B)

"Seniors Embracing Life" sponsors are El Campo Memorial Hospital, Gulf Coast Medical Center, South Texas Medical Clinics, Texas Cooperative Extension and Wharton County Junior College. Additional program sponsors are Angels Care Home Health, Girling’s Home Health Care and Texas Home Health Care.

This program is free and open to all persons without regard to race, color, sex, disability, religion, age or national origin. The first 100 persons to register will be provided a free lunch.

Seniors are asked to register by calling the WCJC Senior Program at (979) 532-6430 by Monday, Feb. 5.
WCJC Senior Citizen program seeks volunteers

The WCJC Senior Citizen program in Columbus is in need of volunteers in the various services that they provide such as meals on wheels, local transportation, activities and programs.

Volunteering only one hour a week could make a big difference to the senior citizens of Columbus and surrounding areas.

For information call (979) 732-5606 and speak to Jane Booker.

The office is located at 316 Spring Street.

Inclement weather forces WCJC baseball team into Pioneer Gym

Mother Nature kept the Wharton County Junior baseball team indoors at Pioneer Gymnasium the past three days.

WCJC was scheduled to start practice on Sunday, but Mother Nature postponed any outdoor workouts.

However players have been hitting wiffle balls and throwing. They moved into dorm rooms at Frankie Hall on Sunday.

Monday was a holiday for Martin Luther King's birthday and classes for Tuesday were canceled because of the threat of inclement weather with possible sleet and ice.

WCJC cranks up its season on Jan. 31 when the Pioneers play a doubleheader against Panola College at Tiger Field.
Financial Aid Program Jan. 29
WCJC will present a financial aid program for students and parents in the ECHS cafeteria on Jan. 29. The Federal Application for Financial Aid will be discussed along with other topics. It will begin at 6:30 p.m. For more information call 543-2871.

WCJC Registration
Register in-person at campuses in Wharton, Sugar Land, or the Fort Bend Technical Center in Richmond or online through Friday for the Spring 2007 Semester. Registration appointments are not required. Classes begin Tuesday. 800-561-9252 or visit www.wcjc.edu.
VOLUNTEERS SOUGHT FOR SENIORS
COLUMBUS — The WCJC Senior Citizen Program, part of the Gulf Coast RSVP Program, in Columbus is seeking volunteers in the various services that they provide such as meals on wheels, local transportation, activities and programs. Volunteering only one hour a week could make a big difference to the senior citizen of Columbus and the surrounding area. For more information or to volunteer, contact Jane Booker at (979) 732-5606.

WCJC Registration
Register in-person at campuses in Wharton, Sugar Land, or the Fort Bend Technical Center in Richmond or online through Friday for the Spring 2007 Semester. Registration appointments are not required. Classes begin Tuesday. 800-561-9252 or visit www.wcjc.edu.
El Campo 1/20, 24, 31, 2/7, 10
Wharton 1/31
East Bernard 1/25, 2/1, 2/8
Wallis 2/1, 2/8
Needville 1/25, 2/1, 2/8
Fort Bend Herald 1/28, 2/11
Bay City 1/31, 2/7

Wharton County Junior College &
Texas State Technical College

Education Fair

★ REGISTER TO WIN! ★
★ Win a $500 WCJC scholarship! ★ Win a $500 TSTC scholarship! ★
★ Win a one-time 25% discount coupon to the WCJC Barnes & Noble bookstore ★
★ Win a scholarship up to $500 for a WCJC Continuing Education course ★
★ Registration forms will be available at the event ★ Must be present to win ★

Tuesday, February 13, 2007
6 p.m. - 8 p.m.
WCJC Fort Bend Technical Center • 5333 FM 1640, Richmond

Join us for refreshments and learn more about:
• TRANSFER PROGRAMS
to four-year universities including the University of Houston
• ONE-YEAR AND TWO-YEAR TECHNICAL AND VOCATIONAL PROGRAMS
• FINANCIAL AID
  • Visit with area lenders about federal student loans
  • Assistance in completing federal financial aid applications (call ahead for a list of information needed).
  • Review available scholarships
• TESTING REQUIREMENTS
• ATHLETICS
  • Baseball, Rodeo, and Volleyball
• COLLEGE CAREER COUNSELING
• DISTANCE EDUCATION
• CONTINUING EDUCATION
• ADULT BASIC EDUCATION

For more information, call:
1-800-561-WCJC (9252), ext. 6345
www.wcjc.edu
Donkey BB games come to WCJC

The band and choir is holding a joint fund-raiser on January 26. There is still need for one team to play in the Donkey Basketball games at 7 p.m. that day in the Wharton County Junior College Gym.

Games consists of two teams playing an actual game of basketball while riding live donkeys. There should be plenty of thrills and spills.

Tickets are now on sale from any band or choir member as well as Lee Lemson, director of choirs; Joe Waldrop, director of bands; and Marge Kirby-French, secretary for the Fine Arts and Communications Department.

Tickets price is $10 each. On game night the price goes up to $12. There are also Donkey Basketball T-shirts for sale for $10 each.

Teams playing will be the WCJC Band/Choir; Green Room Players and Jonathan Lulak and Company.
Financial Aid Program Jan. 29

WCJC will present a financial aid program for students and parents in the ECHS cafeteria on Jan. 29. The Federal Application for Financial Aid will be discussed along with other topics. It will begin at 6:30 p.m. For more information call 543-2871.

Clute student makes Wharton honors list

Steven Cary of Clute was named to the Dean's List with a cumulative GPA of 3.6 after completing the fall semester at Wharton County Junior College.

During the spring semester, Cary will complete his education at WCJC, earning an associate degree in process technology. Cary will graduate in May 2007.
Sports Scene
...A look at the area's upcoming events

Saturday

Powerlifting
Wharton & Boling at Louise Boys & Girls Invitational 9 a.m.

Swimming
Wharton at District 25-4A Championships in El Campo 10 a.m.

Monday

Boys Golf
Wharton Invitational Tournament (Wharton Country Club) 9 a.m.

Tuesday

High School Basketball

BOYS GAMES
24-3A - Wharton at Needville, Frosh-JV-Varsity 5 p.m.
24-3A - Sweeny at Columbus, Frosh-JV-Varsity 5 p.m.
24-3A - Columbia at Royal, Frosh-JV-Varsity 5 p.m.
24-3A - Stafford at Sealy, Frosh-JV-Varsity 5 p.m.
27-2A - Boling at East Bernard, Frosh-JV-Varsity 5:30 p.m.
27-2A - Hitchcock at Brazos, JV-Varsity 5:30 p.m.
27-2A - Danbury at Van Vleck, JV-Varsity 5:30 p.m.
27-2A - Hou Can at Yes College Prep, Varsity 5:30 p.m.

GIRLS GAMES
24-3A - Needville at Wharton, Frosh-JV-Varsity 5 p.m.
24-3A - Columbus at Sweeny, Frosh-JV-Varsity 5 p.m.
24-3A - Sealy at Stafford, Frosh-JV-Varsity 5 p.m.
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27-2A - Danbury at Van Vleck, JV-Varsity 5:30 p.m.
27-2A - Hou Can at Yes College Prep, Varsity 5:30 p.m.

Softball Scrimmage
Wharton vs. Lamar Cons at Rosenberg (JV-Varsity) 4/5:30 p.m.

Tennis
Wharon vs. Groesbeck at Bryan High School 4:30 p.m.

Wednesday

Junior College Baseball
Panola Junior College at Wharton County JC (Doubleheader) 1 p.m.
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# Designates Region XIV South Zone Games
WCJC to host senior’s health fair

Wharton County Junior College will host a countywide health fair for seniors early next month.

“Seniors Embracing Life” will be from 9 a.m. to 1:30 p.m. Friday, Feb. 9, at the La Dieu Center on the WCJC campus.

A variety of programs and health screenings will be offered, along with lunch.

Cholesterol, glucose, oxygen and blood pressure screenings will be free. There will be educational exhibits and door prizes.

Programs will explain identity theft and scam dangers, drug interactions, “50-plus Fitness,” tips for safe driving, handling of legal matters and services for seniors.

Reservations are needed by Feb. 5 for the meal, which is limited to the first 100 to register. The lunch will be provided by WCJC Senior Program and Valley Food Service.

The health fair is sponsored by Texas Cooperative Extension in conjunction with Gulf Coast Medical Center, El Campo Memorial Hospital, South Texas Medical Clinics and WCJC.

Program sponsors are Girling’s Home Health, Texas Home Health and Angels Care Home Health.
WCJC Financial Aid Program
WCJC will present a financial aid program for students and parents in the ECHS cafeteria Monday. The Federal Application for Financial Aid will be discussed along with other topics. It will begin at 6:30 p.m. For more information call 543-2871.

Junior/Senior Days
Wharton County Junior College holds its "Junior/Senior Days" at 9 a.m. Tuesday for Louise high school juniors. Pizza lunch ends the tour. 979-532-6455 or 1-800-561-9252 ext. 6435.
Junior/Senior Days

Wharton County Junior College holds its "Junior/Senior Days" at 9 a.m. Monday for Rice high school juniors and seniors. Pizza lunch ends the tour. 979-532-6455 or 1-800-561-9252 ext. 6455.
WCJC to host junior & senior days for high school students

WHARTON, TEXAS - Wharton County Junior College will host nearly 900 area high school students for Junior/Senior Days from January 30, through Feb. 7, 2007.

During this recruitment event, high school students will get a firsthand view of WCJC programs that lead to associate in applied science degrees, certificate programs, an associate in arts teaching degree, and an associate in arts degree. They will also visit with current WCJC students to learn why they chose WCJC.

Julie Aaronson, coordinator of student recruitment at WCJC, heads Junior/Senior Days. She said that during campus tours, students are exposed to all the programs offered at the college.

"This way, if prospective students are not sure what course of study they want to pursue, they might see something that sparks their interest," she said.

Each day begins at 9 a.m. in the WCJC Pioneer Student Center with an overview of admissions, academic programs, extracurricular activities, and financial information. After interacting with current students and touring the campus, the high school students conclude the day with a pizza lunch.

Area high schools participating in Junior/Senior Days are as follows:

Tuesday, Jan. 30: Needville Seniors, East Bernard Juniors

Wednesday, Jan. 31: Bay City Seniors, Van Vleck Juniors/Seniors, Boling Seniors

Thursday, Feb. 1: Wharton Juniors

Monday, Feb. 5: Rice Juniors/Seniors

Tuesday, Feb. 6: Louise Juniors

Wednesday, Feb. 7: Brazos Seniors, Tidehaven Juniors

The high schools participating in Junior/Senior Days determine which grade level of students to bring since they know their students the best, said Aaronson. She adds that those who participate in this recruitment event generally bring their entire junior or senior class. Other high schools in WCJC's service area bring smaller groups on other days so they can focus on specific programs.

For additional information on scheduling a college visit for an individual student or larger groups, contact Julie Aaronson at 979-532-6455 or 1-800-561-9252, ext. 6455.
Programs to be addressed at WCJC Education Fair

One-stop shopping helps students with admissions

The annual Wharton County Junior College Education Fair will be held on Tuesday, Feb. 13 to provide prospective students with information about academic programs, admissions and testing requirements, financial aid, and career counseling. The event will take place from 6 to 8 p.m. at the WCJC Fort Bend Technical Center, located at 5333 FM 1640 in Rosenberg.

WCJC representatives will provide information about two-year programs that can transfer to four-year universities, along with one-year and two-year programs that prepare students for specific career fields. Information about distance education, continuing education and adult basic education will also be available. In addition, representatives from the Texas State Technical College's satellite campus that is housed in the WCJC facility will be on hand to discuss their programs.

Scott Glass, director of the WCJC Fort Bend Technical Center, said his campus is a full-service academic institution that offers students a cost-effective way to earn the first two years of college credit before transferring to a four-year university.

"With education costs rising, WCJC is a better value for local residents than a four-year institution. Students can take classes here in Richmond and not incur the additional costs of room and board," Glass said.

During the Education Fair, WCJC financial aid representatives can assist attendees in completing the Free Application for Federal Student Aid (FAFSA) that is the first step to obtain financial assistance. Representatives from area financial institutions, who work regularly with WCJC students, will provide information on the federal student loan program.

Students who wish to start college this fall should bring their 2006 income tax forms, as well as their parents' forms. These are required to complete the FAFSA.

"We want to show prospective students how financial aid can help them make college a reality," said Richard Hyde, WCJC director of financial aid.

Spanish speaking representatives from WCJC will be on hand to help members of the Hispanic community, whether parents or prospective students, feel more comfortable in learning about the educational opportunities available for their families.

Four major prizes will be awarded at the Education Fair including a $500 scholarship to attend WCJC, a $500 scholarship to attend TSTC, a scholarship up to $500 for a WCJC continuing education course, and a 25 percent discount coupon to the WCJC Barnes and Noble bookstore. Recipients must be present to win.

For details about the WCJC Education Fair, including an entry form for the prize drawings, visit www.wjc.edu or call 1.800.561.9252, ext. 6345.

(See EDUCATION, Page 3-C)
# Sports Scene

...A look at the area's upcoming events

## Wednesday

### Junior College Baseball
Panola Junior College at Wharton County JC (Doubleheader) 1 p.m.

## Thursday

### Girls Powerlifting
Boling & East Bernard at Palacios Invitational 4 p.m.

## Friday

### Swimming
Wharton at Region VI Championships in Katy (Prellims) 3:30 p.m.

### High School Basketball

**BOYS GAMES**
- 24-3A – Stafford at Wharton, Frosh-JV-Varsity 5 p.m.
- 24-3A – Sealy at Sweeny, Frosh-JV-Varsity 5 p.m.
- 24-3A – Royal at Needville, Frosh-JV-Varsity 5 p.m.
- 24-3A – Columbia at Columbus, Frosh-JV-Varsity 5 p.m.
- 27-2A – East Bernard at Brazos, Frosh-JV-Varsity 5:30 p.m.
- 27-2A – Boling at Danbury, JV-Varsity 5:30 p.m.
- 27-2A – Yes Prep at Hitchcock, JV-Varsity 5:30 p.m.
- 27-2A – Van Vleck at Houston Can, Varsity 5:30 p.m.

**GIRLS GAMES**
- 24-3A – Wharton at Stafford, Frosh-JV-Varsity 5 p.m.
- 24-3A – Sealy at Sweeny, Frosh-JV-Varsity 5 p.m.
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- 27-2A – Yes Prep at Hitchcock, JV-Varsity 5:30 p.m.
- 27-2A – Van Vleck at Houston Can, Varsity 5 p.m.

