WCJC
BOARD OF TRUSTEES
AGENDA PACKAGE
FOR THE REGULAR BOARD MEETING

June 12, 2012

Prepared by the
Office of the President
Wharton County Junior College
Members of the Board of Trustees  
Wharton County Junior College District

<table>
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<tr>
<th>BOARD POSITION</th>
<th>NAME</th>
<th>TERM EXPIRES</th>
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<tr>
<td>7</td>
<td>P. D. (Danny) Gertson, III Chair</td>
<td>May 2018</td>
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<td>4</td>
<td>Phyllip W. Stephenson Vice-Chair</td>
<td>May 2014</td>
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<td>9</td>
<td>Jack C. Moses Secretary</td>
<td>May 2016</td>
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<td>5</td>
<td>Merle Hudgins</td>
<td>May 2018</td>
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<td>6</td>
<td>Monty Merecka</td>
<td>May 2018</td>
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<td>Georgia Kincer</td>
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<td>Oliver W. Kunkel, Jr.</td>
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<td>Gary P. Trochta</td>
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<td>Lloyd M. Nelson</td>
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-AGENDA-

Regular Meeting
WCJC Board Room
Hutchins Memorial Center
911 Boling Highway
Wharton, Texas 77488
6:30 PM

June 12, 2012

I. Determination of Quorum and Call to Order

II. Pledge of Allegiance

III. Reading of Minutes .................................................................A

   A. The regular meeting held on May 15, 2012

   B. The special called board workshop meeting held on March 27, 2012

IV. Citizens’ Comments (approved by board on 5-20-99)

   This is an open forum for those persons who wish to make presentations to the board and who have signed up to do so under board policy. Presentations are limited to five minutes each with a total of twenty minutes for all presentations.

   During the Citizens’ Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint or grievance policy or student complaint policy, the person must first go through the proper administrative channels. In such cases, the right to address the board is guaranteed after the administrative channels have been exhausted.

   If any speaker’s presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly.

   These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.
V. Special Items

VI. Presentations, Awards, and/or President’s Report

A. Ms. Tessa Mathews received the Data and Decisions Academy Presidential Scholarship from the Association for Institutional Research and has completed her two courses in Foundations of Data Management and Foundational Statistics for Decision Support.

VII. Student Success

VIII. Reports to the Board

A. Financial Reports for May 2012

B. Information Item: Management Reports

C. Information Item: Reports from College Governance Councils

D. Information Item: Clipping Service for the month of May 2012

IX. Reports from Committees of the Board

A. Audit/Finance Committee

B. Facilities Committee

C. Legislative Committee

-CONSENT AGENDA-

By consent of the board of trustees, the following items may be acted on in a single motion “to approve the consent agenda as presented.” If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

X. Matters Relating to General Administration

A. Approve the third amendment to lease agreement with the University of Houston System (additional $144,714.80/year – unrestricted budget)

XI. Matters Relating to Academic Affairs

A. Approve federal funding from the Carl D. Perkins Career and Technical Education Act of 2006 ($248,535.00 – no cost to college)
B. Approve the purchase of industry standard fume extractors and soldering equipment for the Electronics Labs in the Peace Building from Techni-Tool ($30,901.03 – Science, Technology, Engineering, Math grant funds for 2012)

C. Approve the purchase of electrostatic discharge compliant workstations for the electronics fabrication lab and industry standard general purpose electronics workstations for the other two labs in the Peace Building from IAC Industries ($64,611.82 – Science, Technology, Engineering, Math grant funds for 2012)

XII. Matter Relating to Administrative Services

A. Approve increase in transcript fees from $5.00 to $10.00 (estimated new revenue of $44,000.00/year)

B. Approve Great Western Dining as the operator of the college’s cafeteria and set the board fees charged to students living on campus at $1,250.00 a semester beginning with the fall of 2012 (estimated revenue - $323,000.00, estimated expense $295,000.00 – auxiliary fund budget for 2012-2013)

C. Approve the Commercial State Bank Depository Pledge Agreement

D. Approve the amendment to the Interlocal Cooperation Agreement with the Fort Bend County Tax Assessor/Collector for the collection of taxes (approximately $4,000.00 – 2012-2013 unrestricted budget – cost associated with collection is $0.35 per parcel for approximately 11,000 parcels in Needville I.S.D.)

XIII. Matters Relating to Technology and Institutional Research

XIV. Matters Relating to Student Services

A. Approve the increase to College Level Examination Program (CLEP) fee from $77.00 to $80.00 (estimated 130 CLEP examinations given per academic year – total revenue generated from the fee will offset the exam cost increase)

XV. Matters Relating to Personnel

A. Board of Trustees

B. Office of President

C. Office of Academic Affairs

1. Paid Professional Assignment for Kelley Whitley for department coordination in June, July, August 2012 - $750.00

2. Approve May Mini 2012 Overload list

2. Sara P. Fira reclassified as temporary, full-time Title V secretary, O-8-0, to temporary part-time Title V academic advisor, $25.00 hr. x 30 hrs./wk. x 19 wks. = $14,250.00/yr., effective May 21, 2012
3. Ophelia A. Binkley-Webb employed as regular, full-time instructor of psychology, FAC-1-10, effective August 20, 2012

4. Kenneth W. Grubb employed as regular, full-time instructor of history, FAC-2-8, effective August 20, 2012

5. David J. Woods employed as regular, full-time instructor of computer science, FAC-1-10, effective August 20, 2012

D. Office of Administrative Services

1. James B. Baylor employed as regular, full-time chief of security and public safety, AA-15-10, effective May 29, 2012

E. Office of Student Services

F. Office of Technology and Institutional Research

G. Information Items: Contract Personnel Action

1. Sean F. Reed resigned as regular, full-time instructor of government, FAC-7-10, effective June 1, 2012

2. Gabrielle L. Hargrove separated as temporary, full-time instructor of psychology, FAC-1-2, effective May 18, 2012

3. Brian Smith separated as temporary, full-time instructor of computer science, FAC-1-10, effective May 18, 2012

H. Information Items: Non-contract Personnel Action

1. Dana K. Elerick received compensation for additional duties from 5/16/12 – 6/15/12 of $520.00


3. Sally A. Sanchez resigned as regular, full-time administrative assistant & records specialist to Dean of Vocational Instruction, P-11-1, effective June 8, 2012

4. James Tucker separated as regular, full-time assistant registrar, O-12-4, effective June 1, 2012

5. Esther Aguilar employed as regular, part-time custodian, O-1-0, $9.16 hr. x 19 hrs./wk. x 52 wks. = $9,050.08/yr., effective May 21, 2012

6. Andrew Krenke employed as regular, part-time fitness center staff, $7.25 hr. x 19 hrs./wk. x 48 wks. = $6,612.00/yr., effective May 17, 2012

7. Morgan Pope separated as regular, part-time fitness center staff, $7.25 hr. x 19 hrs./wk. x 48 wks. = $6,612.00/yr., effective May 17, 2012
8. Kristie G. Sulak employed as regular, part-time financial aid counselor, $25.00 hr. x 24 hrs./wk. x 49 wks. = $29,400.00/yr., effective June 4, 2012

9. Christina Trevino employed as regular, part-time front desk receptionist-Bay City campus, $7.25 hr. x 19 hrs./wk. x 13 wks. = $1,790.75/yr., effective June 1, 2012

10. Stephen R. Flora extended as temporary, full-time athletics/assistant baseball coach, $2,000.00, effective May 19, 2012

11. Luke M. McLeRoy employed as temporary, part-time maintenance summer helper, $7.25 hr. x 40 hrs./wk. x 10 wks. = $2,900.00/yr., effective June 4, 2012

XVI. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices (551.076), deliberation regarding economic development negotiations (551.086).

XVII. Consideration and possible action on items discussed in closed session

XVIII. Discuss Matters Relating to Formal Policy

XIX. Other Business

XX. Adjourn
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM III

Reading of the Minutes

A. The regular meeting held on May 15, 2012

B. The special called board workshop meeting held on March 27, 2012
MINUTES
Regular Monthly Meeting of the
Wharton County Junior College
Board of Trustees
May 15, 2012

-The Wharton County Junior College District Board of Trustees met in regular session on May 15, 2012 at 6:30 P.M. in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mr. Jack Moses, Secretary; Mrs. Merle Hudgins; Mrs. Georgia Kincer; Mr. Oliver Kunkel; Mr. Monty Merecka; Mr. Lloyd Nelson; and Mr. Gary Trochta

Trustees Absent: Mr. Rick Davis; Mr. Gerald Donaldson; and Mr. Phil Stephenson, Vice-Chair

Others Present: Ms. Betty McCrohan, President; Mr. Bryce Kocian, Vice-President of Administrative Services; Ms. Leigh Ann Collins, Vice-President of Instruction; Ms. Pam Youngblood, Vice-President of Technology and Institutional Research; Mr. Dave Leenhouts, Vice-President of Student Services; Ms. Deanna Feyen, Executive Secretary to the President; Ms. Barbara Bubela; Ms. Darlene Byrd; Ms. Zina Carter; Judge Randy Clapp; Ms. Stephanie Dees; Ms. Carol Derkowski; Mr. Mike Feyen; Mr. Scott Glass; Ms. Amanda Heard; Ms. Jodi Hutchinson; Mr. Terrell Jessen; Ms. Trish Merecka; Dr. Sue Poor; Ms. Deborah Popek; Mr. Gus Wessels; Mr. Robert Wolter; and Mr. Philip Wuthrich

ITEM I: DETERMINATION OF QUORUM AND CALL TO ORDER

-The meeting was called to order at 6:30 P.M.

ITEM II: PLEDGE OF ALLEGIANCE

-Mr. Gertson led the Pledge of Allegiance.

ITEM III: READING OF MINUTES

A. The regular meeting held on April 17, 2012

B. The special called board workshop meeting held on March 27, 2012

-The minutes of the regular meeting held on April 17, 2012 and the special called board workshop meeting held on March 27, 2012 was approved as presented.

ITEM IV: CITIZENS' COMMENTS

-None-
ITEM V: SPECIAL ITEMS

A. Canvass of Election held on May 12, 2012

BOARD ACTION: On a motion by Mr. Kunkel and a second, the board unanimously approved the election results as presented and to adopt the resolution of the May 12, 2012 election and early voting on April 30, 2012 through May 8, 2012.

B. Swearing in of trustees

- Judge Randy Clapp swore in Trustees Merle Hudgins, Position 5, Monty Merecka, Position 6, and Danny Gertson, Position 7 and gave the Oath of Office. Judge Clapp congratulated the trustees. Judge Clapp expressed his admiration for their willingness to be a volunteer for a tough job. Mr. Gertson welcomed the two new members to the board and thanked all of the board of trustees for their service.

C. Election of board officers

- Ms. McCrohan handled the nomination election of the chair.

BOARD ACTION: Mrs. Kincer nominated Mr. Danny Gertson for Chair. There were no other nominations. On a motion by Mr. Nelson and a second, nominations ceased and Mr. Danny Gertson was elected by acclamation to the office of Chair. Mr. Gertson abstained from voting. After a vote of 7 to 0 the motion passed.

- Mr. Gertson presided over the remainder of the meeting.

BOARD ACTION: Mr. Trochta nominated Mr. Phil Stephenson for Vice-Chair. There were no other nominations. On a motion by Mr. Nelson and a second, nominations ceased and Mr. Stephenson was elected by acclamation to the office of Vice-Chair. After a vote of 8 to 0 the motion passed.

BOARD ACTION: Mrs. Kincer nominated Mr. Jack Moses for Secretary. There were no other nominations. On a motion by Mr. Nelson and a second, nominations ceased and Mr. Moses was elected by acclamation to the office of Secretary. Mr. Moses abstained from voting. After a vote of 7 to 0 the motion passed.

D. Approval to change the June 19, 2012 regular board of trustee meeting to June 12, 2012

BOARD ACTION: On a motion by Mrs. Kincer and a second, the board approved to change the June 19, 2012 regular board of trustee meeting to June 12, 2012.

ITEM VI: PRESENTATIONS, AWARDS, AND/OR PRESIDENT’S REPORT

- Mr. Gertson stated that there were plaque’s for the outgoing trustees, Mr. Donaldson and Mr. Davis. Both trustees were not able to attend the meeting; therefore, the plaques will be presented to them at a later date. Both Trustees expressed their gratitude and appreciation for the time they were able to serve on the board.

- Mr. Gertson reminded the board that he would appoint members to the three standing committees, Audit/Finance, Facilities, and Legislative Committees. Mr. Gertson asked that if any member wished to be on the committees, to let him know.
Ms. McCrohan stated that she received the University of Houston’s annual report and Wharton County Junior College was mentioned as a partner to UoH in the report.

ITEM VII: STUDENT SUCCESS

- Mr. Nelson announced that Dr. Cano, Region III Education Service Center Director, will present the first session of the Board of Trustee training on governance. Dr. Cano would like to build a better relationship with Wharton County Junior College and has offered to give the training at no charge. Mrs. Kincer stated that the presentation on the information from the Board of Trustee Institute was given last month and the two new board members were present to hear the presentation. The board needs to get together and organize the way the training will be given in the future.

ITEM VIII-A: REPORTS TO THE BOARD

A. Financial Reports

-Mr. Wessels presented the financial reports for April 2012.

-Mr. Trochta asked if there was anything front loaded or back end loaded last year versus this year that we are not comparing apples to apples, such as, the employee benefits which is about $600,000 higher than last year. Gus stated that last year we had to front load our healthcare. This year the portion we are paying for benefits is larger. Mr. Trochta clarified that the mandatory transfers is the bonds.

BOARD ACTION: On a motion by Mr. Kunkel and a second, the board unanimously approved the financial reports for April 2012 as presented.

ITEM VIII-B: MANAGEMENT REPORTS

-The following reports were included as a part of the Board Agenda Package:

1. Department of Information and Technology: Pam Youngblood (Vice President of Technology and Institutional Research)

2. Financial Aid: Dave Leenhouts (Vice President of Student Services)

3. Student Services: Dave Leenhouts (Vice President of Student Services)

ITEM VIII-C: REPORTS FROM COLLEGE GOVERNANCE COUNCILS

A. Academic Affairs Council

-None-

B. Faculty Council

-None-
C. President’s Extended Cabinet
   - Extended Cabinet Meeting Minutes from February 16, 2012
   - Extended Cabinet Meeting Minutes from April 12, 2012

ITEM VIII-D: CLIPPING SERVICE FOR MONTH OF APRIL 2012

- News reports relating to the operations of Wharton County Junior College were clipped from area newspapers for the month of April 2012 and included as part of the board agenda packet for this meeting.

ITEM IX: REPORTS FROM COMMITTEES OF THE BOARD

A. Audit/Finance Committee: Mr. Kunkel
   - None-

B. Facilities Committee: Mr. Donaldson
   - None-

C. Legislative Committee: Mr. Nelson
   - None-

- Mr. Gertson asked if any items needed to be pulled from the consent agenda.

   - No items were pulled for separate consideration.

   - CONSENT AGENDA -

By consent of the board of trustees, the following items may be acted on in a single motion “to approve the consent agenda as presented.” If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

ITEM X: MATTERS RELATING TO GENERAL ADMINISTRATION

A. Approval to amend the Constitution of the Support Staff Organization

ITEM XI: MATTERS RELATING TO ACADEMIC AFFAIRS

A. Approve the purchase of 27 computers from Primes Systems, and 27 monitors, Adobe software, and gaming devices from CDW-G for the Computer Science Department ($58,384.52 – STEM grant funds for 2012)
B. Approve the purchase of equipment to upgrade the Chemistry Labs at the Wharton, Fort Bend, and Sugar Land campuses with new digitized meters and sensors improving the measurement accuracy and updating the labs to reflect current chemistry standards ($43,146.52 – STEM grant funds for 2012)

C. Approve the purchase of 3 vascular system models and other general Biology instruments for the Biology labs at the Wharton, Fort Bend, and Sugar Land campuses ($36,742.12 – STEM grant funds for 2012)

D. Approve the purchase of 66 computers (CPU’s only) from Prime Systems to update our Engineering Design Department’s computers ($75,826.08 – STEM grant funds for 2012)

E. Approve the bid from Patterson Dental for the replacement of 24 dental chairs with complete delivery systems used in the Dental Hygiene Clinical area ($398,514.00 – Johnson Foundation grant funds)

F. Approve the renewal of WCJC Seniors Program Title III contract

G. Approval to increase student lab fees by $5.00 per lab course in the following courses, Biology 1406, 1407, 2401, 2402, 2420, 2106, Chemistry 1405, 1407, 1411, 1412, 2423, 2425, Geology 1103, 1104, and Physics 1401, 1402, 2425, 2426 (estimated approximately 4951 students per year for an increase of $24,755.00)

ITEM XII: MATTERS RELATING TO ADMINISTRATION SERVICES

A. Approval of fiscal year 2012 budget adjustments

B. Approve the engagement letter from Lott, Vernon & Company, P.C. (not to exceed $33,000.00 – current unrestricted operating budget for 2011-2012)

ITEM XIII: MATTERS RELATING TO TECHNOLOGY AND INSTITUTIONAL RESEARCH

A. Approve the transfer from the MIS plant fund for the purchase of 15 monitors, 7 projectors, 19 CPU’s and 2 Apple MacBook Pros for the Wharton, Sugar Land, and FBTC campuses ($22,591.32 – transfer to the appropriate budget from the MIS plant fund)

ITEM XIV: MATTERS RELATING TO STUDENT SERVICES

ITEM XV: MATTERS RELATING TO PERSONNEL

A. Board of Trustees
   1. Approve contract action as listed in the attached agenda brief

B. Office of President

C. Office of Academic Affairs
1. Eric J. Nathan was reclassified as temporary, full-time Title V Education Technologist, CA-10-10, to temporary, full-time Distance Learning Director/Title V Activity Director, CA-15-10, effective February 1, 2012

2. Marybelle Perez was reclassified as temporary, full-time Title V Project Director, CA-14-11, to temporary, full-time Title V HIS STEM Project Director, CA-15-11, effective February 1, 2012

3. Sara P. Fira reclassified as temporary, full-time Title V secretary, O-8-0, to temporary part-time Title V academic advisor, $25.00 hr. x 10 hrs./wk. x 19 wks. = $14,250.00/yr., effective May 21, 2012

4. Patricia A. Korenek was reclassified as temporary, full-time instructor of Associate Degree Nursing, FAC-1-10, to regular, full-time instructor of Associate Degree Nursing, FAC-1-10, effective August 9, 2012

5. Lorena Medrano employed as regular, full-time instructor of Spanish, FAC-5-9, effective August 20, 2012

6. Stephen G. Lyford employed as regular, full-time instructor of computer science, FAC-1-10, effective August 20, 2012

C. Office of Administrative Services

D. Office of Student Services

E. Office of Technology and Institutional Research

F. Information Items: Contract Personnel Action

1. Jack R. Grisham separated as temporary, full-time instructor of math, FAC-7-10, effective May 18, 2012

2. Jeffrey M. Stanglin separated as regular, full-time instructor of government, FAC-1-2, effective August 15, 2012

G. Information Items: Non-contract Personnel Action

1. Michael Crouch employed as regular, full-time help desk technician, P-6-0, effective April 23, 2012

2. Anna K. Gardner received a salary adjustment as regular, full-time helpdesk/training coordinator, P-13-4, to regular, full-time helpdesk/training coordinator, P-15-14, effective May 4, 2012

3. Rosa Lopez separated as regular, full-time custodian, O-1-7, effective April 13, 2012

4. Amador D. Mata employed as regular, full-time custodian, O-1-0, effective April 23, 2012
Board of Trustees  
May 15, 2012  
Minutes

**BOARD ACTION:** On a motion by Mr. Kunkel and a second, the board unanimously approved the consent agenda as presented.

**ITEM XVI:** EXECUTIVE SESSION

-Pursuant to the Texas Government Code (Chapter 551, Open Meetings), the Board may conduct a closed executive session for any or all of the following reasons: Consultation with attorney (551.071), deliberation regarding purchase, exchange, or sale of real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices (551.076), and/or deliberation regarding economic development negotiations (551.086).

-The meeting adjourned into Executive Session at 7:10 P.M.

**ITEM XVII:** ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

-The meeting re-adjourned into the regular meeting at 7:41 P.M.

-No action was taken from closed session.

**ITEM XVIII:** MATTERS RELATING TO FORMAL POLICY

**ITEM XIX:** OTHER BUSINESS

-Ms. McCrohan announced that there have been electrical outages in the Gym. The problem should be fixed prior to the graduation ceremony.

-Mr. Gertson stated that graduation will be Friday, May 18, 2012 at 2:00 P.M. and 6:00 P.M. Mr. Gertson asked that if any board member wished to attend the graduation they needed to contact the President’s office.

-Mr. Gertson announced that there will be an upcoming conference on August 1-3, 2012 in Washington, D.C. and to let Deanna know if anyone was interested in attending.

-Mr. Gertson stated that Deanna was going to update the Board of Trustees Names and Address list and to please verify the information and let her know of any changes.

-Ms. McCrohan stated there would be a board training prior to the June 12, 2012 board of trustee meeting starting at 5:00 P.M. The regular board meeting will start at 6:30 P.M. Also, there will be a photo shoot scheduled for all board members. Deanna will schedule the time and date and send information to all board members.

-Ms. McCrohan stated that she will send out packets to the new board members with information for them to review. Ms. McCrohan explained that she will be attending a meeting in June for the SACS Summer Meeting which is during the time of the original scheduled board meeting. Ms. McCrohan stated that she is on the board which is beneficial for the college.

-Mrs. Hudgins called attention to an error on the agenda with a PAF. The PAF will be brought back to the June 12, 2012 meeting for approval.
Board of Trustees
May 15, 2012
Minutes

ITEM XX: ADJOURN

-The meeting adjourned at 7:55 P.M.
MINUTES
Board Workshop of the
Wharton County Junior College
Board of Trustees
March 27, 2012

-The Wharton County Junior College District Board of Trustees met in special session for a Board Workshop on March 27, 2012, at 4:00 P.M. in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mr. Gerald Donaldson; Mrs. Georgia Kincer; Mr. Oliver Kunkel; Mr. Lloyd Nelson; and Mr. Phil Stephenson

Trustees Absent: Mr. Rick Davis, Vice-Chair; Mr. Jack Moses, Secretary; and Mr. Gary Trochta

Others Present: Ms. Betty McCrohan, President; Mr. Bryce Kocian, Vice-President of Administrative Services; Ms. Leigh Collins, Vice-President of Instruction; Mr. Dave Leenhouts, Vice-President of Student Services; Ms. Deanna Feyen, Executive Secretary to the President; and Mr. Robby Mathews

ITEM I: DETERMINATION OF QUORUM AND CALL TO ORDER

-The meeting was called to order at 4:00 P.M.

ITEM II: INSTITUTIONAL REORGANIZATION

-Ms. McCrohan explained the revised organizational chart.

Mr. Kocian explained the Administrative Services organizational chart, the changes to the Security area, and the justification for the new position of Chief of Safety & Security. The existing coordinator job will be eliminated and two part-time positions will be created along with the Chief of Safety & Security position.

