WCJC
BOARD OF TRUSTEES
AGENDA PACKAGE
FOR THE REGULAR BOARD MEETING

August 17, 2010

Prepared by the
Office of the President
Wharton County Junior College
Members of the Board of Trustees  
Wharton County Junior College District

<table>
<thead>
<tr>
<th>BOARD POSITION</th>
<th>NAME</th>
<th>TERM EXPIRES</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>P. D. (Danny) Gertson, III Chair</td>
<td>May 2012</td>
</tr>
<tr>
<td>4</td>
<td>Phyllip W. Stephenson Vice-Chair</td>
<td>May 2014</td>
</tr>
<tr>
<td>9</td>
<td>Jack C. Moses Secretary</td>
<td>May 2016</td>
</tr>
<tr>
<td>5</td>
<td>Rick Davis</td>
<td>May 2012</td>
</tr>
<tr>
<td>6</td>
<td>Gerald R. Donaldson</td>
<td>May 2012</td>
</tr>
<tr>
<td>3</td>
<td>Georgia Krenek</td>
<td>May 2014</td>
</tr>
<tr>
<td>8</td>
<td>Oliver W. Kunkel, Jr.</td>
<td>May 2014</td>
</tr>
<tr>
<td>2</td>
<td>Gary P. Trochta</td>
<td>May 2016</td>
</tr>
<tr>
<td>1</td>
<td>Lloyd M. Nelson</td>
<td>May 2016</td>
</tr>
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</table>
AGENDA

Regular Meeting
WCJC Board Room
Hutchins Memorial Center
911 Boling Highway
Wharton, Texas 77488
6:30 PM

August 17, 2010

See Under Tab

I. Determination of Quorum and Call to Order

II. Pledge of Allegiance

III. Reading of Minutes

A. The regular meeting held on July 20, 2010

IV. Citizens’ Comments (approved by board on 5-20-99)

This is an open forum for those persons who wish to make presentations to the board and who have signed up to do so under board policy. Presentations are limited to five minutes each with a total of twenty minutes for all presentations.

During the Citizens’ Comments section of the agenda, any citizen/taxpayer (that is, any member of the public, including college employees) may request to address the board in open meeting. If, however, the topic of the presentation to the board falls within one of the other policies of the college, such as the employee complaint or grievance policy or student complaint policy, the person must first go through the proper administrative channels. In such cases, the right to address the board is guaranteed after the administrative channels have been exhausted.

If any speaker’s presentation contains complaints or concerns about an individual employee or officer of the district, that presentation will be conducted in executive session with the board members unless the employee or officer about whom the comments are made requests that the comments be made publicly.

These presentations are made for information purposes only. The board is required to listen to the presentations but not to discuss or act on the items presented. If the board feels the matter warrants further attention, it can be placed on the agenda for a subsequent meeting.
V. Special Items
   A. Approve 2009-2010 Operating Budget (under separate cover)

VI. Presentations, Awards, and/or President’s Report
   A. Recognition of retirement of Ms. Cynthia Dianne Kielman
   B. Recognition of retirement of Mrs. Lillian “Bitsy” Lockley

VII. Student Success

VIII. Reports to the Board
   A. Financial Reports for July 2010
   B. Information Item: Management Reports
   C. Information Item: Reports from College Governance Councils
   D. Information Item: Clipping Service for the month of July 2010

IX. Reports from Committees of the Board
   A. Audit/Finance Committee: Mr. Kunkel
   B. Facilities Committee: Mr. Donaldson
   C. Legislative Committee: Mr. Nelson

   -CONSENT AGENDA-

By consent of the board of trustees, the following items may be acted on in a single motion “to approve the consent agenda as presented.” If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

X. Matters Relating to General Administration .................................................................B

XI. Matters Relating to Academic Affairs

XII. Matter Relating to Administrative Services
    A. Approve the Investment Management Plan
    B. Approve the reclassification of plant fund accounts
C. Approve the bid submitted by the Texas Association of School Boards (TASB) of $45,028.00 annually for the College’s Worker’s Compensation Insurance ($45,028.00 – current unrestricted operating budget for 2010 – 2011)

D. Approve, by resolution, the Interlocal Agreement to allow Wharton County Junior College’s participation in the Texas Association of School Boards Risk Management Fund for the purpose of purchasing Workers Compensation Coverage

E. Approve the printing of class schedules for the Spring, Summer, and Fall of 2011 ($91,808.00 – current unrestricted operating budget for 2010 – 2011)

F. Information Item:

1. Acknowledgement of all documented fees paid by the college as a result of our membership in a cooperative purchasing program ($625.00 – current unrestricted operating budget for 2009-2010)

XIII. Matters Relating to Technology and Institutional Research

XIV. Matters Relating to Student Services

XV. Matters Relating to Personnel

A. Board of Trustees

B. Office of President

1. Bruce W. Kieler reclassified as temporary, full-time coordinator/grant writing, AA-1-11, to regular, full-time coordinator/grant writing, AA-1-11, effective September 1, 2010

C. Office of Academic Affairs

1. Approve summer II 2010 part-time overloads

2. Brandi Dougherty reclassified as regular, full-time adult basic education coordinator, GNT-1-7, effective July 21, 2010

3. Leslie D. Green employed as regular, full-time continuing education coordinator, AA-1-6, effective August 17, 2010

4. Philip Hamlin employed as regular, full-time instructor of electrical technology, FAC-1-10, effective August 18, 2010

5. Willie L. Myles employed as regular, full-time instructor/director of process technology, FAC-1-10, effective August 2, 2010
6. Johnnie R. Svatek extended as temporary, full-time academic recruiter/LEAD Program Manager, AA-1-2, effective September 1, 2010

D. Office of Administrative Services

E. Office of Student Services

F. Office of Technology and Institutional Research

G. Information Items: Contract Personnel Action

1. Phillip W. Hoke resigned as regular, full-time instructor of drama, FAC-2-17, effective August 20, 2010

H. Information Items: Non-contract Personnel Action

1. Diana M. Capps resigned as regular, full-time administrative clerk I, O-10-14, effective August 31, 2010

2. Shelley N. Cook employed as regular, full-time accounts receivable clerk, received $500.00 for completion of support staff professional growth plan for FY09 (9 hrs.)

3. Edith V. Hantensteiner reclassified as regular, full-time secretary to the director of the Sugar Land campus, O-10-2, to regular, full-time campus support clerk – Sugar Land, O-10-2, effective July 26, 2010

4. Rosa Rios reclassified as regular, full-time secretary to the director of the Fort Bend Technical Center, O-10-15, to regular, full-time campus support clerk – Fort Bend Technical Center, O-10-15, effective July 26, 2010

5. Pamela C. Nash extended as regular, part-time center for the arts secretary, $9.53 hr. x 15 hrs./wk. x 14 wks. = $2,001.30/yr., effective September 7, 2010

6. Gloria Crockett extended as temporary, full-time secretary to director of Bay City campus, O-10-23, effective September 1, 2010

7. Taylor Ustynik separated as temporary, full-time maintenance/summer helper, O-1-0, $9.00 x 40 hrs./wk. x 10 wks. = $3,600.00/yr., effective August 6, 2010

XVI. Executive Session: According to the Texas Government Code (Chapter 551, Open meetings), the Board may conduct a closed executive session for the following reasons: Consultation with attorney (551.071), deliberation regarding real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices (551.076), deliberation regarding economic development negotiations (551.086).

XVII. Consideration and possible action on items discussed in closed session

XVIII. Discuss Matters Relating to Formal Policy
Board of Trustees
August 20, 2010
Agenda

XIX. Other Business

XX. Adjourn
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM III

Reading of the Minutes

A. The regular meeting held on July 20, 2010
MINUTES
Regular Monthly Meeting of the
Wharton County Junior College
Board of Trustees
July 20, 2010

-The Wharton County Junior College District Board of Trustees met in regular session on July 20, 2010 at 6:30 P.M. in the Hutchins Memorial Board Room. Mr. Gertson presided.

Trustees Present: Mr. Danny Gertson, Chair; Mr. Phil Stephenson, Vice-Chair; Mr. Jack Moses, Secretary; Mrs. Georgia Krenk; and Mr. Oliver Kunkel

Trustees Absent: Mr. Rick Davis, Mr. Gerald Donaldson; Mr. Lloyd Nelson; and Mr. Gary Trochta

Others Present: Ms. Betty McCrohan, President; Dr. Ty Pate, Senior Vice President of Instruction; Mr. Bryce Kocian, Vice President of Administrative Services; Ms. Pam Youngblood, Vice-President of Technology and Institutional Research; Ms. Deanna Feyen, Executive Secretary to the President; Ms. Zina Carter; Ms. Leigh Ann Collins; Mr. Mike Feyen; Mr. Scott Glass; Mr. Terrell Jessen; Mr. Gus Wessels; Mr. Robert Wolter; and Mr. Philip Wuthrich

ITEM I: DETERMINATION OF QUORUM AND CALL TO ORDER

-The meeting was called to order at 6:30 P.M.

ITEM II: PLEDGE OF ALLEGIANCE

-Mr. Gertson led the Pledge of Allegiance.

ITEM III: READING OF MINUTES

A. The regular meeting held on June 15, 2010

-The minutes of the regular meeting held on June 15, 2010 was approved as presented.

ITEM IV: CITIZENS' COMMENTS

-None-

ITEM V: SPECIAL ITEMS

ITEM VI: PRESENTATIONS, AWARDS, AND/OR PRESIDENT'S REPORT

A. Annual Report of Instructors for Fall 2009 and Spring 2010 (under separate cover)
Board of Trustees  
July 20, 2010  
Minutes  

-Ms. McCrohan stated that the annual report was sent out by mail and asked board members if they had any questions. No questions were asked.

-Ms. McCrohan reminded the board of the WCJC Foundation Gala. Mr. Gertson thanked Ms. Carter and her staff for their efforts in organizing the gala.

ITEM VII:  STUDENT SUCCESS

ITEM VIII-A:  REPORTS TO THE BOARD

A.  Financial Reports

-Mr. Wessels presented the financial reports for June 2010. Mr. Kocian presented the investment report for the 3rd quarter ending May 31, 2010

BOARD ACTION:  On a motion by Mr. Stephenson and a second, the board unanimously approved the financial reports for June 2010 and the investment report ending May 31, 2010 as presented.

ITEM VIII-B:  MANAGEMENT REPORTS

-The following reports were included as a part of the Board Agenda Package:

1.  Department of Information and Technology: Pam Youngblood (Vice President of Technology and Institutional Research)
2.  Financial Aid: Gus Wessels (Dean of Financial Services and Business Services)
3.  Student Services: Dr. Wayne Taylor (Dean of Student Services)

ITEM VIII-C:  REPORTS FROM COLLEGE GOVERNANCE COUNCILS

A.  Academic Affairs Council
   -None-

B.  Faculty Council
   -None-

C.  President’s Extended Cabinet
   -None-

ITEM VIII-D:  CLIPPING SERVICE FOR MONTH OF JUNE 2010

-News reports relating to the operations of Wharton County Junior College were clipped from area newspapers for the month of June 2010 and included as part of the board agenda packet for this meeting.
ITEM IX: REPORTS FROM COMMITTEES OF THE BOARD

A. Audit/Finance Committee: Mr. Kunkel
   -None-

B. Facilities Committee: Mr. Donaldson
   -None-

C. Legislative Committee: Mr. Nelson
   -Ms. McCrohan stated that the legislative interim committees are scheduling meetings.
   -Mr. Gertson asked if any items needed to be pulled from the consent agenda.
   -No items were pulled from the consent agenda.

-CONSENT AGENDA-

By consent of the board of trustees, the following items may be acted on in a single motion “to approve the consent agenda as presented.” If, however, any trustee wishes to discuss a particular item or for any reason wishes to act on any given item separately, he or she may simply notify the board chair to remove that item or items from the consent agenda, and that item will be removed and acted on separately. A trustee may remove an item from the consent agenda for any reason, and he or she is not required to justify the removal or explain the reason for the removal.