### Softball Scrimmage
Wharton vs Bay City (JV-Varsity) 5:30 p.m.

### Tennis
East Bernard at Brazosport Invitational at Freeport 9 a.m.

## Saturday

### Junior College Baseball
Wharton County JC vs Angelina JC at Lufkin (Doubleheader) 1 p.m.

### Boys Powerlifting
Wharton, Boling & East Bernard at Palacios Invitational 9 a.m.

### Swimming
Wharton at Region VI Championships in Katy (Finals) 3:30 p.m.
WCJC plans Education Fair Feb. 13

Prospective students can learn about academic programs, admission policies, testing requirements, financial aid at the annual Wharton County Junior College Education Fair, set for Tuesday, Feb. 13.

The event will take place from 6 to 8 p.m. at the WCJC Fort Bend Technical Center, located at 5333 FM 1640.

WCJC representatives will provide information about two-year programs that can transfer to four-year universities, along with one-year and two-year programs that prepare students for specific career fields. Information about distance education, continuing education and adult basic education will also be available.

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For details, visit wcjc.edu or call 1-800-56-9252, ext. 6345.
Area high school students to learn about college life

Wharton County Junior College is hosting nearly 900 area high school students for Junior-Senior Days so they can learn about college life.

During this recruitment event, high school students will get a firsthand view of WCJC programs that lead to associate in applied science degrees, certificate programs, an associate in arts teaching degree, and an associate in arts degree. They will also visit with current WCJC students to learn why they chose WCJC.

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After interacting with current students and touring the campus, the high school students conclude the day with a pizza lunch.

Wharton High School juniors will be on campus Thursday, Feb. 1. The high schools participating in Junior/Senior Days determine which grade level of students to bring since they know their students the best, said Aaronson.

She adds that those who participate in this recruitment event generally bring their entire junior or senior class. Other high schools in WCJC's service area bring smaller groups on other days so they can focus on specific programs.

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Area high schools participating in Junior/Senior Days are as follows:
- Tuesday, Jan. 30-Needville Seniors, East Bernard Juniors;
- Wednesday, Jan. 31-Bay City Seniors, Van Vleck Juniors/Seniors, Boling Seniors;
- Thursday, Feb. 1-Wharton Juniors;
- Monday, Feb. 5-Rice Juniors/Seniors;
- Tuesday, Feb. 6-Louisiana Juniors;
- Wednesday, Feb. 7-Brazos Seniors, Tideway Juniors.

For additional information on scheduling a college visit for an individual student or larger groups, contact Julie Aaronson at 979.532.6455 or 1.800.561.9252, ext. 6455.
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Julie Aaronson, coordinator of student recruitment at WCJC, heads Junior/Senior Days. She said that during campus tours, students are exposed to all the programs offered at the college.
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College-bound students get preview of WCJC programs

The annual Wharton County Junior College Education Fair will be held Tuesday, Feb. 13 to provide prospective students with information about academic programs, admissions and testing requirements, financial aid, and career counseling. The event will take place from 6 to 8 p.m. at the WCJC Fort Bend Technical Center, located at 5333 FM 1640. WCJC representatives will provide information about two-year programs that can transfer to four-year universities, along with one-year and two-year programs that prepare students for specific career fields. Information about distance education, continuing education and adult basic education will also be available. In addition, representatives from the Texas State Technical College’s satellite campus that is housed in the WCJC facility.

WCJC from page one

will be on hand to discuss their programs.

Scott Glass, director of the WCJC Fort Bend Technical Center, said his campus is a full-service academic institution that offers students a cost-effective way to earn the first two years of college credit before transferring to a four-year university.

"With education costs rising, WCJC is a better value for local residents than a four-year institution. Students can take classes here in Richmond and not incur the additional costs of room and board," Glass said.

During the Education Fair, WCJC financial aid representatives can assist attendees in completing the Free Application for Federal Student Aid (FAFSA) that is the first step to obtain financial assistance. Representatives from area financial institutions, who work regularly with WCJC students, will provide information on the federal student loan program.

Students who wish to start college this fall should bring their 2006 income tax forms, as well as their parents' forms. These are required to complete the FAFSA.

Spanish speaking representatives from WCJC will be on hand to help members of the Hispanic community, whether parents or prospective students, feel more comfortable in learning about the educational opportunities available for their families.

Four major prizes will be awarded at the Education Fair including a $500 scholarship to attend WCJC, a $500 scholarship to attend TSTC, a scholarship up to $500 for a WCJC continuing education course, and a 25 percent discount coupon to the WCJC Barnes and Noble bookstore. Recipients must be present to win.

For details about the WCJC Education Fair, including an entry form for the prize drawings, visit www.wcjc.edu or call 1-800-561-9252, ext. 6345.
WCJC to host Education Fair

Prospective students can learn about academic programs, admission policies, testing requirements, financial aid at the annual Wharton County Junior College Education Fair, set for Tuesday, Feb. 13.

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"We want to show prospective students how financial aid can help them make college a reality," said Richard Hyde, WCJC director of financial aid. For details, you can visit wcjc.edu or call 1-800-56-9252, ext. 6345.
Junior/Senior Days
Wharton County Junior College holds its "Junior/Senior Days" at 9 a.m. Monday for Rice high school juniors and seniors. Pizza lunch ends the tour. 979-532-6455 or 800-561-9252 ext. 6455.

THURSDAY, FEB. 8
WCJC Bingo For Seniors
The Wharton County Junior College Senior Citizen program will offer bingo on Thursday, Feb. 8 from 12:30-2 p.m. at the WCJC El Campo Senior Center, 1303 Delta St. Anyone 60 years of age or older is invited.
Sports Scene
...A look at the area's upcoming events

Saturday

Boys Powerlifting
Wharton, Boling & East Bernard at Palacios Invitational....................... 9 a.m.

Swimming
Wharton at Region VI Championships In Katy (Finals)...................... 3:30 p.m.

Junior College Baseball
Wharton County JC vs. Angelina Col at Lufkin (Doubleheader)........... 1 p.m.

Monday

Boys Golf
Wharton & Boling at Columbia Tournament (Columbia Lakes)............. 9 a.m.
East Bernard at Sealy Tournament (San Felipe)............................. 9 a.m.

Baseball Scrimmage
Boling vs. Palacios at Newgulf (JV-Varsity)................................. 5 p.m.

Tuesday

Girls Golf
Boling & E. Bernard at Columbia Tournament (Columbia Lakes).......... 9 a.m.

High School Basketball

BOYS GAMES
24-3S – Sealy at Wharton, Frosh-JV-Varsity................................. 5 p.m.
24-3A – Columbia at Sweeny, Frosh-JV-Varsity............................... 5 p.m.
24-3A – Needville at Columbus, Frosh-JV-Varsity........................... 5 p.m.
24-3A – Royal at Stafford, Frosh-JV-Varsity................................. 5 p.m.
27-2A – Danbury at East Bernard, Frosh-JV-Varsity........................ 5/6 p.m.
27-3A – Hou Can at Boling, Varsity........................................... 6:30 p.m.
27-2A – Hitchcock at Van Vleck, JV-Varsity................................. 5/6 p.m.
27-2A – Brazos vs. Yes College Prep in Houston, Varsity................ 6:30 p.m.

GIRLS GAMES
27-2A – Danbury at East Bernard, JV-Varsity................................. 5/6:30 p.m.
27-3A – Hou. Can at Boling, Varsity........................................... 5 p.m.
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27-2A – Brazos at Yes College Prep, Varsity................................. 5 p.m.

Baseball Scrimmage
East Bernard vs. Foster at Rosenberg.......................................... 7 p.m.

Softball Scrimmage
Victoria St. Joseph at Wharton, (JV-varsity)..........................5/6 p.m.
Boling at Sweeny, Varsity..................................................TBD

Wednesday

Junior College Baseball

Wharton County JC at Temple Junior College (Doubleheader).....1 p.m.
Game called with WCJC behind

By MIKE KONVICKA
mkonvicka@journal-spectator.com

A misty rain finally halted the WCJC baseball team's season opener against Panola College Thursday afternoon at Tiger Field.

The game, which started before 1 p.m., was called after five innings with the Ponies up 8-6.

"All things considered I was really happy with our approach," said WCJC coach Bob Nottetart.

The first game of a doubleheader was scheduled for seven innings.

Players also battled temperatures in the mid-40s.

"They didn't let the weather affect them," said Nottetart. "We competed regardless of the circumstances.

"We have a young team and I was happy with the way they got after it.

Panola erupted for six runs in a 45-minute long third inning.

Meyer led off the bottom of the inning with a solo shot to make it 7-2.

The Ponies picked up a run in the fourth to go up 7-3.

Ryan Phoenix walked in the bottom of the fifth and moved up to second on a sacrifice bunt by Chris Neiser.

Phoenix scored when a ground ball by Meyer was misplayed.

After John West walked, Meyer scored on a sacrifice fly ball by Reno Malay. Johnson then popped out to end the inning and the game.

East Bernard graduate Kyle Koenig played at first base and was 0-2 at the plate.

"It was not the greatest of conditions," said Koenig. "You want to go hard but at the same time you've got to be cautious."

Brett Carnline started for the Pioneers and went three innings. He gave up six hits and struck out two.

Neiser pitched the next two innings and gave up one run on one hit.

WCJC heads to Lufkin early this morning to play a doubleheader against Angelina College. The Pioneers play a doubleheader next Wednesday on the road against Temple Junior College.
Inclement weather halts WCJC opener

By MIKE KONVICKA
Journal-Spectator Sports Editor

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The game, which started before 1 p.m. was called two hours later after five innings with the Ponies up 8-6.

“All things considered I was really happy with our approach,” said WCJC coach Bob Nottebart.

The first game of a doubleheader was scheduled for seven innings.

Besides the soaked and muddy grounds, players also battled temperatures in the mid 40s.

“They didn’t let the weather affect them,” said Nottebart. “We competed regardless of the circumstances.

“We have a young team and I was happy with the way they got after it.”

Panola jumped out to a 1-0 lead in the top of the first but WCJC answered with three runs in the bottom of the inning.

Tyler Hicks led off with a homer to center field to tie the score.

He rolled his ankle in the fourth inning while trying to make a catch of deep fly ball in centerfield.

After Daniel Meyer grounded out, Cody Ross doubled and scored on a single by Reno Malay. Malay scored on a double by Alex Johnson.

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Wharton County Junior College holds its "Junior/Senior Days" at 9 a.m. Wednesday for Brazos high school seniors and Tidewater juniors. Pizza lunch ends the tour. 979-532-6455 or 1-800-561-9252 ext. 6455.
V'V netter signs with WCJC

BY JUSTIN DAILY
Tribune Sports Editor

VAN VLECK — Lady Leopard Kadeem Brinkley will become a Wharton Pioneer this fall after she committed to play volleyball for Wharton County Junior College Thursday afternoon.

Brinkley has played volleyball for the last seven years at Van Vleck High School and Junior High, along with two summers on the select team, Texas Riptides. Her diligence to the sport paid off at a team tryout for the Pioneers.

Harold Shilk, a 26-year volleyball coach for Wharton, saw her at the tryouts and singled her out as the top athlete among nearly 30 girls from surrounding counties searching for a spot on the team. Brinkley is the first volleyball player from Van Vleck to be signed to WCJC.

“The first time I saw her was when she came to the tryouts and she was the best one there, from what I saw,” Shilk said.

“She’ll play middle blocker. She’s a true middle blocker. I hope she starts this season. I don’t sign anyone that I don’t think has a chance of starting,” Shilk said of Brinkley’s playing time in the fall.

Brinkley earned a scholarship that will pay 100-percent of her.

 tuition and fees along with the additional exposure of her volleyball prowess.

The 17-year-old athlete played basketball her freshman through junior years, but really began concentrating on volleyball after coach Norma Wollam took over the program in 2003.

“I really liked playing basketball a lot but coach Wollam came in and made volleyball something that I really wanted to do,” Brinkley said.

Wollam stayed for two years and Brinkley had two more volleyball coaches before her high school career ended. She was selected as a first-team middle blocker her junior and senior seasons.

She recalls the Lady Leps’ first district game against East Bernard this season as one of the highlights at Van Vleck.

“We were the underdogs and they came in expected to beat us by so many points, but we pulled it off and won,” Brinkley said.

She hopes to major in marketing and business management and has plans to transfer to a four-year college after WCJC.

“I’m really excited. I wanted to play volleyball after high school. I plan to transfer somewhere, but I don’t know where right now,” Brinkley said.

LADY LEOPARD KADEEM BRINKLEY signed with the Wharton County Junior College volleyball team Thursday afternoon. Pictured are, from left: (standing) Van Vleck volleyball coach Mary Grace Kunefke, WCJC volleyball coach Harold Shilk, (seated) father John Brinkley, Kadeem, niece Tyllise Brinkley and mother Gwendolyn Brinkley.
Junior/Senior Days
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WCJC to host junior, senior

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Sports Scene
...A look at the area's upcoming events

Wednesday

Junior College Baseball
Wharton County JC at Temple Junior College (Doubleheader) ..... 1 p.m.

Thursday

Tennis
East Bernard at Somerville Invitational .................................. 8 a.m.

Friday

Boys Basketball
24-3A - Wharton at Sweeny, Frosh-JV-Varsity ....................... 5 p.m.
24-3A - Sealy at Royal, JV-Varsity ................................. 5 p.m.
24-3A - Columbus at Stafforid, Frosh-JV-Varsity ................. 5 p.m.
24-3A - Needville at Columbia, Frosh-JV-Varsity ............... 5 p.m.
27-2A - Yes Prep at East Bernard, Varsity ....................... 6 p.m.
27-2A - Hitchcock at Boling, Varsity .............................. 5 p.m.
27-2A - Brazos at Van Vleck, JV-Varsity ......................... 6 p.m.
27-2A - Houston Can at Danbury, Varsity ....................... 6 p.m.

Baseball Scrimmage
Houston Westbury at Wharton ........................................ 6 p.m.
Boling vs. Rice Consolidated at Newgulf, JV-Varsity ........... 5 p.m.
East Bernard at Sealy ............................................... 6 p.m.

Softball Scrimmage
Smithville at East Bernard (JV-Varsity) .......................... 4:30 p.m.

Tennis
Wharton County Invitational at WCJC Kelly Tennis Center ...... 8 a.m.