Mr. Kocian also explained the need for the two positions in the grant business area which consists of a grant accounting assistant and a payroll clerk.

Ms. McCrohan stated that the next step will be to look at individual staffing at each campus to make sure staff is available to serve student needs.

-Ms. Collins explained the Instructional organizational chart and the changes she has recommended. Ms. Collins explained the existing grants, Title V (shared with Brazosport), STEM (Science, Technology, Engineering, and Math), and Gulf Coast PASS (Partners Achieving Student Success) (shared with Wharton Independent School District). A STEM Center will be developed at the Wharton campus.
-Mr. Leenhouts explained the organizational chart for Student Services and the changes. A new position of Registrar will be added. Ms. Preisler will be relocated to that position and her current position of Director of Admissions & Registration will be advertised. A new position of Director of Testing is recommended and the existing Testing Specialist/Testing Coordinator position will be eliminated.

-In Ms. Youngblood’s absence, Ms. McCrohan explained the IT/IR organizational chart, the changes, and the future needs of the area.

**ITEM III: PROJECTS**


-Ms. McCrohan explained the Office of Marketing and Communications projects.

-Ms. McCrohan explained the Human Resources projects.

-Mr. Kocian explained the Vice President of Administrative Services projects separated by Physical Plant and Financial Services.

-Ms. Collins explained the Vice President of Instructions projects.

-Mr. Leenhouts explained the Vice President of Student Services projects.

**ITEM IV: GRANTS**

**ITEM V: EXPANSION OF SUGAR LAND CAMPUS (UH)**

**ITEM VI: ADJOURN**

-There being no further business, the meeting adjourned at 5:35 P.M.
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM VI

Presentations, Awards, and/or President’s Report

A. Ms. Tessa Mathews received the Data and Decisions Academy Presidential Scholarship from the Association for Institutional Research and has completed her two courses in Foundations of Data Management and Foundational Statistics for Decision Support.
May 14, 2012

Betty McCrohan
Wharton County Junior College
911 Boling Highway
Wharton, TX 77488

Dear President McCrohan,

Thank you for nominating Tessa Mathews for a Data and Decisions® Academy Presidential Scholarship from the Association for Institutional Research (AIR). We are pleased to report that Tessa has completed the two courses, Foundations of Data Management and Foundational Statistics for Decision Support, covered by the Presidential Scholarship. This accomplishment required a significant investment of time, completion of assignments, and interaction with mentors to demonstrate content mastery. We congratulate your nominee in achieving this important step in building a solid foundation of skills and knowledge to support data-informed decision making on your campus.

As the nominator, we ask for your assistance in recognizing Tessa’s success. We are providing the enclosed certificate and request that you select an appropriate time to recognize her accomplishment.

AIR is committed to building the institutional research capacity of America’s two-year institutions. We look forward to being an integral part of your institution’s plan for growing your own IR talent. We will stay in touch with your staff to provide other opportunities to grow their skills in the use of data.

As always, we invite your feedback, ideas, and suggestions.

Sincerely,

Randy L. Swing, Ph.D.
Executive Director

Christopher Coogan
Chief of Staff
Director, Data and Decisions Academy
Reports to the Board

A. Financial Reports for May 2012
Monthly Financial Reports

Wharton County Junior College
MAY 31, 2012
Summary Reports
Wharton County Junior College  
Revenue-Expenditure Summary  
May 31, 2012

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<td></td>
<td></td>
</tr>
<tr>
<td>State appropriations</td>
<td>$ 794,032</td>
<td>$ 6,354,056</td>
<td>$ 8,523,709</td>
<td>74.55%</td>
<td>$ 5,811,274</td>
<td>$ 7,870,501</td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>889,998</td>
<td>18,726,977</td>
<td>19,399,758</td>
<td>96.53%</td>
<td>16,942,656</td>
<td>17,541,584</td>
</tr>
<tr>
<td>Advalorem Taxes</td>
<td>68,055</td>
<td>5,063,699</td>
<td>5,131,672</td>
<td>98.68%</td>
<td>5,055,920</td>
<td>5,126,672</td>
</tr>
<tr>
<td>Mandatory Transfers</td>
<td>-</td>
<td>244,359</td>
<td>515,284</td>
<td>47.42%</td>
<td>249,272</td>
<td>373,296</td>
</tr>
<tr>
<td>Non-mandatory Transfers</td>
<td>-</td>
<td>-</td>
<td>15,000</td>
<td>0.00%</td>
<td>154,502</td>
<td>169,502</td>
</tr>
<tr>
<td>Other Revenues</td>
<td>98,916</td>
<td>548,354</td>
<td>515,864</td>
<td>106.30%</td>
<td>597,635</td>
<td>501,276</td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>1,831,001</td>
<td>30,937,445</td>
<td>34,101,327</td>
<td>90.72%</td>
<td>28,811,259</td>
<td>31,582,831</td>
</tr>
<tr>
<td>Expenditures:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>1,546,456</td>
<td>13,583,284</td>
<td>19,204,005</td>
<td>70.73%</td>
<td>13,679,390</td>
<td>18,852,796</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>268,018</td>
<td>2,396,617</td>
<td>4,525,369</td>
<td>53.00%</td>
<td>1,747,590</td>
<td>2,410,302</td>
</tr>
<tr>
<td>Capital Expenditures</td>
<td>42,317</td>
<td>372,944</td>
<td>269,634</td>
<td>138.31%</td>
<td>105,639</td>
<td>89,430</td>
</tr>
<tr>
<td>Mandatory Transfers</td>
<td>-</td>
<td>751,981</td>
<td>759,200</td>
<td>99.05%</td>
<td>745,185</td>
<td>811,735</td>
</tr>
<tr>
<td>Non-mandatory Transfers</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>575,225</td>
<td>5,988,194</td>
<td>9,343,119</td>
<td>64.09%</td>
<td>6,184,203</td>
<td>9,418,568</td>
</tr>
<tr>
<td><strong>Total expenditures</strong></td>
<td>2,432,016</td>
<td>23,095,020</td>
<td>34,101,327</td>
<td>67.72%</td>
<td>22,462,007</td>
<td>31,582,831</td>
</tr>
</tbody>
</table>
| Net increase/ (decrease) in net assets | $ (601,015) | $ 7,842,425 | $ 6,349,252 | * Note: Net student receivables in the amount of $ 873,446.07 are currently outstanding. Tuition and fees are subject to collection in future periods.
<table>
<thead>
<tr>
<th>Description</th>
<th>2012</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Receivables Current</td>
<td>$ 809,678.78</td>
<td>$ 734,470.25</td>
</tr>
<tr>
<td>Installment Plan Receivable Due Fall Semester</td>
<td>$ 65,851.36</td>
<td>$ 42,202.93</td>
</tr>
<tr>
<td>Installment Plan Receivable Due Spring Semester</td>
<td>$ 58,726.65</td>
<td>$ 60,923.47</td>
</tr>
<tr>
<td>Installment Plan Receivable Summer I &amp; II</td>
<td>$ 127,677.15</td>
<td>$ 98,211.19</td>
</tr>
<tr>
<td>Installment Plan Receivable Prior Years</td>
<td>$ 43,973.56</td>
<td>$ 48,596.15</td>
</tr>
<tr>
<td>Total Installment Plan Receivable</td>
<td>$ 296,228.72</td>
<td>$ 249,933.74</td>
</tr>
<tr>
<td>Third Party Contracts Receivable</td>
<td>$ 56,516.74</td>
<td>$ 54,400.92</td>
</tr>
<tr>
<td>Continuing Education Receivable</td>
<td>$ 34,144.50</td>
<td>$ 52,142.00</td>
</tr>
<tr>
<td>Allowance for Doubtful Accounts</td>
<td>(266,605.93)</td>
<td>(263,630.95)</td>
</tr>
<tr>
<td>Net Accounts Receivable</td>
<td>$ 873,446.07</td>
<td>$ 827,315.96</td>
</tr>
</tbody>
</table>
COMBINED BALANCE SHEET
(Funds included: GOVERNMENTAL FUND TYPES)
<table>
<thead>
<tr>
<th>Governmental Fund Types</th>
<th>Auxiliary Enterprise</th>
<th>Current Unrestricted</th>
<th>Restricted Funds</th>
<th>Current Year 2012</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assets and Other Debts:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assets:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>659,351</td>
<td>6,181,092</td>
<td>519,322</td>
<td>7,359,666</td>
<td>4,272,571</td>
</tr>
<tr>
<td>Cash Investments</td>
<td>296,411</td>
<td>9,164,012</td>
<td>4,422</td>
<td>9,464,845</td>
<td>9,356,043</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>16,877</td>
<td>886,810</td>
<td>7,388</td>
<td>995,295</td>
<td>950,174</td>
</tr>
<tr>
<td>Taxes Receivable</td>
<td>390,764</td>
<td>236,223</td>
<td>230,333</td>
<td>914,599</td>
<td></td>
</tr>
<tr>
<td>Local, St &amp; Fed Agency Receivable</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Due From Other Funds</td>
<td>24,588</td>
<td>56,281</td>
<td>79,868</td>
<td>1,362,751</td>
<td></td>
</tr>
<tr>
<td>Property, Plant &amp; Equipment</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Total Assets and Other Debts:</td>
<td>971,839</td>
<td>36,648,286</td>
<td>807,535</td>
<td>18,421,601</td>
<td>16,959,096</td>
</tr>
</tbody>
</table>

Liabilities, equity and other credits

| Liabilities:            |                     |                      |                  |                  |           |
|-------------------------|---------------------|----------------------|                  |                  |           |
| Accounts Payable        | 1,594               | -198,350             | 2,517            | -194,239         | 200,049   |
| Employee Benefits Payable | 127,421         | --                   | --               | 127,421          | 113,726   |
| Payroll Taxes Payable  | -14,397             | --                   | --               | -14,397          | -         |
| Accrued Liabilities     | --                  |                      |                  |                  |           |
| Deferred Revenue        | 6,242               | 285,091              | 291,333          | 285,032          |           |
| Long Term Debt          |                     |                      |                  |                  |           |
| Deposits Payable        | 59,200              | 17,240               | 85,440           | 63,915           |           |
| Due To Other Funds      | 24,588              | --                   | 24,588           | 364,561          |           |
| Scholarships-designated Donations | 113,334 | 113,334 | 113,334 | 364,561 |           |
| Scholarships-non-designated | 168,217         | 168,217              | 168,217          | 168,217          |           |
| Total Liabilities:      | 95,382              | -61,864              | 569,159          | 602,697          | 1,263,544 |

<p>| Equity and Other Credits: |                     |                      |                  |                  |           |
|---------------------------|---------------------|----------------------|                  |                  |           |
| Control Accounts          | --                  |                      |                  |                  |           |
| Fund Balances             | --                  |                      |                  |                  |           |
| Prior Year Fund Balance   | 8,864,705           | --                   | 8,864,705        | 8,607,935        |           |
| Endowment Fund-Original   | --                  |                      |                  |                  |           |
| Endowment Fund-Income    | --                  |                      |                  |                  |           |
| FS Professional Development | --                  |                      |                  |                  |           |
| FS Salary Equity          | --                  |                      |                  |                  |           |
| FS Capital Equipment      | --                  |                      |                  |                  |           |
| FS Investment Gain And Loss | --                  |                      |                  |                  |           |
| Fund Balance Receivables  | --                  |                      |                  |                  |           |
| Reserved-Undesignated     | --                  |                      |                  |                  |           |</p>
<table>
<thead>
<tr>
<th>Governmental Fund Types</th>
<th>Auxiliary Enterprises</th>
<th>Current Restricted</th>
<th>Restricted Funds</th>
<th>Current Year 2012</th>
<th>Prior Year 2011</th>
</tr>
</thead>
</table>

**EQUITY AND OTHER CREDITS:**

- FTEC Operating Fund Balance
- Plant Fund Balance
- Bond Fund Balance
- Scholarship
- Fund Balance-Rounding Diff

**Fund Balances:**

<table>
<thead>
<tr>
<th></th>
<th>Total 2011</th>
<th>Total 2012</th>
<th>Reserve for Encumbrance</th>
<th>Fund Balance</th>
<th>Reserve For Operations</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>39,583</td>
<td>6,194,299</td>
<td>149,766</td>
<td>1,868,948</td>
<td>4,196,872</td>
</tr>
<tr>
<td></td>
<td>845,575</td>
<td>5,148,126</td>
<td>94,607</td>
<td>7,088,312</td>
<td>4,120,692</td>
</tr>
<tr>
<td></td>
<td>476,458</td>
<td>16,707,130</td>
<td>238,375</td>
<td>17,821,963</td>
<td>25,725,900</td>
</tr>
</tbody>
</table>

**TOTAL EQUITY AND OTHER CREDITS:**

- 971,839
- 16,485,286
- 407,535
- 18,424,161
- 26,319,044
## Proprietary Fund Types

<table>
<thead>
<tr>
<th>Assets and Other Debts:</th>
<th>Agency Funds</th>
<th>Current Year</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>17,434</td>
<td>17,434</td>
<td>11,494</td>
</tr>
<tr>
<td>Cash Investments</td>
<td>102,777</td>
<td>102,777</td>
<td>102,603</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxes Receivable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local, St &amp; Fed Agency Receivable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Due From Other Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prepaid Expense</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property, Plant &amp; Equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Assets and Other Debts:</strong></td>
<td>120,211</td>
<td>120,211</td>
<td>114,174</td>
</tr>
</tbody>
</table>

## Liabilities, equity and other credits

<table>
<thead>
<tr>
<th>Liabilities:</th>
<th>Agency Funds</th>
<th>Current Year</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts Payable</td>
<td>15</td>
<td>15</td>
<td>15</td>
</tr>
<tr>
<td>Payroll Taxes Payable</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accrued Liabilities</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deferred Revenue</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long Term Debt</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deposits Payable</td>
<td>119,907</td>
<td>119,907</td>
<td>112,518</td>
</tr>
<tr>
<td>Due To Other Funds</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarships-Designated</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarships-Non-designated</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Donation</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Liabilities:</strong></td>
<td>119,907</td>
<td>119,907</td>
<td>113,532</td>
</tr>
</tbody>
</table>

## Equity and Other Credits:

<table>
<thead>
<tr>
<th>Equity and Other Credits:</th>
<th>Agency Funds</th>
<th>Current Year</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Control Accounts</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balances</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prior Year Fund Balance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Endowment Fund-Original</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Endowment Fund-Income</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FB Professional Development</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FB Salary Equity</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FB Capital Equipment</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FB Investment Gain And Loss</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance Receivables</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserved Undesignated</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Equity and Other Credits:</strong></td>
<td>104</td>
<td>104</td>
<td>642</td>
</tr>
<tr>
<td>Agency Funds</td>
<td>Current Year</td>
<td>Prior Year</td>
<td></td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>--------------</td>
<td>------------</td>
<td></td>
</tr>
<tr>
<td>EQUITY AND OTHER CREDITS:</td>
<td>304</td>
<td>642</td>
<td></td>
</tr>
<tr>
<td>PRTC Operating Fund Balance</td>
<td>304</td>
<td>642</td>
<td></td>
</tr>
<tr>
<td>Plant Fund Balance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond Fund Balance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarship</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance-Rounding Diff</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balances:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve for Encumbrance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve For Operations</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL EQUITY AND OTHER CREDITS:</td>
<td>122,311</td>
<td>114,174</td>
<td></td>
</tr>
<tr>
<td>TOTAL LIABILITIES,</td>
<td>122,311</td>
<td>114,174</td>
<td></td>
</tr>
<tr>
<td>EQUITY AND OTHER CREDITS:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Management Reports

The following management reports for the month of May 2012 are for your information:

1. Department of Information Technology: Pam Youngblood, (Vice-President of Technology and Institutional Research)

2. Financial Aid: Dave Leenhouts, (Vice-President of Student Services)

3. Student Services: Dave Leenhouts, (Vice-President of Student Services)
The following reports and/or surveys have been completed:
- Center for Houston’s Future – My Degree Counts graduation data
- Spring 2012 preliminary graduation data to THECB
- Texas Guaranteed Tuition Plan data for Academic Year 2013

The Network Services team have replaced or supplied the following locations with new computer systems, monitors, and/or printing devices in May, 2012.

<table>
<thead>
<tr>
<th>Area</th>
<th>Wharton</th>
<th>Fort Bend Technical Center</th>
<th>Sugar Land</th>
<th>Bay City</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division of Math and Physical Science</td>
<td>1 Printer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructional Class Rooms</td>
<td>21 CPUS</td>
<td>1 Laptop/projector cart (LaDieu)</td>
<td>1 CPU</td>
<td>Laptop/projector cart</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Laptop/projector cart (Admin Bldg)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Business Office</td>
<td>1 CPU</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1 Printer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Financial Aid</td>
<td></td>
<td></td>
<td>1 CPU</td>
<td></td>
</tr>
<tr>
<td>Office of Human Resources</td>
<td>1 Scanner</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Payroll and Benefits</td>
<td>2 monitors</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Vice President of Student Services</td>
<td>1 Fax machine</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Adult Basic Education</td>
<td>Polycom Full Duplex Conference Phone</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Work Request by category for the month of May, 2012.

<table>
<thead>
<tr>
<th>Category</th>
<th>New Service Request for the month</th>
<th>Of the New Service Request Total Completed</th>
<th>Total Completed Service Request</th>
<th>Total Remaining Open Service Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account Management</td>
<td>22</td>
<td>19</td>
<td>19</td>
<td>5</td>
</tr>
<tr>
<td>Banner Access/Security</td>
<td>13</td>
<td>11</td>
<td>14</td>
<td>14</td>
</tr>
<tr>
<td>Banner AR</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>35</td>
</tr>
<tr>
<td>Banner Finance</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>68</td>
</tr>
<tr>
<td>Banner Financial Aid</td>
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<td>2</td>
<td>3</td>
<td>53</td>
</tr>
<tr>
<td>Banner HR</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>26</td>
</tr>
<tr>
<td>Banner ID</td>
<td>14</td>
<td>1</td>
<td>1</td>
<td>228</td>
</tr>
<tr>
<td>Banner Payroll</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>64</td>
</tr>
<tr>
<td>Banner Student</td>
<td>13</td>
<td>4</td>
<td>8</td>
<td>178</td>
</tr>
<tr>
<td>Change of Office</td>
<td>3</td>
<td>1</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Computers – Classroom</td>
<td>35</td>
<td>26</td>
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WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM VIII-D

Clipping Service for Month of May 2012

-Each month a newspaper clipping service reviews the area newspapers and clips articles related to Wharton County Junior College. These are compiled into a monthly report for the information of the Board of Trustees. The clippings are for the month of May 2012.
Funds for Turtle Wing raised at area ball games

April is not only the anniversary of Jack Hooper’s death but also Autism Awareness Month. Turtle Wing Foundation members have been traveling to area high school games to promote awareness of this disorder.

Most recently, Turtle Wing Foundation visited games at Columbus High School and Wharton County Junior College.

Columbus ISD Athletic Director David Sine and baseball Coach Eddie Gonzalez helped coordinate an autism awareness game held April 10 against Tomball. In conjunction with the game, the team auctioned baseball caps raising $236. Additionally, Columbus ISD collected “change for autism” and raised over $600.

The Wharton County Junior College Pioneers baseball team raised $2,200 for Turtle Wing Foundation at a double-header on April 14 against Alvin. Brianna Florus, head volleyball coach at WCJC, coordinated volunteers for the sale of Turtle Wing T-shirts, donation collections at the game and distributing autism awareness ribbons to all in attendance.

Turtle Wing representatives were also on hand at these games to provide information about autism, the mission and purpose of the foundation, and the upcoming Jack Hooper Day at the Ballpark & Homerun Derby.

Remaining autism awareness games include:

- **Saturday, April 21** – Flatonia alumni softball game, 2 p.m.
- Monday, April 23 – Flatonia vs. Austin area private school, 5 p.m., Flatonia.

All proceeds from these events and the upcoming Day at the Ballpark will allow Turtle Wing to begin the unique and much-needed work of assisting the families of children with autism and families that have children struggling with learning differences.

Fund-raiser at WCJC

Helping at the Turtle Wing fund-raiser at Wharton County Junior College were (from left) Turtle Wing founder DeeAnn Hooper; Wharton County Junior College head volleyball coach Brianna Florus; WCJC volleyball team members Ursula Bacon, Tara Jordan, Britney Snider, Brooke Hopper and Christy Grice; and Turtle Wing board member Michele Siniard. Volleyball players not shown are Caitlyn Cleveland and Taylor Schneider.
Wharton Journal-Spectator
Wharton, TX
Circ. 4277
From Page: a2
4/21/2012
91446

Retirements will be served.

[Boxed text]

WJC Fundraiser

The Wharton County Junior College Theatre Students present Aesop's Fables by Kathleen A. Menino. Performances will be Wednesday through Saturday, April 25-28. The Wednesday show will be at 1 p.m. Thursday and Friday shows will be at 7 p.m. The last show will be on Saturday, April 28 at 2 p.m. These performances will be held in the Horton Foote Theatre on the Wharton Campus. Admission to any performance is $5 per person for this fundraiser event. This is a parody of all the plays written by Shakespeare and performed in a shortened form. The actors speak directly to the audience and some scenes may involve audience participation. For more information, call 532-6300. This is a Center for the Arts production.

[Boxed text]

Now through Friday, April 27

- Wharton County Junior College Alumni Art Show will be from 8 a.m. to 4 p.m. weekdays (excluding holidays) in the WCJC Art Gallery in the Denton-Hansen Fine Arts Building, Room 108, 911 Boling Hwy, Wharton, 532-6300.
WCJC player to continue at Nicholls State

Hopper signs letter to play volleyball

On April 11, Wharton County Junior College volleyball player Brooke Hopper signed a letter of intent to play volleyball on a full scholarship at Nicholls State University in Thibodaux, La.

As a sophomore, Hopper earned first team All Conference and was selected to the Regional All-Tournament team. Her freshman year she received All-Tournament at the Galveston Tournament.

"Brooke has been an excellent role model on the team during her years at WCJC," Pioneers volleyball coach Brianna Florus said. "She is a student athlete who is motivated, focused, and one who works hard every day in all aspects of life; those are qualities every coach looks for in a player. We are very proud of her."

Hopper has been involved with many of WCJC's events. She helped raise money for Breast Cancer Awareness and Autism Awareness. She also spoke at "Senior Day" in which she motivated high school students to attend college.

Hopper graduated from Tomball High School where she was class secretary all four years; choir officer; student council officer; and team captain for her school and club teams. In 2010, she won the Miss Tomball pageant where she served as Miss Tomball.
WCJC plans sports banquet on May 3

The Wharton County Junior College Booster Club will sponsor the 49th Annual Athletic Banquet on Thursday, May 3 at the WCJC Pioneer Student Center, Wharton Campus, 911 Boling Hwy. in Wharton.

The welcome and dinner will begin at 6:30 p.m.

Tickets are $15 each. Athletes are admitted free of charge.

Pre-sale tickets are required. The deadline to purchase tickets is Friday, April 27.