ITEM X: MATTERS RELATING TO GENERAL ADMINISTRATION

ITEM XI: MATTERS RELATING TO ACADEMIC AFFAIRS

A. Approve the addition of a new position for Americans with Disabilities Act (ADA) Accommodation Coordinator ($48,069.00 - $54,735.00 – unrestricted operating budget for 2010-2011)

B. Approve renewal of the WCJC Seniors Program Title III contract

ITEM XII: MATTERS RELATING TO ADMINISTRATION SERVICES

A. Approve fiscal year 2010 budget adjustments

B. Approve an additional amount of $10,000.00 to be paid to Pfluger and Associates Architects for the design specifications for the Reynolds building restroom renovations (transfer $10,000.00 from plant repair and replacement fund)
Board of Trustees
July 20, 2010
Agenda

C. Approve change order submitted by Eldridge Air Conditioning and Heating of $4,554.80 for the ventilation system and increased electrical service to the Reynolds building (transfer $4,554.80 from plant repair and replacement fund)

D. Approve to accept the bid from Municipal Emergency Services, Inc. of $123,294.30 for 30 self contained breathing apparatuses for the Fire Academy Program ($123,294.30 - from current unrestricted operating budget for 2009-2010)

E. Information item:

1. Seek sealed bids for items requested from the Job Building Fund Grant for the Process Technology Program ($350,000.00 – Job Building Fund Grant Award - JET)

ITEM XIII: MATTERS RELATING TO TECHNOLOGY AND INSTITUTIONAL RESEARCH

ITEM XIV: MATTERS RELATING TO STUDENT SERVICES

ITEM XV: MATTERS RELATING TO PERSONNEL

A. Board of Trustees

B. Office of President

C. Office of Academic Affairs

1. Betty T. Salas reclassified from regular, full-time instructor of physical therapy assistant, FAC-1-25, 10 ½ months, to regular, full-time instructor of physical therapy assistant, FAC-1-25, 12 months, effective September 1, 2010

2. Corrine M. Smith employed as regular, full-time instructor of associate degree nursing, FAC-1-10, effective August 23, 2010

3. Jennifer L. Lehman employed as temporary, full-time instructor of economics, F-1-8, effective August 23, 2010

D. Office of Administrative Services

1. David A. Dunham extended as temporary, full-time director of Bay City campus, CA-10-12, effective September 1, 2010

E. Office of Student Services

F. Office of Technology and Institutional Research

G. Information Items: Contract Personnel Action

1. Cynthia Dianne Kielman retired as regular, full-time senior coordinator for vocational support services, GNT-1-10, effective August 31, 2010
2. Rachel Gurrula separated as temporary, full-time instructor of economics, FAC-1-10, effective May 21, 2010

H. Information Items: Non-contract Personnel Action

1. Nora A. Chalue employed as regular, full-time assistant to the controller, received $500.00 for completion of support staff professional growth plan for FY10 (9 hrs.)

2. Mason Collins employed as regular, full-time carpenter/plumber, T-15-0, effective July 6, 2010

3. Irma M. Delgado resigned as regular, full-time adult basic education data clerk, O-6-1, effective July 1, 2010

4. Maria F. Guevara resigned as regular, full-time secretary for adult basic education, O-10-2, effective June 30, 2010

5. Glenda Struhall reclassified from regular, full-time secretary/receptionist to dental hygiene, O-6-1, to regular, full-time allied health secretary, O-7-1, effective July 1, 2010

6. Antonio Vargas resigned as regular, full-time electrician, T-15-0, effective June 18, 2010

7. Elizabeth Gonzalez resigned as regular, part-time adult basic education aide, O-10-0, $11.60 hr. x 32 hrs./wk. x 32 wks. = $11,878.40/yr., effective June 1, 2010

8. Eva Martinez separated as regular, part-time senior citizen van driver, $7.25 hr. x 19 hrs./wk. x 50 wks. = $6,887.50/yr., effective April 28, 2010

9. Delia E. Ramirez resigned as regular, part-time adult basic education aide, O-10-0, $11.60 hr. x 32 hrs./wk. x 32 wks. = 11,878.40/yr., effective May 31, 2010

10. Joshua T. Sanders extended from regular, part-time adult basic education aide, O-10-0, $11.44 hr. x 32 hrs./wk. x 40 wks. = $14,643.20 to regular, part-time adult basic education aide, O-10-0, $11.44 hr. x 32 hrs./wk. x 40 wks. = $14,643.20/yr., effective November 26, 2009

11. Lola D. Beaver assigned additional temporary, part-time position as adult basic education secretary, O-10-0, $11.60 hr. x 40 hrs./wk. x 8 wks. = $3,712.00/yr, effective July 6, 2010

12. Allyson K. Chuc employed as temporary, part-time junior database administrator, $30.00 hr. x 19.5 hrs./wk. x 12 wks. = $7,020.00/yr., effective July 8, 2010

13. Brandi Dougherty assigned additional temporary, part-time position as adult basic education temporary project manager, $24.00 hr. x 40 hrs./wk. x 11 wks. = $10,560.00/yr., effective June 14, 2010
14. Tamara N. Rodriguez assigned additional temporary, part-time position as continuing education secretary, O-7-O, $10.74 hr. x 20 hrs./wk. x 11 wks. = $2,362.80/yr., effective June 8, 2010

BOARD ACTION: On a motion by Mr. Moses and a second, the board unanimously approved the consent agenda as presented.

ITEM XVI: EXECUTIVE SESSION

-Pursuant to the Texas Government Code (Chapter 551, Open Meetings), the Board may conduct a closed executive session for any or all of the following reasons: Consultation with attorney (551.071), deliberation regarding purchase, exchange, or sale of real property (551.072), deliberation regarding prospective gift (551.073), personnel matters (551.074), deliberation regarding security devices (551.076), and/or deliberation regarding economic development negotiations (551.086).

ITEM XVII: ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

ITEM XVIII: MATTERS RELATING TO FORMAL POLICY

ITEM XIX: OTHER BUSINESS

-Mr. Gertson stated that there will be a budget hearing scheduled for 6:00 P.M. prior to the August 17, 2010 board of trustees meeting and there has been a request for an audit/finance meeting that will be scheduled for 5:00 P.M. prior to the budget hearing and board of trustees meeting. Mr. Stephenson asked that a reminder phone call be made on the day of the meeting.

-Mr. Gertson announced that a photo shoot has been scheduled prior to the September 21, 2010 board of trustees meeting.

-Mr. Krenk stated that the financial aid report was very impressive with the increase numbers.

-Mr. Gertson stated that there was good coverage in the local newspapers regarding the rodeo athletes that participated in nationals.

-Ms. Carter stated that she will send information regarding the auction item sponsored by the board of trustees for the Foundation Gala. The item will be a Titleist golf club set.

ITEM XX: ADJOURN

-The meeting adjourned at 6:55 P.M.
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM V

Special Items

A. Approve 2009-2010 Operating Budget (under separate cover)
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM VI

Presentations, Awards, and/or President’s Report

A. Recognition of retirement of Ms. Cynthia Dianne Kielman

B. Recognition of retirement of Mrs. Lillian “Bitsy” Lockley
Resolution

WHEREAS, Ms. Cynthia Dianne Kielman has served thirty-two years at Wharton County Junior College, and

WHEREAS, during these years as JTPA Coordinator and then as Senior Coordinator of Vocational Support Services. Ms. Kielman has distinguished herself as an effective and caring staff member, a role model, a congenial colleague, and person of outstanding character, and

WHEREAS, Ms. Kielman has elected to retire to spend more time with her family,

NOW, THEREFORE BE IT RESOLVED, THAT THE Board of Trustees and the Administration herewith commend Ms. Cynthia Dianne Kielman for her dedication to students and loyalty to her colleagues, and especially for her long record of service to this institution, and that the Board and Administration wish Ms. Cynthia Dianne Kielman well in her new life, and

BE IT FURTHER RESOLVED, that this resolution be incorporated into the official minutes of the Board of Trustees and a copy of said resolution be presented to Ms. Cynthia Dianne Kielman.

Unanimously adopted in regular session by the Wharton County Junior College Board of Trustees on August 17, 2010.

P. D. (Danny) Gertson, III, Chair
Phillip Stephenson, Vice-Chair
Jack C. Moses, Secretary
Lloyd Nelson
Georgia Krenek

Oliver Kunkel, Jr.
Gary Trochta
Gerald Donaldson
Rick Davis
Resolution

WHEREAS, Ms. Lillian "Bitsy" Lockley has been a counselor and A.D.A. coordinator in Student Services since September of 1998 at Wharton County Junior College, and

WHEREAS, during these years as counselor and ADA coordinator, Ms. Lockley has distinguished herself as an effective and caring counselor, a professional role model, and a congenial colleague, and

WHEREAS, Ms. Lockley has served above and beyond the call of duty in not only counseling, but in assisting students in their career path and directing them to appropriate services for many years, and

WHEREAS, Ms. Lockley has elected to retire from student services,

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees and the Administration herewith commend Ms. Lockley for her dedication to student services, for her loyalty to her colleagues, and especially for her long record of service to this institution, and that the Board and Administration wish Ms. Lockley well in her new life, and

BE IT FURTHER RESOLVED, that this resolution be incorporated into the official minutes of the Board of Trustees and a copy of said resolution be presented to Ms. Lillian Lockley.

Unanimously adopted in regular session by the Wharton County Junior College Board of Trustees on August 17, 2010.

P. D. (Danny) Gertson, III, Chair
Phyllip Stephenson, Vice-Chair
Jack C. Moses, Secretary
Rick Davis
Gerald Donaldson

Oliver Kunkel, Jr.
Lloyd Nelson
Georgia Krenke
Gary Trochta
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM VIII-A

Reports to the Board

A. Financial Reports for July 2010
Monthly Financial Reports

Wharton County Junior College
JULY 31, 2010
Summary Reports
# Wharton County Junior College
## Revenue-Expenditure Summary
### July 31, 2010

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<th>FISCAL 2010</th>
<th>FISCAL 2009</th>
<th>% of PRIOR Y</th>
<th>ACTUAL</th>
<th>% of PRIOR Y</th>
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<td>Revenues:</td>
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<tr>
<td>State appropriations</td>
<td>$666,632</td>
<td>$7,671,133</td>
<td>$8,504,866</td>
<td>90.20%</td>
<td>$8,221,983</td>
<td>$8,416,004</td>
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<td>Tuition and Fees</td>
<td>184,261</td>
<td>16,434,382</td>
<td>14,411,021</td>
<td>114.04%</td>
<td>13,118,540</td>
<td>13,019,866</td>
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<td>Advalorem Taxes</td>
<td>49,460</td>
<td>5,092,627</td>
<td>5,092,400</td>
<td>100.00%</td>
<td>4,693,218</td>
<td>4,668,000</td>
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<td>Mandatory Transfers</td>
<td>-</td>
<td>238,069</td>
<td>2,284,184</td>
<td>10.42%</td>
<td>210,068</td>
<td>1,621,656</td>
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<td>Non-mandatory Transfers</td>
<td>-</td>
<td>48,844</td>
<td>305,266</td>
<td>16.00%</td>
<td>333,600</td>
<td>853,600</td>
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<td>Other Revenues</td>
<td>39,211</td>
<td>768,467</td>
<td>642,032</td>
<td>119.69%</td>
<td>756,488</td>
<td>766,286</td>
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<td>Total Revenues</td>
<td>939,564</td>
<td>30,253,542</td>
<td>31,239,769</td>
<td>96.84%</td>
<td>27,336,438</td>
<td>29,347,414</td>
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| Expenditures: |             |             |              |        |              |        |
| Salaries | 1,592,466 | 15,930,926 | 17,979,532 | 88.61% | 15,296,333 | 17,371,448 | 88.05% | 104% |
| Employee Benefits | 178,643 | 1,900,062 | 2,255,469 | 84.24% | 1,407,575 | 2,009,188 | 70.00% | 135% |
| Capital Expenditures | 86,901 | 423,755 | 154,579 | 274.13% | 599,617 | 473,591 | 126.81% | 71% |
| Mandatory Transfers | - | 2,014,921 | 2,283,803 | 88.23% | 1,012,916 | 1,032,596 | 98.09% | 199% |
| Non-mandatory Transfers | - | 425,000 | - | 0.00% | - | - | 0.00% | 0% |
| Other Expenditures | 506,676 | 7,336,075 | 8,566,386 | 85.64% | 6,498,593 | 8,460,591 | 76.81% | 113% |
| Total Expenditures | 2,364,866 | 28,030,739 | 31,239,769 | 89.73% | 24,815,034 | 29,347,414 | 84.56% | 113% |

Net increase/(decrease) in net assets: $\text{(1,426,122)}$, $\text{2,222,803}$ $\text{2,521,401}$