Saturday

High School Baseball Scrimmage
Wharton vs. Barbers Hill at Mount Belvieu .......................... 2 p.m.

Junior College Baseball
Wharton County JC vs Panola at Carthage (Doubleheader) .... 1 p.m.

Softball Scrimmages
Danbury & Houston at Wharton ................................... 10 a.m./12 p.m.
East Bernard vs. Industrial at Vanderbilt ......................... 10 a.m.

Tennis
Wharton County Invitational at WCJC Kelly Tennis Center ...... 8 a.m.
East Bernard at Somerville Invitational .......................... 8 a.m.
Pioneers swept by Angelina

By MIKE KONVICKA
Journal-Spectator Sports Editor

LUFKIN - WCJC's baseball team fell to 0-3 on the season after dropping a doubleheader to Angelina College on Sunday afternoon.

The Roadrunners, behind the pitching of Grant Campbell, won the first game 4-0, and took the second 4-2.

The twin bill was originally scheduled for Saturday but was moved back a day because of wet grounds at Roadrunner Field.

"These were the first games we played in decent weather," said WCJC coach Bob Nottebart.

The Pioneers battled the elements, rain and cold, in last Wednesday's season opener against Panola.

"We're way behind but it's still early," said Nottebart. "With us being so young, it little bit more of a challenge for us."

Jake Koehl led off the top of the first with a double and he went to third on a sacrifice bunt by Chris Neiser.

Daniel Meyer then struck out and Cody Ross flew out to end the inning.

Angelina scored up a run in the bottom of the inning and picked up another in the second to take a 2-0 lead.

Spud Bromberg doubled for the Pioneers with one out in the third but he was stranded at third.

Angelina made it 3-0 in the bottom of the inning and made it 4-0 in the fourth.

Alex Johnson led off the fifth for the Pioneers with a single but he was erased on a double play by Dan Billingsley.

Jerek Center started for WCJC and went four innings. Mike Arevalo pitched the next three.

In the second game, Angelina went up 1-0 in the first and picked up two more runs in the third.

WCJC came back to score two runs in the fourth to make it 3-2.

John West led off with a homer. Cody Ross then doubled and later scored on a sacrifice fly ball by Alex Johnson.

The Roadrunners answered with one run in the bottom of the inning to make it 4-2.

Koehl reached on an error in the top of the sixth but he was left at second.

Jacob Liedka started the game and went four innings. Bobby Neelon finished the game.

Nottebart learned Friday that sophomore outfielder Tyler Hicks will miss the rest of the season.

He tore his ACL in last Wednesday's game trying to make a play in centerfield.

WCJC plays a doubleheader at Temple today and heads to Carthage on Saturday to play Panola in a doubleheader on Saturday.
WCJC blood drive

Wharton County Junior College's Student Government Association will sponsor a blood drive from 10 a.m. to 4 p.m. Wednesday, Feb. 21, and from 9 a.m. to 3 p.m. Thursday, Feb. 22, at the Pioneer Student Center. For more information, contact Patti Lawlor at 532-6441 or eblooddrive.org sponsor No. 6022.

WCJC Bingo For Seniors

The Wharton County Junior College Senior Citizen program will offer bingo Thursday, Feb. 8 from 12:30-2 p.m. at the WCJC El Campo Senior Center, 1308 Delta St. Anyone 60 years of age or older is invited.
WCJC to host Junior/Senior Days for area students

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Education Fair

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<td>3A Bi District – Wharton vs. Giddings at Hallettsville 7 p.m.</td>
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Tuesday

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BOYS GAMES
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24-3A – Stafford at Columbia, Frosh-JV-Varsity................5 p.m.
27-2A – East Bernard at Houston Can Academy, Varsity........6 p.m.
27-2A – Boling vs. Brazos at Wallis, JV-Varsity................6 p.m.
27-2A – Danbury at Hitchcock, JV-Varsity........................6 p.m.
27-2A – Van Vleck vs. Ye College Prep in Houston, Varsity........6 p.m.

Girls Golf
Wharton, Boling & E. Bernard at Sweany Tourney (Rio Colorado)........9 a.m.

Softball
Wharton at El Campo, (JV-Varsity)..............................5:30/7 p.m.
Boling at Stafford Varsity........................................5 p.m.

Baseball Scrimmages
Wharton vs. Klein Forest at Houston, JV-Varsity...........3/5p.m.
Schulenburg at East Bernard......................................7 p.m.
Future WCJC volleyball player

East Bernard senior Terra Lopez signs a National Letter of Intent to play volleyball at Wharton County Junior College in the fall. Witnessing Wednesday's signing ceremonies are front row from left: mother Michelle Fojtik, Brianna Lopez and East Bernard volleyball coach Suzie Hudgins; back row: Kimmie Lopez, Derek Fojtik, father Gilbert Lopez and WCJC head coach Harold Shilk.
Pioneer baseball team splits doubleheader with Temple

By MIKE KONVICKA
Journal-Spectator Sports Editor

TEMPLE — WCJC’s baseball team picked up its first win of the season, beating Temple College 2-1 in the second game of Wednesday’s double header.

Temple won the first game 1-0 when Chase Cline doubled in the third and scored.

“We pitched well and played good defense,” said WCJC coach Bob Nottebart.

“We didn’t hit very well but pitchers are always ahead of the hitters a little bit this early in the season.”

WCJC had lost its first three games, dropping a 8-6 decision to Panola in last Wednesday’s season opener. The Pioneers later a doubleheader to Angelina College on Sunday in Lufkin.

“The important thing is to get ready for our conference schedule,” said Nottebart.

The Region IV South Zone schedule starts on Feb. 21.

WCJC fell behind 1-0 in the second game.

Lance Brown reached on an error and went to second on a sacrifice fly ball by Michael DeLa Rosa.

After Blake Holt was retired, Max Herschamp singled home Brown.

Herschamp then went to second on a passed ball but was stranded after Nick Anders flew out.

WCJC threatened in the fifth inning but came up empty. Alex Johnson walked and Chris Nisler later singled. Kyle Koenig reached on an error but Wade Woyteck flew out to end the inning.

The Pioneers finally got on the scoreboard in the sixth.

Ryan Phoenix and John West were hit by pitches. They moved up on a throwing error.

Phoenix then scored on a single by Johnson. West then scored on throwing error to make it 2-1.

Wade Woyteck singled with one out in the seventh but he was stranded.

Zach Weyand started the game for the Pioneers and went four and a third innings. He gave up one hit.

Adam Moyer pitched the fifth and Mike Arevalo pitched the sixth and seventh.

Brett Carline went the distance for the Pioneers in the first game. He scattered three hits and struck out six.

WCJC threatened in the second inning of the first game. Daniel Meyer singled but was caught stealing.

Reno Malay and Dan Billingsley then singled and Ryan Phoenix walked to load bases. Jake Koehl flew out to end the inning.

Alex Johnson walked with one out in the fourth but he was erased on a double play ball by Malay. Johnson reached on an error in the seventh and was erased on a fielder’s choice ground ball by Malay. Billingsley then struck out to end the inning.

WCJC travels to Carthage this morning to play a doubleheader against Panola College.

The Pioneers host Angelina College in a doubleheader on Feb. 18 and plays a doubleheader against Temple at home on Feb. 21.
WCJC to host annual educational fair

The annual Wharton County Junior College Education Fair will be held Feb. 13 to provide prospective students with information about academic programs, admissions and testing requirements, financial aid and career counseling.

The event will take place from 6-8 p.m. at the WCJC Fort Bend Technical Center, located at 5333 FM 1640 in Richmond.

WCJC representatives will provide information about two-year programs that can transfer to four-year universities, along with one-year and two-year programs that prepare students for specific career fields.

Information about distance education, continuing education and adult basic education will also be available.

In addition, representatives from the Texas State Technical College's satellite campus that is housed in the WCJC facility will be on hand to discuss their programs.

“With education costs rising, WCJC is a better value for local residents than a four-year institution. Students can take classes here in Richmond and not incur the additional costs of room and board,” Glass said.

During the Education Fair, WCJC financial aid representatives can assist attendees in completing the Free Application for Federal Student Aid (FAFSA) that is the first step to obtain financial assistance.

Representatives from area financial institutions, who work regularly with WCJC students, will provide information on the federal student loan program.
Tying the knot

Wharton resident Jim Faetche laughs as Girling Health Care employees Jenna Farrell, center, and Natalie Satterfield tie a balloon onto his wrist. Faetche was one of dozens of area residents attending Friday's "Seniors Embracing Life" health fair. Held at Wharton County Junior College, the event featured programs on identify theft, drug interaction, physical fitness and legal aid for seniors. Health care providers like Girling set up booths to inform seniors of the local programs that are available — and to offer some free goodies like heart-shaped balloons.
Pioneers swept by Panola College

By MIKE KONVICKA
Journal-Spectator Sports Editor

CARTHAGE - WCJC's baseball owns a 1-6 record after losing Saturday's doubleheader to Panola College.

Panola, taking advantage of five errors, won the first game 13-3 in five innings.

The Ponies took advantage of four miscues in the second game to win 7-3.

"We just didn't make the plays," said WCJC baseball coach Bob Nottebart.

"You play with the cards your dealt with and play the best you can."

Injuries are already plaguing the Pioneers. Tyler Hicks is out for the season with a torn ACL.

Bryan Minzenmeyer, Daniel Meyer and Cody Ross are also on the shelf.

"The injuries aren't unusual in baseball but the numbers are more than I've ever had," said Nottebart.

Jerek Center started the first game and pitched three innings. He gave up six runs on four hits. Bobby Neelon pitched the fourth and fifth innings.

Panola jumped out to a 1-0 lead in the first but WCJC answered with three runs in the second to go up 3-1.

Alex Johnson and Daniel Meyer singled. After Spud Bromberg struck out, Dan Billingsley singled home Johnson.

Meyer was throw out at the plate on a fielder's choice ground ball by Wade Woytek.

Jake Koehl followed with at two-run single and Chris Neiser struck out to end the inning.

WCJC threatened in the third but came up empty.

Johnson singled with two outs and stole second. Meyer walked but Bromberg struck out to end the inning.

Panola erupted for eight runs in the bottom of the inning to go up 9-3.

The Ponies picked up two more runs in the fourth to take a 11-3 lead and two more runs in the fifth ending the game.

Jacob Liedka started the second game for WCJC and went three innings. Payton Pawloski pitched the the next two innings and Neiser finished the game.

Panola jumped out to a 1-0 lead in the first and picked up three more runs in the third to go up 4-0.

John West homered for the Pioneers with one out in the fourth to make it 4-1.

Panola answered with three runs in the bottom of the inning to go up 7-1.

WCJC made it 7-3 with two runs in the seventh. West let off with his second home.

Johnson and Daniel Booth reached on fielding errors.

They moved up on a ground ball by Ben Alaniz and scored on a single by Kyle Koenig.

WCJC plays a doubleheader against Monterey Tech Saturday afternoon in Corpus Christi.

The Pioneers turn around and plays Angelina in a doubleheader Sunday at Tiger Field.
# Sports Scene

...A look at the area's upcoming events

## Thursday

### Baseball Scrimmage
- Schulenburg at East Bernard, JV-Varsity: 5 p.m.

### Softball
- Somervelle Tournament - Boling vs. Milano: Noon
- Somervelle Tournament - East Bernard vs. North Zulch: 1:30 p.m.
- Somervelle Tournament - Boling vs. Opponent TBD: 3:30 or 4:30 p.m.
- Somervelle Tournament - East Bernard vs. Opponent TBD: TBD

### Tennis
- East Bernard at Columbus Invitational: 9 a.m.

## Friday

### Girls Basketball
- 3A Area Playoff Game - Wharton vs. Silsbee at Pasadena Memorial: 7 p.m.

### Swimming
- Jessica Norrell at 4A UIL State Swimming Championships: 4:30 p.m.

### Baseball Scrimmage
- Boling at Sweeney, JV-Varsity: 5 p.m.
- Hallettsville Sacred Heart at East Bernard, JV-Varsity: 5:30 p.m.

### Softball
- Marble Falls Tourney - Wharton vs. Louisianna: 10:45 a.m.
- Marble Falls Tourney - Wharton vs. Odessa Permian: 2:15 p.m.
- Marble Falls Tourney - Wharton vs. Cedar Park: 4 p.m.

### Tennis
- Wharton at Angleton Invitational Tournament: 8 a.m.

## Saturday

### High School Baseball Scrimmage
- Walker at Wharton, JV-Varsity: 1:30 p.m.

### Powerlifting
- Boling & E. Bernard Boys & Girls at Rice Consolidated in Altair: 9 a.m.

### Junior College Baseball
- Wharton County JC vs. Monterey Tech in Corpus Christi: 1 p.m.

### Softball
- Wharton at Marble Falls Invitational: TBD
- Boling vs. East Bernard at Hardin Invitational: TBD

### Swimming
- Jessica Norrell at 4A UIL State Swimming Championships: 3:30 p.m.

### Tennis
- Wharton at Angleton Invitational: 9 a.m.
- East Bernard at Columbus Invitational: 9 a.m.

## Sunday

### Junior College Baseball
- Angelina College at Wharton County JC (Doubleheader): 1 p.m.
Wharton County Junior College invites you to join us for the
Spring 2007 President's Lecture Series
highlighting the theme
Celebrating Our Heritage

Martin O'Shea, U.S. Army Veteran
PRESENTING
"It's Our War: A Perspective of the Holocaust in WWII"

Following a business trip to Poland that included an unexpected visit to Auschwitz, Martin O'Shea was forever changed. Suddenly there were no longer words on a page but tangible and concrete facts. As a result, Mr. O'Shea researched military history, visited battle sites, and traveled the world and looked at how the lessons of the Holocaust play out in today's world. He shares this regularly with Fort Bend area youth and, with sponsorship from the Anti-Defamation League, Southwest Region, he travels to Wharton and gain a new perspective on the far-reaching lasting impact on humanity.

Thursday, March 1, 2007 - 7:30 p.m.
Horton Folse Theatre located in the
Duson-Hansen Fine Arts Building, Wharton campus
Free • Open to the Public

Wharton County Junior College  For more information:
911 Boiling Highway, Wharton, Texas 77488 979.532.6322
WJC is an E.O/EAA Institution

www.wcjc.edu
WCJC blood drive
Wharton County Junior College's Student Government Association will sponsor a blood drive from 10 a.m. to 4 p.m. Wednesday, Feb. 21, and from 9 a.m. to 3 p.m. Thursday, Feb. 22, at the Pioneer Student Center. For more information, contact Patti Lawlor at 532-6441 or eblooddrive.org sponsor No. 6022.