Call 532-6322 for additional information or to purchase tickets.
SPORTS CALENDAR

Saturday, April 21
Baseball
* Temple College at Wharton County Junior College (DH), 1 p.m.

Tuesday, April 24
Baseball
* Wharton (JV, V), open

Thursday, April 26
Baseball
* Angelina College at Wharton County Junior College, 3 p.m.

Friday, April 27
Baseball
* Wharton at Columbia (JV, V), 5 p.m.

Track

* Wharton at regional track meet, field events and prelims, Corpus Christi, TBA
* East Bernard at regional track meet, field events and prelims, San Antonio Judson, TBA

Saturday, April 28
Baseball
* Wharton County Junior College at Angelina College, Lufkin (DH), 2 p.m.
Track
* Wharton at regional track meet, finals, Corpus Christi, TBA
* East Bernard at regional track meet, finals, San Antonio Judson, TBA

* Send items for the sports calendar to kmagee@journal-spectator.com.
McDonald ranks second in NIRA barrel racing

With one event remaining on the schedule, Southwest Junior College's Morgan McDonald ranks among the top athletes competing in the Southern Region of the National Intercollegiate Rodeo Association. Morgan McDonald, a Uvalde native, currently ranks second in the regional standings of barrel racing competition. She has a total of 583 points.

Elizabeth Combs of Sam Houston State is in first place with 763 points, while Alicia Stockton of Hill College is in third place with 484 points.

Only the Wharton County Junior College Rodeo next Friday and Saturday remains on the schedule.

The top three finishers in individual events, along with the top two teams in both the men's and women's divisions, will advance to the College National Finals Rodeo on June 9-16 in Casper, Wyo.

Sam Houston State currently ranks first in the team standings for both the men and the women. In the men's division, Sam Houston is in first place with 5,357 points, followed by McNeese State with 2,663.91 points.

Sam Houston's women have 2,123 points to rank first, while Texas A&M is in second place with 1,769.83 points.

Southwest Texas Junior College's women are in sixth place with 873.50 points, while the SWTJC men rank ninth with 1,072.16 points.

In the men's all-around standings, SWTJC's Jarrett McNew is third with 422 points. McNew is in eighth place in steer wrestling with 217 points and tied for 10th place in team roping heeler with 205 points.
Counselors help with scholarships

BY ALLISON SILVA
BCISD Public Relations

Bay City High School students continue to work filling out scholarship applications. Many begin this process toward the end of their junior year, but the process is in full-swing now for graduating seniors.

The BCHS counselors and student services center are scholarship information central, and most of the scholarships are posted on the BCHS scholarships webpage.

Amber Dewalt is one senior who’s been awarded a scholarship this school year. She will be attending Wharton County Junior College in the fall as a music major.

Dewalt received a music scholarship from WCJC based on a vocal audition. She will be taking seven music classes in addition to basic academic courses.

Dewalt is just one of many BCHS students winning scholarship dollars.

Scholarship winners will be formally recognized at the BCHS Awards Night at 7 p.m. May 17 at the BCHS auditorium.

Last year BCHS students received close to $1 million in scholarships. BCISD is grateful to the tremendous community support shown to its students through all the scholarships awarded to them by the community.
WCJC Fundraiser

The Wharton County Junior College Theatre Students present Aesop's Fables by Kathleen A. Menino. Performances will be Wednesday through Saturday. The Wednesday show will be at 1 p.m., Thursday and Friday shows will be at 7 p.m. The last show will be on Saturday, April 28 at 2 p.m. These performances will be held in the Horton Foote Theatre on the Wharton Campus. Admission to any performance is $5 per person for this fundraiser event. This is a parody of all the plays written by Shakespeare and performed in a shortened form. The actors speak directly to the audience and some scenes may involve audience participation. For more information, call 532-6300. This is a Center for the Arts production.
Pioneers drop non-conference twinbill

This past Saturday, the Wharton County Junior College Pioneers lost to Temple College in a non-conference doubleheader at Tiger Field.

Game 1 did not start how the Pioneers would have scripted it with Kyle Cross giving up a leadoff double after he fell behind in the count. Cross proceeded to get three straight ground outs but an error allowed the leadoff double to score.

The bottom half of the inning the Pioneers came back to tie the game with a fielding error allowing Rick Reyes, a freshman from Corpus Christi, to reach base. Kyle Markum, a freshman from Beaumont, followed up with a double scoring Reyes to tie the game.

This would be all the Pioneers would be able to scratch from the Temple Jaguars as they fell to a final score of 6-1.

Game 2 started more how the Pioneers would like as Matt Rhodes, a sophomore from Pearland, started on the mound and delivered two scoreless innings before being replaced in an effort to get the most use out of the Pioneer bullpen in their off week. The Pioneers also jumped on the scoreboard in the bottom of the first following a Marcus Villanueva (freshman, Corpus Christi) walk, an Anthony Purcell (freshman, Houston) hit-by-pitch, and a big one-out single by David Hebert (sophomore, Colleyville).

Temple answered back in the top of the third following consecutive hit-by-pitches from D.J. Cumby, a freshman from Caldwell, and allowing a double and a single before settling in and striking out the last two batters faced.

The Pioneers offense did not let up and answered back in the bottom half of the inning with two runs of their own. Marcus Villanueva walked to start things off followed by an Anthony Purcell double, and Purcell scoring on a dropped third strike with David Hebert reaching on first on the same play.

The Pioneers would take the lead in the bottom of the sixth on back to back singles by Dustin Torres (freshman, Cleburne), Scott Vaughan (freshman, Beaumont) and Jeremy Pinder (sophomore, Hampshire-Fannett) loading the bases for Marcus Villanueva. A sacrifice fly by Marcus put the Pioneers on top 4-3.

The Pioneers lost the lead in the top of the seventh and were unable to answer in the bottom half as well. Now in extra innings due to the scheduled seven-inning game, the top of the eighth inning started with a hit batsman followed by two singles giving up the lead 5-4 heading to the bottom of the eighth and the Pioneers’ last chance.

Jeremy Pinder got things started with his second single of the day and this is where the game gets interesting. On a dropped third strike Pinder scored and Purcell reached third base. David Hebert followed with a single to right-center allowing Purcell to reach third base but a mishandled ball by the second baseman sent Purcell home where he was called out.

Emotionally drained from the thought of winning the game in dramatic fashion, the Pioneers were unable to handle Temple in the top of the ninth and fell to a score of 8-5.

The Pioneers will be back in action at home for the last time this season Thursday at 3 p.m. against Angelina College and will finish the season on the road at Angelina Saturday for a doubleheader scheduled for a 2 p.m. start.
Now through Friday, April 27
• Wharton County Junior College Alumni Art Show will be from 8 a.m. to 4 p.m. weekdays (excluding holidays) in the WCJC Art Gallery in the Duson-Hansen Fine Arts Building, Room 109, 911 Boling Hwy, Wharton, 532-6300.

The Wharton County Junior College Theatre Students present Aesop's Fables by Kathleen A. Marino. Performances will continue today through and Saturday. The Thursday and Friday shows will be at 7 p.m. The last show will be on Saturday, April 28 at 2 p.m. These performances will be held in the Horton Foote Theatre on the Wharton Campus. Admission to any performance is $5 per person for this fundraiser event. This is a parody of all the plays written by Shakespeare and performed in a shortened form. The actors speak directly to the audience and some scenes may involve audience participation. For more information, call 532-6300. This is a Center for the Arts production.
SPORTS CALENDAR

Thursday, April 26
Baseball
* Angelina College at Wharton County Junior College, 3 p.m.

Friday, April 27
Baseball
* Wharton at Columbia (JV, V), 5 p.m.
Track
* Wharton at regional track meet, field events and prelims, Corpus Christi, TBA
* East Bernard at regional track meet, field events and prelims, San Antonio Judson, TBA

Saturday, April 28
Baseball
* Wharton County Junior College at Angelina College, Lufkin (DH), 2 p.m.
Track
* Wharton at regional track meet, finals, Corpus Christi, TBA
* East Bernard at regional track meet, finals, San Antonio Judson, TBA

* Send items for the sports calendar to kmagee@journal-spectator.com.
WCJC plans sports banquet on May 3

The Wharton County Junior College Booster Club will sponsor the 49th Annual Athletic Banquet on Thursday, May 3 at the WCJC Pioneer Student Center, Wharton Campus, 911 Boling Hwy. in Wharton. The welcome and dinner will begin at 6:30 p.m.

Tickets are $15 each. Athletes are admitted free of charge. Pre-sale tickets are required. The deadline to purchase tickets is Friday, April 27.
Call 532-6322 for additional information or to purchase tickets.
WCJC to present Aesop's Fables

Wharton County Junior College's Fine Arts Department will present Aesop's Fables on April 26 and 27 at 7 p.m. and on April 28 with a 2 p.m. matinee. All performances will be held in the Horton Foote Theatre in the Duson-Hansen Fine Arts Building on the Wharton campus. Tickets are $5.

The basic scenario is as follows - Mr. Tortoise and Ms. Hare are holding auditions for a new acting troupe called Aesop's Acting Ensemble. All of the actors are excited to perform the beloved fables, but the pompous acting duo of Dame Patty and Sir Reynard threaten everyone's fun. Will the duo be able to work with the rest of the group as a team? Only the timeless morals of Aesop's tales will help them to make friends and learn their lesson.

Cast members include: Mr. Tortoise - Kennon Yancey, Ms. Hare - Victoria Rutledge, Sir Reynard - Warren Moffedi, Dame Patty - Brennan Blankenship, Kate - Marika Karastamatis, Emma - Whitney McClendon, Seymour - David Heibert, Kevin - Jose Camacho, Chorus - Chelsey Gates, Victoria Brun, Tracey Wood; Stage Manager - Sasha Andrade, Assistant Stage Manager - Melissa Bertrand, Costume Design - Elise Lauderdale, Lighting Operator - Kori Hamn, Sound Operator - Tyler Smith.

For more information contact Sam Smith at 979-332-6397 or Beverly Juranek at 979-532-6300.
Early voting for WCJC will begin

Early voting by personal appearance for WCJC voters in Needville will be conducted at the Old Needville Fire House (3115 Richmond Street, Needville) between the hours of 10 a.m. and 7 p.m., beginning on April 30, 2012 and continuing through May 4, 2012; Monday, May 7, 2012 and continuing through Tuesday, May 8, 2012 between the hours of 7 a.m. to 7 p.m.

Wharton County Junior College Trustee Positions - No. 5, 6, and 7 will be decided.

Meet and greet candidates Merle Hudgins and Sue Poor Monday, April 30, from 4 - 6 p.m. at Brazos Bend Properties located at 13400 Highway 36 - Suite 106, Needville.
WCJC to present "Aesop's Fables"

The Wharton County Junior College theatre students will present "Aesop's Fables" by Kathleen A. Menino Wednesday through and Saturday, April 25 - 28.

The Wednesday show will be at 1 p.m. Thursday and Friday shows will be at 7 p.m. The last show will be on Saturday, April 28 at 2 p.m. Performances will be held in the Horton Foote Theatre, Wharton Campus. Admission to any performance is $5 per person.

This is a parody of all the plays written by Shakespeare and performed in a shortened form. The actors speak directly to the audience and some scenes may involve audience participation. For more information please call 979-532-6300.
WCJC holds early voting

FROM HERALD STAFF

NEEDVILLE — Early voting for Wharton County Junior College trustee positions, open to WCJC voters in Needville, will be conducted from April 30 through May 4 and again from May 7-8.

The voting will be held between the hours of 10 a.m. and 7 p.m. from April 30-May 4, and from 7 a.m. to 7 p.m. from May 7-8.

All voting will take place at the Old Needville Firehouse, located at 3115 Richmond Street.

Meet the candidates that have filed for positions 5 and 6 from 4-6 p.m. on April 30 at Brazos Bend Properties, located at 13400 Highway 36, Suite 106, Needville.

WCJC Fundraiser

The Wharton County Junior College Theatre Students present Aesop's Fables by Kathleen A. Menino. Performances will be at 7 p.m. today. The performance will be held in the Horton Foote Theatre on the Wharton Campus. Admission to any performance is $5 per person for this fundraiser event.
SPORTS CALENDAR

Saturday, April 28

Baseball
• Wharton County Junior College at Angelina College, Lufkin (DH), 2 p.m.

Softball
• Bi-district playoff: East Bernard vs. Cameron Yoe at Bastrop, Game 2 of best-of-three series, 6 p.m. (Game 3, if necessary, begins 30 minutes after Game 2)

Track
• Wharton at regional track meet, finals, Corpus Christi, TBA
• East Bernard at regional track meet, finals, San Antonio Judson, TBA

NOTE: The Boling baseball team has advanced to the Class 2A playoffs as district champions and has a first-round bye. Details are not set yet for their first playoff round.

• Send items for the sports calendar to kmagee@journal-spectator.com.
Bahnsen to be honored

Wharton County Junior College will hold a special reception to recognize WCJC Athletic Director Gene Bahnsen for his induction into the National Junior College Athletic Association Men's Basketball Coaches Association Hall of Fame.

The reception will be held from 4:30 to 6 p.m. Thursday, with remarks at 5 p.m., at the WCJC Ty Pate Fitness Center Foyer, Wharton Campus, 911 Boling Highway.

The reception is free and open to the public. For more information contact Cheryl Machiek at 632-6322.
Houston Brass Band returns for concert

The Houston Brass Band performed on the stage of the Horton Foote Theatre in July 2010 and June 2011.

The band is returning to the Horton Foote Theatre at Wharton County Junior College at 6:30 p.m. on Sunday, May 20. The concert is free.

To help defray the expense of having the band play in Wharton, band member Jeffrey Blair is asking the community to consider making a contribution to the band.

Make checks payable to the Houston Brass Band and either mail them to Blair at 1406 Kelving Way in Wharton, TX 77488 or to the band at Houston Brass Band, P. O. Box 981011, Houston, TX 77098.

Others will be at the British School in Houston on June 5, First United Methodist Church in Conroe on June 8, TBD on July 21, and the Texas Bandmasters Convention in San Antonio on July 22.

Additionally, the band is beginning a Youth Brass Band Camp for the first time on July 6 to July 8. The weekend will end with a joint performance by these promising brass players and the Houston Brass Band.

The Houston Brass Band is a non-profit organization and donations are considered tax-deductible.

Contributions help with concert advertising, programs, music purchases, insurance and the new youth band. Programs will have advertising opportunities. Ads will appear in all of our programs for an entire year.

The WCJC performance will be the first of five performances in May, June and July.
WCJC player Cloutier named all-conference

Pioneers finish fifth, miss postseason tournament

By KEITH MAGEE
kmagee@journal.spectator.com

Wharton County Junior College outfielder Frank Cloutier has been named to the Region XIV all-conference South Zone team.

Cloutier, a freshman from Quebec, Canada, was a unanimous selection.

Cloutier led the conference in hitting with a .435 batting average. He had nine doubles, a triple and 11 RBIs.

The Pioneers finished conference play with a 15-19 record and in fifth place. They missed advancing to the regional tournament by 3.5 games. The top four teams advance to the regional tournament, which will be on May 12.

San Jacinto North finished in first place with a 22-12 record, while Blinn College was second at 21-13, Alvin Community College was third at 20-15 and Galveston College was fourth at 19-16.
Dear Editor,

If elected to city council, Julie Estinbaum would serve Bay City admirably. After all, she has been serving this community most of her life.

Mrs. Estinbaum was my senior year government teacher at BCHS. Her passion for public service was obvious, and she made sure we understood the important issues of the day. She cares deeply for her students and is always quick with a kind word. Endless optimism is her trademark.

But I knew Mrs. Estinbaum long before entering her classroom. She is devoted to Bay City—a volunteer for numerous organizations and countless causes, a familiar face at community and church events. When a helping hand is needed, she’s there.

And I know that’s why she’s running for City Council. Position 1. Bay City needs her dedication and spirit, her leadership and tireless work ethic, her fresh ideas and boundless energy.

Julie Estinbaum understands our city because she loves our community. With that perspective on the city council, voters can be sure they are well represented.

Mark Beaumont
BCHS, 2007
Harvard University, 2011

Dear Editor,

What makes the current race for Bay City Council so difficult is that every candidate shares the same passion and desire to move Bay City in a productive and successful direction.

But once the initial flood of emotion has passed, it will take experienced and committed hands to build and mold the structure that will bring about positive change to our community.

This experience only comes from years of service and commitment to the community through its numerous and diverse groups and organizations. Both Hurricane Estinbaum and Bill Corrman have in spades.

Mrs. Estinbaum was raised in Bay City and has been an educator for 25 years, with the last 15, as a proud member of the BCISD family. She is a former board member of the Literacy Volunteers of America, Texas A&M Former Students’ Association President, and the former President of the Junior Service League of Bay City.

Under her leadership, the Junior Service League was able to raise a record $65,518, which was distributed to 15 local charities as well as the funding of $18,000 in scholarships to local graduating seniors. This achievement could not have happened without Julie’s leadership and outstanding rapport with the business and community leaders of Bay City.

Mr. Corrman, a former manager of engineering and operations at Celanese Chemical Co., has served our community as the chairman of the WJC Process Technology Program, the board of trustee’s for the Legacy Building Committee, Community Education Board, LCRA Citizens Committee, MEHOP and the Local Emergency Response Committee.

He is a current board member of the local Red Cross, and has served on the board and as the president of the Bay City Public Library. Additionally, Mr. Corrman is deeply committed to St. Mark’s Episcopal Church serving as a Senior Warden and as a member of the Episcopal Diocese of Texas Committee for Bi-Vocation Priests.

The community of Bay City has a deep well of pride in who we are and what we want to accomplish. Whether we are confronted with our lagging economy, bolstering our city’s infrastructures or simply undertaking city beautification projects, we have great hopes and dreams for our future.

But, the only way to get there is to bring those with an experienced hand to the table.

Julie Estinbaum and Bill Corrman will bring decades of diverse experience and commitment to city council and are the only candidates with a proven history of success.

On Friday, May 4, 2012, I voted for both Julie Estinbaum and Bill Corrman for city council and I urge you to vote with me.

Respectfully,
Elizabeth Quilliu

Bay City, TX
Certified Nursing Assistant
Classes begin June 4, 2012
Call today to register
979-543-6731

County: Wharton
91472-05-09_10001.pdf
Dickinson High School senior Luke Meza received a two-year scholarship to play baseball at Wharton College. On hand while he signed his letter of commitment are, front row, his parents, Joe and Missy Meza; back row, DHS Principal Kellie Edmundson, aunt Joan Meza, Dickinson ISD Athletic Director John Snelson, DHS head baseball coach Kelly Kerlin and grandparents Mary and Jon Loring. COURTESY PHOTO/Dickinson ISD
British Brass Band performs here May 20

The Houston Brass Band performed on the stage of the Horton Foote Theatre in July, 2010 and June 2011.

The band is returning to the Horton Foote Theatre at Wharton County Junior College at 6:30 p.m. on Sunday, May 20. The concert is free.

Music performed by the Brass Band will be Mephistopheles, Little Suite for Brass, The Bells of Peover, Nimrod and Tullis Variations before the intermission.

After the intermission the band will play Apollo 13, Scherzo for Tuba, Blue Rondo a la Turk, Candido, Hoedown from Rodeo and Summon the Heroes.

To help defray the expense of having the band play in Wharton, band member Jeffrey Blair is asking the community to consider making a contribution to the band.

Make checks payable to the Houston Brass Band and either mail them to Blair at 1406 Kelving Way in Wharton, TX 77488 or to the band at Houston Brass Band, P.O. Box 981011, Houston, TX 77098.

Additionally, the band is beginning a Youth Brass Band Camp for the first time on July 6 to July 8.

The weekend will end with a joint performance by these promising brass players and the Houston Brass Band.

The Houston Brass Band is a non-profit organization and donations are considered tax-deductible.

Contributions help with concert advertising, programs, music purchases, insurance and the new youth band.

Programs will have advertising opportunities. Ads will appear in all of our programs for an entire year.

The WCJC performance will be the first of five performances in May, June and July.
Elmo Ammann Jr. passed away on Friday, May 4, 2012 at Christus Dubuis Hospital in Bryan. He was born Jan. 29, 1933 in El Campo to Elmo August Ammann and Bessie Morton Ammann who pre-deceased him in death. He leaves behind his beloved wife of 48 years, Jeanette (Jan) Socha Ammann; his beloved daughter, Kira Hellyer and her husband Chris of Houston; and brother, Donald R. Ammann and wife Gianna of El Campo. Also surviving him is his dog, Hailey, who misses her rides in the pickup with him.

Elmo graduated from El Campo High School in 1952 where he played basketball and belonged to the Rifle and Camera Club. He attended Wharton County Junior College for one year in the wood-working program and served in the U.S. Army from 1953 to 1955 at Loring AFB, Maine. He had a long career in the agricultural business while living in El Campo. When he retired in the 1990s, he and Jan moved to the Bellville area in Austin County.

Elmo had a life full of family and friends and a passion for car racing, knife making, wood working and power tools. Being a member of a race car pit crew while a young man started his love for racing and Nascar. Knife making was his other love. During his lifetime, he handmade 1,550 knives of varying sizes and types and even made Blade magazine. He was always a "friendly guy" and liked by all with his wide smile and soft spoken demeanor. He never said no to a chicken-fried steak or a burger.

For those wishing to honor Elmo, a donation to the Animal Friends Shelter, P.O. Box 615, Bellville, TX 77418 would make him smile. A celebration of his life will be held in the fall.

Arrangements by Schmidt Funeral Home, P.O. Box 610, 12029 Hwy. 36 South, Bellville, Texas 77418; (979)865-2424; www.schmidtfunerals.com.
DAR meets at luncheon held at WCJC

The Comfort Wood Chapter of the DAR held its Scholarship and Memorial Luncheon May 3rd at the Hutchin’s Room in the Wharton County Junior College Cafeteria.

Regent Debra Hamman welcomed the members and guests. She thanked the other officers for their help: Betty Hill, vice-regent of East Bernard; Beverly Luther, secretary of Hungerford; Kathleen Thonsgaard, treasurer from El Campo; Pat Sanders, chaplain of Louise; and Hazel Foltyn, registrar of El Campo.

She also recognized Pat Blair and Linda Bubela of Wharton for all the committee work they had done. A special thanks went out to Bill Sanders of Louise, as the chapter’s special HoDAR (stands for Husband of a DAR member) for all the help he has given.

Memorial Services were held for two longtime members: Lois Naizer of East Bernard who passed away in September and Mattie Mae Meadows Francis, who passed away in April. Pat Sanders, Chaplain of Louise conducted the traditional service. Francis’s son Marshall and daughter Laura Ditmar, along with two of her grandsons were in attendance. They were presented with African Violets as a remembrance from the chapter.

Scholarship recipient was Leslie Hudgens of Hungerford. She is studying to be a dental hygienist at WCJC.