*Note: Net student receivables in the amount of $3,912,588.05 are currently outstanding. Tuition and fees are subject to collection in future periods.*
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<tr>
<th>Description</th>
<th>2010</th>
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<td>Student Receivables Current</td>
<td>$3,846,590.22</td>
<td>$2,974,186.40</td>
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<td>Installment Plan Receivable Due Fall Semester</td>
<td>$31,030.15</td>
<td>$35,999.31</td>
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<td>Installment Plan Receivable Due Spring Semester</td>
<td>43,860.50</td>
<td>39,234.94</td>
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<td>Installment Plan Receivable Summer I &amp; II</td>
<td>10,029.50</td>
<td>10,169.50</td>
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<tr>
<td>Installment Plan Receivable Prior Years</td>
<td>44,320.65</td>
<td>47,295.25</td>
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<td><strong>Total Installment Plan Receivable</strong></td>
<td><strong>$129,240.80</strong></td>
<td><strong>$132,699.00</strong></td>
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<td>Third Party Contracts Receivable</td>
<td>$138,980.29</td>
<td>$121,668.97</td>
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<td>Continuing Education Receivable</td>
<td>26,837.14</td>
<td>14,651.00</td>
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<td><strong>Allowance for Doubtful Accounts</strong></td>
<td><strong>(229,060.40)</strong></td>
<td><strong>(187,576.74)</strong></td>
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<td><strong>Net Accounts Receivable</strong></td>
<td><strong>$3,912,588.05</strong></td>
<td><strong>$3,055,628.63</strong></td>
</tr>
</tbody>
</table>

**Using balance sheet method adjusting the expense annually.**
COMBINED BALANCE SHEET
(Funds included: GOVERNMENTAL FUND TYPES)
### Wharton County Junior College

**Combined Balance Sheet—All Fund Types and Account Groups**

(With comparative totals for 31-JUL-2009)

(Amounts expressed in dollars)

<table>
<thead>
<tr>
<th>Governmental Fund Types</th>
<th>Current Unrestricted</th>
<th>Restricted Funds</th>
<th>Auxiliary Enterprise</th>
<th>Current Year 2010</th>
<th>Prior Year 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS and OTHER DEBITS:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>ASSETS:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>1,470,249</td>
<td>235,573</td>
<td>169,946</td>
<td>1,855,768</td>
<td>3,447,307</td>
</tr>
<tr>
<td>Cash Investments</td>
<td>8,864,246</td>
<td>48,657</td>
<td>295,724</td>
<td>9,200,628</td>
<td>8,881,278</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>3,942,159</td>
<td>6,988</td>
<td>5,011</td>
<td>3,954,154</td>
<td>3,070,322</td>
</tr>
<tr>
<td>Taxes Receivable</td>
<td>403,755</td>
<td>--</td>
<td>--</td>
<td>403,755</td>
<td>403,755</td>
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<tr>
<td>Local, St &amp; Fed Agency Receivable</td>
<td>--</td>
<td>86,962</td>
<td>--</td>
<td>86,962</td>
<td>65,725</td>
</tr>
<tr>
<td>Due From Other Funds</td>
<td>243,376</td>
<td>70,280</td>
<td>--</td>
<td>313,362</td>
<td>22,176</td>
</tr>
<tr>
<td>Prepaid Expense</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Property, Plant &amp; Equipment</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS:</strong></td>
<td>14,923,461</td>
<td>420,466</td>
<td>470,652</td>
<td>15,014,629</td>
<td>15,890,763</td>
</tr>
</tbody>
</table>

| **LIABILITIES, EQUITY AND OTHER CREDITS:** | | | | | |
| **LIABILITIES:** | | | | | |
| Accounts Payable     | -41,061               | 7,036            | 100                  | -34,066           | 39,729          |
| Employee Benefits Payable | 101,204 | -- | -- | 101,204 | 93,011 |
| Payroll Taxes Payable | --                    | --               | --                   | --                | --              |
| Accrued Liabilities  | --                    | --               | --                   | --                | --              |
| Deferred Revenue     | 4,370,730             | 364,294          | --                   | 4,736,024         | 4,684,597       |
| Long Term Debt       | --                    | --               | --                   | --                | --              |
| Deposits Payable     | 20,615                | --               | 41,300               | 61,915            | 59,130          |
| Due To Other Funds   | --                    | --               | 22,376               | 23,176            | 22,176          |
| Scholarships-Designated Donations | 134,379 | -- | -- | 134,379 | 65,428 |
| Scholarships-Non-designated | 52,069 | -- | -- | 52,069 | 97,555 |
| **TOTAL LIABILITIES:** | 4,451,407             | 547,837          | 63,576               | 5,002,901         | 4,461,018       |

| **EQUITY AND OTHER CREDITS:** | | | | | |
| **Control Accounts** | | | | | |
| Prior Year Fund Balance | 8,249,191 | -- | -- | 8,249,191 | 8,040,660 |
| Endowment Fund-Original | -- | -- | -- | -- | -- |
| Endowment Fund-Income | -- | -- | -- | -- | -- |
| FB Professional Development | -- | -- | -- | -- | -- |
| FB Salary Equity | -- | -- | -- | -- | -- |
| FB Capital Equipment | -- | -- | -- | -- | -- |
| FB Investment Gain And Loss | -- | -- | -- | -- | -- |
| Fund Balance Receivables | -- | -- | -- | -- | -- |
| **Reserve-Undesignated** | -- | -- | -- | -- | -- |
### Governmental Fund Types

<table>
<thead>
<tr>
<th>EQUITY AND OTHER CREDITS</th>
<th>Current Year</th>
<th>Restricted Funds</th>
<th>Auxiliary Enterprise</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>FWCC Operating Fund Balance</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
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<tr>
<td>Plant Fund Balance</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Bond Fund Balance</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Scholarship</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Fund Balance-Rounding Diff</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td><strong>Fund Balances:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve for Encumbrances</td>
<td>2,619,300</td>
<td>59,963</td>
<td>7,343</td>
<td>1,696,607</td>
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<tr>
<td>Fund Balance</td>
<td>683,503</td>
<td>-187,334</td>
<td>399,763</td>
<td>815,931</td>
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<tr>
<td>Reserve for Operations</td>
<td>--</td>
<td>--</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td><strong>TOTAL EQUITY AND OTHER CREDITS:</strong></td>
<td><strong>10,471,894</strong></td>
<td><strong>-127,371</strong></td>
<td><strong>407,105</strong></td>
<td><strong>10,721,728</strong></td>
</tr>
</tbody>
</table>

**TOTAL LIABILITIES, EQUITY AND OTHER CREDITS:**

<table>
<thead>
<tr>
<th>Current Year</th>
<th>Restricted Funds</th>
<th>Auxiliary Enterprise</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>14,923,481</td>
<td>420,466</td>
<td>476,682</td>
<td>15,814,629</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>15,850,763</td>
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### Proprietary Fund Types

<table>
<thead>
<tr>
<th></th>
<th>Agency Funds</th>
<th>Current Year</th>
<th>Prior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets and Other Debts:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Assets:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash</td>
<td>11,418</td>
<td>11,418</td>
<td>8,467</td>
</tr>
<tr>
<td>Cash Investments</td>
<td>102,539</td>
<td>102,539</td>
<td>102,324</td>
</tr>
<tr>
<td>Accounts Receivable</td>
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<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Local, St &amp; Fed Agency Receivable</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Due From Other Funds</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Prepaid Expenses</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Property, Plant &amp; Equipment</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Assets:</strong></td>
<td>113,958</td>
<td>113,958</td>
<td>110,792</td>
</tr>
<tr>
<td><strong>Liabilities, equity and other credits:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Liabilities:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Employee Benefits Payable</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Payroll Taxes Payable</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Accrued Liabilities</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Deferred Revenue</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Long Term Debt</td>
<td>113,387</td>
<td>113,387</td>
<td>109,580</td>
</tr>
<tr>
<td>Deposits Payable</td>
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<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Due To Other Funds</td>
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<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Scholarship-Designated Donations</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Scholarship-Non-designated Donations</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Liabilities:</strong></td>
<td>113,387</td>
<td>113,387</td>
<td>109,580</td>
</tr>
<tr>
<td><strong>Equity and other credits:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Control Accounts</td>
<td>571</td>
<td>571</td>
<td>1,211</td>
</tr>
<tr>
<td>Prior Year Fund Balance</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Endowment Fund-Original</td>
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<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Endowment Fund-Income</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>FS Professional Development</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>FS Salary Equity</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>FS Capital Equipment</td>
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<td>-</td>
<td>-</td>
</tr>
<tr>
<td>FS Investment Gain And Loss</td>
<td>-</td>
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</tr>
<tr>
<td>Fund Balance Receivables</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Reserved-Undesignated</td>
<td>-</td>
<td>-</td>
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</tr>
</tbody>
</table>
### Proprietary Fund Types

<table>
<thead>
<tr>
<th>Agency Funds</th>
<th>Current Year 2019</th>
<th>Prior Year 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td>EQUITY AND OTHER CREDITS:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EBTSC Operating Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Plant Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bond Fund Balance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarship</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balance-Rounding Diff</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Balances Reserve for Encumbrance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fund Reserve</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve For Operations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL EQUITY AND OTHER CREDITS:</td>
<td>571</td>
<td>1,231</td>
</tr>
<tr>
<td>TOTAL LIABILITIES:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EQUITY AND OTHER CREDITS:</td>
<td>213,958</td>
<td>110,791</td>
</tr>
</tbody>
</table>
Management Reports

The following management reports for the months of July 2010 are for your information:

1. Department of Information Technology: Pam Youngblood, (Vice President of Technology and Institutional Research)

2. Financial Aid: Gus Wessels, (Dean of Financial and Business Services)

3. Student Services: Dr. Wayne Taylor (Dean of Student Services/Director of Dual Credit Enrollment)
The following reports and/or surveys have been completed:

- Summer I credit student information report (CBM001)
- Summer I credit class information report (CBM004)
- Comparative data report
- College Board’s Annual Survey of Colleges

The bandwidth expansion project is still underway. The new router was received and the Distance Learning area is now connected and running smoothly on the new fiber optics. The rest of the colleges networking is scheduled to be connected to the new fiber optics in mid-August.

The Distance Learning area installed Blackboard training modules into the learning management system (LMS) and enrolled 15 faculty members into the classes. The training modules are designed to help prepare an instructor with utilizing the tools associated with the LMS for online instruction.

The Network Services team have replaced or supplied the following locations with new computer systems, monitors, and/or printing devices in July, 2010.

<table>
<thead>
<tr>
<th>Area</th>
<th>Wharton</th>
<th>Fort Bend Technical Center</th>
<th>Sugar Land</th>
<th>Bay City</th>
</tr>
</thead>
<tbody>
<tr>
<td>Division of Communications and Fine Arts</td>
<td>1 Cpu</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division of Life Science</td>
<td>3 Cpus</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division of Social and Behavioral Science</td>
<td>1 Cpu</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Division of Vocational Science</td>
<td>1 Cpu</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instructional Class Rooms</td>
<td>1 Printer – Art Lab F107A</td>
<td>25 cpus – TC224</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Admissions and Registration</td>
<td>1 Printer</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Director of Fort Bend Technology Center</td>
<td>1 cpu &amp; 1 monitor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Area</td>
<td>Wharton</td>
<td>Fort Bend Technical Center</td>
<td>Sugar Land</td>
<td>Bay City</td>
</tr>
<tr>
<td>-----------------------------</td>
<td>--------------</td>
<td>----------------------------</td>
<td>------------</td>
<td>----------</td>
</tr>
<tr>
<td>Office of Facilities Management</td>
<td>3 Cpus &amp; 1 monitor</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Information Technology</td>
<td>1 Cpu, 1 monitor, &amp; 2 laptops</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Library Services</td>
<td>1 Proxy server</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Payroll and Benefits</td>
<td>2 cpus</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office of Student Services</td>
<td>1 Cpu</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Work Request by category for the month of July, 2010.