Brandes and Etzler on dean's list at WCJC

Brenda Kay Brandes and Holly Ann Etzler, both of Hallettsville, are among several area students recognized as distinguished scholars for the fall semester of 2006 at Wharton County Junior College. The announcement was made by Karen Preisler, Acting Director of Admissions and Registration at WCJC. Students named to the dean's list at WCJC must maintain at least a 3.5 grade point average, out of a possible perfect 4.0, in all work completed during at least 12 semester hours of work.
WCJC music scholarship awarded to Scott Porter

Palacios High School Senior Scott Porter has earned a music scholarship to Wharton County Junior College.

He auditioned for a place in the WCJC choir last week and has been accepted into the regular mixed and chamber choirs.

Scott will be participating in two choirs, said WCJC Choir Director Lee Lemson.

"Concert choir is a larger choir and performs large choral works: Battle Hymn of the Republic, Handel's Messiah, folk songs from other countries, spirituals, gospel and musicals. The Chamber Singers are a smaller, more select group that sings many styles of music from the Renaissance to the present.

"The choirs have performed at Carnegie Hall in New York, five cruise ships, Sea World, Disney World and we are returning for our second tour to Branson, Missouri," Lemson said.

Scott's scholarship will cover dormitory fees and $700 of tuition expenses each semester that he remains in the WCJC choirs.

He is the son of Dale Porter and Cathy Porter.
**WCJC Dean's List**

Wharton County Junior College has recognized a number of area students as distinguished scholars for the fall semester of 2006, according to Karen Presler, Acting Director of Admissions and Registration.

The following local area students were named to the Dean's List for earning at least a 3.5 grade point average, out of a possible perfect 4.0, in all work completed during at least 12 semester hours of work.

**Beasley:** Jamesha Ezell Carrington

**Damon:** Morgan Lacey Gibson, Steven Lee Hasty

**Fulshear:** Lona R. Head, Charles Douglas Tovar

**Guy:** Frank G. Andel, Melinda F. Jacoway

**Missouri City:** Matthew J. Boreham, Anastasia LaRae Brane, Michael Andrew Childs, Sean Carl Epps, Lena A. Fulsone, Kristine Michelle Garcia, Lyndsey Marie Marley, Mervat Wahba Mickael, Lindsay Suyeko Moon, Kyle Y. Morgan, Dax Gordhan Patel, Olivia Cate Ross, Nathan Layne Shead

**Needville:** Keni R. Bishop, Laura Michelle Flores, Rosa I. Gonzalez, Sonya Elizabeth Hernandez, Jennifer Hurt, Krista Kehrer, Michele Ann Kostelnik, Jessica L. Kumaga, Hailey Nicole Leus, Aurora Mejia, Jennifer Lynn Meyen, Ernest Joseph Neelon, Robert Edward Neelon, Jessica Dorothy Oberhoff, Linda Ann Phillips, Sarah Michelle Pitts, Christopher Neal Richter, Haley Revae Rosenbaum, Ashley Linn Sbrusula, Sara Jean Steffey, Jordan White

**Orchard:** Patrick Wayne Alvarado


**Simonton:** Johnny J. Taylor, Margaret Elizabeth Taylor

**Stafford:** Kateri Nicholle Arce, Sheri Suzanne Bartram, Kristina E. Howard, Bryan Alden Pierce, Susan Nicole Reyna, Jonathan Matthew Rodriguez, Samantha Leigh Segrest, Christa Seigel.
East Bernard senior Terra Lopez signs a National Letter of Intent to play volleyball at Wharton County Junior College in the fall. Witnessing Wednesday's signing ceremonies are front row from left: mother Michelle Fojtik, Brianna Lopez and East Bernard volleyball coach Suzie Hudgins; back row: Kimmie Lopez, Derek Fojtik, father Gilbert Lopez and WCJC head coach Harold Shilk.
Area students named to WCJC Dean's List

Wharton County Junior College has recognized a number of area students as distinguished scholars for the fall semester of 2006, according to Karen Preisler, Acting Director of Admissions and Registration.

The following students were named to the Dean's List for earning at least a 3.5 grade point average, out of a possible perfect 4.0, in all work completed during at least 12 semester hours of work: Christopher Gonzales, Kimberly Ann Lynch, Matthew Allen Pulos and Holly Deniese Rankin.

WCJC blood drive

Wharton County Junior College's Student Government Association will sponsor a blood drive from 10 a.m. to 4 p.m. Wednesday, Feb. 21, and from 9 a.m. to 3 p.m. Thursday, Feb. 22, at the Pioneer Student Center. For more information, contact Patti Lawlor at 532-6441 or eblooddrive, org sponsor No. 6022.
WCJC Fall Dean's List Announced

Wharton County Junior College has recognized a number of area students as distinguished scholars for the fall semester of 2006.

The following students were named to the Dean's List for earning at least a 3.5 grade point average, out of a possible perfect 4.0, in all work completed during at least 12 semester hours of work.

Students who earned the honor are as follows: from Eagle Lake: Kali Hammerrmiller; Beatriz Posada and Chelsea Ray; Altair: Adrian Axel; Garwood: Audrey Drlik; Nada: Sean Korenek, Kevin Shimek, Luke Shimek, Brittnea Williams and Curtis Williams; and from Sheridan: Jimmy Schneider.
Harris translates love for great-aunt to essay

Work on display at WCJC library this month

Adrianna Harris loves her great-aunt so much she decided to write an essay on her.

Now the Wharton County Junior College student’s essay is on display at the college’s J.M. Hodges Library through February in celebration of Black History Month.

The library is open Monday through Friday from 7:30 a.m. until 9 p.m. and Friday from 7:30 a.m. until 4 p.m.

Harris composed the essay for the “Celebrating Our Elders” scholarship competition sponsored by The University of Houston-Clear Lake.

She was honored, along with her great-aunt, Ora Lee Lemons, at a UH-CL ceremony last fall prior to the unveiling of the 22-person essay exhibit there.

WCJC recently secured the exhibit from UH-CL, which includes the essay and a photograph of Harris and Lemons.

Harris, a Houston native who now resides in Eagle Lake, lived with her great aunt until she was 13. In her essay entitled “Unconditional Love,” Harris describes her “auntie” as “a loving, caring and giving person” who “always puts everyone in her life before herself.”

The student says she can still hear the saying used by Lemons as she reared her.

Harris quickly recites the most famous saying, “God is good all the time.”

Harris remembers how Lemons invited her and her four children, now ages 16 to 11, to move in. During this time, Harris says her aunt spoiled the children and encouraged her.

Within the next two years, Harris lost her grandmother and her mother.

“My mother did not have insurance, so Aunt Ora Lee paid for mother’s burial plot… and helped me arrange the entire service and held me in her arms when I needed comforting,” said Harris.

When Harris decided to go back to school, her aunt supported her in this endeavor, too.

Harris is currently studying criminal justice at WCJC and wants to become a parole or probation officer.

Her great-aunt came through again at a low time of Harris’ life. She had witnessed a car accident which killed a good friend.

“She talked us (Harris and her husband) through the problems we were having by helping us realize our friend was in a better place…and recommended we celebrate his life,” said Harris.

Harris is married to Michael Trehan Harris and regularly visits with her 84-year-old Aunt Ora Lee.
## Sports Scene

...A look at the area's upcoming events

### Saturday

<table>
<thead>
<tr>
<th>Event</th>
<th>Time</th>
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<tbody>
<tr>
<td>High School Baseball Scrimmage</td>
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<tr>
<td>Waller at Wharton, JV-Varsity</td>
<td>1:30 p.m.</td>
</tr>
<tr>
<td>Powerlifting</td>
<td></td>
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<tr>
<td>Boling &amp; E. Bernard Boys &amp; Girls at Rice</td>
<td>9 a.m.</td>
</tr>
<tr>
<td>Consolidated in Altair</td>
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<tr>
<td>Softball</td>
<td></td>
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<tr>
<td>Wharton at Marble Falls Invitational</td>
<td>TBD</td>
</tr>
<tr>
<td>Hempstead Tournament - Boling vs. Hempstead or</td>
<td>4:30 p.m.</td>
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<tr>
<td>Burton</td>
<td></td>
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<tr>
<td>Hempstead Tournament - East Bernard vs. Brazos</td>
<td>3 p.m.</td>
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<tr>
<td>or Anderson</td>
<td></td>
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<tr>
<td>Tennis</td>
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<tr>
<td>Wharton at Angleton Invitational</td>
<td>9 a.m.</td>
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### Sunday

<table>
<thead>
<tr>
<th>Event</th>
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<tbody>
<tr>
<td>Junior College Baseball</td>
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<tr>
<td>Angelina College at Wharton County JC (Double</td>
<td>1 p.m.</td>
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<td>header)</td>
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### Tuesday

<table>
<thead>
<tr>
<th>Event</th>
<th>Time</th>
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<tbody>
<tr>
<td>Softball</td>
<td></td>
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<tr>
<td>Belville at Wharton, (JV-Varsity)</td>
<td>5:30/7 p.m.</td>
</tr>
<tr>
<td>Boling at Palacios, Varsity</td>
<td>5 p.m.</td>
</tr>
<tr>
<td>Somerville at East Bernard, Varsity</td>
<td>8:30 p.m.</td>
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<tr>
<td>High School Baseball</td>
<td></td>
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<tr>
<td>Houston Waltrip at Wharton</td>
<td>7:30 p.m.</td>
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<tr>
<td>Sweeny at East Bernard</td>
<td>7 p.m.</td>
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</table>

### Wednesday

<table>
<thead>
<tr>
<th>Event</th>
<th>Time</th>
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<tbody>
<tr>
<td>Junior College Baseball</td>
<td></td>
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<tr>
<td>Temple Junior College at Wharton County JC (</td>
<td>1 p.m.</td>
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<tr>
<td>Doubleheader)</td>
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Wharton Journal-Spectator
Wharton, TX
Circ. 4307
From Page: 2
2/17/2007
91446

Gulf Coast Tribune
Needville, TX
Circ. 865
From Page: 7
2/22/2007
92221

WCJC blood drive
Wharton County Junior College’s Student Government Association will sponsor a blood drive from 10 a.m. to 4 p.m. Wednesday, Feb. 21, and from 9 a.m. to 3 p.m. Thursday, Feb. 22, at the Pioneer Student Center. For more information, contact Patti Lawlor at 532-6441 or eblooddrive.org sponsor No. 6022.

WCJC cites students
Wharton County Junior College has recognized a number of area students as distinguished scholars for the fall semester of 2006.

The following students were named to the Dean’s List for earning at least a 3.5 grade point average in all work completed during at least 12 semester hours of work.

WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM X

MATTERS RELATING TO ACADEMIC AFFAIRS

A. Approve to hire a new full-time computer science instructor ($33,050 - $46,550 to be paid out of the 2007-2008 budget year)
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: February 20, 2007

Date of this Proposal: February 8, 2007

SUBJECT: New faculty position – Computer Science Department

RECOMMENDATION: Proposal to hire a new permanent full-time Computer Science instructor

BACKGROUND/RATIONALE: A permanent full-time Computer Science instructor is needed to teach a full load as a result of continued growth. The inability to hire qualified part time faculty necessitates hiring an additional full time Computer Science instructor. (See attached memo.)

Estimated Cost and Budgetary Support (how will this be paid for):

$33,050 - $46,550 to be paid out of 1110.14809.6091.102 in 2007-08 budget year

RESOURCE PERSON(S) [name(s) and title(s)]: Stephanie Dees, Computer Science Department Head and Technology & Business Division Chair

SIGNATURES:

[Signature]
Originator

[Signature]
Cabinet-Level Supervisor

PRESIDENT’S APPROVAL:

[Signature]

Date 2/8/07

Date 2/9/07

Date 3/8/07

reg 113
6-21-95
Wharton County
Junior College

Date: February 8, 2007
To: Dr. Ty Pate, Senior Vice President of Instruction
From: Stephanie Dees, Division Chair for Technology & Business
Subject: Proposed New Full Time Computer Science Faculty

The Computer Science Department is in urgent need of another Full Time instructor. I am making the proposal at this time so the new position can be filled for the fall 2007 semester.

The Computer Science Department requires an instructor who can teach both ACGM (transfer) and WECM (technical) courses. In order to be qualified to teach both types of courses, the new instructor will need a Masters degree with 18 hours in Computer Science and at least 36 months of related work experience. It may take a while to find someone who fits these requirements.

Because the Computer Science Department is understaffed, it has been necessary for me to teach 80% of a full load even though division chairs are only required to teach 50% of a full load. In addition to serving as a Division Chair and Department Head, I am also the co-chair of the SACS QEP Committee, which requires a significant amount of time. It is imperative I reduce my teaching load in order to further focus my attention on the SACS QEP in future semesters among other administrative duties. Without additional faculty available this will not be possible.

Included below are three tables. The first lists the number of sections taught by Part Time faculty and the number of overload sections taught by Full Time faculty. The second table lists the number of credit hours for each of these, while the third table lists the number of contact hours.

<table>
<thead>
<tr>
<th>Sections by PT faculty or FT Overloads</th>
<th>Fall 2005</th>
<th>Spring 2006</th>
<th>Fall 2006</th>
<th>Spring 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sections by PT faculty</td>
<td>6</td>
<td>14</td>
<td>11</td>
<td>14</td>
</tr>
<tr>
<td>Sections by FT faculty (normal load)</td>
<td>27</td>
<td>26</td>
<td>28</td>
<td>29</td>
</tr>
<tr>
<td>Sections by FT faculty (overload)</td>
<td>5</td>
<td>4</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>Total Computer Science Sections</td>
<td>38</td>
<td>44</td>
<td>45</td>
<td>50</td>
</tr>
</tbody>
</table>

Please note the increase in the number of sections offered by the Computer Science Department since the Fall of 2005. This increase is primarily due to offering more transfer courses: COSC 1301 and BCIS 1305.

Since the fall 2005 semester, the PT + FT overload to FT normal load ratio has increased from 11 out of 38 sections (29% total sections) to 21 out of 50 sections (42% total sections). If the Computer Science Department continues to add course sections as the need arises, this ratio could reach 50% by the end of the 2007-08 academic year. (This ratio does not include midterm or summer sections, which are all taught by FT faculty as overloads or PT faculty.)