A special Flag Award was given to Leon Macha. After his retirement from Greenleaf Nursery he began a patriot hobby. For the cost of the flag and pole he has put numerous flags in neighborhoods in El Campo and around the area. He inserts a PVC pipe into the ground and then the flag on a 6 foot pole is inserted into the pipe at a 45 degree angle. On Memorial Day, take a drive down Meadow Creek Drive, El Campo, behind Hutchin’s School, to see a moving and patriotic view of an entire street that has joined in his project. As a special surprise, he brought a flag and gave it as a door prize. It was won by Gloria Jahnke of Blessing. He will be putting it in her yard there soon.

Regent Hamman reminded the group that it was the National Day of Prayer. She gave a short history of how the day had actually been started back in 1775 and was finally established in 1952 by President Harry Truman. It was designated to always be the first Thursday in May by President Ronald Reagan in 1984. She concluded the meeting with a prayer in honor of the day, and with the singing of Beulah the Ties That Bind.

Although there will be some activities during the summer, the next formal meeting will be held in October.
Brazos Middles School athletes participated at the District Tennis meet on Thursday, May 3, held at the Wharton County Junior College tennis courts. Participants pictured left to right, front row: Chris Denny, Cierra Rissing, Stephen Denny, Grace Lozano and Shane Carpenter; middle row: Angelica Allen, Briisa Castillo, Casey Band, Juan Grijalva, Jay Martinez and Amber Adams; Back row: Isabel Jones, Jeremy Mendeta, Dylan Zapalac, Jonathan Farley and Ian Garner.
The Wharton County Junior College Theatre department's production of "Almost, Maine," garnered a Superior rating, the highest possible, at the recent 2012 Texas Community College Speech and Theatre Festival held in Weatherford, Texas. The play was directed by Greg McLarty, WCJC drama instructor/director and designed by Sam Smith, WCJC drama instructor & director of theatre studies. McLarty, who is in his first full year at the college, said "The fact that the play obtained a Superior rating and an Excellent award/Respondent's Choice for ensemble acting is a testament to all the hard work and long hours that our students brought to the production. Each member of the production added their own unique touch to the play, which was evident in every performance."

"Almost, Maine" is a story about finding and losing love in an imaginary place called Almost, Maine. It explores the human heart, delivering laughter, heartbreak and hope.

Serving as respondents, or critics, for the festival were Joe Allen Brown of Texas Wesleyan College and Dana Schultes of Stage West Theatre. Their awards were based on observations of each college's performance. Directors from the participating community colleges also presented awards, but they did so based upon students' technical presentations.

All WCJC cast members, as well as some of the crew, won individual awards including David Hiebert, Superior Acting; Warren Motamed, Superior Acting; Victoria Brun, Superior Acting; Elise Lauderdale, Excellent Acting/Respondent's Choice; and Superior Costume Design/Respondent's Choice, and Superior Costume Design/Respondent's Choice.

Amanda Heard

WCJC students honored at college theatre festival
Senior Logan Howard continues his baseball career at WCJC

By CHRIS FILOTEO
sports@leader-news.com

El Campo's starting shortstop Logan Howard will walk across the stage next month and receive his high-school diploma. But that doesn't mean he will stop playing baseball after the senior Ricebird signed a letter of intent to continue his career at Wharton County Junior College next season along with teammate Camden Green (see other story).

Howard was the lead-off hitter for El Campo this season and led the Ricebirds in hits, 36, and stolen bases with 18. The senior batted .404 on the season and led District 23-4A in stolen bases and was second in batting average behind teammate Greg Rod.

The chance to play baseball in Wharton County was important to Howard, El Campo head baseball coach Russell Krenek said.

"That is a great spot for him," he said. "I know he wanted to attend a college that was local. It was a good fit all around for him."

One quality in particular interested the Pioneers the most, WCJC assistant coach Stephen Flora said.

"Leadership," he said. "Without a doubt he controlled that team on the field. He is full of energy and is a really solid defender. He will have some competition in winning that job in the fall."

Flora isn't the only one to notice Howard's leadership abilities.

"He was our leader in the middle of the diamond," El Campo assistant baseball coach Elliot Babcock said. "Verbally and physically he always seemed to get the job done."

Where does the Ricebird prefer to play on the field?

"Shortstop because there is a lot of action there," Howard said.

Another prime example as to why Howard is continuing his baseball career is his power to hit nearly any pitch at the plate, Krenek said.

"He has the ability to hit a bad pitch," he said. "He is aggressive at the plate and he helps himself out and gives himself opportunities throughout the at bat."

Although the future Pioneer is uncertain of his studies, he is more than ready to continue playing baseball.

"I am very excited to play college ball," Howard said.

Still, Howard will miss his days donning the Ricebird Red & White.

"I will miss playing with my friends the most," he said.

Coach Flora mentioned the importance of recruiting local talent in order to preserve community ties.

"Something this program hasn't done in a long time is recruit the area," he said. "That is something that I have done this year and it is something to come from this program. The big thing is there is a ton of talent in this area, so I am trying to go out and get it."
Senior Logan Howard Continues his baseball career at WCJC

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Taking It To The Next Level

A ceremony was held at the Redbird field house Wednesday as former Redbird baseball standout Logan Howard signed a letter of intent to continue his career at Wharton County Junior College. Pictured first row from left: Donna Howard (mother), Howard and Scott Howard (father). Second row: El Campo head baseball coach Russell Krenkel, WCJC assistant coach Stephen Hora and El Campo Athletic Director Bob Gillis.
Ricebird senior signs letter to pitch for WCJC Pioneers

By CHRIS FILOTEO
sports@leader-news.com

Not many high school baseball players have the opportunity to continue their career after graduation. And certainly not a lot of students get to become roommates with their close friends. But for El Campo senior Camden Green that is not the case. Green has signed to play baseball at Wharton County Junior College next season along with teammate Logan Howard (see other story).

Green was the ace of the El Campo pitching staff this season and led the Ricebirds in every category on the mound. Green pitched in 15 games with 10 starts and had seven complete games with a 9-3 record overall in 72.1 innings of work. The senior sported a salty 1.55 ERA and had two shutouts with two saves, 101 strikeouts and 44 walks. Green led in two out of three pitching categories in District 23-4A competition – strikeouts and wins.

The graduating senior has only been on the bump for a couple years and has plenty of room to improve, El Campo head baseball coach Russell Krenek said.

"I'm really happy for him and I think he will get there and continue to blossom as a pitcher," he said. "He has only been doing this for two years, so he will develop his third pitch (changeup or slider). Being a pitcher full-time will help him tremendously."

Green was looked at by the Pioneers early on this past season. WCJC assistant coach Stephen Flora first saw Green behind the plate and didn't find out what type of pitcher he was until later in the year. The senior's ability to pitch effectively was what caught their eye, Flora said.

"Every time I went out there I saw him catch," he said. "I saw how strong his arm was from behind the plate, but then I finally got to see how good his slider was. For a guy who hasn't been pitching for long he has a really good slider and he has a really live arm. Those are the things that attracted me to him."

Flora isn't the only one to admire Green's breaking ball.

"I like his slider and I think that is his go-to pitch when he gets into a bind," El Campo assistant baseball coach Elliot Babcock said. "It is a great, quality pitch when he is locating it."

What is the Ricebird's favorite pitch to throw?

"Slider," Green said.

Not only was Green an outstanding hurler, the Ricebird led his team and the district in RBIs with 23 and batted .367 for the season, which was third best behind teammates Greg Rod and Howard in district.

The senior's duty on the team was substantial, Krenek said.

(See GREEN, Page 2-B)
Ricebird senior signs letter to pitch for WCJC Pioneers

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Moving On Up

El Campo senior Camden Green will trade his red and white striped uniforms in for a Wharton County Junior College baseball uniform this coming school year. Present for his scholarship signing Wednesday morning in the Field House were left row from left: Paula Maroch (mother), Green and Perry Maroch (step-father). Second row: El Campo head baseball coach Russell Kernek, WCJC assistant coach Stephen Filla and El Campo Athletic Director Bob Gilie.
Green ready to pitch in college

(Continued from Page 1-B)

"If he wasn't pitching he was catching," he said. "He played a tremendous role on the team. He was on both ends of our battery, which is pivotal because he was involved in every single pitch of the game."

Being a starter in two positions was key for the Ricebirds, Babcock said.

"Any time you have your ace as your starting catcher that just shows his value right there," he said.

What position will the senior play for the Pioneers?

"He doesn't want to catch, but he is interested in wanting to hit a little bit," Flora said. "He is coming in as a pitcher for sure. Then we will give him some at-bats in the fall and see how it goes. Depending on the success with his at-bats and that ends up something he wants to do at this level, we will find him a position for him other than catcher. Without a doubt he is going to pitch for us."

Green is leaning towards accounting as his major and is looking forward to attending college, especially playing at the collegiate level.

"I am very excited to play college baseball," Green said.
AT LEFT, In a special Rite of Blessing, five college graduates were recognized at St. Paul Lutheran Church, Wallis, on Sunday, May 20. Pictured front row, left to right, are Matt Grissom (WCJC), Rev. Ray Spitzenberger and Amanda Jurek (WCJC); back row, Tammy Herrera (Lamar University) and Ashley Jurek (WCJC). Not pictured is Nathan Kretz (Texas A&M). All five are members of St. Paul Lutheran Church. CONTRIBUTED PHOTO
Brass band plays here May 20

The Houston Brass Band performed on the stage of the Horton Foote Theatre in July 2010 and June 2011.

The band is returning to the Horton Foote Theatre at Wharton County Junior College at 6:30 p.m. on Sunday, May 20. The concert is free.

Music performed by the Brass Band will be Mephistopheles, Little Suite for Brass, The Bells of Peeve, Nimrod and Tallis Variations before the intermission.

After the intermission the band will play Apollo 13, Scherzo for Tuba, Blue Rondo a la Turk, Candide, Hoedown from Rodeo and Summon the Heroes.

To help with expenses, band member Jeffrey Blair is asking folks to consider making a contribution to the band.

Make checks out to Houston Brass Band and either mail them to Blair at 1406 Kelving Way in Wharton, TX 77488 or to the band at Houston Brass Band, P. O. Box 981011, Houston, TX 77098.
Wharton County Junior College is currently registering for the May Mini-Term and Summer 2012 semesters.

Students may register on campus or on the web through Tuesday, May 15 for the May Mini-Term, through June 4 for Summer I, and through July 9 for Summer II. On campus registration is held at the WCJC Richmond campus, WCJC Sugar Land campus, and WCJC Wharton campus.

May Mini-Term classes begin May 16, Summer I classes begin June 4 and Summer II classes begin July 9.

Wharton County Junior College offers an associate in arts degree for those intending to transfer to a four-year institution, an associate of arts in Teaching degree, associate in applied science degrees, and certificate programs.

Distance education courses are available through the web and, interactive television.

For more information about programs or registration, call 800-561-9252 or 979-532-4560 for the WCJC Wharton campus, 281-243-8447 for the WCJC Sugar Land campus, 281-239-1500 for the WCJC Richmond campus, and 979-244-4552 for the WCJC Bay City campus.
WCJC human services program visits Springfield College-Houston

Students enrolled in the Human Services Program at Wharton County Junior College participated in the field trip to Springfield College’s campus in Houston on April 21. An orientation was given by administrative staff Mariel Barrera and Grace Dada of Springfield under the direction of Dr. Isaac Williams, Assistant Dean of Campus Director.

Students were allowed to observe required senior class presentations of projects created and implemented within communities in the greater Houston area. Students were introduced to a number of faculty and members of Springfield’s student body in describing their experiences in obtaining their bachelor’s and master’s degrees.

Springfield College is a unique program that holds the classes on the first two weekends of every month which allows students to be employed full-time while pursuing an advanced degree. WCJC’s Human Services Program offers a certificate and an associate’s degree as well as several certificate programs.

The Human Services Program has an articulation agreement with Springfield College which allows the transfer of credits with little or no costs for the student pursuing his or her education beyond the associate degree level to the bachelor’s level.

For additional information regarding the Human Services Program, contact Victoria Schultz 281-239-1566 or Sharna Vasquez 979-532-6393 or visit www.wcjc.edu. For additional information regarding Springfield College, Houston Campus, visit www.springfieldcollege.edu/hsa.
WCJC wins theater awards

The Wharton County Junior College Theatre department's production of "Almost, Maine," garnered a Superior rating at the recent 2012 Texas Community College Speech and Theatre Festival held in Weatherford. The play was directed by WCJC drama instructor/director Greg McLarty, and designed by Sam Smith, WCJC drama instructor and director of theatre studies.

Serving as respondents, or critics, for the festival were Joe Allen Brown of Texas Wesleyan College and Dana Schultes of Stage West Theatre. Their awards were based on observations of each college's performance. Directors from the participating community colleges also presented awards based upon students' technical presentations.

All WCJC cast members, as well as some of the crew, won individual awards including David Hiebert, Superior Acting; Warren Motamedi, Superior Acting; Victoria Brun, Superior Acting; Elise Lauderdale, Excellent Acting/Respondent's Choice, Superior Costume Design/Respondent's Choice, and Superior Costume Design/Director's Choice; Brennan Blankenship, Excellent Acting/Respondent's Choice; Ben Arredondo, Excellent Acting/Respondent's Choice; and Melissa Bertrand, Superior Stage Management/Respondent's Choice and Superior Stage. Debby Hiebert, mother of David Hiebert, won a Superior Program Cover/Respondent's Choice.
The Wharton County Junior College Theatre department's production of "Almost, Maine," garnered a Superior rating, the highest possible, at the Texas Community College Speech and Theatre Festival in Weatherford. Pictured front row, from left, Sasha Andrade and Victoria Brun of Sugar Land, Whitney McClendon of Wharton; back row, from left, Instructor/Director Greg McLarty of Wharton, Melissa Bertrand of Van Vleck, Warren Motamedi of Richmond and David Hiebert of Rosenberg. Photo by Amanda Heard.
Registration ongoing at WCJC

Wharton County Junior College is currently registering for the Summer 2012 semesters. Students may register on campus or on the web through June 4 for Summer I, and through July 9 for Summer II. On campus registration is held at the WCJC Richmond campus, WCJC Sugar Land campus, and WCJC Wharton campus.

Summer I classes begin June 4 and Summer II classes begin July 9, 2012.

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WCJC students take field trip to weekend college

Students enrolled in the Human Services Program at Wharton County Junior College participated in the field trip to Springfield College’s campus in Houston on April 21st. An orientation was given by administrative staff, Maribel Barre and Grace Dada of Springfield under the direction of Dr. Isaac Williams, Assistant Dean and Campus Director. Students were allowed to observe required senior class presentations of projects created and implemented within communities in the greater Houston area. Students were introduced to a number of faculty and members of Springfield’s student body in describing their experiences in obtaining their bachelor’s and master’s degrees. Springfield College is a unique program which holds its classes on the first two weekends of every month which allows students to be employed full-time while pursuing an advanced degree. WCJC’s Human Services Program offers a certificate and an associate’s of applied science degree in Human Services training students to meet client needs in a variety of settings. The Human Services Program has an articulation agreement with Springfield College which allows the transfer of credits with little credit loss for the student pursuing his or her education beyond the associate degree level to the bachelor’s level.

For additional information regarding the Human Services Program, contact Victoria Schultz 281-339-1566 or Shayna Vasquez (program secretary) 979-532-6393 or visit www.wcjc.edu. For additional information regarding Springfield College, Houston Campus, visit www.springfieldcollege.edu/shs.
WCJC Students Take Field Trip to Weekend College

Pictured first row (sitting): Dr. Isaac Williams (Houston), Victoria Schultz (Program Director, Needville), Maribel Barrera (Houston): Second Row: Stephanie Reynolds (Sugar Land), Nikki Abouabsi (East Bernard), Donna Dyers (El Campo), Brenda Krenek (Wharton): Third Row: Sandra Sedillo (Wharton), Josie Amador (Bay City), Matt Lucas (Waller), Kimberly Castillo (Wharton), and Dorothy Kirk (Richmond).
The Wharton County Junior College Theatre department's production of "Almost, Maine," garnered a Superior rating, the highest possible, at the recent 2012 Texas Community College Speech and Theatre Festival held in Wharton. Pictured front row, left to right, are Sasha Andrade and Victoria Brun of Sugar Land, Whitney McClendon of Wharton; back row, Instructor/Director Greg McLarty of Wharton, Melissa Bertrand of Van Vleck, Warren Motamedi of Richmond and David Hiebert of Rosenberg.
Wharton County Junior College announces May mini-term and summer 2012 walk-in and web registration

WHARTON—Wharton County Junior College is currently registering for the May Mini-Term and Summer 2012 semesters. Students may register on campus or on the web through May 15 for the May Mini-Term, through June 4 for Summer I, and through July 9 for Summer II. On campus registration is held at the WCJC Richmond campus, WCJC Sugar Land campus, and WCJC Wharton campus.

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Around The Bend

Last night, Jessie Lopez was surprised with Drake concert tickets by his mom and family as a reward for all of his accomplishments as he graduates from East Bernard High School in June.

Common Threads, LCISD's clothing-recycling program, needs children and teens, gently worn clothes, backpacks, school supplies, new socks and underwear for the Back to School drive. Please clean out those closets and donate. A new outside bin is at 710 Houston Street in Richmond.

Congratulations to Rose Pickens for achieving her Associates of Applied Science Degree in Paralegal Studies from Wharton County Junior College and making Dean's List from mom, Rosie Williams; husband, Mac Pickens; children, Amryn, Trey and Zoey.
Brass Band Returns

The Houston Brass Band returns a third time to Wharton at 6:30 p.m. on Sunday in the Horton Foote Theatre at Wharton County Junior College in the Duson-Hansen Fine Arts Building. Music will be conducted by director Robert Walp and assistant conductor Rick Spitz. The Houston Brass Band is the only British-style brass band in southeast Texas and is made up solely of brass instruments and percussion. For more information about the band, go to houstonbrassband.org. The concert is free.
returns to Wharton!

6:30pm, Sunday May 20th

Music Director Robert Walp and Assistant Conductor Rick Spitz bring the acclaimed Houston Brass Band to Wharton County Junior College.

The Houston Brass Band is the only British style brass band in south east Texas. Founded in 2000, the ensemble is made up solely of brass instruments and percussion. The resulting blend of sound is exemplary landing itself to a wide variety of repertoire, from marches to more acoustic.

Where: Theatre, music of all eras, from Handel's delightful "Water Music" to the exciting "Tales of a管" Variations by Philip Sparke. For two years now, Wharton's audience has given standing ovations to the superb blend and virtuosity of the Houston Brass Band. Make plans to be there this time around.

When: Sunday, May 20th, 2012

Where: Mac & Price Theatre at Wharton County Junior College, in the O. E. Bell Halls of Fine Arts Building

Time: 6:30 pm

www.houstonbrassband.org
WCJC honors athletes at banquet

The Wharton County Junior College Booster Club recently honored the college's athletic teams at its 49th Annual Athletic Banquet.

Special award recipients include:
- Candice Dusek of East Bernard: Volleyball Most Valuable Player
- Thomas "Trey" Benton of Rock Island: Rodeo Most Valuable Player
- Matt Rhodes of Pearland: Baseball Most Valuable Player
- Frank Cloutier of Sheffield, Quebec, Canada (baseball team member): Johnnie Frankie Award and Dr. Ty Pate Academic Award Recipient

Each year, the WCJC Booster Club presents the best all-around athlete with the Johnnie Frankie Award in honor of the late Johnnie Frankie who coached several sports teams at Wharton County Junior College for many years.

The 2011-12 Johnnie Frankie Award was presented by Jenny Banker daughter of the late Coach Johnnie Frankie.

The Dr. Ty Pate Academic Award was established in memory of Pate. This award is presented to the student athlete with the highest grade point average. Pate attended WCJC and played on a basketball scholarship and received the Johnnie Frankie award for best athlete in 1970.

Academic All-Conference 2011-12 awards were presented to athletes who had at least a 3.25 grade point average, had been enrolled at the college for at least three semesters, and had taken at least 36 hours of course work.

Academic All-Conference athletes include:
- Seth Stanford, Waller
- Corey Hendrick, Rosenberg
- Tara Jordan, Hardin
- Frank Cloutier, Sheffield, Quebec, Canada
- Kyle Cross, Pearland

The 49th Annual WCJC Booster Club Athletic Banquet was made possible in part by Wharton County Junior College and the WCJC Booster Club.
The Wharton County Junior College Booster Club recently honored the college’s athletic teams at its 49th Annual Athletic Banquet. Academic All-Conference 2011-12 awards were presented to athletes who had at least a 3.25 grade point average, had been enrolled at the college for at least three semesters, and had taken at least 36 hours of coursework. Academic All-Conference athletes include, from left, Seth Stanford of Waller, Corey Hendrick of Rosenberg, Tara Jordan of Hardin, Frank Courter of Shelton, Quebec, Canada and Kyle Cross of Pearland.
WCJC Trustees sworn in at May board meeting

FROM HERALD STAFF

One incumbent and two newly-elected members were sworn into office at the May 15 meeting of the Wharton County Junior College board of trustees. Incumbent Danny Gertson of East Bernard ran unopposed for Position 7; Merle Hudgins of East Bernard defeated Patti Montello of El Campo for Position 5; and Monty Merecka of Boling defeated Sue Poor of Wharton for Position 6.

Gertson has served on the board since 1992. He has held the position of board chair since 2002.

The trustees were sworn in to the oath of office by State District Judge Randy Clapp.

After the trio was sworn in, trustees re-elected Gertson as chair, Phyllip Stephenson of Wharton as vice-chair and Jack Moses of Wharton as secretary.

The votes were canvassed by the Wharton County Junior College board of trustees as follows:

Trustee Position 5:
- Merle R. Hudgins, 1,363 votes;
- Patti Montello, 1,028 votes.

Trustee Position 6: Monty Merecka, 1,114 votes; Sue Poor, 990 votes.

Trustee Position 7: Danny Gertson 2,068 votes.
WCJC trustees sworn in at meeting

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WCJC trustees sworn in at meeting

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Photo courtesy of Wharton County Junior College

State District Judge Randy Clapp, far left, officiated the swearing in to office of three Wharton County Junior College trustees, from left, Merle R. Hudgins, Monty Merckx and Danny Gertson.

- Trustee Position 6: Sue Poor 990 votes; Monty Merckx 1,114 votes
- Trustee Position 7: Danny Gertson 2,088 votes

County Junior College board serve for terms of six years.
Green got attention with his pitching

By CHRIS FILOTEO
news@journal.spectator.com

Not many high school baseball players have the opportunity to continue their career after graduation. And certainly not a lot of students get to become roommates with their close friends. But for El Campo senior Camden Green that is not the case. Green has signed to play baseball at Wharton County Junior College next season along with teammate Logan Howard.

Green was the ace of the El Campo pitching staff this season and led the Ricebirds in every category on the mound. Green pitched in 15 games with 10 starts and had seven complete games with a 9-3 record overall in 72.1 innings of work. The senior sported a salty 1.55 ERA and had two shutouts with two saves, 101 strikeouts and 44 walks. Green led in two out of three pitching categories in District 23-4A competition — strike-outs and wins.

The graduating senior has only been on the bump for a couple years and has plenty of room to improve, El Campo head baseball coach Russell Krenek said.