<table>
<thead>
<tr>
<th>Category</th>
<th>New Service Request for the month</th>
<th>Of the New Service Request Total Completed</th>
<th>Total Completed Service Request</th>
<th>Total Remaining Open Service Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account Management</td>
<td>8</td>
<td>8</td>
<td>8</td>
<td>1</td>
</tr>
<tr>
<td>Banner Access/Security</td>
<td>15</td>
<td>14</td>
<td>15</td>
<td>7</td>
</tr>
<tr>
<td>Banner AR</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>15</td>
</tr>
<tr>
<td>Banner Finance</td>
<td>5</td>
<td>3</td>
<td>4</td>
<td>19</td>
</tr>
<tr>
<td>Banner Financial Aid</td>
<td>21</td>
<td>12</td>
<td>12</td>
<td>27</td>
</tr>
<tr>
<td>Banner HR</td>
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<td>0</td>
<td>0</td>
<td>11</td>
</tr>
<tr>
<td>Banner ID</td>
<td>8</td>
<td>1</td>
<td>2</td>
<td>78</td>
</tr>
<tr>
<td>Banner Payroll</td>
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<td>1</td>
<td>1</td>
<td>17</td>
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<tr>
<td>Banner Student</td>
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<td>12</td>
<td>19</td>
<td>69</td>
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<td>Change of Office</td>
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<td>3</td>
<td>2</td>
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<td>Computers</td>
<td>86</td>
<td>71</td>
<td>102</td>
<td>39</td>
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<td>Data Projectors</td>
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<td>0</td>
<td>1</td>
<td>3</td>
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<td>Database Administration</td>
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<td>2</td>
<td>2</td>
<td>4</td>
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<td>Employment Changes</td>
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<td>3</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td>HP3000/MiniSoft</td>
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<td>0</td>
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<td>5</td>
<td>0</td>
</tr>
<tr>
<td>Category</td>
<td>New Service Request for the month</td>
<td>Of the New Service Request Total Completed</td>
<td>Total Completed Service Request</td>
<td>Total Remaining Open Service Request</td>
</tr>
<tr>
<td>---------------------</td>
<td>----------------------------------</td>
<td>-------------------------------------------</td>
<td>-------------------------------</td>
<td>-------------------------------------</td>
</tr>
<tr>
<td>Printers</td>
<td>7</td>
<td>6</td>
<td>11</td>
<td>9</td>
</tr>
<tr>
<td>Reporting</td>
<td>16</td>
<td>11</td>
<td>39</td>
<td>206</td>
</tr>
<tr>
<td>Software</td>
<td>11</td>
<td>6</td>
<td>8</td>
<td>9</td>
</tr>
<tr>
<td>Telephones</td>
<td>9</td>
<td>9</td>
<td>11</td>
<td>8</td>
</tr>
<tr>
<td>TracDat</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
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<td>6</td>
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<td>117</td>
<td>3</td>
</tr>
<tr>
<td>Workstation Assessment</td>
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<td>2</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Last Year</td>
<td>Current Year</td>
<td>Increase/Decrease</td>
<td></td>
</tr>
<tr>
<td>--------------------------------</td>
<td>-----------</td>
<td>--------------</td>
<td>-------------------</td>
<td></td>
</tr>
<tr>
<td>Number of Applicants</td>
<td>1,796</td>
<td>1,836</td>
<td>40</td>
<td></td>
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<tr>
<td>Number of Eligible Applications</td>
<td>1,437</td>
<td>1,512</td>
<td>75</td>
<td></td>
</tr>
<tr>
<td>Number of Ineligible Applications</td>
<td>359</td>
<td>324</td>
<td>&lt;35&gt;</td>
<td></td>
</tr>
<tr>
<td>Number of Pell Grant Recipients</td>
<td>832</td>
<td>1,088</td>
<td>256</td>
<td></td>
</tr>
<tr>
<td>Pell Grant Funds Awarded</td>
<td>3,718,570</td>
<td>5,067,825</td>
<td>1,349,255</td>
<td></td>
</tr>
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WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM VII-D

Clipping Service for Month of July 2010

-Each month a newspaper clipping service reviews the area newspapers and clips articles related to Wharton County Junior College. These are compiled into a monthly report for the information of the Board of Trustees. The clippings are for the month of July 2010.
The Wharton County Junior College will be holding its eighth annual gala at the Safari Texas Ballroom in Richmond to fund student scholarships, faculty development and academic programs. Underwriting the event are the Rosenberg-Richmond Auto Mile and the WCJC Foundation represented, from left, by Vince Finnegan, owner of Finnegan Auto Group; Ron Ewer, owner of Legacy Ford Lincoln Mercury; Chris Gillman, owner of Gillman Honda Nissan; and David Showalter, president of the WCJC Board of Directors. Not pictured is Pat Goldwalt, general manager of Fort Bend Toyota. For sponsorship information or to purchase tickets, call 979-532-6322 or visit www.wcjc.edu.
Pearland players sign to play at the next level
Pictured (left to right) Kelly Cross - San Jacinto College, Erik Dixon - University of Missouri St. Louis, Drew Dekerlegand - Citadel, Kyle Cross - Wharton County Junior College, with Ben Pardo - Head Coach / Athletic Director.
Kids bored? Send them to college

Summer program lets youths have fun learning a range of subjects from cooking to clowning

By AMBER COLLINS
HOUSTON CHRONICLE

IKE most kids, Ethan Huson likes dessert. But, unlike most, he enjoys making them. So much so, he hopes one day he gets really good at it.

That's why the 10-year-old is spending a part of his summer taking a class about desserts at Dulles High School.

"It's one of my dreams to become a really good chef," said Huson, who enjoys cooking with chocolate. "I think it's very fun, creative and delicious. We get to learn new recipes that are very sweet and some are really healthy."

The class he is taking, Divine Desserts, is part of the Kids College program organized in conjunction with Wharton County Junior College.

Kids College offers more than 120 classes for youths in kindergarten through the 12th grade. Classes are held Monday through Thursday at Dulles High, 550 Dulles Ave., in Sugar Land.

The program allows parents to choose the course or activity their children want to take. Each activity is about an hour and is grouped by grade level. The sessions are two weeks. The final session starts July 12.

It's enjoyable even for the instructors, director Kandace Nasis said, because it is teaching in "the purest form."

In the puppet class, where children learn to make butterflies and dragons, instructor Benjamin Lewis said he enjoys working with the younger children because they seem to be more creative.

"It's really rewarding. I've been doing this job a few years now," Lewis said. "It's nice to see the smiles on their faces and all the cliché things, but it's really nice to see them learning something."

Some classes are purely for fun, such as one about clowning.

Clown student Tyler Cain said she enjoys parading around the school and juggling.

"I've always wanted to be a clown, but my grandma said they don't make enough money, but I can do it on the weekends," Cain said with a laugh.

amber.collins@chron.com

MORE DETAILS

ONLINE: www.wcjc.edu/visitor/Community.asp

PHONE: For more information, call Kandace Nasis at 281-239-1511 or 281-239-1530.

SEE MORE: Read a longer version of this story, view a video and look at a photo gallery at www.ultimatefortbend.com/kidscollege
Seniors can eat, play in cool indoors

With temperatures nearing the triple digit mark, senior citizens, ages 60 and older, should consider escaping the heat and visiting a Wharton County Junior College Senior Citizen Center for lunch and games.

Lunch is served Monday through Friday at the program centers in Wharton and El Campo and on Tuesdays and Thursdays in East Bernard. Seniors need only to drop by the nearest center to register and reserve a lunch. Games of all kinds, including dominoes and bingo, are enjoyed by attendees before and after lunch.

There is no direct charge for the services, but donations are gladly accepted.

The Wharton center is located in the LaDieu Technology Center on the WCJC campus and the El Campo center is located at 400 Ricebird Lane. The East Bernard center is located in the educational building of Holy Cross Catholic Church, 809 Church St.

At the Wharton center, seniors are busy practicing their 42 bingo skills from 2 to 4 p.m. on Tuesdays and Thursdays in preparation for a 42 Tournament on Thursday, July 8. A 30-minute registration period for the tournament begins at 1 p.m. with play beginning at 2 p.m.

Other special bingos are held at the senior citizen centers as follows:

- Wharton: 2 p.m. on first and fourth Monday, second Wednesday, fourth Wednesday
- El Campo: 12:30 p.m. on third Wednesday

Transportation is available for citizens in Wharton and El Campo.

Caroline Osborne, long-time program director, said monthly health checks are available at the centers and special activities are planned for all holidays.

In addition to the senior citizen centers in Wharton, El Campo and East Bernard, WCJC operates three centers in Colorado County. These include the following:

- Columbus: 930 Travis St. (Mansfield Library), open weekdays
- Eagle Lake: 400 S. Austin Rd. (Kevin Court Apartments), open Tuesdays and Thursdays
- Weimar: 301 W. St. Charles (First United Methodist Church), open Mondays and Wednesdays

The WCJC Senior Citizen Program is funded through federal and regional government bodies and WCJC, but also through individual donations to the program.

To learn more about the WCJC Senior Citizen Program, call 532-6430 or 1-800-561-9252, ext. 6430.
WCJC hosts Senior Bingo

The Wharton County Junior College Senior Citizen Program hosts bingo at the El Campo Housing Authority, 400 A Ricebird Lane, from 12:30 to 2 p.m. Wednesday, June 23 for those age 60 or older. Refreshments furnished by Garden Villa Nursing Home.

from Brookshire. The public is invited.

■ WCJC Senior Bingo

The Wharton County Junior College Senior Citizen Program is inviting area residents ages 60 years of age or older to come and play Bingo with other seniors with prizes and refreshments furnished by Texas Home Health from 2-3 p.m. on Monday, June 28, at the WCJC Senior Center, LaDue Technology Center, Wharton Campus, 911 Boling Hwy.
WCJC BAY CITY CAMPUS
SUMMER 2010 CREDIT COURSE OFFERINGS

Summer I Term (June 7 – July 8)
College Algebra (MATH 1314), Mondays through Fridays, 1:00 p.m. – 2:55 p.m.

Summer II Term (July 12 – Aug 11)
Intro to Theater (DRAM 1310), Mondays through Fridays, 1:00 p.m. – 3:35 p.m.
U.S. History I (HIST 1301), Mondays through Fridays, 10:00 a.m. – 11:35 p.m.

Start Smart on your college plan by enrolling in a transferable course this summer!
Register for the Summer I Term now through June 7
and for the Summer II term now through July 12.

1-800-561-9252 or 979-244-4552

Pell Grant funding is now available for the first time for the summer terms.
Learn more by contacting the WCJC Financial Aid office 800-561-9252 (WCJC), ext. 6345.

A LOCATION NEAR YOU!
WHARTON • SUGAR LAND • RICHMOND • BAY CITY Educational Centers: EL CAMPO • PALACIOS
VISIT OUR WEBSITE
or contact the Admissions and Registration Office for times, locations, and requirements.
wjc.edu • 1-800-561-WCJC

Also published in Bay City 6/2010
Representing the Rosenberg-Richmond Auto Mile and The Wharton County Junior College Foundation are Vince Finnegan, owner, Finnegan Auto Group; Ron Ewer, owner, Legacy Ford Lincoln Mercury; Chris Gillman, owner, Gillman Honda Nissan; and Richmond attorney David Showalter, president, The Wharton County Junior College Foundation Board of Directors. Not pictured is Pat Goldwalt, general manager, Fort Bend Toyota.

**WCJC Foundation gala set for Aug. 6**

The Wharton County Junior College Foundation gala has come a long way since 2003 when it began with local entertainers in a venue that barely seated 200 for dinner.

Today, the annual gala features national talent at a venue that accommodates 800.

The 2010 gala features Grammy winning country star Crystal Gayle at the Safari Texas Ballroom in Richmond. The Aug. 6 event includes a reception, live and silent auctions, dinner and the show.

Underwriting the gala for the third consecutive year is The Rosenberg-Richmond Auto Mile, represented by Finnegan Auto Group, Fort Bend Toyota, Legacy Ford Lincoln Mercury and Gillman Honda Nissan.

Proceeds from the gala benefit student scholarships, faculty development, and academic programs at Wharton County Junior College’s four campuses in Wharton, Richmond, Sugar Land and Bay City.

WCJC has more than 6,500 students taking credit courses at its four campuses, as well as two extension centers in El Campo and Palacios. WCJC has had a presence in Fort Bend County since 1970.

The first gala in 2003, which featured a church choir singing hits from the ‘50s and ‘60s, the event, raised $16,648. In 2006, a sold-out crowd at the Wharton Civic Center enjoyed classical guitarist and comedian Mike Rayburn.

B.J. Thomas sold out the 2007 gala as well, and then the event moved to the Safari Texas Ranch in Richmond in 2008. The move paid off with the comedy troupe The Capital Steps performed and the event netted $101,515.

Country crooner Steve Wariner performed in 2009.