Also note the number of sections available is more than enough to offer a new FT faculty member a full workload each semester.
### Estimated Semester Credit Hours by PT faculty or FT Overloads

<table>
<thead>
<tr>
<th></th>
<th>Fall 2005</th>
<th>Spring 2006</th>
<th>Fall 2006</th>
<th>Spring 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit Hours by PT faculty</td>
<td>18</td>
<td>42</td>
<td>33</td>
<td>42</td>
</tr>
<tr>
<td>Credit Hours by FT faculty (normal load)</td>
<td>81</td>
<td>78</td>
<td>84</td>
<td>87</td>
</tr>
<tr>
<td>Credit Hours by FT faculty (overload)</td>
<td>15</td>
<td>12</td>
<td>18</td>
<td>21</td>
</tr>
<tr>
<td>Total</td>
<td>114</td>
<td>132</td>
<td>135</td>
<td>150</td>
</tr>
</tbody>
</table>

Note the increase in credit hours due to the increased number of sections taught. These added credit hours translate to more funding for the college in terms of increased revenue from tuition and computer lab fees (all Computer Science courses have an associated computer lab fee).

### Estimated Semester Contact Hours by PT faculty

<table>
<thead>
<tr>
<th></th>
<th>Fall 2005</th>
<th>Spring 2006</th>
<th>Fall 2006</th>
<th>Spring 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact Hours by PT faculty</td>
<td>384</td>
<td>896</td>
<td>704</td>
<td>896</td>
</tr>
<tr>
<td>Contact Hours by FT faculty (normal load)</td>
<td>1728</td>
<td>1664</td>
<td>1792</td>
<td>1856</td>
</tr>
<tr>
<td>Contact Hours by FT faculty (overload)</td>
<td>320</td>
<td>256</td>
<td>384</td>
<td>448</td>
</tr>
<tr>
<td>Total</td>
<td>2432</td>
<td>2816</td>
<td>2880</td>
<td>3200</td>
</tr>
</tbody>
</table>

In the above table, note the significant increase in semester contact hours generated by the Computer Science Department. The increase in contact hours translates to increased revenue from state reimbursement. Approximately 30% of the contact hours are reimbursed at a higher rate than other courses because they are courses listed under high-growth technology CIP codes.

In summary, I would like to add a new Full Time faculty member in order to adjust for the growth the Computer Science Department has experienced.
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM XI

MATTERS RELATING TO ADMINISTRATIVE SERVICES

A. Approve the proposal received from Mir Fox & Rodriguez, P.C., of Houston to perform internal audit services for the college (not to exceed $20,000 – current unrestricted operating budget for 2006-2007)

B. Authorize college administration to extend the bank depository contract for one additional two-year term

C. Approve the engagement letter from Lott, Vernon & Company, P.C. dated March 31, 2007, to perform the fiscal year 2007 external audit (not to exceed $31,000.00 – current unrestricted operating budget for 2007-2008)

D. Information Items

1. Seek sealed proposals from companies to provide Property & Casualty Insurance to include named windstorm coverage for the College (Estimated $210,000 – Current Unrestricted Operating Budget for 2006-2007)
Proposed Agenda Item
Board of Trustees Meeting

Wharton County
Junior College

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: March 20, 2007
Date of this Proposal: March 5, 2007

SUBJECT:

Approve internal audit plan.

RECOMMENDATION:

Approve the proposed internal audit plan for fiscal year 2007 to be performed by Mir Fox & Rodriguez, PC, of Houston.

BACKGROUND/RATIONALE:

In conversation with Administration and Mir Fox & Rodriguez, P.C., it was decided to continue with the internal audit plan from last year and continue follow-up with Accounts Receivable and Information Technology.

Estimated Cost and Budgetary Support (how will this be paid for?): Not to exceed $20,000.00

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocijan, Vice President of Financial Services

SIGNATURES:

[Signature] 3/5/07
Originator

[Signature] 3/5/07
Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

[Signature] 3-8-07
reg 113
6-21-95
Wharton County Junior College

Proposed Agenda Item
Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: March 20, 2007  Date of this Proposal: March 5, 2007

SUBJECT:

Approval of bank depository extension.

RECOMMENDATION:

Authorize college administration to extend the bank depository contract for one additional two-year term.

BACKGROUND/RATIONALE:

The current depository contract expires August 31, 2007. Education Code §45.205 (b) allows the district to extend a depository contract for one additional two-year term, after which the district will again be required to bid the depository contract. Prosperity Bank is agreeable to renew for the two-year period.

Estimated Cost and Budgetary Support (how will this be paid for?): -0-

RESOURCE PERSON(S) [name(s) and title(s)]:

Betty A. McCrohan, President
Bryce D. Kocian, Vice President of Financial Services

SIGNATURES:

B. Kocian
Originator  3/5/07  Date

PRESIDENT’S APPROVAL:

Betty A. McCrohan

reg 113
6-21-95
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: March 20, 2007  Date of this Proposal: March 5, 2007

SUBJECT:

Engagement Letter for the fiscal year 2007 external audit.

RECOMMENDATION:

Approve the engagement letter from Lott, Vernon & Company, P.C. dated March 31, 2007, to perform the fiscal year 2007 external audit at a cost not to exceed $31,000.00.

BACKGROUND/RATIONALE:

Annual renewal of audit service engagement required, with work to begin in July, 2007.

Estimated Cost and Budgetary Support (how will this be paid for?): Not to exceed $31,000.00

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Financial Services
Gus Wessels, Jr., Dean of Financial and Business Services

SIGNATURES:

\[Signature\]  3-5-2007  Date
Originator

\[Signature\]  3/5/07  Date
Cabinet-Level Supervisor

PRESIDENT’S APPROVAL:

\[Signature\]  3-8-07
reg 115
6-21-95
March 1, 2007

Board of Trustees
Wharton County Junior College
911 Boling Highway
Wharton, Texas 77488

We are pleased to confirm our understanding of the services we are to provide Wharton County Junior College for the year ended August 31, 2007. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, which collectively comprise the entity’s basic financial statements, of Wharton County Junior College as of and for the year ended August 31, 2007. The following supplementary information accompanying the basic financial statements is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1) Management's Discussion and Analysis.
2) Statistical Section.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the first paragraph when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on—

- Internal control related to the financial statements and compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.

- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations.

The reports on internal control and compliance will each include a statement that the report is intended for the information and use of the audit committee, management, specific legislative or regulatory bodies, federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Our audit will be conducted in accordance with U.S. generally accepted auditing standards; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major program(s) in accordance with Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements or the Single Audit compliance opinions are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are
unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal control and for compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of the controls. The objectives of internal control are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorizations and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles, and that federal award programs are managed in compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making all financial records and related information available to us, including any significant vendor relationships in which the vendor has the responsibility for program compliance. We understand that you will provide us with such information required for our audit and that you are responsible for the accuracy and completeness of that information. Management's responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Wharton County Junior College and the respective changes in financial position and, where applicable, cash flows in conformity with U.S. generally accepted accounting principles.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud, or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud or illegal acts affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations and for taking timely and appropriate steps to remedy any fraud, illegal acts, violations of contracts or grant agreements, or abuse that we may report. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse. As required by the Single Audit Act Amendments of 1996 and OMB Circular A-133, our audit will include tests of transactions related to major federal award programs for compliance with applicable laws and regulations and the provisions of contracts and agreements.

Because an audit is designed to provide reasonable, but not absolute assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or
misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Controls

In planning and performing our audit, we will consider the internal control sufficient to plan the audit in order to determine the nature, timing, and extent of our auditing procedures for the purpose of expressing our opinions on Wharton County Junior College's financial statements and on its compliance with requirements applicable to major programs.

We will obtain an understanding of the design of the relevant controls and whether they have been placed in operation, and we will assess control risk. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Tests of controls relative to the financial statements are required only if control risk is assessed below the maximum level. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify reportable conditions. However, we will inform the governing body or audit committee of any matters involving internal control and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control that, in our judgment, could adversely affect the entity’s ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. We will also inform you of any nonreportable conditions or other matters involving internal control, if any, as required by Government Auditing Standards and OMB Circular A-133.

Audit Procedures—Compliance

Our audit will be conducted in accordance with the standards referred to in the section titled Audit Objectives. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Wharton County Junior College's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of the applicable procedures described in the OMB Circular A-133 Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of Wharton County Junior College's major programs. The purpose of those procedures will be to express an opinion on Wharton County Junior College's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.
Audit Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We also understand that your internal audit department will assist us in documenting your internal control structure.

At the conclusion of the engagement, we will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. We will provide copies of our reports to Wharton County Junior College, however, it is management’s responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors’ reports, and a corrective action plan) along with the Data Collection Form to the designated federal clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors’ reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits. At the conclusion of the engagement, we will provide information to management as to where the reporting packages should be submitted and the number to submit.

The audit documentation for this engagement is the property of Lott, Vernon & Company, P.C. and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Lott, Vernon & Company, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by federal awarding agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed $31,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2005 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Wharton County Junior College and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.
Very truly yours,

LOTT, VERNON & COMPANY, P.C.

Dane Legg

RESPONSE:
This letter correctly sets forth the understanding of Wharton County Junior College.

By: _________________________________

Title: _______________________________

Date: _______________________________
To the Shareholders  
Lott, Vernon & Company, P.C.

We have reviewed the system of quality control for the accounting and auditing practice of Lott, Vernon & Company, P.C., (the firm) in effect for the year ended April 30, 2005. A system of quality control encompasses the firm's organizational structure, the policies adopted and procedures established to provide it with reasonable assurance of conforming with professional standards. The elements of quality control are described in the Statements on Quality Control Standards issued by the American Institute of CPAs (AICPA). The firm is responsible for designing a system of quality control and complying with it to provide the firm reasonable assurance of conforming with professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance with its system of quality control based on our review.

Our review was conducted in accordance with standards established by the Peer Review Board of the AICPA. During our review, we read required representations from the firm, interviewed firm personnel and obtained an understanding of the nature of the firm's accounting and auditing practice and the design of the firm's system of quality control sufficient to assess the risks implicit in its practice. Based on our assessments, we selected engagements and administrative files to test for conformity with professional standards and compliance with the firm's system of quality control. The engagements selected represented a reasonable cross-section of the firm's accounting and auditing practice with emphasis on higher-risk engagements. The engagements selected included among others, audits of Employee Benefit Plans and engagements performed under Government Auditing Standards. Prior to concluding the review, we reassessed the adequacy of the scope of the peer review procedures and met with firm management to discuss the results of our review. We believe that the procedures we performed provide a reasonable basis for our opinion.

In performing our review, we obtained an understanding of the system of quality control for the firm's accounting and auditing practice. In addition, we tested compliance with the firm's quality control policies and procedures to the extent we considered appropriate. These tests covered the application of the firm's policies and procedures on selected engagements. Our review was based on selective tests therefore it would not necessarily detect all weaknesses in the system of quality control or all instances of noncompliance with it. There are inherent limitations in the effectiveness of any system of quality control and therefore noncompliance with the system of quality control may occur and not be detected. Projection of any evaluation of a system of quality control to future periods is subject to the risk that the system of quality control may become inadequate because of changes in conditions, or because the degree of compliance with the policies or procedures may deteriorate.

In our opinion, the system of quality control for the accounting and auditing practice of Lott, Vernon & Company, P.C., in effect for the year ended April 30, 2005, has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA and was complied with during the year then ended to provide the firm with reasonable assurance of conforming with professional standards.

Grier, Reeves & Lawley, P.C.

October 20, 2005
Complete this form and submit it to the Office of the President by noon on Monday of the week before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: March 20, 2007 Date of This Proposal: March 1, 2007

SUBJECT:

Information Item

RECOMMENDATION:

Seek sealed proposals from companies to provide Property & Casualty Insurance to include named windstorm coverage for the College.

BACKGROUND/RATIONALE:

Last year, the College searched for property insurance that included named windstorm coverage. Only after the College President declared an emergency was coverage found. This year, the College is required to seek bids for such coverage. In opinion JC-0205, Attorney General John Cornyn stated that Junior College Districts may not use a designated broker of record to purchase insurance contracts with an aggregate value of greater than $25,000. Wharton County Junior College will spend more than the allowed $25,000 in premiums. As required by law, the College must seek competitive proposals in order to select an insurance provider.

Estimated Cost & Budgetary Support (how will this be paid for?): Estimated $210,000.
Current Unrestricted Operating Budget for 2006 - 2007

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce Kocian, Vice President of Financial Services
Gus Wessels, Dean of Business Services
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
Originator

[Signature]
Cabinet-Level Supervisor

PRESIDENT’S APPROVAL:

[Signature]
Date

Reg 113
6-21-95
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

MATTERS RELATING TO PERSONNEL

A. Board of Trustees

1. Approve contract actions as listed in the attached agenda brief

B. Office of President/Senior Administration

C. Office of Academic Affairs

1. Pam Speights, regular, full-time instructor of speech, FAC-3A-10, received a grade increase to FAC-4A-10 per completion of 12 hours credit as approved on the professional growth plan, effective January 1, 2007

D. Office of Administrative Services

E. Office of Student Services

F. Office of Workforce Development, Continuing Education and Distance Learning

G. Office of Technology and Institutional Research

H. Information Items: Contract Personnel Actions

I. Information Items: Non-contract Personnel Action

1. Rhonda L. Clayton employed as regular, full-time athletic documentation specialist, P-10-0, effective March 19, 2007

2. Sharon J. Mayberry employed as regular, full-time secretary/receptionist to continuing education, workforce training and youth activities, 0-8-0, effective February 19, 2007

3. Brian P. Klinger separated as regular part-time evening open computer lab monitor, $8.75/hr. x 16 hrs./wk x 47 wks. = $6,580.00/yr., effective February 28, 2007

4. Debra L. Renfro resigned as regular part-time testing assistant, $9.04/hr. x 19.5 hrs./wk x 52 wks. = $9,166.56/yr., effective March 31, 2007

5. Michael R. Flower employed as temporary, part-time assistant baseball coach, $500.00 per month x 2 ½ months = $1,250.00, effective February 28, 2007

6. Melanie L. Garrett employed as temporary, part-time rodeo coach aide, $15.00/hr. x 7 hrs./wk x 19 wks. = $1,995.00/yr., effective February 12, 2007

7. Matt J. Joines employed as temporary part-time rodeo coach aide, $15.00/hr. x 7 hrs./wk x 19 wks. = $1,995.00/yr., effective February 12, 2007
Office of the President

Category I: Renewal of persons on one-year contracts

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2006-2007 (Oct) Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>KIELER, BRUCE</td>
<td>RESOURCE DEVELOPMENT OFFICER</td>
<td>CA 13-14 $62,734</td>
</tr>
<tr>
<td>(hire date 09/10/01)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>JONES, DANSO</td>
<td>DIRECTOR OF INSTITUTIONAL EFFECTIVENESS</td>
<td>CA 10-11 $58,067</td>
</tr>
<tr>
<td>(hire date 05/18/05)</td>
<td>(no title on contract)</td>
<td></td>
</tr>
</tbody>
</table>

Contracts expire: August 31, 2007
Recommended action: Renew contracts for one year (August 31, 2008).