"I'm really happy for him and I think he will get there and continue to blossom as a pitcher," he said. "He has only been doing this for two years, so he will develop his third pitch (changeup or slider) and strike him full-time will help him tremendously."

Green was looked at by the Pioneers early on this past season. WCJC assistant coach Stephen Flora first saw Green behind the plate and didn't find out what type of pitcher he was until later in the year. The senior's ability to pitch effectively was what caught their eye, Flora said.

"Every time I went out there I saw him catch," he said. "I saw how strong his arm was from behind the plate, but then I finally got to see how good his slider was.
For a guy who hasn’t been pitching for long he has a really good slider and he has a really live arm. Those are the things that attracted me to him.”

Flora isn’t the only one to admire Green’s breaking ball.

“I like his slider and I think that is his go-to pitch when he gets into a bind,” El Campo assistant baseball coach Elliot Babcock said. “It is a great, quality pitch when he is locating it.”

What is the Ricebird’s favorite pitch to throw?

“Slider,” Green said.

Not only was Green an outstanding hurler, the Ricebird led his team and the district in RBIs with 23 and batted .367 for the season, which was third best behind teammates Greg Rod and Howard in district.

The senior’s duty on the team was substantial, Krenek said.

“If he wasn’t pitching he was catching,” he said. “He played a tremendous role on the team. He was on both ends of our battery, which is pivotal because he was involved in every single pitch of the game.”

Being a starter in two positions was key for the Ricebirds, Babcock said.

“Any time you have your ace as your starting catcher that just shows his value right there,” he said.

What position will the senior play for the Pioneers?

“He doesn’t want to catch, but he is interested in wanting to hit a little bit,” Flora said. “He is coming in as a pitcher for sure. Then we will give him some at-bats in the fall and see how it goes. Depending on the success with his at-bats and that ends up something he wants to do at this level, we will find a position for him other than catcher. Without a doubt he is going to pitch for us.”

Green is leaning towards accounting as his major and is looking forward to attending college, especially playing at the collegiate level.

“I am very excited to play college baseball,” Green said.
Howard brings leadership skills to Pioneers

By CHRIS FILOTEO
news@journal.spectator.com

El Campo’s starting shortstop Logan Howard will walk across the stage next month and receive his high-school diploma. But that doesn’t mean he will stop playing baseball after the senior Ricebird signed a letter of intent to continue his career at Wharton County Junior College next season along with teammate Camden Green.

Howard was the lead-off hitter for El Campo this season and led the Ricebirds in hits, 36, and stolen bases with 18. The senior batted .404 on the season and led District 23-4A in stolen bases and was second in batting average behind teammate Greg Rod.

The chance to play baseball in Wharton County was important to Howard, El Campo head baseball coach Russell Krenek said.

“That is a great spot for him,” he said. “I know he wanted to attend a college that was local. It was a good fit all around for him.”

One quality in particular interested the Pioneers the most, WCJC assistant coach Stephen Flora said.

“Leadership,” he said. “Without a doubt he controlled that team on the field. He is full of energy and is a really solid defender. He will have some competition in winning that job in the fall.”

Flora isn’t the only one to notice Howard’s leadership abilities.

“He was our leader in the middle of the diamond,” El Campo assistant baseball coach Elliot Babcock said. “Verbally and physically he always seemed to get the job done.”

Where does the Ricebird prefer to play on the field?

“Shortstop because there is a lot of action there,” Howard said.

Another prime example as to why Howard is continuing his baseball career is his power to hit nearly any pitch at the plate, Krenek said.

“He has the ability to hit a bad pitch,” he said. “He is aggressive at the plate and he helps himself out and gives himself opportunities throughout the at bat.”

Although the future Pioneer is uncertain of his studies, he is more than ready to continue playing baseball.

“I am very excited to play college ball,” Howard said.

Still, Howard will miss his days donning the Ricebird Red & White.

“I will miss playing with my friends the most,” he said.

Coach Flora mentioned the importance of recruiting local talent in order to preserve community ties.

“Something this program hasn’t done in a long time is recruit the area,” he said. “That is something that I have done this year and it is something to come from this program. The big thing is there is a ton of talent in this area, so I am trying to go out and get it.”
Cloutier named to all-region team

Wharton County Junior College outfielder Frank Cloutier has received another post-season honor this week as he was named to the All-Region XIV baseball team.

Cloutier, a freshman from Quebec, Canada, was named to the team as designated hitter. He led the conference in hitting with a .435 batting average. He had nine doubles, a triple and 11 RBIs.

Earlier this month, Cloutier was named to the Region XIV all-conference South Zone team as a unanimous selection.

The Pioneers finished conference play with a 15-19 record and missed advancing to the regional tournament by 3.5 games. The top four teams advanced to the regional tournament.
Groover signs with WCJC

By KEITH MAGEE
kmagee@journal-spectator.com

Following a successful senior year in baseball, Boling High School student athlete Cullen Groover will continue his career at Wharton County Junior College.

Groover this week signed a letter of intent to play baseball just down the road from his high school at WCJC.

"Cullen was the District 26 MVP this season after batting .508 with 10 doubles, 1 home run, and 23 RBIs," said Boling athletic director Shannon Pementer. "On the mound, he was 4-1 with 45 strikeouts and an ERA of 2.40."

Groover is the son of Mike and Yvette Groover. He is also the grandson of Frank and Cathy Groover and Oscar and Grace Rasmussen.

He capped off his career by leading the Bulldogs to the first district championship since 2002.

The Bulldogs finished the year with an 11-9 record. They advanced to the Class 2A state playoffs.

After a first-round bye, they lost to Hallettsville in a best-of-three area playoff series.
WCJC Trustees sworn in at May board meeting

WHARTON—One incumbent and two newly-elected members were sworn into office at the May 15 meeting of the Wharton County Junior College board of trustees.


The trustees were sworn in to the oath of office by State District Judge Randy Clapp. After the trio was sworn in, trustees re-elected Gertson as chair, Phyllip Stephenson of Wharton as vice-chair and Jack Moses of Wharton as secretary.

The votes were canvassed by the Wharton County Junior College board of trustees as follows: Trustee Position 5: Merle R. Hudgins-1333 votes, Patti Montello-1028 votes; Trustee Position 6: Sue Poor-990 votes, Monty Merecka-1114 votes; Trustee Position 7: Danny Gertson-2088 votes.
WCJC men's rodeo team heading to Nationals

Over the past 15 years, Wharton County Junior College has been home to dozens of top rodeo cowboys. This year is no exception and Coach Sean Amestoy is looking for his men's rodeo team to make a strong showing at the College National Finals Rodeo (CNFR) in Casper, Wyoming in early June.

"Each of these guys is capable of winning an individual national championship as well as a team title," said Amestoy whose teams have earned CNFR qualifications in 14 of the 15 years he has coached at WCJC. "Anything can happen so I try not to be overconfident."


Although this year's team finished fifth in the National Intercollegiate Rodeo Association Southern Region, six cowboys will compete at nationals. They include seated front row left to right: Corey Hendrick of Rosenberg, Austin Santikos of Tomball, and Trey Benton, III of Rock Island. Standing back row left to right: Jesy "Bull" Austin of Zachary, LA; Cody Kohleffel of East Bernard, Reid Barker of Comfort, and Rodeo Coach Sean Amestoy of Wharton.

a team roping header from East Bernard, Texas; freshman Austin Santikos, a team roping header from Tomball, Texas; sophomore Jesy "Bull" Austin, a team roping header from Zachary, LA; and Corey Hendrick, a team roping header from Rosenberg, Texas.

Benton is the bull riding regional champion and stands fourth in the world standings of the Professional Rodeo Cowboys Association. Also taking regional honors were Barker, reserve bull riding champion; Kohleffel and Santikos, reserve team roping champions; and Austin and Hendrick, fourth place in team roping.

The CNFR is scheduled for June 10-16.
Genelle Ramsower Speer

Genelle Ramsower Speer, beloved wife, mom, "Nannie," sister, aunt, and friend joyfully went to be with her Lord and Savior Jesus Christ on Monday, May 21, 2012, at the age of 80.

She is survived by her sons, Stanley and his wife, Edie, and Gary and his wife, Susan; son-in-law, Buddy Hogue; grandchildren, Shawn, Jill, Justin, Savannah, and Katherine; great-grandsons, Kaidyn, Ezra and Elijah; great-granddaughters, Jessie Jo and Macie; brother, Raymond Ramsower and his wife, Mildred; sister, Lodell Payne; brother-in-law, Sherrill Speer and his wife, Sandra; and many nieces and nephews.

She is preceded in death by her husband, Stanley; daughter, Diane Speer Hogue; parents, Raymond and Lavine Ramsower; brother, Willdale Ramsower; and sister, Mary Virginia Peltier.

She was born on October 5, 1931 in her family's home in Wharton, Texas. She graduated from Wharton High School and later attended Wharton County Junior College. She was the first Wharton County Fair Queen and had a passion for twirling, playing the piano, and tennis.

She married the love of her life, Stanley, and moved to Trinity where she took great joy in being a wife and mother. After her husband's tragic death in 1964, she exhibited her intelligence, skill and quick wit for business while running the family's auto parts store and cattle ranch.

To know Genelle was to know love, and her two greatest loves were God and her family.

She will be remembered for her kindness and selflessness because she put others before her-
self and focused on the best in people. She will be remembered for her inner strength and fearlessness because she was widowed at a young age yet raised three children to love God and their families. She will be remembered for her gratitude because even in her last days she was able to count her blessings. She will be remembered for her joy because in spite of difficult circumstances she was able to celebrate life. She will be remembered for her wisdom because she always provided Godly counsel. Finally, she will be remembered for her strong faith in Christ because she remained unwavering in her love for Him until the very end.

Most especially, her grandchildren will miss her special birthday dinners, her competitive nature in ping-pong, tennis, puzzles, and many card games, her handstands, and her endearing support in all of their endeavors.

In later years, she lived in Angleton, Houston, and Richmond. She was a faithful member of the Fleetwood Church of Christ in Houston and the Graeber Road Church of Christ in Rosenberg.

The family wishes to express their deepest gratitude to Dr. Janice A. Mudd, who lovingly provided medical care, and to all the Hospice workers and volunteers from Houston Hospice – El Campo who provided devoted, compassionate care.

In lieu of flowers, donations may be made to Fleetwood Church of Christ, 15935 Katy Freeway, Houston, Texas 77094 or Houston Hospice – El Campo, 1102 N. Mechanic, El Campo, Texas 77437.

Graveside services will be held at 11:30 a.m. Thursday, May 24, 2012, at Cedar Grove Cemetery in Trinity, Texas. A joyous celebration of her life will be held at 1 p.m. on Friday, May 25, 2012, at Fleetwood Church of Christ at 15935 Katy Freeway, Houston, Texas.

Funeral arrangements are entrusted to Garmany and Carden Funeral Home at 1201 Fourth Street, Rosenberg, Texas 77471. 281-342-4671
MATTERS RELATING TO GENERAL ADMINISTRATION

A. Approve the third amendment to lease agreement with the University of Houston System (additional $144,714.80/year – unrestricted budget)
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: 06/12/12  Date of this Proposal: 05/31/12

SUBJECT: Third Amendment to UHS/WCJC Lease - Sugar Land

RECOMMENDATION: Recommend approval of the third amendment to lease agreement with the University of Houston System.

BACKGROUND/RATIONALE: This amendment addresses section 7 of the original lease agreement approved by the WCJC board of trustees on May 20, 2008. In the original lease agreement the rate was applicable for the first three years (5/1/09 – 4/30/12). At the end of the three year period UHS and WCJC would re-evaluate the cost for maintenance, operations, and services to determine an appropriate rate for the next three years (5/1/12 – 4/30/15). The agreed upon rate would be $15.01/square foot for the 72,483 square feet of space assigned to WCJC.

Estimated Cost and Budgetary Support (how will this be paid for?): additional $144,714.80/year. Unrestricted budget

RESOURCE PERSON(S) [name(s) and title(s)]:
Betty A. McCrohan, President
Bryce D. Kocian, Vice President of Administrative Services

SIGNATURES:

[Signature]  5/31/12  Date

Originator

[Signature]  5/31/12  Date

Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

[Signature]  6-1-12

Reg 113
6-21-95
THIRD AMENDMENT TO LEASE AGREEMENT
BETWEEN THE UNIVERSITY OF HOUSTON SYSTEM
AND WHARTON COUNTY JUNIOR COLLEGE

This Third Amendment to the Lease Agreement is entered into between the University of Houston System ("Lessor") and Wharton County Junior College ("Lessee") (collectively, the "Parties"). This Amendment incorporates by reference the attached Lease Agreement, fully executed as of July 8, 2008 (the "Lease Agreement"), as previously amended in November 2008 and on May 25, 2011.

Recitals

WHEREAS, the Parties entered into the Lease Agreement pursuant to which Lessor would lease approximately two-thirds of the total square footage of the academic facility being constructed (the "Building") at the University of Houston System–Sugar Land campus located at U.S. Highway 59 and University Boulevard ("UHSSL");

WHEREAS, the First Amendment to the Lease Agreement, amongst other things, extended the commencement date from January 1, 2009 to May 1, 2009 and modified the leased square footage, initial rent, and deferred maintenance charges;

WHEREAS, the Second Amendment to the Lease Agreement incorporated Lessee’s obligations to pay for the costs of the construction and operations associated with the Fort Bend County library branch.

Amendment

1. In accordance with Paragraph 7.1 of the Lease Agreement, the rent terms contained in Paragraph 7 of the Lease Agreement are hereby amended as follows:

   Rent. During the next three (3) years of the Lease Term, commencing on May 1, 2012, Lessee shall pay Lessor an agreed rate of $15.01 (rounded) per net square foot per year, based upon approximately 72,483 net usable square feet, excluding utilities. As of May 1, 2012, the base rate will be calculated as $1,087,969.80, or $90,664.15 per month in addition to any other amounts owe to Lessor as Additional Rent or as otherwise set forth in the Lease Agreement or its Amendments.

2. This Third Amendment to the Lease Agreement is effective when fully executed by both Parties and shall terminate when the Lease terminates.

3. To the extent the terms, provisions, covenants, or conditions in this Lease Amendment are inconsistent with those in the Lease Agreement as previously amended, the terms, provisions, covenants, or conditions in this Second Amendment shall control and be binding on the Parties as of the Effective Date of this
Amendment. All other provisions of the Lease Agreement and the First Amendment shall continue in full force and effect.

4. This Third Amendment can only be amended or modified upon written agreement executed by authorized representatives of the Parties.

5. This Third Amendment may be executed in multiple counterparts.

IN WITNESS WHEREOF, the parties have executed this Third Amendment to the Lease Agreement to be effective as of the latest date on which it is executed by the authorized representatives of the parties.

WHARTON COUNTY JUNIOR COLLEGE

Title: Board President, WCJC

Date: __________________________

UNIVERSITY OF HOUSTON SYSTEM

Title: Chancellor

Date: __________________________

APPROVED AS TO FORM BY:

OFFICE OF THE GENERAL COUNSEL
UNIVERSITY OF HOUSTON SYSTEMS
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM XI

MATTERS RELATING TO ACADEMIC AFFAIRS

A. Approve federal funding from the Carl D. Perkins Career and Technical Education Act of 2006 ($248,535.00 – no cost to college)

B. Approve the purchase of industry standard fume extractors and soldering equipment for the Electronics Labs in the Peace Building from Techni-Tool ($30,901.03 – Science, Technology, Engineering, Math grant funds for 2012)

C. Approve the purchase of electrostatic discharge compliant workstations for the electronics fabrication lab and industry standard general purpose electronics workstations for the other two labs in the Peace Building from IAC Industries ($64,611.82 – Science, Technology, Engineering, Math grant funds for 2012)
Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: June 12, 2012  Date of This Proposal: May 30, 2012

SUBJECT (item as it will appear on agenda):

RECOMMENDATION:

Approve receipt of Federal funding from the Carl D. Perkins Career and Technical Education Act of 2006 in the amount of $248,535.

BACKGROUND/RATIONALE:

Wharton County Junior College has received annual funding under the Carl D. Perkins Act for about 30 consecutive years. Funds may be used to support WCJC Career and Technical Education Programs and the students enrolled in those programs.

Estimated Cost and Budgetary Support (how will this be paid for?): $248,535.

No cost to the College. Grant funds will be deposited for expenditure from the Current Restricted Fund.

RESOURCE PERSON(S) [name(s) and title(s)]:
Cindy Kocian, Vocational Support Coordinator
Stephanie Decs, Dean of Vocational Instruction
Leigh Ann Collins, Vice-President of Instruction

SIGNATURES:

Cindy Kocian  5-30-12
Originator

Sherri Lee  5-30-12
Cabinet-Level Supervisor

Date

PRESIDENT'S APPROVAL:

Reg 113
6-21-95, 12-16-99
Wharton County
Junior College

Proposed Agenda Item
Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: June 12, 2012 Date of This Proposal: May 31, 2012

SUBJECT:

Approve the purchase of industry standard fume extractors and soldering equipment for the Electronics Labs in the Peace Building from Techni-tool at a cost of $30,901.03.

RECOMMENDATION:

Approve the purchase of industry standard fume extractors and soldering equipment for the Electronics Labs in the Peace Building from Techni-tool at a cost of $30,901.03.

BACKGROUND/RATIONALE:

The College has accepted a (STEM) Science Technology Engineering and Math, grant from the Department of Education to improve student learning and success in those fields of study. Working with faculty members, these items were identified in order to help achieve those objectives. The College solicited public bids and received one response from Techni-tool. Techni-tool supplies industry standard equipment and their products proposed were acceptable.

Estimated Cost & Budgetary Support (how will this be paid for?): $30,901.03.
STEM Grant Funds for 2012

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce Kocian, Vice President of Administrative Services
Leigh Ann Collins, Vice President of Instruction
Stephanie Dees, Dean of Vocational Instruction
Marybelle Perez, HSI STEM Project Director
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
Originator

[Signature]
Date

[Signature]
Cabinet-Level Supervisor

[Signature]
Date

PRESIDENT'S APPROVAL:

[Signature]
Date
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: June 12, 2012    Date of This Proposal: May 31, 2012

SUBJECT:

Approve the purchase of electrostatic discharge compliant workstations for the electronics fabrication lab and industry standard general purpose electronics workstations for the other two labs in the Peace Building from IAC Industries at a cost of $64,611.82.

RECOMMENDATION:

Approve the purchase of electrostatic discharge compliant workstations for the electronics fabrication lab and industry standard general purpose electronics workstations for the other two labs in the Peace Building from IAC Industries at a cost of $64,611.82.

BACKGROUND/RATIONALE:

The College has accepted a (STEM) Science Technology Engineering and Math, grant from the Department of Education to improve student learning and success in those fields of study. Working with faculty members, these items were identified in order to help achieve those objectives. The College solicited public bids and received two responses. IAC Industries bid was $64,611.82 and the other bid from Techni-tool was $65,532.18.

Estimated Cost & Budgetary Support (how will this be paid for?): $64,611.82

STEM Grant Funds for 2012

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce Kocian, Vice President of Administrative Services
Leigh Ann Collins, Vice President of Instruction
Stephanie Dees, Dean of Vocational Instruction
Marybelle Perez, HSI STEM Project Director
Philip Wuthrich, Director of Purchasing

SIGNATURES:

Date

Date

PRESIDENT'S APPROVAL:

Date

Reg 113
6-21-95
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM XII

MATTERS RELATING TO ADMINISTRATIVE SERVICES

A. Approve increase in transcript fees from $5.00 to $10.00 (estimated new revenue of $44,000.00/year)

B. Approve Great Western Dining as the operator of the college’s cafeteria and set the board fees charged to students living on campus at $1,250.00 a semester beginning with the fall of 2012 (estimated revenue - $323,000.00, estimated expense $295,000.00 – auxiliary fund budget for 2012-2013)

C. Approve the Commercial State Bank Depository Pledge Agreement

D. Approve the amendment to the Interlocal Cooperation Agreement with the Fort Bend County Tax Assessor/Collector for the collection of taxes (approximately $4,000.00 – 2012-2013 unrestricted budget – cost associated with collection is $0.35 per parcel for approximately 11,000 parcels in Needville I.S.D.)
Wharton County Junior College

Proposed Agenda Item
Board of Trustees Meeting

Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: 06/12/12
Date of This Proposal: 05/31/12

SUBJECT (item as it will appear on agenda): Increase Transcript Fees

RECOMMENDATION: Approve increase in transcript fees from $5.00 to $10.00.

BACKGROUND/RATIONALE: At the July 19, 2011 meeting of the WCJC board of trustees, a transcript fee of $5.00 per transcript was approved. WCJC administration has determined that an increase from $5.00 to $10.00 per transcript is appropriate. The increase will take effect on September 1, 2012.

Estimated Cost and Budgetary Support (how will this be paid for?): $__________
Estimated new revenue of $44,000.00 per year.

RESOURCE PERSON(S) [name(s) and title(s)]:
Betty A. McCrohan, President
Bryce D. Kocian, Vice President of Administrative Services

SIGNATURES:

Originator: Bryce Kocian
Date: 6/1/12

Cabinet-Level Supervisor: Bryce Kocian
Date: 6/1/12

PRESIDENT'S APPROVAL:

Betty A. McCrohan

Reg 113
6-21-95, 12-16-99
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: June 12, 2012       Date of This Proposal: May 30, 2012

SUBJECT:

Approve Great Western Dining as the operator of the College's cafeteria and set the board fees charged to students living on campus at $1,250.00 a semester beginning with the Fall of 2012.

RECOMMENDATION:

Approve Great Western Dining as the operator of the College's cafeteria and set the board fees charged to students living on campus at $1,250.00 a semester beginning with the Fall of 2012.

BACKGROUND/RATIONALE:

The College solicited bids from food service companies to provide food preparation and service for its cafeteria and board students. Two bids were received. Sodexo and Great Western Dining both submitted an 18 meal a week plan for our review. Both companies also proposed significant increases to what the College had been paying. As a result, the current board plan rates should be adjusted. The proposed increase to $1,250.00 a semester, from the current $1,100.00 will keep the student's charge in line with the College’s expense for providing the board plan. Each year the College reviews the agreement and proposed board rates in order to determine the charge to the students.

Estimated Cost & Budgetary Support (how will this be paid for?): Estimated Revenue $323,000.00 Estimated Expense $295,000.00


RESOURCE PERSON(S) [name(s) and title(s)]:

Betty A. McCrohan, President
Bryce Kocian, Vice President of Administrative Services
Philip Wuthrich, Director of Purchasing

SIGNATURES:

Originator

Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

Date

5-30-12
## CAFETERIA SERVICES

<table>
<thead>
<tr>
<th>Great Western</th>
<th>Sodexo</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Board Plan Meal Rates</strong></td>
<td></td>
</tr>
<tr>
<td>$8.50</td>
<td>146 - above</td>
</tr>
<tr>
<td>$8.90</td>
<td>131 - 145</td>
</tr>
<tr>
<td>$9.35</td>
<td>116 - 130</td>
</tr>
<tr>
<td>$10.00</td>
<td>100 - 115</td>
</tr>
</tbody>
</table>

| **Individual Meal Rates** | |
| $4.00 | Breakfast | $4.00 |
| $6.50 | Lunch | $7.50 |
| $6.50 | Dinner | $6.50 |
| $7.00 | "Special Events" | |

| **Student / Faculty / Staff** | |
| **Meal Plan (10 punch card)** | SAME * |

| **College Commission on Cash Sales** | |
| 5% | 10% |
| 10% | on catering | 10% |

| **President's Catering Fund** | |
| $2,500.00 | $5,000.00 |

* Sodexo was willing to match the $55 meal card fee for individuals.