Richmond resident and attorney David Showalter is the current president of The Wharton County Junior College Foundation Board of Directors.

He said the gala brings a fun evening of entertainment, yet focuses on supporting Wharton County Junior College.

“WCJC is really an important asset in the community,” said Showalter. “It’s hard to underestimate the contribution of an educated workforce to the economy, especially in a fast-growing area like Fort Bend County. The college offers associate degrees and technical training that prepare students to work in healthcare, manufacturing, information technology and many other fields.”

Sponsorships for this year’s gala with Crystal Gayle are still available at the $5,000, $2,500 and $1,000 levels. Individual tickets are $85. For sponsorship information and to purchase tickets, please call 979.332.6322 or 1.800.551.WCJC (9552), ext. 6322. Additional information is also available at www.wcjc.edu.
Wharton County Junior College presented Vern Zenker of Van Vleck, left, with the 2010 Outstanding Student in Nuclear Power Technology and Meghan McGee of Markham, right, with the 2010 Student Government Association – Leadership award during the college’s annual Achievement Awards Ceremony.

Contributed Photo
WCJC names achievements & scholarships

Wharton County Junior College recently presented the following students with department awards or scholarships at the college’s annual Achievement Awards Ceremony for 2010:

Outstanding Students in History and Geography: Mona Jalal Halawa and Maria Rahim, both of Houston; Outstanding Students in Introductory Chemistry: Martina Morrisova of Richmond and Christine Kocurek of El Campo; Outstanding Student in English: Chris Turner of Sugar Land; and Outstanding Students in Cisco Router Networking: Paul Bullard of Sugar Land and William Jacobus of Houston.

Also, Outstanding Student in Technical Support: Joseph Waters of Sugar Land; Outstanding Student in Early Childhood Development: Sar Jorgensen of Sugar Land; Outstanding Student in Electronics: Christopher Kubes of East Bernard and Outstanding Student in Nuclear Power Technology; Vern Zenker of Van Vleck.

Also, Outstanding Student in Speech: Cecelia Soto of Rosenberg; Outstanding Student in Engineering Design: Anbar Hernandez of Wallis; Outstanding Student in Geology: Amanda Larsen of Louise; Outstanding Student in Physical Therapist Assistant: Jennifer Piwonka of Louise; Outstanding Student in Administrative Assistant: Fatima Espinal of Boling; Outstanding Student in Network Administration: Jesus Zamora of Rosenberg; and Outstanding Student in Paralegal Studies: Traci Morrison of Sugar Land.

Also, Outstanding Student in Dental Hygiene: Amy Lovell of Lake Jackson; Outstanding Student LVN-ADN Associate Degree Nursing: Michelle Camilli of Sugar Land; Outstanding Student in Associate Degree Nursing: Amy Funk of Sugar Land; Outstanding Students in Government: Luis Perozo of Katy, Maria Rahim of Houston, Jessica Estrada of El Campo, Demarco Brinkley of Sugar Land and Michael Moore of Needville.

Also, Outstanding Student in Computer Programming: Ben Rosser of Sugar Land; Outstanding Student in Social Sciences: Crystal Faus of Wharton; Office Administration: Laura Kubes of
WCJC names achievements & scholarships

Achievers
(Continued from Page 1-C)
Administration: Laura Kubena of East Bernard; Outstanding Student in Biology: Nellie Bezdik of Wallis; Human Services Achievement Awards: Sara Antoine and Linna Costa, both of Wharton; Student Government Association-Leadership Award: Michael McGee of Matheson, Student Government Association Student of the Year: Stephanie Kuchar of Boling; Phi Theta Kappa-Louise Bristow Award: Cecilia Soto of Rosenberg; and Student Services Pioneer Pride Award: Dorriez Morales of Gusman.

Achievements Rewarded
At right, receiving the WCJC Outstanding Student in Introductory Chemistry Award was Christine Recueil of El Campo. Left, Amanda Lierse of Louise was the Outstanding Student in Geology. Contributed Photos

WCJC Awards
WCJC students were recognized recently for their hard work with the following 2010 awards: (l-r): Jesus Zamora of Rosenberg, Outstanding Student in Business Administration; Dmitriya Bankoff of Sugar Land, Outstanding Student in Government; Fatima Esenol of Boling, Outstanding Student in Administrative Assistant; Stephanie Kuchar of Boling; Student Government Association Student of the Year: Jennifer Phoenix of Louise, Outstanding Student in Physical Therapist Assistant and Sara Antoine of Wharton, Human Services Achievement Award.
WCJC operating on summer hours

Wharton County Junior College has shifted to its summer hours of operation.

Running through Aug. 20, the college will hold summer hours for most administrative offices and libraries on Mondays through Thursdays from 7:30 a.m. to 5 p.m. and on Fridays from 7:30 a.m. to 12:30 p.m. Limited services will be offered at the Wharton, Richmond, Sugar Land, and Bay City campuses until 5 p.m. on Fridays.

The Administration Building is the only building open at the Wharton campus until 5 p.m. on Fridays. Services provided at the Wharton campus will include basic services in registration, counseling, financial aid, and in the business office.

The summer hours do not apply to any scheduled classes.

The lobby areas at the Richmond, Sugar Land, and Bay City campuses will remain open until 5 p.m. on Fridays to provide general assistance and information to the public. Although these campuses will remain open, the services offered will be limited.

For detailed information about services available on Friday afternoons during the summer, contact the Wharton campus at 532-6303 or 532-6412.
Wharton County Junior College

REGISTER NOW for May Mini Term and 1st & 2nd Summer Terms 2010

A PROGRAM FOR EVERYONE
- Core classes in English, Math, History, Science, Speech, Humanities, Visual Performing Arts, Government, Kinesiology, and Social Sciences
- Associate of Arts degree
- Associate of Arts in Teaching degrees
- Associate of Applied Science degree
- Certificate/Certification programs
- Distance learning courses
- Financial aid
- Dual and concurrent enrollment
- College credits in high school

A LOCATION NEAR YOU!
Wharton • Sugar Land • Richmond • Bay City
El Campo • Palacios
1-800-561-WCJC
www.wcjc.edu

REGISTRATION FOR MAY MINI TERM:
Register NOW through May 18.
Classes begin May 19.

REGISTRATION FOR SUMMER 1 TERM:
Register NOW through June 7.
Classes begin June 7.

REGISTRATION FOR SUMMER 2 TERM:
Register NOW through July 12.
Classes begin July 12.

VISIT OUR WEBSITE or contact the Admissions and Registration Office for times, locations, and requirements.

also published in Palacios Beacon 6/30
Award winners

Wharton County Junior College recently presented the students with department awards or scholarships at the college’s annual 2010 Achievement Awards Ceremony. Among those receiving awards are East Bernard residents Christopher Kubes, the 2010 Outstanding Student in Electronics; and Laura Kubes, the 2010 Outstanding Student in Office Administration. Other students receiving awards but not pictured include Jesus Zamora of Rosenberg; 2010 Outstanding Student in Network Administration; Demian Brinkley of Sugar Land; Outstanding Student in Government; Fatima Espinal of Boling; Outstanding Student in Administrative Assistant; Stephanie Kutach of Boling; Student Government Association – Student of the Year; Jennifer Ptexoka of Louise; Outstanding Student in Physical Therapist Assistant; Sara Antone of Wharton; Human Services Achievement Award. Other awards and student recipients not pictured include: Outstanding Student in History and Geography, Mona Jasar Halawa and Maria Rahim, both of Houston; Outstanding Student in Introductory Chemistry, Martina Moroz of Richmond; and Christine Kocurek of El Campo; Outstanding Student in English, Chris Turner of Sugar Land; Outstanding Student in Cisco Router Networking, Paul Bullard of Sugar Land; Outstanding Student in Technical Support, Joseph Waters of Sugar Land; Outstanding Student in Early Childhood Development, Sar Jorgenson of Sugar Land; and Outstanding Student in Nuclear Power Technology, Vern Zenker of Van Vleck.
Program offers senior meals, heat relief

With temperatures nearing the triple digit mark, senior citizens, ages 60 and older, should consider escaping the heat and visiting a Wharton County Junior College Senior Citizen Center for lunch and games.

Lunch is served Monday through Friday at the program centers in Wharton and El Campo and on Tuesdays and Thursdays in East Bernard. Seniors need only to drop by the nearest center to register and reserve a lunch. Games of all kinds, including dominos and bingo, are enjoyed by attendees before and after lunch.

There is no direct charge for the services, but donations are gladly accepted.

The Wharton center is located in the LaDieu Technology Center on the WCJC campus and the El Campo center is located at 400 Ricebird Lane. The East Bernard center is located in the educational building of Holy Cross Catholic Church, 809 Church St.

At the Wharton center, seniors are busy practicing their 42 bingo skills from 2 to 4 p.m. on Tuesdays and Thursdays in preparation for a 42 Tournament on Thursday, July 8. A 30-minute registration period for the tournament begins at 1 p.m. with play beginning at 2 p.m.

Other special bings are held at the senior citizen centers as follows:

- **Wharton:** 2 p.m. on first and fourth Monday, second and fourth Wednesday, fourth Wednesday, El Campo: 12:30 p.m. on third Wednesday.
- **Transportation is available for citizens in Wharton and El Campo.**

Caroline Osborne, longtime program director, said monthly health checks are available at the centers and special activities are planned for all holidays.

In addition to the senior citizen centers in Wharton, El Campo and East Bernard, WCJC operates three centers in Colorado County. These include the following:

- **Columbus:** 930 Travis St. (Mansfield Library), open weekdays
- **Eagle Lake:** 400 S. Austin Rd. (Kevin Court Apartments), open Tuesdays and Thursdays
- **Weimar:** 301 W. St. Charles (First United Methodist Church), open Mondays and Wednesdays

The WCJC Senior Citizen Program is funded through federal and regional government bodies and WCJC, but also through individual donations to the program.

To learn more about the WCJC Senior Citizen Program, call 532-6430 or 1-800-561-9252, ext. 6430.
RICKETTS HEADS TO WHARTON COLLEGE

Bay Area Christian School infielder/pitcher Jacob Ricketts signs his letter of intent to further his baseball and educational career at Wharton County Community College in Wharton. Ricketts helped lead the Broncos to a sixth consecutive playoff appearance. Ricketts is the son of Mark and Suzanne Ricketts of League City. Standing behind Ricketts are, left, Darwin Penny, BAC Athletic Director and Javier Solis, Wharton College head baseball coach.
State directs job money to community colleges

AUSTIN — Texas Comptroller Susan Combs will award 22 community colleges across the state more than $3.84 million in grant funds to help finance equipment purchases for new career and technical education programs that support fast-growing industries. The grant money from the Job Building Fund helps Texans get technical training for careers in high-demand occupations.

"This money will help schools buy specialized
Continued on Page 2A"
Community colleges receive $3.84m to spur job building.

Quality Assurance, $239,240
- Trinity Valley Community College Athens, Precision Production (Welding Technology), $101,400
- Tyler Junior College Tyler, Vocational Nursing, $117,209.
Warren Knox, the interim chair of the Computer Science, Engineering and Advanced Technologies Department at Del Mar College, said the JET equipment grant award of $203,500 will enhance the hands-on training opportunities for every student in the school's recently approved curriculum for the associate in applied science degree in engineering technology. Del Mar will use the funds to acquire the equipment critical to supporting the robotics, AC/DC motor control, fluid power, solar fundamentals and wind energy courses.

"Graduates will be better prepared to enter the work force possessing the skills and confidence necessary to succeed as technicians in the mechatronics (mechanical engineering and electronics) and wind/solar alternative energy career fields," Knox said. "Likewise, potential employers in various regional industries will benefit from a larger pool of qualified workers prepared to meet the present and future needs of South Texas."

He said the school is thankful for money that will "permit us to move forward with quality equipment that gives our students enhanced opportunities to successfully compete in the engineering technology career fields of the future."