Revised 3/6/2007
Office of the President

Category II: Extensions for persons on two-year contracts

Contracts expire: August 31, 2008
Recommended action: Extend current employment for additional year (to August 31, 2009)

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2006-2007 (Oct) Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>CARTER, ZINA</td>
<td>DIRECTOR OF MARKETING AND COMMUNICATIONS</td>
<td>CA 1-27 $62,734</td>
</tr>
<tr>
<td>FEYEN, MICHAEL</td>
<td>DIRECTOR OF FACILITIES MANAGEMENT</td>
<td>CA 1-32 $66,067</td>
</tr>
<tr>
<td>GLASS, TRACY SCOTT</td>
<td>DIRECTOR OF FORT BEND TECHNICAL CENTER</td>
<td>AA 5-32 $66,068</td>
</tr>
<tr>
<td>JONES, JUDITH</td>
<td>DIRECTOR OF HUMAN RESOURCES</td>
<td>CA 1-26 $62,067</td>
</tr>
<tr>
<td>KOCIAN, BRYCE</td>
<td>VICE PRESIDENT OF FINANCIAL SERVICES</td>
<td>VP 13-45 $86,088</td>
</tr>
<tr>
<td>PATE, TYLER (TY)</td>
<td>SENIOR VICE PRESIDENT OF INSTRUCTION</td>
<td>VP 15-59 $96,760</td>
</tr>
<tr>
<td>PINSON, DALE</td>
<td>VICE PRESIDENT OF WORKFORCE DEVELOPMENT, CONTINUING EDUCATION AND DISTANCE LEARNING</td>
<td>VP 13-45 $86,088</td>
</tr>
<tr>
<td>SCHULTZ, ALVIN</td>
<td>ELECTRICIAN AND ASSISTANT DIRECTOR OF FACILITIES MANAGEMENT</td>
<td>AA 1-17 $53,401</td>
</tr>
<tr>
<td>WOLTER, ROBERT</td>
<td>DIRECTOR OF SUGAR LAND CAMPUS</td>
<td>CA 10-14 $60,067</td>
</tr>
<tr>
<td>YOUNGBLOOD, PAM</td>
<td>VICE PRESIDENT OF TECHNOLOGY &amp; INSTITUTIONAL RESEARCH</td>
<td>VP 13-42 $84,087</td>
</tr>
</tbody>
</table>

Revised 3/6/2007
**Office of the Vice President of Workforce Development, Continuing Education & Distance Learning**

**Category I: Renewal of persons on one-year contracts**

Contracts expire: August 31, 2007  
Recommended action: Renew contracts for one year (August 31, 2008).

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>CLAYTON, DAVID</td>
<td>DIRECTOR OF PUBLIC SAFETY TRAINING (no title on contract)</td>
<td>CA 1-22 $59,401</td>
</tr>
<tr>
<td>(hire date 10/01/05)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LYNCH, TERRY</td>
<td>INSTRUCTOR OF LAW ENFORCEMENT (no title on contract)</td>
<td>(12 mo contract) FAC 1-10 $53,400</td>
</tr>
<tr>
<td>(hire date 06/05/06)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NASIS, KANDACE</td>
<td>YOUTH ACTIVITIES COORDINATOR (no title on contract)</td>
<td>AA 1-6 $44,735</td>
</tr>
<tr>
<td>(hire date 05/17/06)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>STEMMER, PATRICIA</td>
<td>INSTRUCTOR OF EMS (no title on contract)</td>
<td>(12 mo contract) FAC 1-11 $54,066</td>
</tr>
<tr>
<td>(hire date 10/03/05)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>STEWART, GERARD (PAT)</td>
<td>HVAC INSTRUCTOR</td>
<td>(12 mo contract) FAC 1-20 $60,066</td>
</tr>
<tr>
<td>(hire date 09/24/02)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Office of the Vice President of Workforce Development, Continuing Education & Distance Learning

Category II: Extensions for persons on two-year contracts

Contracts expire: August 31, 2008
Recommended action: Extend current employment for additional year (to August 31, 2009)

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<tbody>
<tr>
<td>BRINLEE, JACQUELINE</td>
<td>INSTRUCTOR OF COSMETOLOGY</td>
<td>(12 mo contract) FAC 1-16 $57,400</td>
</tr>
<tr>
<td>KOLAF, SANDRA MARLENE</td>
<td>INSTRUCTOR OF COSMETOLOGY</td>
<td>(10.5 mo contract-12 payments) FAC 1-14 $49,058</td>
</tr>
<tr>
<td>MEJORADO, MARY</td>
<td>INSTRUCTOR OF EMERGENCY MEDICAL SERVICES</td>
<td>(12 mo contract) FAC 1-10 $53,400</td>
</tr>
<tr>
<td>ROSIER, KENNETH</td>
<td>DISTANCE LEARNING PROGRAM DIRECTOR (no title on contract)</td>
<td>AA 15-12 $60,068</td>
</tr>
</tbody>
</table>
Office of the Senior Vice President of Instruction

Category I: Renewal of persons on one-year contracts

Contracts expire: August 31, 2007
Recommended action: Renew contracts for one year (August 31, 2008).

<table>
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<tbody>
<tr>
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<tr>
<td>BANKSTON, JOHN H.</td>
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<tr>
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<tr>
<td>LESCURE, KAREN</td>
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<tr>
<td>MASCHECK, YVONNE “BONNIE”</td>
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<tr>
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<tr>
<td>SCHILLING, DONNA</td>
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<tr>
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Office of the Senior Vice President of Instruction

Category II: Extensions for persons on two-year contracts

Contracts expire: August 31, 2008
Recommended action: Extend current employment for additional year (to August 31, 2009)

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2006-2007 Salary Schedule</th>
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<tr>
<td>AARONSON, JULIE</td>
<td>COORDINATOR OF RECRUITING</td>
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<td>ALEXANDER, MARY</td>
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<tr>
<td>ALLEN, JAMES</td>
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<td>AMESTOY, SEAN</td>
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Revised 3/9/2007
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<td>BIBUS, CONNIE</td>
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<td>BRAND, AMANDA</td>
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<td>Name</td>
<td>Position</td>
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<td>GROVES, J.B. III</td>
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<th>Position</th>
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<tr>
<td>Mayfield, Shelley</td>
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<td>RAO, SWAMY</td>
<td>INSTRUCTOR OF PHYSICS, MATHEMATICS AND ENGINEERING</td>
<td>(9 mo contract-12 payments) FAC 7-21 $52,050</td>
</tr>
<tr>
<td>RAPPOLD, SHARON</td>
<td>INSTRUCTOR OF ASSOCIATES DEGREE NURSING</td>
<td>(9 mo contract-12 payments) FAC 1-16 $43,050</td>
</tr>
<tr>
<td>RAUN, KIMBERLY</td>
<td>INSTRUCTOR OF BIOLOGY</td>
<td>(10.5 mo contract-12 payments) FAC 1-10 $46,725</td>
</tr>
<tr>
<td>REED, SEAN</td>
<td>INSTRUCTOR OF GOVERNMENT</td>
<td>(9 mo contract-9 payments) FAC 7-5 $44,050</td>
</tr>
<tr>
<td>REHAK, PATRICIA</td>
<td>INSTRUCTIONAL ASSESSMENT COORDINATOR</td>
<td>(12 mo contract) FAC 2-19 $60,733</td>
</tr>
<tr>
<td>REXFORD, ELIZABETH</td>
<td>INSTRUCTOR OF GOVERNMENT</td>
<td>(9 mo contract-9 payments) FAC 7-18 $50,550</td>
</tr>
<tr>
<td>ROBERTSON, GEORGE</td>
<td>INSTRUCTOR OF DEVELOPMENTAL ENGLISH</td>
<td>(9 mo contract-12 payments) FAC 1-19 $44,550</td>
</tr>
<tr>
<td>ROD, KATHRYN</td>
<td>INSTRUCTOR OF DEVELOPMENTAL MATH</td>
<td>(9 mo contract-12 payments) FAC 1-10 $40,050</td>
</tr>
<tr>
<td>ROHAN, ELIZABETH</td>
<td>INSTRUCTOR OF VOCATIONAL NURSING</td>
<td>(12 mo contract) FAC 1-12 $54,733</td>
</tr>
<tr>
<td>SABLATURA, FRANCES</td>
<td>INSTRUCTOR OF ASSOCIATE DEGREE NURSING</td>
<td>(10.5 mo contract-12 payments) FAC 1-23 $54,308</td>
</tr>
<tr>
<td>SALAS, BETTY</td>
<td>INSTRUCTOR OF PHYSICAL THERAPY ASSISTANT PROGRAM</td>
<td>(10.5 mo contract-12 payments) FAC 1-22 $53,725</td>
</tr>
<tr>
<td>SAMUEL, MARIKUTTY</td>
<td>INSTRUCTOR OF ASSOCIATE DEGREE NURSING</td>
<td>(9 mo contract-12 payments) FAC 1-22 $46,050</td>
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</tbody>
</table>

Revised 3/9/2007
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCHULTZ-ZWAHR, VICTORIA</td>
<td>INSTRUCTOR OF HUMAN SERVICES</td>
<td>(9 mo contract-12 payments)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FAC 1-15 $42,550</td>
</tr>
<tr>
<td>SHEIH, PONG (DAVID)</td>
<td>INSTRUCTOR OF CHEMISTRY</td>
<td>(9 mo contract-9 payments)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FAC 7-15 $49,050</td>
</tr>
<tr>
<td>SHILK, HAROLD</td>
<td>INSTRUCTOR OF HISTORY</td>
<td>(10.5 mo contract-12 payments)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FAC 3-32 $61,891</td>
</tr>
<tr>
<td>SODERSTROM, GERALD</td>
<td>INSTRUCTOR OF PSYCHOLOGY/SOCIOLOGY</td>
<td>(9 mo contract-12 payments)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FAC 7-35 $59,050</td>
</tr>
<tr>
<td>SPEIGHTS, PAM</td>
<td>INSTRUCTOR OF SPEECH</td>
<td>(9 mo contract-12 payments)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FAC 4A-10 $43,550</td>
</tr>
<tr>
<td>SPELLMAN, PAUL</td>
<td>INSTRUCTOR OF HISTORY</td>
<td>(12 mo contract)</td>
</tr>
<tr>
<td></td>
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<td>FAC 7-13 $64,066</td>
</tr>
<tr>
<td>STEPHENS, ARTHUR WAYNE</td>
<td>INSTRUCTOR OF PROCESS TECHNOLOGY</td>
<td>(9 mo contract-12 payments)</td>
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<td></td>
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<td>FAC 1-13 $41,550</td>
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<tr>
<td>STUPKA, KEN</td>
<td>INSTRUCTOR OF DRAFTING</td>
<td>(9 mo contract-12 payments)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FAC 1A-35 $53,050</td>
</tr>
<tr>
<td>TAYLOR, BRICE WAYNE</td>
<td>DEAN OF STUDENT SERVICES/DIRECTOR OF DUAL CREDIT ENROLLMENT</td>
<td>D 13-26 $72,082</td>
</tr>
<tr>
<td>VARDY, RONALD</td>
<td>INSTRUCTOR OF GOVERNMENT</td>
<td>(9 mo contract-9 payments)</td>
</tr>
<tr>
<td></td>
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<td>FAC 5A-15 $47,050</td>
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<tr>
<td>WADE, MELISSA</td>
<td>COORDINATOR/INSTRUCTOR OF SURGICAL TECHNOLOGY</td>
<td>(12 mo contract)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FAC 1-16 $57,400</td>
</tr>
<tr>
<td>WALDROP, JOE</td>
<td>INSTRUCTOR OF BAND/BAND DIRECTOR</td>
<td>(9 mo contract-12 payments)</td>
</tr>
<tr>
<td></td>
<td>(no title on contract)</td>
<td>FAC 4-10 $43,050</td>
</tr>
<tr>
<td>WALKER, DOUGLAS</td>
<td>INSTRUCTOR OF BIOLOGY</td>
<td>(9 mo contract-12 payments)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FAC 6A-27 $54,050</td>
</tr>
</tbody>
</table>

Revised 3/9/2007
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Contract Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>WALKER, SHARLA</td>
<td>PROGRAM DIRECTOR/INSTRUCTOR OF RADIOLOGIC TECHNOLOGY</td>
<td>(12 mo contract) FAC 1-13 $55,400</td>
</tr>
<tr>
<td>WALL, AMY</td>
<td>INSTRUCTOR OF ASSOCIATE DEGREE NURSING (no title on contract)</td>
<td>(10.5 contract-12 payments) FAC 1-12 $47,891</td>
</tr>
<tr>
<td>WEISS, CANDACE</td>
<td>INSTRUCTOR OF LEGAL ASSISTING</td>
<td>(9 mo contract-12 payments) FAC 1-16 $43,050</td>
</tr>
<tr>
<td>WILSON, MARY</td>
<td>INSTRUCTOR OF BUSINESS AND OFFICE ADMINISTRATION</td>
<td>(9 mo contract-12 payments) FAC 6A-29 $55,050</td>
</tr>
<tr>
<td>WIND, JOY</td>
<td>INSTRUCTOR OF HISTORY</td>
<td>(9 mo contract-12 payments) FAC 1-28 $49,050</td>
</tr>
<tr>
<td>YANCEY, DEBORAH</td>
<td>INSTRUCTOR OF ASSOCIATE DEGREE NURSING</td>
<td>(10.5 mo contract-12 payments) FAC 1-15 $49,641</td>
</tr>
<tr>
<td>ZIEGENHALS, ROBERT</td>
<td>INSTRUCTOR OF ELECTRONICS</td>
<td>(9 mo contract-12 payments) FAC 1-36 $53,050</td>
</tr>
</tbody>
</table>
Office of the Senior Vice President of Instruction

Category III: No action for renewal of persons on one-year contracts

Contracts expire: August 31, 2007
Recommended action: None. Contracts will expire.