"Net Sales" is defined as Gross Sales minus taxes.
**PROPOSED MEAL RATES FOR 2012 - 2013 SCHOOL YEAR**

### CURRENT MEAL RATES

<table>
<thead>
<tr>
<th># of Students on Board Plan</th>
<th>Daily Rate</th>
<th>Semester Rate</th>
<th>$1,100 Rate Minus Sales Tax</th>
<th>Cost / (Credit) With $1,100 Charge</th>
<th>History</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Amt charged to WCJC</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Amt WCJC keeps After Sales Tax</td>
<td>1100. Minus Cost / (Credit)</td>
<td>History</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sales Tax</td>
<td>With $1,100 Charge</td>
<td>Net Cost or (Profit)</td>
<td>8-02</td>
<td>530.</td>
</tr>
<tr>
<td>Aug '09 146 and above</td>
<td>$7.48</td>
<td>$982.64</td>
<td>$1,016.17</td>
<td>($133.53)</td>
<td>8-05 $1,000.</td>
</tr>
<tr>
<td>131 - 145</td>
<td>$7.78</td>
<td>$918.04</td>
<td>$1,016.17</td>
<td>($98.13)</td>
<td>8-04 $950.</td>
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<tr>
<td>116 - 130</td>
<td>$8.42</td>
<td>$953.56</td>
<td>$1,016.17</td>
<td>($22.61)</td>
<td>8-06 $1,000.</td>
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<td>100 - 115</td>
<td>$9.04</td>
<td>$1,068.72</td>
<td>$1,016.17</td>
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<td>8-07 $1,050.</td>
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<td>99 and below</td>
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<td>$1,142.24</td>
<td>$1,016.17</td>
<td>$126.07</td>
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<tr>
<td>Penalty for fewer than 100 Est 95</td>
<td>$4.00</td>
<td>$2,360.00</td>
<td>$2,360.00</td>
<td>$2,360.00</td>
<td></td>
</tr>
</tbody>
</table>

(5X$4.00=$20. X 118days = $2,360.)

### GREAT WESTERN PROPOSED NEW AGREEMENT

| Aug '12 146 and above       | $8.50     | $1,003.00     | $1,016.17                  | ($13.17)                           | 8-08 $1,100. |
| 131 - 145                   | $8.90     | $1,050.20     | $1,016.17                  | $34.03                             |         |
| 116 - 130                   | $9.35     | $1,103.30     | $1,016.17                  | $87.13                             |         |
| 100 - 115                   | $10.00    | $1,180.00     | $1,016.17                  | $163.83                            |         |
| 99 and below                | OPEN      | #VALUE!        | $1,016.17                  | #VALUE!                            |         |
| Penalty for fewer than 100 Est 95 | OPEN | $2,360.00 | #VALUE! | #VALUE! | |

(5X$4.00=$20. X 118days = $2,360.)

### PROPOSED NEW AGREEMENT WITH $150 increase

| Aug '12 146 and above       | $8.50     | $1,003.00     | $1,154.75                  | ($151.75)                          |         |
| 131 - 145                   | $8.90     | $1,050.20     | $1,154.75                  | ($104.55)                          |         |
| 116 - 130                   | $9.35     | $1,103.30     | $1,154.75                  | ($51.45)                           |         |
| 100 - 115                   | $10.00    | $1,180.00     | $1,154.75                  | $25.25                             |         |
| 99 and below                | OPEN      | #VALUE!        | $1,154.75                  | #VALUE!                            |         |
| Penalty for fewer than 100 Est 95 | OPEN | $2,360.00 | #VALUE! | #VALUE! | |

(5X$4.00=$20. X 118days = $2,360.)
Wharton County Junior College

Proposed Agenda Item
Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: 06/12/12  Date of this Proposal: 05/29/12

SUBJECT: Commercial State Bank Depository Pledge Agreement

RECOMMENDATION: Recommend approval of the attached Depository Pledge Agreement

BACKGROUND/RATIONALE: Wharton County Junior College (WCJC) has frequently purchased certificates of deposit from Commercial State Bank of El Campo (CSB). WCJC has required that CSB pledge securities to cover these investments and that these pledged securities be held by a third party custodian. CSB has notified WCJC that they will be changing third party custodians from Texas Independent Bank – Dallas to Amegy Bank National Association. This depository pledge agreement is required in order for CSB to move these securities to Amegy.

Estimated Cost and Budgetary Support (how will this be paid for?): $0.00

RESOURCE PERSON(S) [name(s) and title(s)]:
Bryce D. Kocian, Vice President of Administrative Services

SIGNATURES:

[Signature]
Originator  5/29/12  Date

[Signature]
Cabinet-Level Supervisor  5/29/12  Date

PRESIDENT'S APPROVAL:

[Signature]
5/29/12

Reg 113  6-21-95
DEPOSITORY-PLEDGE AGREEMENT

This agreement is made and entered into on this 12th day of June, 2012 by and between WHARTON COUNTY JUNIOR COLLEGE, thereafter referred to as "DEPOSITOR" and COMMERCIAL STATE BANK, thereafter referred to as "BANK", a State Banking Association and AMEGY BANK NATIONAL ASSOCIATION thereafter referred to as "CUSTODIAN".

WITNESSETH:

WHEREAS, DEPOSITOR and BANK have entered into a Depository Contract; and

WHEREAS, under the provisions of law and the Depository Contract, BANK must secure the deposits of the DEPOSITOR by pledging investment securities to the DEPOSITOR; and

WHEREAS, the securities pledged by BANK under the Depository Contract must be transferred to and held by the bank selected for such safekeeping thereof; and

WHEREAS, DEPOSITOR and BANK have mutually agreed upon the selected CUSTODIAN as the Safekeeping Custodian Bank.

NOW, THEREFORE, the parties agree hereto as follows:

1. BANK hereby places with CUSTODIAN certain investment securities owned by BANK, which are pledged to the DEPOSITOR as security for its deposits with BANK.

2. In accordance with the Depository Contract, BANK may from time to time place with CUSTODIAN additional securities pledged to the DEPOSITOR. Whenever securities pledged to the DEPOSITOR pledged by BANK with CUSTODIAN, CUSTODIAN shall issue original safekeeping receipts directly to BANK as outlined under item 8 below. These securities will be surrendered only upon a release signed by proper officials of DEPOSITOR and bearing the certificate of an officer of BANK, to the effect that the persons signing are the proper authorized officials to sign release of securities held by CUSTODIAN.

3. BANK agrees to faithfully perform all of the duties it is responsible for under the account agreement and indemnifies the DEPOSITOR against all loss, cost or expense, including reasonable attorney's fees, arising out of or relating to the failure to perform the duties imposed on it by this Safekeeping Agreement.
4. CUSTODIAN agrees to faithfully perform all of the duties hereof.

5. BANK agrees to pay all costs or charges imposed by CUSTODIAN for the performance of the services it provides under the terms of this Safekeeping Agreement.

6. In the event BANK shall at any time default in the payments of any funds of DEPOSITOR deposited with it, or should default in the performance of any obligation upon it by the law of the depository of BANK, then CUSTODIAN, at the request of DEPOSITOR, shall sell for the account of BANK securities deposited with it to make good such default, and shall deliver the proceeds to such sale in the amount of said default to DEPOSITOR.

7. Any suit arising out of or in any way connected with the Agreement shall be brought in a court of proper jurisdiction in Wharton County, Texas.

8. Custodian as Bailee. Custodian will promptly identify the pledge by BANK to DEPOSITOR of the collateral on the Custodian's books and records and any additional or substitute collateral and issue to Bank trust/safekeeping receipts covering the collateral. Bank shall forward such receipts to DEPOSITOR. Similarly, Custodian will promptly remove from its books and records any securities released from the pledge by Bank in compliance with the terms of this Agreement and issue to Bank appropriate releases receipts identifying the released securities. Custodian acknowledges that it is the bailee of DEPOSITOR for purposes of Section 2257.044 of the Public Funds Law, and its custodial capacity is deemed to be set forth on any trust/safekeeping receipt delivered to Bank and forward to DEPOSITOR whether such capacity is expressly so noted or not.

EXECUTED, this 12th day of June, 201[2].

BY: ______________________________________

TITLE: Chairman of the Board of Trustees

COMMERCIAL STATE BANK

Signature ____________________________________________________________________________

Title ______________________________________________________________________________

Name ______________________________________________________________________________
AMEGY BANK NATIONAL ASSOCIATION

Signature  Title

Name
Wharton County Junior College

Proposed Agenda Item
Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: June 12, 2012
Date of this Proposal: May 9, 2012

SUBJECT:

Amendment to the Interlocal Cooperation Agreement with the Fort Bend County Tax Assessor/Collector for the collection of taxes.

RECOMMENDATION:

Approve attached amendment to the Interlocal Cooperation Agreement with the Fort Bend County Tax Assessor/Collector for the collection of taxes.

BACKGROUND/RATIONALE:

WCJC Board of Trustees approved the Interlocal Cooperation Agreement for the collection of taxes on May 20, 2008. The original agreement was for a one year term. This amendment shall automatically renew annually.

Estimated Cost and Budgetary Support (how will this be paid for?): $4,000.00 approximately. 2012-2013 Unrestricted Budget. The only cost associated with collection is $0.35 per parcel for approximately 11,000 parcels in Needville I.S.D.

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services

SIGNATURES:

B. Kocian
Originator

B. Kocian
Cabinet-Level Supervisor

5/10/12
Date

5/10/12
Date

PRESIDENT’S APPROVAL:

Reg 113
6-21-95

5-10-12
THE STATE OF TEXAS

COUNTY OF FORT BEND

AMENDMENT TO INTERLOCAL COOPERATION AGREEMENT FOR
THE COLLECTION OF TAXES

This Amendment of the Interlocal Agreement (hereinafter referred to as "Amendment"), is made and entered into pursuant to the Interlocal Cooperation Act, Chapter 791 of the TEXAS GOVERNMENT CODE, by and between FORT BEND COUNTY, TEXAS (hereinafter referred to as "County"), acting by and through its governing body, FORT BEND COUNTY COMMISSIONERS COURT, and WHARTON COUNTY JUNIOR COLLEGE (hereinafter referred to as "SCHOOL"), duly organized and existing under the laws of the State of Texas, acting by and through its Board of Trustees.

RECITALS

WHEREAS, on or about July 1, 2008 County and SCHOOL entered into an interlocal agreement for the collection of taxes, hereinafter referred to as the "Agreement" attached hereto as Exhibit A and incorporated by reference herein as if set forth verbatim; and

WHEREAS, the term of the Agreement has expired and the parties desire to renew the Agreement, at the same terms and conditions; and,

WHEREAS, County and SCHOOL believe it is in the best interests of the citizens of Fort Bend County to enter into this Amendment; and,

NOW, THEREFORE, in consideration of the foregoing, the Agreement between County and SCHOOL is hereby amended to read:

A. This Amendment shall be effective on the date the last party executes this Agreement and shall terminate on June 30, 2013.
B. This Amendment shall automatically renew for an additional one (1) year term thereafter unless sooner terminated as provided in the Agreement.
C. Except as modified herein, the Agreement remains in full force and effect and has not been modified or amended.
D. If there is a conflict between this Amendment and the Agreement, the provisions of this Amendment shall prevail.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK
EXECUTION

THE UNDERSIGNED OFFICER AND/OR AGENTS OF THE PARTIES HERETO ARE THE PROPERLY AUTHORIZED OFFICIALS AND HAVE THE NECESSARY AUTHORITY TO EXECUTE THIS AMENDMENT ON BEHALF OF THE PARTIES HERETO, AND EACH PARTY HEREBY CERTIFIES TO THE OTHER THAT ANY NECESSARY RESOLUTIONS AND/OR ORDERS EXTENDING SAID AUTHORITY HAVE BEEN DULY PASSED AND ARE NOW IN FULL FORCE AND EFFECT.

FORT BEND COUNTY

Robert E. Hebert, County Judge

ATTEST:

Dianne Wilson, County Clerk

Date

Date

APPROVED:

Patsy Schultz, Tax Assessor/Collector

Date

WHARTON COUNTY JUNIOR COLLEGE

Date

Date

ATTACHMENTS: Exhibit A – Original interlocal agreement
THE STATE OF TEXAS

COUNTY OF FORT BEND

INTERLOCAL COOPERATION AGREEMENT FOR THE COLLECTION OF TAXES

This Interlocal Agreement (hereinafter referred to as "Agreement"), is made and entered into pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, by and between FORT BEND COUNTY, TEXAS (hereinafter referred to as "County"), acting through its governing body, FORT BEND COUNTY COMMISSIONERS COURT, and WHARTON COUNTY JUNIOR COLLEGE (hereinafter referred to as "SCHOOL"), duly organized and existing under the laws of the State of Texas, acting by and through its Board of Trustees.

RECITALS

WHEREAS, SCHOOL has the authority to authorize County to act as tax assessor/collector for SCHOOL, and County has the authority to so act; and,

WHEREAS, the Fort Bend County Tax Assessor/Collector has approved this Agreement; and,

WHEREAS, SCHOOL and County believe it is in the best interests of the citizens of Fort Bend County to enter into this Agreement; and,

NOW THEREFORE, County and SCHOOL for the mutual consideration hereinafter stated, agree as follows:

ARTICLE I
PURPOSE

The purpose of this Agreement is to designate and allow the Fort Bend County Tax Assessor/Collector as the tax assessor/collector for SCHOOL for the collection of ad valorem taxes, including penalties, interest and attorney's fees for the collection of taxes owed SCHOOL in Fort Bend County.

ARTICLE II
TERM

2.01 This Agreement shall be effective on the date the last party executes this Agreement and shall terminate on June 30, 2008.

2.02 This Agreement shall automatically renew for an additional one (1) year term thereafter unless sooner terminated as provided herein.

2.03 SCHOOL may terminate this agreement at any time by providing ninety (90) days advanced written notice to County.
2.04 County may terminate this agreement by providing written notice to SCHOOL no later than six (6) months in advance of the expiration of the initial term of this Agreement or any renewal term.

2.05 In the event of termination of this Agreement by SCHOOL, SCHOOL shall assume all contractual obligations entered into with County for services rendered to SCHOOL for the duration of the term of the Agreement and any renewal, and County shall be relieved of all contractual obligations under this agreement.

ARTICLE III
OBLIGATION OF COUNTY

3.01 For the purposes and consideration herein stated and contemplated, County shall provide tax collection services for SCHOOL for tax accounts within the jurisdiction of SCHOOL.

3.02 SCHOOL hereby designates the County Tax Assessor/Collector as its Tax Assessor/Collector for purposes of compliance with Chapter 26 of the Texas Property Tax code, as amended.

3.03 County shall perform all the duties required by law of the Tax Assessor-Collector of SCHOOL with regard to assessing and collection of ad valorem taxes.

3.04 SCHOOL shall adopt a tax rate by October 1 of each year. In the event the tax rate is adopted subsequent to October 1 of any year, SCHOOL shall reimburse County for any additional costs incurred, in accordance with Article IV of this Agreement.

3.05 SCHOOL hereby expressly authorizes County to do and perform all acts necessary and proper to collect taxes for SCHOOL, including but not limited to:

A. Calculation of taxes, preparation of current and delinquent tax rolls, pro-ration of taxes, correction of clerical errors in tax rolls, collection of current liabilities, collection of delinquent taxes, issuance of refunds, and calculation of the effective and rollback tax rates as required by Section 26.04 of the Property Tax Code.

B. County shall assess and collect the ad valorem property taxes owing to the SCHOOL. The term “assess” does not include those functions defined as “appraisal” by the Property Tax Code.

C. The County shall produce a consolidated tax statement for both County and SCHOOL taxes.

D. County shall prepare consolidated tax statements for each parcel on the tax rolls of SCHOOL.

E. County shall mail statements.

F. County shall mail notices of delinquent service charges in accordance with Section 33.07 of the Texas Property Tax Code.

G. County shall perform for SCHOOL all duties provided by law of the State of Texas for the collection of taxes.

H. County shall perform any additional, reasonable services which may be requested by SCHOOL. All additional services shall be billed to SCHOOL by County at actual costs.
3.06 County shall provide the following reports, upon request, by SCHOOL:
   A. Report of the current year tax levy, showing taxable value, exemptions, abatements, net taxable values, tax rate, and tax levy for each parcel of property;
   B. Remittance report with each remittance to SCHOOL showing the taxes paid by year, amount paid, principal and interest paid, service charge paid, etc.;
   C. Monthly report of tax activity showing the amount of initial levy, collections during month for both current and delinquent taxes, adjustments during the month, and the year-to-date collections percentage of current levy; and
   D. Any additional reports which may be requested by the District.

3.07 The taxes collected by County for SCHOOL shall be remitted as follows:
   A. by ACH; or
   B. by wire to SCHOOL's designated depository or agent; or
   C. by check mailed to SCHOOL.

3.08 SCHOOL shall provide written notification to County of the manner in which taxes shall be remitted, as described in Section 3.07 above.

3.09 The taxes collected by County shall be remitted to SCHOOL at least once per week.

3.10 Wire transfers shall incur a charge of five dollars ($5.00) for each transfer.

3.11 Refunds to taxpayers and taxpayer checks returned from banks shall be deducted from the County's remittance to SCHOOL.

ARTICLE IV
OBLIGATIONS OF SCHOOL

4.01 SCHOOL agrees to promptly deliver to County all records necessary to perform its duties under the terms of this Agreement.

4.02 For services rendered pursuant to this Agreement, SCHOOL agrees to pay County the following amounts:
   A. Thirty-five cents ($0.35) per parcel per year;
   B. One dollar ($1.00) per account to add delinquent accounts to County's records; and
   C. Other costs for which SCHOOL will reimburse the County for actual costs incurred for any additional services requested SCHOOL or mandated by state statute.
   D. One dollar and fifty-two cents ($1.52) for parcels located in Harris County, Texas, for costs associated with separate billing.

4.03 SCHOOL shall pay to County the cost of assessment and collection as provided in Section 4.02. The payment shall be remitted to County after the mailing of consolidated tax statements and no more than 30 days after receipt of County invoice.
ARTICLE V
ADMINISTRATIVE PROVISIONS

5.01 All records necessary to be maintained by County for the assessment and collections of taxes shall be kept clearly on the books and records of County, and a designated representative of SCHOOL, including District auditors, is authorized to examine the records maintained by County at such reasonable time and interval as SCHOOL deems necessary. Such books and records will be kept in the offices of County.

5.02 SCHOOL shall maintain a Public Fidelity Bond covering all offices, officials and employees in the amount of one hundred thousand dollars ($100,000.00).

5.03 SCHOOL shall transfer to the possession and control of County, without charge, copies of all records necessary for the performance of the duties and responsibilities of County pursuant to this Agreement, which shall include all tax records, including the delinquent tax rolls.

5.04 County shall not be legally responsible to SCHOOL for any failure to collect taxes, nor shall the County Tax Assessor-Collector be legally responsible unless the failure to collect taxes results from failure to perform the duties imposed by law and by this Agreement.

5.05 SCHOOL reserves the right to institute such suits for the collection of delinquent taxes as SCHOOL deems necessary and to contract with an attorney for collection of delinquent taxes.

5.06. County shall comply with all provisions of the Texas Property Tax Code, as amended, and any policies and procedures regarding collection of ad valorem property taxes which SCHOOL may adopt.

5.07 In the event County waives any penalty and/or interest on any parcel, pursuant to Section 33.011 of the Property Tax Code, SCHOOL consents to the waiver of the penalty and/or interest on the same parcel(s), and hereby authorizes County to waive such penalty and/or interest on behalf of SCHOOL.

ARTICLE VI
LIABILITY

Each party to this Agreement agrees that it shall have no liability whatsoever for the actions or omissions of an individual employed by another party, regardless of where the individual's actions occurred. Each party is solely responsible for the actions and/or omissions of its employees and officers.

ARTICLE VII
MISCELLANEOUS

7.01 This Agreement may be amended by the mutual agreement of the parties hereto in writing to be attached to and incorporated into this Agreement.

7.02 Venue for any litigation involving this Agreement shall be in Fort Bend County,
Texas. Texas law shall govern this agreement.

7.03 If any one or more of the provisions contained in this Agreement shall be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

7.04 This Agreement supersedes any and all other agreements, either oral or in writing between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding.

7.05 This Agreement may not be assigned by either party.

ARTICLE VIII
NOTICES

Any notice required to be given under the provisions of this Agreement shall be in writing and shall be duly served when it shall have been deposited, enclosed in a wrapper with the proper postage prepaid thereon, and duly registered or certified, return receipt requested, in a United States Post Office, addressed to the Owner at the mailing address as hereinafter set out. If mailed, any notice of communication shall be deemed to be received three (3) days after the date of deposit in the United States Mail. Unless otherwise provided in this Agreement, all notices shall be delivered to the Owner or the County at the following addresses:

To County: The Honorable Patsy Schultz
Fort Bend County Tax Assessor-Collector
500 Liberty, Suite 101
Richmond, Texas 77469

To: Wharton City Col.
Attn: Brian Roche
All Building Four
Wharton, TX 78958

Copy to: Fort Bend County Attorney
301 Jackson, Suite 728
Richmond, Texas 77469

Either party may designate a different address by giving the other party ten (10) days written notice thereof.
ARTICLE IX
ENTIRE AGREEMENT AND ATTACHMENT

This Agreement contains the entire Agreement among the parties and supercedes all other negotiations and agreements, whether written or oral. Attached hereto is Exhibit A – Documentation Required From Taxing Entities, which is made a part of this Agreement.

THE UNDERSIGNED OFFICER AND/OR AGENTS OF THE PARTIES HERETO ARE THE PROPERLY AUTHORIZED OFFICIALS AND HAVE THE NECESSARY AUTHORITY TO EXECUTE THIS AGREEMENT ON BEHALF OF THE PARTIES HERETO, AND EACH PARTY HEREBY CERTIFIES TO THE OTHER THAT ANY NECESSARY RESOLUTIONS AND/OR ORDERS EXTENDING SAID AUTHORITY HAVE BEEN DULY PASSES AND ARE NOW IN FULL FORCE AND EFFECT.

FORT BEND COUNTY

Robert E. Hebert, County Judge

Dianne Wilson, Ph.D., County Clerk

8-1-07

Date

8-7-07

Date

APPROVED:

Patsy Schutz, Tax Assessor/Collector

7/23/07

Date

NAME OF JURISDICTION: WHARTON COUNTY JUNIOR COLLEGE DISTRICT

P.D. Gertson, III
Chair of Board of Trustees
7-17-2007

Date

Jack C. Moses
Secretary to Board of Trustees
7/17/07

Date

MER: Interlocal Agreement: Tax Collection: 1396(040506)

Interlocal Agreement for Tax Collection
Page 6 of 6
Attached is the Tax Collection Service Inter-Local agreement for 2012. Please put on your governing body agenda for approval. I will need two (2) fully executed copies returned to me for presentation to Commissioners Court.