- Alvin Community College, Alvin Electroneurodiagnostic Technician, $150,677
- Amarillo College, Amarillo Diagnostic Medical Sonographer, $100,000
- Angelina College Lufkin Welding Technicians $171,724
- Austin Community College, Austin Automotive Alternative Fuels Technicians, $98,860
- Cisco College, Cisco Biology Technician/Biotechnology Laboratory Technician, $135,300
- Clarendon College, Clarendon...
<table>
<thead>
<tr>
<th>Wind Turbine Technicians, $300,000</th>
<th>System Electricians, $350,000</th>
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<tbody>
<tr>
<td>College of the Mainland Galveston, Emergency Medical Technicians, $91,970</td>
<td>Weatherford College</td>
</tr>
<tr>
<td>Del Mar College Corpus Christi, Computer Science and IT Engineering Technicians, $203,500</td>
<td>Weatherford, Associate and Vocational Nursing, $332,260</td>
</tr>
<tr>
<td>Eastfield College Mesquite, New and Innovative Energy Systems Technicians $147,098</td>
<td>Wharton County Junior College</td>
</tr>
<tr>
<td>Galveston College, Galveston HVAC Maintenance Technology Technicians, $118,396</td>
<td>Wharton, Process Technology (Chemical Technicians), $350,000</td>
</tr>
<tr>
<td>Hill College Hillsboro, Automotive Mechanics Technology Technicians, $186,340</td>
<td>Schools that receive Job Building Fund grants must provide matching funds in the form of cash, equipment, materials, supplies and/or personnel costs. The Comptroller's office selected grant recipients based on each project's potential economic return to the state and on endeavors that involve dual-credit programs with local high schools or cooperative arrangements with other colleges. Priority was given to projects that target high-demand occupations and new or emerging industries.</td>
</tr>
<tr>
<td>Lamar State College Orange, Orange Upward Mobility Registered Nurse, $137,603</td>
<td>The Job Building Fund is a component of the Comptroller's $25 million Every Chance Funds program. The program also includes the $5 million Career and Technical Scholarship Fund, which allocates money for approved training programs for high-demand occupations, and the $10 million Launchpad Fund, which supports and expands existing nonprofit programs with a proven track record of good performance.</td>
</tr>
<tr>
<td>Laredo College, Laredo Associate and Vocational Nursing, $91,739</td>
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<tr>
<td>McLennan Community College Waco, Respiratory Care Technician, $147,762</td>
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<tr>
<td>Odessa College Odessa, Process Instrumentation Technicians, $195,926</td>
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<tr>
<td>South Plains College Levelland, Digital Forensics Technicians, $74,960</td>
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<tr>
<td>South Texas College Hidalgo, Wind and Solar Power Delivery</td>
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WCJC presents awards

Wharton County Junior College recently presented the following students with department awards or scholarships at the college's annual Achievement Awards Ceremony:

2010 Outstanding Student in History and Geography
Mona Jalal Halawa - Houston and Maria Rahim - Houston

2010 Outstanding Student in Introductory Chemistry
Martina Morrisova - Richmond and Christine Kocurek - El Campo

2010 Outstanding Student in English
Chris Turner - Sugar Land

2010 Outstanding Student in Cisco Router Networking
Paul Bullard - Sugar Land and William Jacobus - Houston

2010 Outstanding Student in Technical Support, Joseph Waters - Sugar Land

2010 Outstanding Student in Early Childhood Development, Sar Jorgensen - Sugar Land

2010 Outstanding Student in Electronics
Christopher Kubie, East Bernard

2010 Outstanding Student in Nuclear Power Technology, Vern Zenker - Van Vleck

2010 Outstanding Student in Engineering Design, Ambar Hernandez - Wallis

2010 Outstanding Student in Geology
Amanda Larsen - Louise

2010 Outstanding Student in Physical Therapist Assistant, Jennifer Piwonka - Louise

2010 Outstanding Student in Administrative Assistant, Fatima Espinal - Boling

2010 Outstanding Student in Network Administration, Jesus Zamora - Rosenburg

2010 Outstanding Student in Paralegal Studies, Traci Morrison - Sugar Land

2010 Outstanding Student in Dental Hygiene
Amy Lovell - Lake Jackson

2010 Outstanding Student LVN-ADN Associate Degree Nursing
Michelle Camilli - Sugar Land

2010 Outstanding Student in Associate Degree Nursing, Amy Funke - Sugar Land

2010 Outstanding Student in Government
Luis Perao - Katy; Maria Rahim - Houston; Jessica Estrada - El Campo; Demarco Brinkley - Sugar Land; Michael Moore - Needville

2010 Outstanding Student in Computer Programming
Ben Rosser - Sugar Land

2010 Outstanding Student in Social Sciences
Crystal Fasas - Wharton

2010 Office Administrator, Laura Kubie - East Bernard

2010 Outstanding Student in Biology, Nathan Bowden - Wallis

2010 Human Services Achievement Award
Sara Antone - Wharton

2010 Government Association - Leadership, Meghan McGee - Markham

2010 Government Association - Student of the Year, Stephanie Kutsch - Boling

2010 Phi Theta Kappa - Louise Sealock Award, Cecilia Soto - Rosenburg

2010 Student Services - Pioneer Pride Award, Dominick Morales - Ganado
WCJC to receive part of Comptroller awarded equipment grants

Texas Comptroller Susan Combs will award 22 community colleges across the state more than $3.84 million in grant funds to help finance equipment purchases for new career and technical education programs that support fast-growing industries. The grant money from the Job Building Fund helps Texans get technical training for careers in high-demand occupations.

"This money will help schools buy specialized equipment and training materials to support work force development programs, continuing education training courses, and certificate and associate degree programs experiencing rapidly increasing enrollment," Combs said.

Wharton County Junior College in Wharton will receive $450,000 for training equipment for Process Technology (Chemical Technicians).

This is the third round of funding for the equipment grants. Combs previously awarded approximately $3.51 million to 17 colleges in March 2010 and $2.26 million to 13 schools in December 2009 using the Job Building Fund grant program.

Schools that receive Job Building Fund grants must provide matching funds in the form of cash, equipment, materials, supplies and/or personnel costs.

The Comptroller's office selected grant recipients based on each project's potential economic return to the state and on endeavors that involve dual-credit programs with local high schools or cooperative arrangements with other colleges.

Priority was given to projects that target high-demand occupations and new or emerging industries.
Wharton County Junior College

Students get awards

Wharton County Junior College recently presented the following students with department awards or scholarships at the college’s annual Achievement Awards Ceremony. The following students were named the “2010 Outstanding Student” in a particular discipline: Martina Morrisova of Richmond – introductory chemistry; from Rosenberg were Cecelia Soto – speech, she also received the Louise Sealsock Award from Phi Theta Kappa, and Jesus Zamora – network administration; from East Bernard were Christopher Kubas – electronics, and Laura Kubas – office administration; Needville’s Michael Moore – government; from Walls were Ambar Hernandez – engineering design, and Nathan Bowden – biology.

Sugar Land students that received this honor included Chris Turner, who was recognized in English; Paul Bullard – Cisco Router Networking; Joseph Waters in technical support; Sara Jorgensen – in early childhood development, Demarco Brinkley – government, Traci Morrison – paralegal studies, Michelle Camilli – LVN associate degree nursing, Amy Funke – associate degree in nursing, and Ben Rossar – computer programming.
WCJC recognizes students, staff during 64th Commencement

Wharton County Junior College recently held its 64th Commencement Exercises with 265 graduates receiving either an associate of arts degree, associate of applied science degree, or associate of arts in teaching degree.

Of the 265 graduates, 232 graduates participated in the commencement ceremony.

The Outstanding Service Award, the President's Award, three Dean's Awards and the Excellence in Teaching Awards were presented at the ceremony.

The Outstanding Service Award was presented to Irma Cantu of Wharton. The Outstanding Service Award is presented to the graduate who best exemplifies the spirit of service to the college and the community.

The President's Award was presented to Traci Kay Morrison of Sugar Land. The President's award is presented each year to a graduating student based on excellence in scholarship, leadership, participation in extracurricular activities, general leadership ability, and the promise of future achievement.

Three Dean's Awards were presented to students with the highest grade point (GPA) average for the associate in arts degree, the associate in applied science degree, and associate of arts in teaching degree based on a 4.0 scale.

Amy Christine Funke of Sugar Land received the Dean's Award for the associate of applied science degree. Christian West, Sabes of Bay City, and

Diana Smith of Bay City and Jessica Estrada of El Campo received the Dean's Award for the associate of arts degree.

Jalis L. Paul of Needville received the Dean's Award for the associate of arts in teaching degree.

The WCJC Award for Excellence in Teaching was presented to Wendy Waters Garner of Wharton, WCJC instructor of biology; Rudolph Henry of Wharton, WCJC nuclear power technology instructor; and Deborah Yancey of Sealy, WCJC instructor of ADN. The award is presented annually to at least two full-time instructors whom embody WCJC's mission to build dreams and transform lives by making a difference inside and outside the classroom.
WCIC Hosts Senior 42 Tournament
Wharton County Junior College's Senior Citizen Program hosts a 42 tournament at 2 p.m. Thursday, July 8 at the WCIC Senior Center, Room 114, LaDieu Building, 911 Boling Hwy. in Wharton. From 1:30 p.m., register and go over rules. Call 532-6430.

with Bingo lessons starting at 12:30 p.m.

■ WCIC Seniors 42 Tournament

The Wharton County Junior College Senior Citizen Program will be hosting a 42 Tournament on Thursday, July 8, at the WCIC Senior Center, Room 114, LaDieu Building. Registration and a rules explanation will be held from 1:30 p.m. with tournament play starting at 2 p.m. For more information, call 532-6430.
El Campo
Leader-News
El Campo, TX
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Bay City
Tribune
Bay City, TX
Circ. 4004
From Page:
3
6/27/2010
91421

Dixon at 979-532-2966.

WCJC Senior Citizen Bingo in Wharton
The Wharton County Junior College Senior Citizen Program plays bingo from 2:30 p.m. Monday, June 28 at the WCJC Senior Center, LaDieu Building, 911 Boling Hwy. in Wharton. Refreshments provided by co-host Texas Home Health. Must be 60 or older to attend.

August 6

Reception and dinner
Wharton County Junior College Foundation presents Straight to the Heart with Crystal Gayle on Friday, Aug. 6, at the Safari Texas Ballroom in Richmond. There will be reception dinner, live and silent auction, and show.
WCJC Hosts Senior 42 Tournament
Wharton County Junior College's Senior Citizen Program hosts a 42 tournament at 2 p.m. Thursday, July 8 at the WCJC Senior Center, Room 114, LaDieu Building, 911 Boling Hwy. in Wharton. From 1 to 3 p.m., register and go over rules. Call 532-6430.

WCJC Foundation
The Wharton County Junior College Foundation will be presenting Straight to the Heart with Crystal Gayle starting at 6 p.m. on Friday, Aug. 6 at the Safari Texas Ballroom in Richmond. Individual tickets are priced at $85 and should be reserved or purchased by July 30 by calling 532-6322. The evening includes a reception, dinner, live and silent auctions and the show. Proceeds benefit the WCJC Foundation.
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START SMART
YOUR EDUCATION THIS SUMMER
BY TAKING COURSES AT THE
EL CAMPO NORTHSIDE CENTER
707 Fahrenthold Street in El Campo
Register online: wcjc.edu
or in person at the Wharton campus
911 Boling Highway • Wharton

Summer II*
Classes Begin July 12

GOVT 2301/ American, National and State Government: Constitution,
Federalism and Participation 10:00 a.m. - 12:00 p.m. Instructor Linda Clark

GOVT 2302/ American, National and State Government: Institutions Rights
and Public Policies 12:00 p.m. - 2:00 p.m. Instructor Linda Clark

MATH 1324/ Finite Math 10:00 a.m. - 12:00 p.m. Instructor Kenneth Osorio

MATH 1324/ Business Math 12:00 p.m. - 2:00 p.m. Instructor Kenneth Osorio

MATH 2414/ Calculus 2 8:00 a.m. - 10:00 a.m. Instructor Kenneth Osorio

*All classes meet daily Mondays through Fridays.

VISIT OUR WEBSITE
or contact the Admissions
and Registration Office
for times, locations,
and requirements.

A LOCATION NEAR YOU!
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RICHMOND • BAY CITY
Extension Centers in
EL CAMPO • PALACIOS

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wcjc.edu
REGISTER NOW for
1st & 2nd Summer Terms 2010
A PROGRAM FOR EVERYONE

- Core classes in English, Math, History, Science,
  Speech, Humanities, Visual Performing Arts,
  Government, Kinesiology, and Social Sciences
- Associate of Arts degree
- Transfer programs to four-year universities
- Associate of Arts in Teaching degrees
- Associate of Applied Science degrees
- Certificate/Certification programs
- Distance learning courses
- Financial aid
- Dual and concurrent enrollment
- College credits in high school

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1-800-561-WCJC
www.wcjc.edu

REGISTRATION FOR SUMMER 1 TERM:
Register NOW through June 7.
Classes begin June 7.