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2006-2007 Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Revised 3/9/2007
Office of the Senior Vice President of Instruction

Category IV: No action for extension of person on two-year contracts

Contracts expire: August 31, 2008
Recommended action: None. Contracts will continue as they are currently written.

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2006-2007 Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Office of the Vice President of Financial Services

Category I: Renewal of persons on one-year contracts

Contracts expire: August 31, 2007
Recommended action: Renew contracts for one year (August 31, 2008).

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2006-2007 (Oct) Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>BLUST, LORI</td>
<td>FINANCIAL AID COORDINATOR/COUNSELOR (no title on contract)</td>
<td>AA 1-11 $49,401</td>
</tr>
<tr>
<td>(hire date 05/22/06)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>RIBNIKER, MERRY</td>
<td>ASSISTANT DIRECTOR OF FINANCIAL AID</td>
<td>AA 1-16 $52,735</td>
</tr>
<tr>
<td>ROMERO, PRISCILLA</td>
<td>FINANCIAL AID COORDINATOR/COUNSELOR (no title on contract)</td>
<td>AA 1-2 $43,401</td>
</tr>
<tr>
<td>(hire date 05/17/06)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Office of the Vice President of Financial Services

**Category II: Extensions for persons on two-year contracts**

Contracts expire: August 31, 2008  
Recommended action: Extend current employment for additional year (to August 31, 2009).

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2006-2007 (Oct) Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>BYRD, DARLENE</td>
<td>ACCOUNTANT</td>
<td>AA 1-17 $53,401</td>
</tr>
<tr>
<td>HYDE, RICHARD</td>
<td>DIRECTOR OF FINANCIAL AID</td>
<td>BA 1-52 $78,068</td>
</tr>
<tr>
<td>KIELER, CONRAD</td>
<td>DIRECTOR OF PAYROLL AND BENEFITS</td>
<td>CA 3-44 $75,401</td>
</tr>
<tr>
<td>VELA, GLORIA</td>
<td>ACCOUNTANT</td>
<td>AA 1-25 $58,735</td>
</tr>
<tr>
<td>WESSELS, GUS</td>
<td>DEAN OF FINANCIAL AND BUSINESS SERVICES</td>
<td>D10-24 $68,080</td>
</tr>
<tr>
<td>WUTHRICH, PHILLIP</td>
<td>DIRECTOR OF PURCHASING</td>
<td>CA 8-16 $60,067</td>
</tr>
</tbody>
</table>

Revised 3/6/2007
Office of the Vice President of Financial Services

Category III: No action for renewal of persons on one-year contracts

Contracts expire: August 31, 2007
Recommended action: None. Contracts will expire.

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2006-2007 (Oct) Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Office of the Vice President of Financial Services

Category IV: No action for extension of persons on two-year contracts

Contracts expire: August 31, 2007
Recommended action: None. Contracts will continue as they are currently written.

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2006-2007 (Oct) Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Revised 3/6/2007
Office of the Vice President of Technology and Institutional Research

Category I: Renewal of persons on one-year contracts

Contracts expire: August 31, 2007  
Recommended action: Renew contracts for one year (August 31, 2008).

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2006-2007 (Oct) Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOHANSON, DAVID B.</td>
<td>SYSTEMS ANALYST FOR FINANCIAL SERVICES &amp; HR (no title on contract)</td>
<td>AA 12-10 $56,068</td>
</tr>
<tr>
<td>(hire date 05/22/06)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>MATHEWS, TESSA</td>
<td>RESEARCH ANALYST III (no title on contract)</td>
<td>AA 1-7 $46,735</td>
</tr>
<tr>
<td>(hire date 11/01/05)</td>
<td></td>
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</tr>
<tr>
<td>PREISLER, KAREN D.</td>
<td>DIRECTOR OF ADMISSIONS AND REGISTRATION (no title on contract)</td>
<td>CA 10-7 $55,401</td>
</tr>
<tr>
<td>(hire date for permanent contract position 02/21/07)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Revised 3/6/2007
**Office of the Vice President of Technology and Institutional Research**

**Category II: Extensions for persons on two-year contracts**

Contracts expire: August 31, 2008  
Recommended action: Extend current employment for additional year  
(to August 31, 2009)

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2006-2007 (Oct) Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>BULLOCK, JAMES</td>
<td>MIS INFRASTRUCTURE ARCHITECT</td>
<td>CA 1-28 $63,401</td>
</tr>
<tr>
<td>JACOBS, VICKI</td>
<td>SYSTEMS ANALYST</td>
<td>AA 12-19 $62,068</td>
</tr>
<tr>
<td>MILLER, JOHN</td>
<td>MANAGER OF TECHNICAL SERVICES</td>
<td>AA 12-16 $58,735</td>
</tr>
<tr>
<td>LI, XIODONG (ERIC)</td>
<td>WEBMASTER</td>
<td>CA 10-14 $60,067</td>
</tr>
<tr>
<td>NGO, TOAN (BRYAN)</td>
<td>DIRECTOR OF DATABASE AND APPLICATION SERVICES</td>
<td>CA 15-38 $80,068</td>
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</tbody>
</table>

Revised 3/6/2007
Office of the Vice President of Technology and Institutional Research

Category III: No action for renewal of persons on one-year contracts

Contracts expire: August 31, 2007
Recommended action: None. Contracts will expire.

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
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</tr>
</thead>
<tbody>
<tr>
<td>NONE</td>
<td></td>
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</tbody>
</table>

Revised 3/6/2007
Office of the Vice President of Technology and Institutional Research

Category IV: No action for extension of persons on two-year contracts

Contracts expire: August 31, 2008
Recommended action: None. Contracts will continue as they are currently written.

<table>
<thead>
<tr>
<th>Employee's Name</th>
<th>Employee's Title (as appears on contract)</th>
<th>2006-2007 Salary Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>BARNES, DENNIS</td>
<td>DIRECTOR OF INFORMATION TECHNOLOGY</td>
<td>CA 8-37 $74,067</td>
</tr>
</tbody>
</table>
**Personnel Action Form**

**Human Resources**

<table>
<thead>
<tr>
<th>Personal Security No.</th>
<th>Last Name</th>
<th>First</th>
<th>Middle Initial</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Speights</td>
<td>Pam</td>
<td></td>
<td></td>
</tr>
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</table>

**Address**

<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Part I: Check all that apply**

- Classification:
  - ☑ Administrative/Professional Staff
  - ☑ Faculty
  - ☑ Support Staff

- Temporary
  - ☐ Full-Time
  - ☑ Part-Time

- Regular
  - ☑ Full-Time
  - ☑ Part-Time

- New Employee
- Extension
- Reclassification
- Transfer
- Promotion
- Salary Adjustment
- Other (explain)

- Retirement
- Resignation
- Separation (date: )
- Change in Assignment
- Additional Assignment
- Leave of Absence

<table>
<thead>
<tr>
<th>Job Vacancy No.: (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Job Vacancy No.: (if applicable)</td>
</tr>
</tbody>
</table>

**CURRENT Division/Unit:**

Communications and Fine Arts

- Job Title/Position: Speech Instructor
- Specialized Area: Speech
- Budgeted Position? ☑ Yes ☐ No
- Funded in which FY? 06-07
- Job Vacancy No.: (if applicable)

<table>
<thead>
<tr>
<th>Budget Number: 1310.14507.9061.100</th>
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</thead>
<tbody>
<tr>
<td>Position No. (NBAPOSN): SPE005</td>
</tr>
</tbody>
</table>

**Compensation:**

- ☑ Annual
- ☐ Hourly
- ☐ Other (explain)
- Sched: FAC
- Grade: 3A
- Hourly Rate: (Part-time only)
  - $ _____ per hr x _____ hrs/wk x _____ wks =
  - $ _____ per year

<table>
<thead>
<tr>
<th>Start Date: 1/8/01</th>
<th>End Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ At-will-employee</td>
<td>☑ Per contract</td>
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</tbody>
</table>

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☑ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☐ Other

**PROPOSED Division/Unit:**

Communications and Fine Arts

- Job Title/Position: Speech Instructor
- Specialized Area: Speech
- Budgeted Position? ☑ Yes ☐ No
- Funded in which FY? 06-07
- Job Vacancy No.: (if applicable)

<table>
<thead>
<tr>
<th>Budget Number: 1310.14507.6091.100</th>
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</thead>
<tbody>
<tr>
<td>Position No. (NBAPOSN): SPE005</td>
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</tbody>
</table>

**Compensation:**

- ☑ Annual
- ☐ Hourly
- ☐ Other (explain)
- Sched: FAC
- Grade: 4A
- Hourly Rate: (Part-time only)
  - $ _____ per hr x _____ hrs/wk x _____ wks =
  - $ _____ per year

<table>
<thead>
<tr>
<th>Start Date: 1/1/07</th>
<th>End Date:</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ At-will-employee</td>
<td>☐ Per contract</td>
</tr>
</tbody>
</table>

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☑ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☐ Other

**Explanation of Action:**

Grade increase per completion of 12 hours credit as approved on the Professional Growth Plan.

**Part III: Position/Budget Authorization**

- Recommended by Supervisor (Department Head)
- Date
- Approved by Vice President
- Date

- Approved by Division Chair
- Date
- Reviewed by Human Resources
- Date

- Parent Approval
- Date
- Approved by President
- Date

- Approved by Cabinet Level Supervisor
- Date
Personnel Action Form

Social Security No. \[
\begin{array}{c}
\text{Last Name} \\
\text{First Name} \\
\text{Middle Initial} \\
\text{Telephone}
\end{array}
\]

Address \[
\begin{array}{c}
\text{City} \\
\text{State} \\
\text{Zip}
\end{array}
\]

Part I: Check all that apply

- ☒ New Employee
- ☒ Extension
- ☒ Reclassification
- ☒ Transfer
- ☒ Promotion
- ☒ Salary Adjustment
- ☐ Other (explain)
- ☒ Retirement
- ☐ Resignation
- ☐ Separation (date: ___)
- ☐ Change in Assignment
- ☐ Additional Assignment
- ☐ Leave of Absence

Part II: Assignment/Accounting

CURRENT Division/Unit: Specialized Area:

Job Title/Position: Job Vacancy No.: (if applicable)

Budgeted Position? ☐ Yes ☒ No Funded in which FY?

Budget Number: Position No. (NBAPOSN):

Compensation: Hourly Rate (Part-time only)

- ☐ Annual
- ☐ Hourly
- ☒ Sched _____
- ☒ Grade _____
- ☒ $ per hr x _____ hrs/wk x _____ wks =_____ per year
- ☒ Other (explain)

Start Date: End Date: At-will-employee Per contract If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☒ 9 months
- ☐ 10 1/2 months
- ☒ 12 months
- ☐ Other

PROPOSED Division/Unit: Specialized Area:

Life Sciences Division Athletics

Job Title/Position: Job Vacancy No.: (if applicable)

Budgeted Position? ☒ Yes ☐ No Funded in which FY? FY07

Budget Number: Position No. (NBAPOSN): SPC007

Compensation: Hourly Rate: (Part-time only)

- ☒ Annual
- ☐ Hourly
- ☒ Sched P
- ☒ Grade 10
- ☒ $ per hr x _____ hrs/wk x _____ wks =_____ per year
- ☒ Other (explain)

Start Date: End Date: At-will-employee Per contract If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☒ 9 months
- ☐ 10 1/2 months
- ☒ 12 months
- ☐ Other

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head) Date Approved by Vice President Date

Approved by Division Chair Date Approved by Division Chair Date

Budget Approval Date Approved by Division Chair Date

Approved by Cabinet Level Supervisor Date Date approved by Board or ☐ not applicable

Reg. 821 Revised July 29, 2004
Wharton County Junior College

Social Security No. ___________________________ Last Name Mayberry First Name Sharon Middle Initial J. ____________ Telephone ___________________________

Address ___________________________ ________________ ________________ ______________ ______________

City ___________________________ State ______________ Zip ___________________________

Part I: Check all that apply

Classification: ☐ Administrative/Professional Staff ☐ Faculty ☐ Support Staff ☐ Temporary ☐ Full-Time ☐ Other (explain)

☐ New Employee ☐ Extension ☐ Reclassification ☐ Transfer ☐ Promotion ☐ Salary Adjustment ☐ Other (explain)

☐ Retirement ☐ Resignation ☐ Separation (date: ________________ ) ☐ Change in Assignment ☐ Additional Assignment ☐ Leave of Absence

Part II: Assignment/Accounting

CURRENT Division/Unit: ___________________________ Specialized Area: ___________________________

Job Title/Position: ___________________________ Job Vacancy No.: (if applicable) ___________________________

Budgeted Position? ☐ Yes ☐ No

Budgeted Number: ___________________________

Compensation: ☐ Annual ☐ Hourly ☐ Other (explain)

$ _______ Hourly Rate: (Part-time only)

Sched _______ Grade _______ Step _______

$ _______ per hr x _______ hrs/wk x _______ wks =

$ _______ per year

Start Date: _______ End Date: _______

☐ At-will-employee ☐ Per contract

If temporary, anticipated termination date: ___________________________

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a “9-month work schedule”); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:

☐ 9 months ☐ 10 1/2 months ☐ 12 months ☐ Other

PROPOSED Division/Unit: ___________________________

Continuing Education, Workforce Training and Youth Activities

Job Title/Position: ___________________________

Sec./Rec. to Continuing Education, Workforce Training & Youth Activities

Budgeted Position? ☐ Yes ☐ No

Budgeted Number: ___________________________

Compensation: ☐ Annual ☐ Hourly ☐ Other (explain)

$ 20,000 Hourly Rate: (Part-time only)

Sched 0 Grade 8 Step 0

$ _______ per hr x _______ hrs/wk x _______ wks =

$ _______ per year

Start Date: 02-19-07 End Date: ___________________________

☐ At-will-employee ☐ Per contract

If temporary, anticipated termination date: ___________________________

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a “9-month work schedule”); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:

☐ 9 months ☐ 10 1/2 months ☐ 12 months ☐ Other

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head) ___________________________ Date 3-15-07 ___________________________

Approved by Division Chair ___________________________ Date ___________________________