Patsy Schultz
Fort Bend County
Tax Assessor/Collector
1317 Eugene Heimann
Richmond, TX 77469
281-341-3735
281-238-3348 (fax)
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM XIV

MATTERS RELATING TO STUDENT SERVICES

A. Approve the increase to College Level Examination Program (CLEP) fee from $77.00 to $80.00 (estimated 130 CLEP examinations given per academic year – total revenue generated from the fee will offset the exam cost increase)
Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: June 12, 2012   Date of This Proposal: May 31, 2012

SUBJECT (item as it will appear on agenda): Increase Fee for College Level Examination Program (CLEP) Exams

RECOMMENDATION: Increase CLEP fee from $77.00 to $80.00.

BACKGROUND/RATIONALE: Current CLEP exam fee that is charged by The College Board Testing Service is $77.00 per examination. This fee is paid directly to The College Board Testing Service by students taking CLEP exams. Effective 07-01-2012, The College Board will increase the exam fee to $80.00.

Estimated Cost and Budgetary Support (how will this be paid for?): Estimated 130 CLEP examinations given per academic year. Total revenue generated from the fee will offset the exam cost increase.

RESOURCE PERSON(S): David Leenhouts, Vice President for Student Services

SIGNATURES:

[Signature]
Originator

[Signature]
Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

[Signature]
Date 5-31-12

Reg 113
6-21-95, 12-16-99
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

MATTERS RELATING TO PERSONNEL

A. Board of Trustees

B. Office of President

C. Office of Academic Affairs

1. Paid Professional Assignment for Kelley Whitley for department coordination in June, July, August 2012 - $750.00

2. Approve May Mini 2012 Overload list

3. Sara P. Fira reclassified as temporary, full-time Title V secretary, O-8-0, to temporary part-time Title V academic advisor, $25.00 hr. x 30 hrs./wk. x 19 wks. = $14,250.00/yr., effective May 21, 2012

4. Ophelia A. Binkley-Webb employed as regular, full-time instructor of psychology, FAC-1-10, effective August 20, 2012

5. Kenneth W. Grubb employed as regular, full-time instructor of history, FAC-2-8, effective August 20, 2012

6. David J. Woods employed as regular, full-time instructor of computer science, FAC-1-10, effective August 20, 2012

D. Office of Administrative Services

1. James B. Baylor employed as regular, full-time chief of security and public safety, AA-15-10, effective May 29, 2012

E. Office of Student Services

F. Office of Technology and Institutional Research

G. Information Items: Contract Personnel Action

1. Sean F. Reed resigned as regular, full-time instructor of government, FAC-7-10, effective June 1, 2012

2. Gabrielle L. Hargrove separated as temporary, full-time instructor of psychology, FAC-1-2, effective May 18, 2012

3. Brian Smith separated as temporary, full-time instructor of computer science, FAC-1-10, effective May 18, 2012

H. Information Items: Non-contract Personnel Action

1. Dana K. Elerick received compensation for additional duties from 5/16/12 - 6/15/12 of $520.00

3. Sally A. Sanchez resigned as regular, full-time administrative assistant & records specialist to DVI, P-11-1, effective June 8, 2012

4. James Tucker separated as regular, full-time assistant registrar, O-12-4, effective June 1, 2012

5. Esther Aguilar employed as regular, part-time custodian, O-1-0, $9.16 hr. x 19 hrs./wk. x 52 wks. = $9,050.08/yr., effective May 21, 2012

6. Andrew Krenek employed as regular, part-time fitness center staff, $7.25 hr. x 19 hrs./wk. x 48 wks. = $6,612.00/yr., effective May 17, 2012

7. Morgan Pope separated as regular, part-time fitness center staff, $7.25 hr. x 19 hrs./wk. x 48 wks. = $6,612.00/yr., effective May 17, 2012

8. Kristle G. Sulak employed as regular, part-time financial aid counselor, $25.00 hr. x 24 hrs./wk. x 49 wks. = $29,400.00/yr., effective June 4, 2012

9. Christina Trevino employed as regular, part-time front desk receptionist-BC campus, $7.25 hr. x 19 hrs./wk. x 13 wks. = $1,790.75/yr., effective June 1, 2012

10. Stephen R. Flora extended as temporary, full-time athletics/assistant baseball coach, $2,000.00, effective May 19, 2012

11. Luke M. McElroy employed as temporary, part-time maintenance summer helper, $7.25 hr. x 40 hrs./wk. x 10 wks. = $2,900.00/yr., effective June 4, 2012
Wharton County Junior College

PAID PROFESSIONAL ASSIGNMENT (PPA) REQUEST FORM

TO: Betty McCrohan, President

FROM: Leigh Ann Collins, Vice-President of Instruction

DIV or UNIT: Chemistry -- Division of Math and Science

SUBJ: PPA request for: Kelley Whitley

Title of PPA: Department coordination

Dates (or semesters) of activity: summer 2012 (June, July, August)

A. Activity and Expected Outcomes. Provide a brief description plus a list of tasks and expected outcomes (append add’l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Effective May 2012, the chemistry department does not have a department head. K. Whitley will assume this role effective fall 2012; however, there are several key tasks which need attention over the summer. Notably, the creation of the spring 2013 schedule, and securing purchases for start of fall 2012 semester.

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BUDGET NUMBER: 1110.14302.6092.100

C. Approvals:

Supervisor: ___________________________ Date: 5/16/2012

VPI: ___________________________ Date: 5-16-12

PPA Form (Reg 469)
Revised 9-1-2010
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**Wharton County Junior College**

**Personnel Action Form**

**Banner ID #**

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**Address**

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**Part I: Check all that apply**

- Administrative/Professional Staff
- Faculty
- Support Staff
- Temporary [ ] Full-Time [ ] Part-Time
- Regular [ ]
- New Employee
- Extension
- Reclassification
- Transfer
- Promotion
- Salary Adjustment
- Other (explain)
- Retirement
- Resignation
- Separation (date: ___)
- Change in Assignment
- Additional Assignment
- Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

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<th>Division/Unit</th>
<th>Title V</th>
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**Title V Secretary**

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<th>Budgeted Position?</th>
<th>Yes [ ] No [ ]</th>
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**Budget Number:** 21161-6036-6101-400

**Compensation:**

- $23,250
- Annual
- Sched 0
- Hourly
- Grade 8
- Other (explain)
- Step 0

**Start Date:** 5/2/11

**End Date:**

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**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**PROPOSED**

<table>
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<tr>
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**Job Title/Position:**

| Title V Part Time Academic Advisor |

**Budgeted Position?** Yes [ ] No [ ]

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**Budget Number:** 21161-6036-6128-400

**Compensation:**

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<td>[ ] Other (explain)</td>
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<td>Step N/A</td>
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**Start Date:** 5/21/12

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other 19 weeks

**Explanation of Action:**

**Part III: Position/Budget Authorization**

**Recommended by Supervisor (Department Head):**

<table>
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<th>Maribelle Pena</th>
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**Date:** 4-26-12

**Approved by Vice President:**

| [ ]|

**Date:**

**Approved by Division Chair:**

| [ ]|

**Date:**

**Reviewed by Human Resources:**

| [ ]|

**Date:**

**Budget Approval:**

| [ ]|

**Date:** 5/3/12

**Approved by President:**

| [ ]|

**Date:**

**Approved by Cabinet Level Supervisor:**

| [ ]|

**Date:**

**Date approved by Board or [ ] not applicable:**

| [ ]|

**Reg. 821:** S12050044

**Revised May 15, 2009**
**Personnel Action Form**

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**Address**

City  
State  
Zip

**Part I: Check all that apply**

- [ ] Administrative/Professional Staff  
- [x] Faculty  
- [ ] Support Staff  
- [ ] Temporary  
- [x] Full-Time  
- [ ] Part-Time  
- [ ] Regular  
- [ ] New Employee  
- [ ] Extension  
- [ ] Reclassification  
- [ ] Transfer  
- [ ] Promotion  
- [ ] Salary Adjustment  
- [ ] Other (explain)  
- [ ] Retirement  
- [ ] Resignation  
- [ ] Separation (date:  
- [ ] Change in Assignment  
- [ ] Additional Assignment  
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

Division/Unit:

Job Title/Position:

Budgeted Position?  
Yes  
No

Budgeted Position:

Position No. (NBAPOSN):

Compensation:

- [ ] Annual
- [x] Hourly
- [ ] Other (explain)  

Sched  
Grade  
Step

Compensation:

- [x] At-will-employee  
- [ ] Per contract

Start Date:  
End Date:  
If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**PROPOSED**

Division/Unit:

Social & Behavioral Science

Job Title/Position:

Instructor of Psychology

Budgeted Position?  
Yes  
No

Name of Replaced Employee:  
N/A

Budgeted Position:

Position No. (NBAPOSN):  
N/A

Compensation:

- [x] Annual
- [ ] Hourly
- [ ] Other (explain)  

Sched  
Grade  
Step

Compensation:

- [x] At-will-employee  
- [ ] Per contract

Start Date:  
End Date:  
If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Explanation of Action:**

**Part III: Position/Budget Authorization**

Recommended by Supervisor (Department Head)  
Date:  
Approved by Vice President  
Date:  

Approved by Division Chair  
Date:  
Reviewed by Human Resources  
Date:  

Budget Approval  
Date:  
Approved by President  
Date:  

Approved by Cabinet Level Supervisor  
Date:  
Date approved by Board or  
not applicable

Reg. 821  
Revised May 15, 2009
## Personnel Action Form

### Human Resources

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**Part I: Check all that apply**

| Classification: |  |  |  |  |
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| ☑ Administrative/Professional Staff | ☑ Faculty | ☑ Support Staff | ☑ Temporary | ☑ Full-Time |

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**Part II: Assignment/Accounting**

**CURRENT** Division/Unit:  
Job Vacancy No.: (if applicable)

Job Title/Position:  
Specialized Area:

Budgeted Position?  ☑ Yes  ☐ No  
Funded in which FY?

Budget Number:  
Position No. (NBAPCOSN):

Compensation:  
Hourly Rate: (Part-time only)

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Start Date:  
End Date:  
If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

☑ 9 months  ☐ 10 1/2 months  ☐ 12 months  ☐ Other

### PROPOSED Division/Unit:

Social & Behavioral Science

Job Title/Position:  
Instructor of History

Specialized Area:  
History

Budgeted Position?  ☑ Yes  ☐ No  
Name of Replaced Employee: Beverly Tomek  
Funded in which FY?  FY12

Budget Number:  
Position No. (NBAPCOSN):  HHS 003

Compensation:  
Hourly Rate: (Part-time only)

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Start Date: 08/20/12  
If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

☑ 9 months  ☐ 10 1/2 months  ☐ 12 months  ☐ Other

### Explanation of Action:

**Part III: Position/Budget Authorization**

Recommended by Supervisor (Department Head)  
Date: 5-30-12  
Approved by Vice President  
Date: 5-30-12

Approved by Division Chair  
Date: 5-30-12  
Reviewed by Human Resources  
Date: 05/31/12

Budget Approval  
Date: 5/31/12  
Approved by President  
Date: 6/1/12

Approved by Cabinet Level Supervisor  
Date:  
Date approved by Board or ☐ not applicable

Reg 821  
F12050020

Revised May 15, 2009
### Personnel Action Form

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#### Part I: Check all that apply

- Classification:
  - ☒ Administrative/Professional Staff
  - ☒ Faculty
  - ☒ Support Staff
  - ☑ Temporary
    - ☑ Full-Time
    - ☐ Part-Time
  - ☒ Regular
    - ☐ Full-Time
    - ☐ Part-Time
    - ☐ Other (explain)
  - ☒ New Employee
  - ☐ Extension
  - ☐ Reclassification
  - ☐ Transfer
  - ☐ Promotion
  - ☐ Salary Adjustment
  - ☐ Other (explain)

- ☐ Retirement
- ☐ Resignation
- ☐ Separation (date: ____)
- ☐ Change in Assignment
- ☐ Additional Assignment
- ☐ Leave of Absence

#### Part II: Assignment/Accounting

**CURRENT** Division/Unit:

- Job Title/Position: [Job Title]
- Specialized Area: [Area]
- Budgeted Position? ☐ Yes ☑ No
- Funded in which FY?: [Funding Year]

- Budget Number: [Budget Number]
- Position No. (NBAPOSN): [Position Number]

- Compensation:
  - ☐ Annual
  - ☐ Hourly
  - ☐ Other (explain)
  - Sched: [Schedule]
  - Grade: [Grade]
  - Step: [Step]

- Hourly Rate: (Part-time only)
  - $ per hr x _______ hrs/wk x _______ wks = $ per year
  - If temporary, anticipated termination date: [Date]

- Start Date: [Start Date]
- End Date: [End Date]
- ☑ At-will employee
- ☐ Per contract

- Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
  - ☐ 9 months
  - ☐ 10 1/2 months
  - ☐ 12 months
  - ☐ Other

**PROPOSED** Division/Unit:

- Technology & Business
- Job Title/Position: [Job Title]
- Specialized Area: [Area]
- Instructor of Computer Science
- Budgeted Position? ☐ Yes ☑ No
- Name of Replaced Employee: [Employee Name]
- Position No. (NBAPOSN): [Position Number]

- Budget Number: [Budget Number]

- Compensation:
  - ☒ Annual
  - ☐ Hourly
  - ☐ Other (explain)
  - Sched: [Schedule]
  - Grade: [Grade]
  - Step: [Step]

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- Explanation of Action:

#### Part III: Position/Budget Authorization

- Recommended by Supervisor (Department Head): [Signature] 5/17/10
- Approved by Supervisor (Department Head): [Signature] 5/23/12
- Approved by Division Chair: [Signature] 5/17/12
- Reviewed by [Signature] 05/24/12
- Budget Approval: [Signature] 5/24/12
- Approved by Cabinet Level Supervisor: [Signature] 5/29/12
- Date approved by Board: 6/18/12

- Revised May 15, 2009

Revised by [Signature] 5/18/12
**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

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**Address**

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### Part I: Check all that apply

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</tr>
<tr>
<td>☑ Faculty</td>
<td>☑ Extension</td>
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<td>☑ Salary Adjustment</td>
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<td>☑ Regular</td>
<td>☑ Other (explain)</td>
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■ Retirement  ■ Resignation  ■ Separation (date:_____)  ■ Change in Assignment  ■ Additional Assignment  ■ Leave of Absence

### Part II: Assignment/Accounting

**CURRENT**  Division/Unit:  Job Vacancy No.: (if applicable)

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<td>☑ Hourly</td>
<td>Grade</td>
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<th>Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a &quot;9-month work schedule&quot;); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:</th>
</tr>
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<tbody>
<tr>
<td>☑ 9 months ☑ 10 1/2 months ☑ 12 months ☑ Other</td>
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### PROPOSED  Division/Unit:  Physical Plant Security

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### Explanation of Action:

**Part III: Position/Budget Authorization**

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<th>Date</th>
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<th>Date</th>
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Reg. 821

Revised May 15, 2009

A 12050006

88
**Personnel Action Form**

**Human Resources**

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<td>☐ Extension</td>
<td>☐ Reclassification</td>
<td>☐ Retirement</td>
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</tr>
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</table>
| ☒ Faculty | ☐ New Employee | ☐ Transfer | ☐ Resignation | ☐ Separation (Date: ____)
| ☐ Support Staff | ☐ Promotion | ☐ Salary Adjustment | ☐ Change in Assignment |

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<th>☐ Full-Time</th>
<th>☐ Part-Time</th>
<th>☐ Other (explain)</th>
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<tbody>
<tr>
<td>☒ Regular</td>
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**Part II: Assignment/Accounting**

**CURRENT**

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<th>Division/Unit:</th>
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<th>If temporary, anticipated termination date:</th>
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<tbody>
<tr>
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**PROPOSED**

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**Explanation of Action:**

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<th>Reviewed by Human Resources</th>
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Reg. 821

**F 1206 0021**

Revised May 15, 2000
# Personnel Action Form

**Wharton County Junior College**

**Human Resources**

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<tr>
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**Address**

<table>
<thead>
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**Part I: Check all that apply**

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<th>Retirement</th>
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<tr>
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<td>☐ Part-Time</td>
<td></td>
<td>☐ Leave of Absence</td>
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**Part II: Assignment/Accounting**

**CURRENT**

### Division/Unit:

Social & Behavioral Science Division

### Job Title/Position:

Temporary Psychology Instructor

### Budgeted Position? ☒ Yes ☐ No

Funded in which FY? ☐ FY12

### Budget Number:

1110.1470.6091.100

### Position No. (NBAPOSN): PSY03T

### Compensation:

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### Start Date:

01/09/12

### End Date:

05/18/12

### Compensation:

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### Hourly Rate: (Part-time only)

$ N/A per hr x N/A hrs/wk x N/A wks = $ N/A per year

### If temporary, anticipated termination date:

05/18/12

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☐ Other

**PROPOSED**

### Division/Unit:

Job Vacancy No.: (if applicable)

1109 F 033

### Social & Behavioral Science Division

### Job Title/Position:

Specialized Area:

Psychology

### Budgeted Position? ☐ Yes ☒ No

Funded in which FY? ☐ FY12

### Budget Number:

1110.1470.6091.100

### Position No. (NBAPOSN): PSY03T

### Compensation:

<table>
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<th>☐ Annual</th>
<th>☐ Hourly</th>
<th>Sched</th>
<th>Grade</th>
<th>Step</th>
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<tbody>
<tr>
<td>☒ Other (explain)</td>
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</tr>
</tbody>
</table>

### Hourly Rate: (Part-time only)

$ ☐ per hr x ☐ hrs/wk x ☐ wks = $ ☐ per year

### If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- ☐ 9 months
- ☐ 10 1/2 months
- ☐ 12 months
- ☐ Other

### Explanation of Action:

<table>
<thead>
<tr>
<th>Recommended by Supervisor (Department Head)</th>
<th>Date</th>
<th>Approved by Vice President</th>
<th>Date</th>
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<tbody>
<tr>
<td>Rebecca McElroy</td>
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<thead>
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<th>Reviewed by Human Resources</th>
<th>Date</th>
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<tbody>
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<table>
<thead>
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<th>Date</th>
<th>Date approved by Board or ☐ not applicable</th>
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### Personnel Action Form

**Wharton County Junior College**

**Banner ID #**

<table>
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<th>Last Name</th>
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<tbody>
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**Address**

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**Part I: Check all that apply**

<table>
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<tr>
<th>Classification:</th>
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<tbody>
<tr>
<td>☐ Administrative/Professional Staff</td>
<td>☐ New Employee</td>
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<tr>
<td>☐ Support Staff</td>
<td>☐ Retirement</td>
</tr>
<tr>
<td>☑ Faculty</td>
<td>☐ Resignation</td>
</tr>
<tr>
<td>☑ Full-Time</td>
<td>☐ Separation (date: 5-18-2012)</td>
</tr>
<tr>
<td>☐ Part-Time</td>
<td>☐ Change in Assignment</td>
</tr>
<tr>
<td>☐ Other (explain)</td>
<td>☐ Additional Assignment</td>
</tr>
<tr>
<td>☐ Promotion</td>
<td>☐ Leave of Absence</td>
</tr>
</tbody>
</table>

**Part II: Assignment/Accounting**

**CURRENT**

**Division/Unit:** Division of Technology & Business

**Job Title/Position:**

**Budgeted Position?** ☑ Yes ☐ No

**Budgeted Position:**

**Specialized Area:**

**Budget Number:**

| 1110-14809-6091-102 |

**Compensation:**

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<td>Step 10</td>
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**Hourly Rate:**

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**If temporary, anticipated termination date:**

**PROPOSED**

**Division/Unit:**

**Job Title/Position:**

**Budgeted Position?** ☑ Yes ☐ No

**Budgeted Position:**

**Specialized Area:**

**Budget Number:**

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<th>☐ Other (explain)</th>
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**Hourly Rate:**

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<tbody>
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**If temporary, anticipated termination date:**

**Explanation of Action:**

Temporary FT Instructor contract ending

**Part III: Position/Budget Authorization**

**Recommended by Supervisor (Department Head):**

<table>
<thead>
<tr>
<th>Date</th>
<th>Approved by Vice President</th>
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**Approved by Division Chair:**

<table>
<thead>
<tr>
<th>Date</th>
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**Budget Approval:**

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**Approved by Cabinet Level Supervisor:**

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Reg 821

Revised May 15, 2009
Wharton County  
Junior College  

**Personnel Action Form**  
Human Resources

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**Part I: Classification**
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ___)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**  
Division/Unit:  
Job Title/Position:  
Budgeted Position? [ ] Yes [ ] No  
Budget Number:  
Compensation:  
[ ] Annual  
[ ] Hourly  
[ ] Other (explain)  
Sched Grade Step  
Hourly Rate: (Part-time only)  
$ _____ per hr x _____ hrs/wk x _____ wks = $ _____ per year  
Start Date:  
End Date:  
[ ] At-will-employee  
[ ] Per contract  
If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**PROPOSED**  
Division/Unit:  
Facilities Management  
Job Title/Position:  
Full Time Security  
Budgeted Position? [ ] Yes [ ] No  
Name of Replaced Employee: N/A  
Budget Number:  
Compensation:  
[ ] Annual  
[ ] Hourly  
[ ] Other (explain)  
Sched Grade Step  
Hourly Rate: (Part-time only)  
$ N/A per hr x N/A hrs/wk x N/A wks = $ N/A per year  
Start Date: 05/16/12  
[ ] At-will-employee  
[ ] Per contract  
If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

Explanation of Action:
Pay for additional duties from 05/16/12-06/15/12

**Part III: Position/Budget Authorization**

Recommended by Supervisor (Department Head)  
Approved by Vice President  
Approved by Division Chair  
Reviewed by Human Resources  
Budget Approval  
Approved by President  
Approved by Cabinet Level Supervisor  
Date approved by Board or [ ] not applicable

Reg. 821  
Revised 02/22/2011
**Personnel Action Form**

### Banner ID #  
**Last Name**  Ramirez  
**First Name**  Raul  
**Middle Initial**  
**Telephone**  

**Address**  
City  
State  
Zip  

**Part I: Check all that apply**

<table>
<thead>
<tr>
<th>Classification:</th>
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<th>Reclassification</th>
<th>Transfer</th>
<th>Promotion</th>
<th>Salary Adjustment</th>
<th>Other (explain):</th>
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</table>

- Administrative/Professional Staff  
- Faculty  
- Support Staff  
- Temporary  
- Full-Time  
- Regular  
- Part-Time  
- Retirement  
- Resignation  
- Separation (date: 05/15/12)  
- Change in Assignment  
- Additional Assignment  
- Leave of Absence