REGISTRATION FOR SUMMER 2 TERM:
Register NOW through July 12.
Classes begin July 12.

VISIT OUR WEBSITE
or contact the Admissions and Registration Office
for times, locations, and requirements.

also published in
Dallas News Review 7/1
Eagle Lake 7/15, 7/12
Bay City 6/20
El Campo 6/13
WCJC Pioneer ties for top College Cowboy

The Wharton County Junior College Rodeo team returned home from the 2010 College National Finals Rodeo with a big addition to the school’s trophy case as Caleb Smidt tied for the Men’s All Around Cowboy.

The CNFR was held the week of June 12-19 in Casper, Wy. The Pioneer team finished in 7th place overall at the event, which featured more than 50 teams competing.

“We did win a National Championship with Caleb winning the All-Around title and finishing as the Reserve National Champion Calf Roper,” WCJC Rodeo Coach Sean Amestoy said. “As far as individual titles go, to win the all-around at the National Finals is about the biggest thing you can win.

“And overall, any time you can finish in the Top 10 it’s pretty spectacular. There are probably 90 teams and a lot of them don’t score points in any thing.

In the tie down roping, Smidt, a Yorktown product, posted a first round score of 9.9, second round score of 15.1 and third round score of 11.2. Saving his best for last, he had a finals score of 8.8. In team roping, Smidt teamed with Jarett Gutierrez of Victoria to place 21st overall. They had an opening round score of 20.5; second round score of 5.2 but failed to score in the third round.

WCJC’s Jesy Austin placed 17th overall in team roping. The Zachary, La. product did not score in the first round but turned in a 14.8 in the second round and a 6.0 in the third round. Rounding out the WCJC ropers was the team of Kest Cyphers and Kyle Cyphers of McAllen. They had an opening round score of 11.8 but failed to score in the second or third rounds.

Also performing for WCJC at the Nationals was Kody Dollery in steer wrestling, where he placed 41st overall. The Caldwell cowboy had a first round score of 11.8 but no scores in round two and three.
The Wharton County Junior College Senior Citizen Program will be hosting a 42 Tournament on Thursday, July 8, at the WCJC Senior Center, Room 114, LaDieu Building. Registration and a rules explanation will be held from 1-1:30 p.m. with tournament play starting at 2 p.m. For more information, call 532-6430.

The Wharton County Junior College Foundation will be presenting Straight to the Heart with Crystal Gayle starting at 6 p.m. on Friday, Aug. 6 at the Safari Texas Ballroom in Richmond. Individual tickets are priced at $85 and should be reserved or purchased by July 30 by calling 532-6322. The evening includes a reception, dinner, live and silent auctions and the show. Proceeds benefit the WCJC Foundation.
Seniors 42 Tournament

The Wharton County Junior College Senior Citizen Program will be hosting a 42 Tournament on Thursday, July 8, at the WCJC Senior Center, Room 114, LaDue Building. Registration and a rules explanation will be held from 1-1:30 p.m. with tournament play starting at 2 p.m. For more information, call 532-6430.

GED and ESL classes

Wharton County Junior College offers free GED and ESL classes. Classes will be offered in Wharton, Matagorda, Colorado, and Fort Bend counties. Orientation will be required before classes begin. Call 532-6301 to register for orientations.
Crystal Gayle to perform at WCJC gala

Country music legend Crystal Gayle is sure to delight her audience as she headlines for the Wharton County Junior College Foundation gala, Friday, Aug. 6 at Safari Texas Ballroom in Richmond.

Proceeds from the evening support student scholarships, faculty development and academic programs at Wharton County Junior College, including its four campuses in Wharton, Richmond, Sugar Land and Bay City.

Events begin at 6 p.m. and include a reception, live and silent auctions, dinner and Gayle’s performance. Underwriting the gala for the third consecutive year is the Rosenberg-Richmond Auto Mile, represented by Finnegan Auto Group, Fort Bend Toyota, Legacy Ford Lincoln Mercury, and Gillman Honda Nissan.

Richmond attorney David Showalter, president of the Wharton County Junior College Foundation board of directors, praised WCJC as an important community asset. “It’s hard to underestimate the contribution of an educated workforce to the economy. The college offers associate degrees and technical training that prepare students to work in health care, manufacturing, information technology and many other fields,” he said.

Tickets to the gala are $85 each and may be purchased through July 30 by calling 532-6322 or 1-800-561-WCJC (9252), ext. 6322. Additional information is also available at wcjc.edu.
Straight to the Heart
with
Crystal Gayle

Be charmed by her sparkling country ballads. Be dazzled by her brilliant crossovers into pop and her jazz-infused, Grammy award-winning "Don't Let Make My Brown Eyes Blue." Crystal Gayle goes straight to the heart - sharing her strong, rich vocals that have made her one of America's favorite female country artists.

Friday, August 6, 2010
6:00 p.m.
Safari Texas Ballroom
11627 FM 1464
Richmond, Texas

Reception
Dinner
Live & Silent Auctions
Show

Individual Tickets: $85

Presented by
The Wharton County Junior College
FOUNDAION
979.332.6322 or www.wcjc.edu

Proceeds from this event benefit the Wharton County Junior College Foundation which funds student scholarships, faculty development and academic programs at WCJC's four campuses in Wharton, Richmond, Sugar Land and Bay City.

Underwritten by The Rosenberg-Richmond Auto Mile
The Wharton County Junior College Foundation will be presenting Straight to the Heart with Crystal Gayle starting at 6 p.m. on Friday, Aug. 6 at the Safari Texas Ballroom in Richmond. Individual tickets are priced at $85 and should be reserved or purchased by July 30 by calling 532-6322. The evening includes a reception, dinner, live and silent auctions and the show. Proceeds benefit the WCJC Foundation.

August 6

WCJC Reception and Dinner

Wharton County Junior College Foundation presents Straight to the Heart with Crystal Gayle on Friday, Aug. 6, at the Safari Texas Ballroom in Richmond. There will be reception dinner, live and silent auction, and show.
State awards $350k to WCJC Process Technology Program

**WCJC**

Texas Comptroller Susan Combs recently announced that Wharton County Junior College is one of 22 Texas community colleges that will share $3.84 million in grant funds to help purchase equipment for career and technical education programs that train students for high-demand occupations.

WCJC will receive $350,000 for its process technology (PTAC) program, the largest amount awarded in this round of grant funding.

The college offers an Associate of Applied Science in Process Technology that prepares students for entry work as plant operators in the petrochemical industry or for continued studies to earn an engineering degree at a four-year university.

WCJC also offers PTAC graduates an enhanced skills certificate in Nuclear Power Technology (NUCP) that provides them with the skills to work in the nuclear power industry.

Wayne Stephens, PTAC program director, who helped prepare the grant application, said the funding will purchase a Polaris Engineering Hand-on-Trainer (H.O.T.), one of the most popular training skids for process technology programs.

Additionally, the grant will purchase a state-of-the-art Emerson Delta V Fieldbus System for remote control of the skid from the central control room located on WCJC's Bay City campus.

Currently, only five other process technology programs in the U.S. have the H.O.T. skid unit. WCJC will be the second in Texas to purchase one.

"This instructional equipment is a critical component in the development, enhancement and expansion of the PTAC and NUCP programs at the Bay City campus," said Stephens.

"Receiving this funding means our students will train on state-of-the-art equipment, just like they'll see when they go to work in the plants.

The H.O.T. training skid uses "real world," 1 ½ inch stainless steel valves and piping, as well as industrial-size tanks, coolers and heaters. The unit uses only water, and an occasional treatment of hydrogen peroxide or household bleach to minimize algae growth, making it safe to operate.

It will be located in a secure, outdoor location at the WCJC Bay City campus, accessible to both the process technology and nuclear power technology programs.

The H.O.T. unit includes over 220 individual lesson plans that meet the recommended curriculum of the Gulf Coast Process
Technology Alliance.
This alliance has a membership of 26 colleges along the Gulf Coast, including WCJC, plus hundreds of local industry partners.
The Texas Job Building Fund is a component of the Texas Comptroller's $25 million Every Chance Funds program.

The fund provides grants to community colleges to support building and equipment demands for high-growth industries throughout the state in an era of rapidly increasing enrollment.
This was the third round of funding for equipment grants. WCJC also received $229,318 in December 2009 for its welding program.

WCJC's process technology program has grown from an annual enrollment of 23 students in 2004 to over 200 students since 2008.
The program places 96 percent of its graduates into operations jobs with Gulf Coast chemical and refining industries.
Salaries for technicians start at over $20 per hour. One industry partner reports that technicians are making over $130,000 in their second or third year of employment.
For additional information about the program, contact Stephens at 979.244.4552 or waynes@wcjc.edu, or visit the college website at www.wcjc.edu.

Wharton County Junior College's process technology (PTAC) program will use a grant of $350,000 to fund a Polaris Engineering Hands-on-Trainer (H.O.T.), one of the most popular training skids for process technology programs.
WCJC benefit will feature Crystal Gayle

Country music legend Crystal Gayle is sure to fill her audience to the top as she headlines for The Wharton County Junior College Foundation gala on Friday, Aug. 6 at Safari Texas Ballroom in Richmond.

Proceeds from the evening support student scholarships, faculty development, and academic programs at Wharton County Junior College, including its four campuses in Wharton, Richmond, Sugar Land and Bay City.

The star-studded evening begins at 6 p.m. and includes a reception, live and silent auctions, dinner and Gayle's performance.

Underwriting the gala for the third consecutive year is The Rosenberg-Richmond Auto Mile, represented by Finnegan Auto Group, Fort Bend Toyota, Legacy Ford Lincoln Mercury, and Gillman Honda Nissan.

Richmond attorney David Showalter, president of The Wharton County Junior College Foundation Board of Directors, praised WCJC as an important community asset.

"It's hard to underestimate the contribution of an educated workforce to the economy. The college offers associate degrees and technical training that prepare students to work in healthcare, manufacturing, information technology and many other fields."

Tickets to the gala are $85 each and may be purchased through July 30 by calling 979-532-6322 or 1-800-561-WCJC (9252), ext. 6322.

Additional information is also available at www.wcjc.edu
WCJC registration available

Wharton County Junior College is registering for the fall 2010 semester. Students may register now through Sept. 1 on the web. Walk-in registration may be completed at the Wharton campus, Sugar Land campus, or the Richmond campus now through Sept. 1.

Registration appointments are not required. Fall classes begin August 30, 2010.

Wharton County Junior College offers an associate of arts degree for those intending to transfer to a four-year institution, an associate of arts in teaching degree, associate of applied science degrees, and certificate programs.

Distance education courses are available through the web, interactive television, and video-cassettes.

For more information about programs or registration, call 830-561-3252 or visit www.wcjc.edu.

August 6

WCJC Reception and Dinner

Wharton County Junior College Foundation presents Straight to the Heart with Crystal Gayle on Friday, Aug. 6, at the Safari Texas Ballroom in Richmond. There will be reception dinner, live and silent auction, and show.
**WCJC Foundation**

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**GED and ESL**

Wharton County Junior College offers free G.E.D. classes and free English as a Second Language classes at campuses in Fort Bend and Wharton counties. Orientation is required before classes begin. To register for the orientations, call 979-532-6301.
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From Page: 7
7/14/2010
91476

FALL 2010 REGISTRATION
Web and Walk-In Registration Now through September 1
College is Affordable!
Let our financial aid staff show you how.
start smart by visiting our website to learn more about
our many certificate and associate degree programs.
Weekend classes available this fall at the Sugar Land campus.
Visit wjc.edu for details.
WHARTON • SUGAR LAND • RICHMOND • BAY CITY
EL CAMPO • PALACIOS

wcjc.edu
1-800-561-WCJC

Wharton County Junior College
WCJC is an E.O.E. institution.

Also published in Gulf Coast Tribune 7/15, 7/22
Wallis News 7/22
Wharton County Junior College

Start smart with "Weekend College"

Weekend courses available this Fall at the Sugar Land campus

WCJC is making it even more convenient for students to obtain their education by offering "Weekend College" at its Sugar Land campus.