Budget Approval ___________________________ Date 4/15/07 ___________________________

Date approved by Board or ☐ not applicable ___________________________ Date 3-16-07 ___________________________

Approved by Cabinet Level Supervisor ___________________________ Date 3-16-07 ___________________________

Approved by Vice President ___________________________ Date ___________________________

Approved by Human Resources ___________________________ Date ___________________________

Approved by President ___________________________ Date ___________________________
**Personnel Action Form**

**Wharton County Junior College**

**Human Resources**

**Social Security No.**

**Last Name**  
Klinger

**First Name**  
P

**Middle Initial**  
B

**Telephone**

**Address**

**City**

**State**

**Zip**

---

### Part I: Check all that apply

<table>
<thead>
<tr>
<th>Classification:</th>
<th></th>
<th></th>
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<tbody>
<tr>
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<td>☐ Retirement</td>
</tr>
<tr>
<td>☐ Faculty</td>
<td>☐ Reclassification</td>
<td>☐ Resignation</td>
</tr>
<tr>
<td>☒ Support Staff</td>
<td>☐ Transfer</td>
<td>☐ Separation (date: 02-28-2007)</td>
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<tr>
<td>☐ Temporary</td>
<td>☐ Promotion</td>
<td>☐ Change in Assignment</td>
</tr>
<tr>
<td>☒ Regular</td>
<td>☐ Salary Adjustment</td>
<td>☐ Additional Assignment</td>
</tr>
<tr>
<td>☐ Full-Time</td>
<td>☐ Other</td>
<td>☐ Leave of Absence</td>
</tr>
<tr>
<td>☐ Part-Time</td>
<td></td>
<td></td>
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</tbody>
</table>

---

### Part II: Assignment/Accounting

**CURRENT**  
Division/Unit:  
Sugar Land Campus

**Job Title/Position:**  
Part-Time Evening Open Computer Lab Monitor

**Budgeted Position?**  
☒ Yes  ☐ No

**Budgeted Position?**

- ☐ Annual
- ☒ Hourly  
  - Sched 0  
  - Grade 5  
  - Step 0

**Compensation:**

- ☐ Other (explain)

- ☐ Hourly Rate (Part-time only)
  - $8.75 per hr x 16.0 hrs/wk x 47 wks =
  - $6,580.00 per year

**Budget Number:**

- 1310-1492-6102-102

- Specialized Area:
  - Room SU-402

**Job Vacancy No.:** (if applicable)

- ☐ Position No. (NBAPOSN): OCLS99

**End Date:**  
02-28-2007

**Start Date:**  
09-14-2006

---

### PROPOSED Division/Unit:

**Job Title/Position:**

- Specialized Area:

**Budgeted Position?**

- ☐ Yes  ☒ No

**Budget Number:**

- Position No. (NBAPOSN):

**Compensation:**

- ☐ Annual
- ☒ Hourly  
  - Sched _____  
  - Grade _____  
  - Step _____

**Hourly Rate (Part-time only):**

- $____ per hr x _____ hrs/wk x _____ wks =
- $____ per year

**Start Date:**

- ☐ Other (explain)

**End Date:**

- ☐ At-will employee
- ☐ Per contract

**If temporary, anticipated termination date:**

- 02-28-2007

---

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- ☐ 9 months  ☐ 10 1/2 months  ☒ 12 months  ☐ Other

---

**Explanation of Action:**

---

**Part III: Position/Budget Authorization**

<table>
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<tr>
<th>Recommended by Supervisor (Department Head)</th>
<th>Date</th>
<th>Approved by Vice President</th>
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<th>Date</th>
<th>Reviewed by Human Resources</th>
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<th>Date</th>
<th>Approved by Director</th>
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<td>☐ 3/1/07</td>
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<tr>
<th>Approved by Cabinet Level Supervisor</th>
<th>Date</th>
<th>Date approved by Board or not applicable</th>
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<tbody>
<tr>
<td>☐ 3/1/07</td>
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**Reg. 821**  
Revised July 29, 2004
**Wharton County Junior College**

Personnel Action Form

Human Resources

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<th>Social Security No.</th>
<th>Last Name</th>
<th>First</th>
<th>Middle Initial</th>
<th>Telephone</th>
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<tbody>
<tr>
<td></td>
<td>Renfro</td>
<td>Debra</td>
<td>L</td>
<td></td>
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**Part I: Check all that apply**

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<th>Reclassification</th>
<th>Transfer</th>
<th>Promotion</th>
<th>Salary Adjustment</th>
<th>Other (explain)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Administrative/Professional Staff</td>
<td>☐ Faculty</td>
<td>☒ Support Staff</td>
<td>☐ Temporary</td>
<td>☒ Full-Time</td>
<td>☒ Regular</td>
<td>☐ Part-Time</td>
<td>☐ Other (explain)</td>
<td>☐ Retirement</td>
</tr>
</tbody>
</table>

**Part II: Assignment/Accounting**

**CURRENT** Division/Unit: Office of Student Services

Job Title/Position: Specialized Area: Testing

Part-time Testing Assistant

Budgeted Position? ☒ Yes ☐ No

Funded in which FY? 2006-2007

Budget Number: 1310.14104.6102.501

Position No. (NBAPOSN): STVS99

Compensation:

<table>
<thead>
<tr>
<th>☐ Annual</th>
<th>☐ Hourly</th>
<th>☐ Sched</th>
<th>☐ Grade</th>
<th>☐ Step</th>
</tr>
</thead>
</table>

- Hourly Rate (Part-time only): $9.04 per hr x 19.5 hrs/wk x 52 wks = $9,166.56 per year

Start Date: 10/4/05

End Date: 3/31/07

At-will-employee ☒ Per contract ☐ If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☐ Other

**PROPOSED** Division/Unit: Office of Student Services

Job Title/Position: Specialized Area:

Budgeted Position? ☐ Yes ☒ No

Funded in which FY?

Budget Number: 1310.14104.6102.501

Position No. (NBAPOSN):

Compensation:

<table>
<thead>
<tr>
<th>☐ Annual</th>
<th>☐ Hourly</th>
<th>☐ Sched</th>
<th>☐ Grade</th>
<th>☐ Step</th>
</tr>
</thead>
</table>

- Hourly Rate (Part-time only): $ per hr x hrs/wk x wks = $ per year

Start Date: End Date: ☐ At-will-employee ☒ Per contract ☐ If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☐ Other

Explanation of Action:

**Part III: Position/Budget Authorization**

Recommended by Supervisor (Department Head): Date: 3/5/07

Approved by Division Chair: Date: 3/5/07

Budget Approval: Date: 3/31/07

Approved by Cabinet Level Supervisor: Date: 3/31/07

Reviewed by Human Resources: Date: 3-5-07

Approved by President: Date: 3-5-07

Date approved by Board or ☐ not applicable

Reg 821 Revised July 29, 2004
### Personnel Action Form

**Wharton County Junior College**

**Human Resources**

#### Part I: Check all that apply

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<td>□ Support Staff</td>
<td>□ Reclassification</td>
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<td>□ Temporary</td>
<td>□ Transfer</td>
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<td>□ Full-Time</td>
<td>□ Salary Adjustment</td>
</tr>
<tr>
<td>□ Part-Time</td>
<td>□ Other (explain)</td>
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<tr>
<td>□ Retirement</td>
<td>□ Change in Assignment</td>
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<tr>
<td></td>
<td>□ Separation (date:____)</td>
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<td></td>
<td>□ Additional Assignment</td>
</tr>
<tr>
<td></td>
<td>□ Leave of Absence</td>
</tr>
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</table>

#### Part II: Assignment/Accounting

**CURRENT** Division/Unit: __________

Job Title/Position: __________

Specialized Area: __________

Budgeted Position? □ Yes □ No

Budgeted Position: __________

Funded in which FY? __________

Budget Number: __________

Position No. (NBAPOSN): __________

Compensation: □ Annual □ Hourly □ Other (explain)

<table>
<thead>
<tr>
<th>Sched</th>
<th>Grade</th>
<th>Step</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Hourly Rate (Part-time only)

| $_____ per hr x ____ hrs/wk x ____ wks = $_____ per year |

Start Date: __________

End Date: __________

At-will-employee □ Per contract

If temporary, anticipated termination date: __________

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule: □ 9 months □ 10 1/2 months □ 12 months □ Other 2 1/2 months

#### PROPOSED** Division/Unit: __________

Athletics

Job Title/Position: __________

Specialized Area: __________

Budgeted Position? □ Yes □ No

Budgeted Position: __________

Funded in which FY? __________

Budget Number: __________

Position No. (NBAPOSN): __________

Compensation: □ Annual □ Hourly □ Other (explain)

<table>
<thead>
<tr>
<th>Sched</th>
<th>Grade</th>
<th>Step</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Hourly Rate (Part-time only)

| $_____ per hr x ____ hrs/wk x ____ wks = _____ per year |

Start Date: __________

End Date: __________

At-will-employee □ Per contract

If temporary, anticipated termination date: __________

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule: □ 9 months □ 10 1/2 months □ 12 months □ Other 2 1/2 months

Explanation of Action:

- **$500.00 per mo x 2.5 mos = $1,250.00 plus dorm room/meal plan.**

#### Part III: Position/Budget Authorization

Approved by Supervisor (Department Head) __________ Date: 3/1/07

Approved by Division Chair __________ Date: __________

Reviewed by Human Resources __________ Date: __________

Budget Approval __________ Date: __________

Approved by President __________ Date: __________

Approved by Cabinet Level __________ Date: __________

Approved by Board or □ not applicable

Reg. 821

Revised July 29, 2004
### Personnel Action Form

**Wharton County Junior College**

**Human Resources**

**C-32**

#### Part I: Check all that apply

<table>
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| ☐ Faculty | ☐ Extension
| ☐ Support Staff | ☐ Reclassification
| ☒ Temporary | ☐ Transfer
| ☒ Regular | ☐ Promotion
| ☐ Full-Time | ☐ Salary Adjustment
| ☐ Part-Time | ☐ Other (explain)

| ☐ Retirement | ☐ Change in Assignment |
| ☐ Resignation | ☐ Additional Assignment |
| ☐ Separation (date: ) | ☐ Leave of Absence |

#### Part II: Assignment/Accounting

**CURRENT**

<table>
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<th>Division/Unit:</th>
<th>Job Vacancy No.: (if applicable)</th>
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</table>

<table>
<thead>
<tr>
<th>Job Title/Position:</th>
<th>Specialized Area:</th>
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<table>
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<tr>
<th>Budgeted Position?</th>
<th>Yes</th>
<th>No</th>
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<table>
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<tr>
<th>Budget Number:</th>
<th>Funded in which FY?</th>
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<table>
<thead>
<tr>
<th>Compensation:</th>
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<tbody>
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<td>☐ Annual</td>
<td>☐ Sched n/a</td>
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<tr>
<td>☐ Hourly</td>
<td>☐ Grade n/a</td>
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<tr>
<td>☐ Other (explain)</td>
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<table>
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<tr>
<th>Hourly Rate (Part-time only):</th>
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<tbody>
<tr>
<td>$ 1.995 per hr x 7 hrs/wk x 19 wks =</td>
<td>$ 39,975 per year</td>
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**PROPOSED**

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<th>Division/Unit:</th>
<th>Job Vacancy No.: (if applicable)</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>Job Title/Position:</th>
<th>Specialized Area:</th>
</tr>
</thead>
</table>

| Rodeo Coach Aide | Rodeo Team |

<table>
<thead>
<tr>
<th>Budgeted Position?</th>
<th>Yes</th>
<th>No</th>
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</table>

<table>
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<td>☐ Other (explain)</td>
<td>☐ Step n/a</td>
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<table>
<thead>
<tr>
<th>Hourly Rate (Part-time only):</th>
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<tbody>
<tr>
<td>$ 15.00 per hr x 7 hrs/wk x 19 wks =</td>
<td>$ 261,500 per year</td>
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#### Explanation of Action:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☐ Other 19 weeks

#### Part III: Position/Budget Authorization

<table>
<thead>
<tr>
<th>Recommended by Supervisor (Department Head)</th>
<th>Date</th>
<th>Approved by Vice President</th>
<th>Date</th>
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<th>Approved by Division Chair</th>
<th>Date</th>
<th>Reviewed by Human Resources</th>
<th>Date</th>
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<th>Budget Approval</th>
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<th>Approved by President</th>
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</thead>
</table>

Reg. 821

Revised July 29, 2004
Wharton County
Junior College

C-23
Personnel Action Form

Human Resources

Social Security No. Last Name First Middle Initial Telephone

Address Joines Matt J. City State Zip

Part I: Check all that apply

Classification:
☐ New Employee
☐ Extension
☐ Reclassification
☐ Transfer
☐ Promotion
☐ Salary Adjustment
☐ Other (explain)

☐ Support Staff

Temporary Full-Time

☐ Regular Part-Time

Retirement

☐ Resignation
☐ Separation (date:_____)
☐ Change in Assignment
☐ Additional Assignment
☐ Leave of Absence

Part II: Assignment/Accounting

CURRENT Division/Unit:
Job Title/Position:
Budgeted Position? ☐ Yes ☐ No
Budget Number:
Compensation:
☐ Annual ☐ Hourly Sched _____

Grade _____ Hourly Rate: (Part-time only)

$ _____ per hr x _____ hrs/wk x _____ wks =

$ _____ per year

☐ Other (explain)

Start Date: End Date:

☐ At-will-employee ☐ Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a “9-month work schedule”), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

☐ 9 months ☐ 10 1/2 months ☐ 12 months ☐ Other

PROPOSED Division/Unit:
Job Title/Position:
Rodeo Coach Aide
Budgeted Position? ☒ Yes ☐ No
Budget Number:
Compensation:
☐ Annual ☐ Hourly Sched n/a

Grade n/a Hourly Rate: (Part-time only)

$ 15.00 per hr x 7 hrs/wk x 19 wks =

$ 1,995 per year

☐ Other (explain)

Start Date: End Date:

☐ At-will-employee ☐ Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a “9-month work schedule”), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

☐ 9 months ☐ 10 1/2 months ☐ 12 months ☒ Other 19 weeks

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head) Date Approved by Vice President Date

Approved by Division Chair Date Reviewed by Human Resources Date

Budget Approval Date

Approved by President Date

Approved by Cabinet Level Supervisor Date

Date approved by Board or ☐ not applicable

Reg. 821 Revised: July 29, 2004