**Budgeted Position?**  
Yes  No

**Budget Number:**  
1110.1192.6107.701

**Compensation:**  
- Annual  
- Hourly  
- Other (explain):  

<table>
<thead>
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<th>Sched</th>
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<tbody>
<tr>
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<td></td>
<td>$ N/A per hr x N/A hrs/wk x N/A wks = $ N/A per year</td>
</tr>
</tbody>
</table>

**Start Date:**  
09/01/95  
**End Date:**  
05/15/12

**If temporary, anticipated termination date:**  
N/A

---

### CURRENT Division/Unit:  
Facilities Management

**Job Title/Position:**  
Security Coordinator

**Budgeted Position?**  
Yes  No

**Budget Number:**  
1110.1192.6107.701

**Compensation:**  
- Annual  
- Hourly  
- Other (explain):  

<table>
<thead>
<tr>
<th>Sched</th>
<th>Grade</th>
<th>Step</th>
<th>Hourly Rate: (Part-time only)</th>
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</thead>
<tbody>
<tr>
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<td></td>
<td></td>
<td>$ N/A per hr x N/A hrs/wk x N/A wks = $ N/A per year</td>
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</tbody>
</table>

**Start Date:**  
09/01/95  
**End Date:**  
05/15/12

**If temporary, anticipated termination date:**  
N/A

---

### PROPOSED Division/Unit:  
Facilities Management

**Job Title/Position:**  
Security Coordinator

**Budgeted Position?**  
Yes  No

**Budget Number:**  
1110.1192.6107.701

**Compensation:**  
- Annual  
- Hourly  
- Other (explain):  

<table>
<thead>
<tr>
<th>Sched</th>
<th>Grade</th>
<th>Step</th>
<th>Hourly Rate: (Part-time only)</th>
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<tr>
<td></td>
<td></td>
<td></td>
<td>$ N/A per hr x N/A hrs/wk x N/A wks = $ N/A per year</td>
</tr>
</tbody>
</table>

**Start Date:**  
09/01/95  
**End Date:**  
05/15/12

**If temporary, anticipated termination date:**  
N/A

---

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- 9 months  
- 10 1/2 months  
- 12 months  
- Other

**Explanation of Action:**

---

**Part III: Position/Budget Authorization**

**Recommended by Supervisor (Department Head):**  
Signature  
Date  
5/15/12

**Approved by Division Chair:**  
Signature  
Date  
5/16/12

**Reviewed by Human Resources:**  
Signature  
Date  
5-16-12

**Approved by Vice President:**  
Signature  
Date  
5/16/12

**Approved by President:**  
Signature  
Date  
5/16/12

**Date approved by Board or not applicable**
### Personnel Action Form

**Wharton County Junior College**

#### Human Resources

<table>
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<td>A</td>
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**Address**

<table>
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<tr>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

**Part I: Check all that apply**

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [x] Support Staff
- [ ] Temporary
  - [x] Full-Time
  - [ ] Part-Time
- [ ] Regular

- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: 06-08-2012)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT Division/Unit:** Vocational Instruction

**Job Title/Position:** Admin Asst & Records Specialist to DVI

**Budgeted Position?** [ ] Yes [ ] No

**Budgeted Position:** [ ] Annual [ ] Hourly [ ] Other (explain)

- **Compensation:**
  - $28,875
  - **Scheduled Pay:** Step 1
  - **Hourly Rate:** $N/A per hr x N/A hrs/wk x N/A wks = $N/A per year

- **Start Date:** 09/07/10
- **End Date:** 06/08/2012

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**PROPOSED Division/Unit:** Vocational Instruction

**Job Title/Position:** Specialized Area:

**Budgeted Position?** [ ] Yes [ ] No

**Budgeted Position:** [ ] Annual [ ] Hourly [ ] Other (explain)

- **Compensation:**
  - [ ] At-will-employee
  - [ ] Per contract

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Explanation of Action:**

**Part III: Position/Budget Authorization**

- **Recommended by Supervisor (Department Head):**
  - Date: 6-1-12

- **Approved by Division Chair:**
  - Date: 6-4-12
  - Reviewed by Human Resources: 6-4-12

- **Budget Approval:**
  - Date: 6-1-12
  - Approved by President: 6-4-12

- **Approved by Cabinet Level Supervisor:**
  - Date: 6-1-12

**Reg. 821:**

612050055

Revised May 15, 2009
Wharton County
Junior College

Banner ID #

Last Name: Tucker
First Name: James
Middle Initial:
Telephone:
Address:
City:
State:
Zip:

Part I: Check all that apply

Classification:
- ☐ Administrative/Professional Staff
- ☐ Faculty
- □ Support Staff
- ☐ Temporary
- ☐ Full-Time
- ☐ Part-Time
- ☐ Regular

☐ New Employee
☐ Extension
☐ Reclassification
☐ Transfer
☐ Promotion
☐ Salary Adjustment
☐ Other (explain):

☐ Retirement
☐ Resignation
☐ Separation (date 6/1/12)
☐ Change in Assignment
☐ Additional Assignment
☐ Leave of Absence

Part II: Assignment/Accounting

CURRENT Division/Unit:
Student Services
Job Title/Position:
Assistant Registrar
Budgeted Position? ☑ Yes ☐ No
Budgeted Position:
Funded in which FY? 2012
Budget Number:
1110.1310.6101.500
Compensation:
☐ Annual
☐ Hourly
☐ Other (explain)
Sched 0
Grade 12
Step 4

Hourly Rate: (Part-time only)
$________ per hr x _______ hrs/wk x _______ wks =
$________ per year
Start Date: 01/21/08
End Date: 06/01/2012
If temporary, anticipated termination date: N/A

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
☐ 9 months ☐ 10 1/2 months ☑ 12 months ☐ Other

PROPOSED Division/Unit:
Job Vacancy No.: (if applicable)
0711.5056
Specialized Area:
Admissions/Registration
Budgeted Position? ☑ Yes ☐ No
Name of Replaced Employee:
Funded in which FY?
Budget Number:
Position No. (NBAPOSN):
Compensation:
☐ Annual
☐ Hourly
☐ Other (explain)
Sched ______
Grade ______
Step ______

Hourly Rate: (Part-time only)
$________ per hr x _______ hrs/wk x _______ wks =
$________ per year
Start Date:
☐ At-will-employee
☐ Per contract
If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
☐ 9 months ☐ 10 1/2 months ☑ 12 months ☐ Other

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head)
Date
Approved by Vice President
Date

Approved by Division Chair
Date
Reviewed by Human Resources
Date
06/01/12

Budget Approval
Date
Approved by President
Date
6/4/12

Approved by Cabinet Level Supervisor
Date
Date approved by Board or ☐ not applicable

Revised May 15, 2009
## Wharton County Junior College

### Personnel Action Form

#### Human Resources

<table>
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### Part I: Check all that apply

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [x] Support Staff
- [x] Temporary
- [ ] Full-Time
- [x] Part-Time
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ______)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

### Part II: Assignment/Accounting

**CURRENT** Division/Unit: Job Vacancy No.: (if applicable)

<table>
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<table>
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<table>
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<table>
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<table>
<thead>
<tr>
<th>End Date:</th>
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</table>

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months

**PROPOSED** Division/Unit: Physical Plant

<table>
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<th>Job Title/Position:</th>
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<th>Budgeted Position?</th>
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<table>
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<th>Compensation:</th>
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<th>Start Date:05-21-12</th>
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</table>

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months

### Explanation of Action:

- [ ] At-will-employee
- [ ] Per contract

### Part III: Position/Budget Authorization

**Recommended by Supervisor (Department Head):**

<table>
<thead>
<tr>
<th>Date</th>
<th>Approved by Vice President</th>
</tr>
</thead>
<tbody>
<tr>
<td>5/18/12</td>
<td>B. Okraci</td>
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**Budget Approval:**

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<td>5/18/12</td>
<td>Bay A. Martin</td>
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**Approved by Cabinet Level Supervisor:**

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<td>5/9/12</td>
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Reg. 821

Revised May 15, 2009
### Personnel Action Form

**Wharton County Junior College**

**Human Resources**

<table>
<thead>
<tr>
<th>Banner ID #</th>
<th>Last Name</th>
<th>First</th>
<th>Middle Initial</th>
<th>Telephone</th>
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<tbody>
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</tbody>
</table>

**Part I: Check all that apply**

- Administrative/Professional Staff
- Faculty
- Support Staff
- Temporary
  - Full-Time
  - Part-Time
- Regular
  - Full-Time
  - Part-Time
- New Employee
- Extension
- Reclassification
- Transfer
- Promotion
- Salary Adjustment
- Other (explain)
- Retirement
- Resignation
- Separation (date: ____________)
- Change in Assignment
- Additional Assignment
- Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

- Division/Unit:  
- Job Vacancy No.: (if applicable)
- Specialized Area:  
- Funded in which FY?:  
- Position No. (NBAPOSN):  
- Budget Number:  
- Compensation:  
  - $ Annual  
  - $ Hourly  
  - $ Other (explain)  
  - (hourly rate) S/hr x _____ hrs/wk x _____ wks = S/year  
- Start Date:  
- End Date:  
- At-will-employee  
- Per contract  
- If temporary, anticipated termination date:

**PROPOSED**

- Division/Unit:  
- Job Vacancy No.: (if applicable)
- Specialized Area:  
- Funded in which FY?:  
- Position No. (NBAPOSN): FITW99  
- Budget Number:  
- Compensation:  
  - $ 7.25  
  - (hourly rate) S/hr x 19 hrs/wk x 48 wks = S/year  
- Start Date: 17 May 2012  
- At-will-employee  
- Per contract  
- If temporary, anticipated termination date:

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year.**

- 9 months  
- 10 1/2 months  
- 12 months  
- Other (48 weeks)

**Explanation of Action:**

**Part III: Position/Budget Authorization**

- Recommended by Supervisor (Department Head)  
- Date: 5-16-2012  
- Approved by Vice President  
- Date: 5-14-12  
- Reviewed by Human Resources  
- Date: 05-14-12  
- Budget Approval  
- Date: 5-14-12  
- Approved by President  
- Date: 5-15-12  
- Approved by Cabinet Level Supervisor  
- Date: 5-16-2012  
- Date approved by Board or not applicable

**Reg. 821**

**Revised May 15, 2009**

**S12050049**
**Personnel Action Form**

**Wharton County Junior College**

**Banner ID #**

**Last Name** Pope

**First Name** Morgan

**Middle Initial**

**Telephone**

**Address**

**City**

**State**

**Zip**

### Part I: Check all that apply

- **Classification:**
  - □ Administrative/Professional Staff
  - □ Faculty
  - □ Support Staff
  - □ Temporary
  - □ Full-Time
  - □ Part-Time
  - □ Regular
  - □ Other (explain)

- **New Employee**
  - □ Extension
  - □ Reclassification
  - Transfer
  - □ Promotion
  - □ Salary Adjustment
  - □ Other (explain)

- □ Retirement
- □ Resignation
- □ Separation (date: 17 May 12)
- □ Change in Assignment
- □ Additional Assignment
- □ Leave of Absence

### Part II: Assignment/Accounting

**CURRENT Division/Unit:** Administrative Services

**Job Title/Position:** Fitness Center Staff

**Budgeted Position:** ☒ Yes ☐ No

**Budget Number:** 1110-13025-6102-903

**Compensation:**
- □ Annual
- □ Hourly
- □ Other (explain)

- **Sched:** N/A
- **Grade:** N/A
- **Step:** N/A

- **At-will employee**
- **Per contract**

- **Hourly Rate: (per hour only)**

- **$7.25**

- **$7.25 per hr x 19 hrs/wk x 48 wks =**

- **$6,612 per year**

**Start Date:** 12 Mar. 12

**End Date:** 17 May 12

**If temporary, anticipated termination date:**

- Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
  - □ 9 months
  - □ 10 1/2 months
  - □ 12 months
  - □ Other 48 weeks

### PROPOSED Division/Unit:

**Job Title/Position:**

**Budgeted Position:** ☐ Yes ☒ No

**Budget Number:**

**Compensation:**
- □ Annual
- □ Hourly
- □ Other (explain)

- **Sched:**

- **Grade:**

- **Step:**

- **At-will employee**
- **Per contract**

- **Hourly Rate: (per hour only)**

- **$**

- **$ per year**

**Start Date:**

**If temporary, anticipated termination date:**

- Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
  - □ 9 months
  - □ 10 1/2 months
  - □ 12 months
  - □ Other

**Explanation of Action:**

### Part III: Position/Budget Authorization

**Recommended by Supervisor (Department Head):** Rebecca J. Rosen

**Date:** 5/9/12

**Approved by Division Chair:**

**Date:**

**Budget Approval:**

**Approved by Cabinet Level Supervisor:**

**Date:** 5/9/12

**Approved by Vice President:**

**Date:** 5/9/12

**Approved by President:**

**Date:** 5/9/12

**Date approved by Board or ☐ not applicable**

**Reg. 821**

**Revised May 15, 2009**
**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

<table>
<thead>
<tr>
<th>Banner ID #</th>
<th>Last Name</th>
<th>First</th>
<th>Middle Initial</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Sulak</td>
<td>Kristie</td>
<td>G</td>
<td></td>
</tr>
</tbody>
</table>

**Address**

**City**

**State**

**Zip**

**Part I: Check all that apply**

| Classification: | | |
|-----------------|----------------|
| ☑ Administrative/Professional Staff | ☑ New Employee |
| ☑ Faculty | ☑ Extension |
| ☑ Support Staff | ☑ Reclassification |
| ☑ Temporary | ☑ Transfer |
| ☑ Full-Time | ☑ Promotion |
| ☑ Regular | ☑ Salary Adjustment |
| ☑ Part-Time | ☑ Other (explain) |

- □ Retirement
- □ Resignation
- □ Separation (date: )
- □ Change in Assignment
- □ Additional Assignment
- □ Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

<table>
<thead>
<tr>
<th>Division/Unit:</th>
<th>Job Vacancy No.: (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Specialized Area:</td>
<td></td>
</tr>
</tbody>
</table>

**Budgeted Position?**

- □ Yes
- □ No

**Budget Number:**

**Position No. (NBAPOSN):**

**Compensation:**

- □ Annual
- □ Hourly
- □ Other (explain)

<table>
<thead>
<tr>
<th>Sched</th>
<th>Grade</th>
<th>Step</th>
</tr>
</thead>
</table>

- $____ per hr x ____ hrs/wk x ____ wks = $_____ per year

**Start Date:**

**End Date:**

- □ At-will-employee
- □ Per contract

**PROPOSED**

<table>
<thead>
<tr>
<th>Division/Unit:</th>
<th>Job Vacancy No.: (if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Services</td>
<td>1202 A 003</td>
</tr>
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</table>

**Job Title/Position:**

**Specialized Area:**

**Financial Aid**

**Budgeted Position?**

- □ Yes
- □ No

**Name of Replaced Employee:** George Lehnert

**Budget Number:**

**Position No. (NBAPOSN):** PTAF99

**Compensation:**

- □ Annual
- □ Hourly
- □ Other (explain)

<table>
<thead>
<tr>
<th>Sched</th>
<th>Grade</th>
<th>Step</th>
</tr>
</thead>
</table>

- $25.00 per hr x 24 hrs/wk x 49 wks = $29,400 per year

**Start Date:** 06/04/12

**End Date:**

- □ At-will-employee
- □ Per contract

**If temporary, anticipated termination date:**

**Explanation of Action:**

**Part III: Position/Budget Authorization**

**Recommended by Supervisor (Department Head):**

**Date:** 5/17/2012

**Approved by Vice President:**

**Date:**

**Approved by Division Chair:**

**Date:** 2/25/12

**Reviewed by Human Resources:**

**Date:** 06/04/12

**Approved by President:**

**Date:** 6-4-12

**Approved by Cabinet and Supervisor:**

**Date:** 3/25/12

**Date approved by Board or □ not applicable**

**Revised May 15, 2012**
**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

<table>
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<tr>
<th>Banner ID #</th>
<th>Last Name</th>
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<tr>
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<td>Trevino</td>
<td>Christina</td>
<td></td>
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<table>
<thead>
<tr>
<th>City</th>
<th>State</th>
<th>Zip</th>
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### Part I: Check all that apply

<table>
<thead>
<tr>
<th>Classification:</th>
<th>New Employee</th>
<th>Retirement</th>
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<tbody>
<tr>
<td>Administrative/Professional Staff</td>
<td>Extension</td>
<td>Resignation</td>
</tr>
<tr>
<td>Faculty</td>
<td>Reclassification</td>
<td>Separation (date:______)</td>
</tr>
<tr>
<td>Support Staff</td>
<td>Transfer</td>
<td>Change in Assignment</td>
</tr>
<tr>
<td>Temporary</td>
<td>Promotion</td>
<td>Additional Assignment</td>
</tr>
<tr>
<td>Full-Time</td>
<td>Salary Adjustment</td>
<td>Leave of Absence</td>
</tr>
<tr>
<td>Regular</td>
<td>Other (explain)</td>
<td></td>
</tr>
</tbody>
</table>

### Part II: Assignment/Accounting

#### CURRENT Division/Unit:
- Job Vacancy No.: (if applicable)
- Specialized Area:
- Budgeted Position? □ Yes □ No
- Funded in which FY?
- Budget Number:
- Position No. (NBAPOSN):

#### Compensation:
- □ Annual
- □ Hourly
- □ Other (explain)

<table>
<thead>
<tr>
<th>Sched</th>
<th>Grade</th>
<th>Step</th>
<th>Hourly Rate: (Part-time only)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>$_____ per hr x _____ hrs/wk x _____ wks = $_____ per year</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Start Date:</th>
<th>End Date:</th>
<th>□ At-will-employee</th>
</tr>
</thead>
</table>

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- □ 9 months
- □ 10 1/2 months
- □ 12 months
- □ Other 13 weeks

#### PROPOSED Division/Unit:
- Administrative Services
- Job Vacancy No.: (if applicable)
- Specialized Area:
- Bay City Campus
- Budgeted Position? □ Yes □ No
- Name of Replaced Employee: N/A
- Budgeted Position: N/A
- Position No. (NBAPOSN): ADCB99

#### Compensation:
- □ Annual
- □ Hourly
- □ Other (explain)

<table>
<thead>
<tr>
<th>Sched</th>
<th>Grade</th>
<th>Step</th>
<th>Hourly Rate: (Part-time only)</th>
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<tbody>
<tr>
<td></td>
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<td>$7.25 per hr x 19 hrs/wk x 13 wks = $1,790.75 per year</td>
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Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
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- □ 10 1/2 months
- □ 12 months
- □ Other 13 weeks

### Explanation of Action:

#### Part III: Position/Budget Authorization

<table>
<thead>
<tr>
<th>Recommended by Supervisor (Department Head)</th>
<th>Date</th>
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<th>Approved by Division Chair</th>
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<th>Reviewed by Human Resources</th>
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Reg. 821

5/29/12

5/29/12

5/29/12

Revised May 15, 2002
Wharton County
Junior College

Personnel Action Form

Banner ID #
Address

Last Name: Flora
First Name: Stephen
Middle Initial: R
City

Part I: Check all that apply

Classification:
- Administrative/Professional Staff
- Faculty
- Support Staff
- Temporary
- Full-Time
- Regular
- Other (explain)

New Employee
Extension
Reclassification
Transfer
Promotion
Salary Adjustment
Other (explain)

Retirement
Resignation
Separation (date: ____)
Change in Assignment
Additional Assignment
Leave of Absence

Telephone

Part II: Assignment/Accounting

CURRENT
Division/Unit: Student Services
Job Title/Position: Athletics/Assistant Baseball Coach
Budgeted Position? ☒ Yes ☐ No
Budgeted Position No. (NBAPOSN): ABC001
Budget Number: 3914.354.6131.901
Compensation:
- Annual
- Hourly
- Other (explain)
Sched: N/A
Grade: N/A
Step: N/A

$ 2,000+

Hourly Rate: (Part-time only)
$ N/A/Per hr x N/A hrs/wk x ____ wks = $ N/A per year

Start Date: 9/28/2011
End Date: __________

If temporary, anticipated termination date:
5/18/12

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- 9 months
- 10 1/2 months
- 12 months
- Other

PROPOSED
Division/Unit: Student Services
Job Title/Position: Athletics/Assistant Baseball Coach
Budgeted Position? ☐ Yes ☒ No
Name of Replaced Employee:
Budget Number: 3914.354.6131.901
Compensation:
- Annual
- Hourly
- Other (explain)
Sched: N/A
Grade: N/A
Step: N/A

$ 2,000*

Hourly Rate: (Part-time only)
$ N/A/Per hr x ____ hrs/wk x ____ wks = $ N/A per year

Start Date: 5/19/2012
End Date: __________

If temporary, anticipated termination date:
6/15/2012

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
- 9 months
- 10 1/2 months
- 12 months
- Other

Explanation of Action:
* full salary in May, daily rate 95.24 for 11 days in June

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head)
Date: May 11, 2012

Approved by Division Chair
Date: 5/11/12

Reviewed by Human Resources
Date: 05/14/12

Approved by President
Date: 05/15/12

Date approved by Board or ☐ not applicable

Revised May 15, 2009
Wharton County Junior College

Personnel Action Form
Human Resources

Banner ID # Last Name First Middle Initial Telephone

Address City State Zip

Part I: Check all that apply

Classification:
- ☐ Administrative/Professional Staff
- ☐ Faculty
- ☑ Temporary Staff
- ☑ Regular
- ☑ Full-Time
- ☑ Part-Time
- ☑ New Employee
- ☑ Extension
- ☑ Reclassification
- ☑ Transfer
- ☑ Promotion
- ☑ Salary Adjustment
- ☑ Other (explain)
- ☐ Retirement
- ☐ Resignation
- ☐ Separation (date:)
- ☐ Change in Assignment
- ☐ Additional Assignment
- ☐ Leave of Absence

Part II: Assignment/Accounting

CURRENT Division/Unit:

Job Title/Position:

Budgeted Position? ☐ Yes ☐ No

Budgeted Number:

Compensation:
- ☑ Annual
- ☐ Hourly
- ☑ Other (explain)

S

Hourly Rate: (Part-time only)

Jobs: __per hr x __hrs/wk x __wks = __per year

Start Date: End Date:

☐ At-will-employee ☐ Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

☐ 9 months ☐ 10 1/2 months ☐ 12 months ☐ Other

PROPOSED Division/Unit:

Physical Plant

Job Title/Position:

Maintenance Summer Helper

Budgeted Position? ☑ Yes ☐ No Name of Replaced Employee: N/A

Budget Number:

Compensation:
- ☑ Annual
- ☑ Hourly
- ☑ Other (explain)

S

Hourly Rate: (Part-time only)

Jobs: __per hr x __hrs/wk x __wks = __per year

Start Date: End Date:

☐ At-will-employee ☐ Per contract

If temporary, anticipated termination date:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

☐ 9 months ☐ 10 1/2 months ☐ 12 months ☐ Other

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head) Date

Approved by Division Chair Date

Budget Approval Date

Approved by Cabinet Level Supervisor Date

Date approved by Board or ☐ not applicable

Reg. 821 Revised May 15, 2000

S1204 0043