Core courses offered include:

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REGISTER NOW THROUGH SEPT. 1

For more information, contact the Office of Admissions & Registration
1-800-561-9252, ext. 6303 or visit: wcjc.edu

Also published in Gulf Coast Tribune 7/15, 7/22
El Campo 7/14
East Bernard 7/15
Wallis 7/15, 7/22
Fort Bend Herald 7/19
WCJC Announces Fall Walk-In and Web Registration

Wharton County Junior College (WCJC) is currently registering for the Fall 2010 semester. Students may register now through September 1 on the web. Walk-in registration may be completed at the Wharton campus, Sugar Land campus, or the Richmond campus now through September 1.

Registration appointments are not required. Fall classes begin August 30, 2010.

WCJC offers an associate of arts degree for those intending to transfer to a four-year institution, an associate of arts in teaching degree, associate of applied science degrees, and certificate programs. Distance education courses are available through the web, interactive television, and videocassettes.

For more information call 888.5.925 or visit www.wcjc.edu.
WCJC announces Fall 2010 walk-in and Web registration

WHARTON, July 14, 2010

Wharton County Junior College is currently registering for the Fall 2010 semester. Students may register now through September 1 on the web. Walk-in registration may be completed at the Wharton campus, Sugar Land campus, or the Richmond campus now through September 1. Registration appointments are not required. Fall classes begin August 30, 2010.

Wharton County Junior College offers an associate of arts degree for those intending to transfer to a four-year institution, an associate of arts in teaching degree, associate of applied science degrees, and certificate programs. Distance education courses are available through the web, interactive television, and videocassettes.

For more information about programs or registration, call 800.561.9252 or visit www.wjc.edu.
Gayle sings at WCJC gala

Country music legend Crystal Gayle is sure to fill her audience to the top as she headlines for The Wharton County Junior College Foundation gala on Friday, Aug. 6 at Safari Texas Ballroom in Richmond.

Proceeds from the evening support student scholarships, faculty development, and academic programs at Wharton County Junior College, including its four campuses in Wharton, Richmond, Sugar Land, and Bay City.

The star-studded evening begins at 6 p.m. and includes a reception, live and silent auctions, dinner and Gayle’s performance.

Underwriting the gala for the third consecutive year is The Rosenberg-Richmond Auto Mile, represented by Finnegan Auto Group, Fort Bend Toyota, Legacy Ford Lincoln Mercury, and Gillman Honda Nissan.

Richmond attorney David Showalter, president of The Wharton County Junior College Foundation Board of Directors, praised WCJC as an important community asset.

“it’s hard to underestimate the contribution of an educated workforce to the economy. The college offers associate degrees and technical training that prepare students to work in healthcare, manufacturing, information technology and many other fields.”

Tickets to the gala are $85 each and may be purchased through July 30 by calling 532-6322 or 1-800-561-WCJC (9252), ext. 6322. Additional information is also available at wcjc.edu.
WCJC announces Fall 2010 walk-in and web registration

Wharton County Junior College is currently registering for the Fall 2010 semester. Students may register now through September 1 on the web. Walk-in registration may be completed at the Wharton campus, Sugar Land campus, or the Richmond campus now through September 1. Registration appointments are not required. Fall classes begin August 30.

Wharton County Junior College offers an associate of arts degree for those intending to transfer to a four-year institution, an associate of arts in teaching degree, associate of applied science degrees, and certificate programs. Distance education courses are available through the web, interactive television, and videocassettes.

For more information about programs or registration, call 800-561-9252 or visit www.wcjc.edu.
Lambert awarded Natalie Marie Marek scholarship

Kayla Lambert has been chosen as the recipient of the Natalie Marie Marek scholarship for the 2009-10 school year. Kayla is a 2010 graduate of Brazos High School and will attend Wharton County Jr. College this fall. Kayla is the daughter of Benny and Debbie Lambert of Wallis.

The Natalie Marie Marek Memorial Scholarship was started in 1980 by then Brazos High School Home Economics teachers and FHA sponsors Barbara Schmidt and Eleanor Dube to honor Natalie. Martha and Lidge Hranicky, grandparents of Natalie, funded the scholarship, along with fundraising donations from the Brazos FHA.

Since the death of the Hranickys the fund has been maintained by their two daughters, Charlene and Hattie. Natalie was born March 13, 1980 and died at age 20 on July 22, 1980. At that time she was attending Wharton County Jr. College and majoring in Home Economics.

The Natalie Marek Memorial Scholarship is awarded annually to a graduate of Brazos High School. Graduating students are eligible to apply for this scholarship.
WCJC offers adult education classes for day or evening

Wharton County Junior College Adult Basic Education Department will offer free GED and ESL classes. Orientations begin in August.

Day and evening classes will be offered in locations in Wharton, Matagorda, Colorado and Fort Bend counties.

Orientation is required before classes begin. Call 979-532-6301 for orientation times or for more general information.

any questions.

WCJC.

Wharton County Junior College is accepting both online and walk-in registrations now through Wednesday, Sept. 1 at the Richmond, Sugar Land and Wharton campuses; no appointment is required. Classes begin Monday, Aug. 30. Call 800-561-4252 or visit www.wcjc.edu.
■ GED and ESL classes
Wharton County Junior College offers free GED and ESL classes. Classes will be offered in Wharton, Matagorda, Colorado, and Fort Bend counties. Orientation will be required before classes begin. Call 532-6301 to register for orientations.

■ WCJC Foundation
The Wharton County Junior College Foundation will be presenting Straight to the Heart with Crystal Gayle starting at 6 p.m. on Friday, Aug. 6 at the Safari Texas Ballroom in Richmond. Individual tickets are priced at $85 and should be reserved or purchased by July 30 by calling 532-6322. The evening includes a reception, dinner, live and silent auctions and the show. Proceeds benefit the WCJC Foundation.
GED and ESL classes
Wharton County Junior College offers free GED and ESL classes. Classes will be offered in Wharton, Matagorda, Colorado, and Fort Bend counties. Orientation will be required before classes begin. Call 532-6301 to register for orientations.

WCJC fall registration
Wharton County Junior College is currently registering for the Fall 2010 semester. Students may register now through Sept. 1 on the Web. Walk-in registration may be completed at the Wharton campus, Sugar Land campus, or the Richmond campus now through September 1. Registration appointments are not required. Fall classes begin Aug. 30. Distance education courses are available through the web, interactive television, and videocassettes. For more information about programs or registration, call 800-561-9252 or visit www.wcjc.edu.
Straight to the Heart

with

Crystal Gayle

Be charmed by her sparkling country ballads. Be dazzled by her brilliant crossover into pop and her jazz-infused. Grammy award winning "Don't It Make My Brown Eyes Blue," Crystal Gayle goes straight to the heart - sharing her strong rich vocals that have made her one of America's favorite female country artists.

Friday, August 6, 2010
6:00 p.m.
Safari Texas Ballroom
11627 FM 1464
Richmond, Texas

Reception
Dinner
Live & Silent Auctions
Show
Individual Tickets: $85

Presented by
The Wharton County Junior College
Foundation
979.532.6322 or www.wcjc.edu

Proceeds from this event benefit The Wharton County Junior College Foundation which funds student scholarships, faculty development and academic programs at WCJC's four campuses in Wharton, Richmond, Sugar Land and Bay City.

Underwritten by The Rosenberg-Richmond Auto Mile
Smidt named men's national All-Around Cowboy

The Wharton County Junior College Rodeo team returned home from the 2010 College National Finals Rodeo with a big addition to the school's trophy case as Caleb Smidt tied for Men's All-Around Cowboy.

The CNFR was held in June in Casper, Wy. The Pioneer team finished in seventh place overall at the event, which featured more than 50 teams.

"We did win a National Championship with Caleb winning the All-Around title and finishing as the Reserve National Champion Calf Roper," WCJC Rodeo Coach Sean Amestoy said. "As far as individual titles go, to win the All-Around at the National Finals is about the biggest thing you can win.

"And overall, any time you can finish in the Top 10, it's pretty spectacular. There are probably 90 teams and a lot of them don't score points in anything.

In tie-down roping, Smidt, a Yorktown product, posted a first round score of 9.9, second round score of 15.1 and third round score of 11.2. Saving his best for last, he had a finals score of 8.8. In team roping, Smidt teamed with Jarrett Gutierrez of Victoria to place 21st overall. They had an opening round score of 20.5; second round score of 5.2 but failed to score in the third round.

WCJC's Jesy Austin placed 17th overall in team roping. The Zachary, La. cowboy did not score in the first round, but turned in a 14.8 in the second round and a 6.0 in the third round. Rounding out the WCJC ropers was the team of Keet Cyphers and Kyle Cyphers of McAllen. They had an opening round score of 11.8, but failed to score in the second or third rounds. Also performing for WCJC at the Nationals was Kody Dollery in steer wrestling, where he placed 41st overall. The Caldwell cowboy had a first round score of 11.8, but no scores in round two and three.

National Finals Pioneers

The Wharton County Junior College Rodeo won a team title, from left, Coach Sean Amestoy, Jarrett Gutierrez, Kody Dollery, Kyle Cyphers, Caleb Smidt, Jesy Austin and Keet Cyphers participated against other college teams at the 2010 College National Finals Rodeo. WCJC's Caleb Smidt won the men's All-Around Cowboy while the team finished in seventh place overall in the event, which featured more than 50 teams.
Pioneers score big at National Finals Rodeo

The Wharton County Junior College Rodeo team returned home from the 2010 College National Finals Rodeo with a big addition to the school’s trophy case as Caleb Smidt tied for the Men’s All Around Cowboy.

The CNFR was held the week of June 12-19 in Casper, WY. The Pioneer team finished in 7th place overall at the event, which featured more than 50 teams competing.

“We did win a National Championship with Caleb winning the All-Around title and finishing as the Reserve National Champion Calf Roper,” WCJC Rodeo Coach Sean Amestoy said. “As far as individual titles go, the all-around at the National Finals is about the biggest thing you can win.

“And overall, any time you can finish in the Top 10 it’s pretty spectacular. There are probably 90 teams and a lot of them don’t score points in any thing.

“In the tie down roping, Smidt, a Yorktown product, posted a first round score of 9.9, second round score of 15.1 and third round score of 11.2. Saving his best for last, he had a finals score of 8.8. In team roping, Smidt teamed with Jaret Gutierrez of Victoria to place 21st overall. Their scores were 20.5 in first round; 5.2 in the second; but failed to score in the third round.

WCJC’s Jay Austin placed 17th overall in team roping. The Zachary, La. product did not score in the first round but turned in a 14.8 in the second round and a 6.0 in the third round. Rounding out the WCJC ropers was the team of Keet Cyphers and Kyle Cyphers of McAllen. They had an opening round score of 11.8 but failed to score in the second or third rounds.

Also performing for WCJC at the Nationals was Kody Dollery in Steer wrestling, where he placed 41st overall. The Caldwell cowboy had a first round score of 11.8 but no scores in rounds two and three.

Competing with the best

The Wharton County Junior College Pioneer rodeo team of, from left, Coach Sean Amestoy, Jarrett Gutierrez, Kody Dollery, Kyle Cyphers, Caleb Smidt, Jesy Austin and Keet Cyphers participated against other college cowboys at the 2010 College National Finals Rodeo. WCJC’s Caleb Smidt tied for the Men’s All Around Cowboy while the team finished in 7th place overall at the event, which featured more than 50 teams competing.
Pioneers Score big at National Finals Rodeo

Wharton Journal-Spectator
Wharton, TX
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From Page: 1b
7/17/2010
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START SMART
Wharton County Junior College

WHARTON COUNTY JUNIOR COLLEGE offers high-tech programs and academic transfer programs in FORT BEND COUNTY

Programs offered at the
WCJC Fort Bend Technical Center
5333 FM 1640 in Richmond
- Administrative Assistant
- Computer Science
- Core Skills Networking
- Early Childhood
- Child Development
- Emergency Medical Services Training
- Engineering Design
- Fine Arts (Basic)
- Human Services
- Law Enforcement
- Paralegal Studies
- Computer Programming
- PC Technical Support
- Network Administrator
- Office Administration
- Police Academy
- Basic Peace Officers Training
- Academic Transfer Programs

WCJC Sugar Land Campus
14004 University Blvd. in Sugar Land
- Academic Transfer Programs to Four-Year Institutions
- Associate in Applied Science Degree
- Associate Degree Nursing Program (ADN)
- Certification Programs
- Certificate Programs:
  - Early Childhood
  - Emergency Medical Training-Basic

NEW THIS FALL: WEEKEND COLLEGE AT THE WCJC SUGAR LAND CAMPUS
WCJC is making it even more convenient for students to obtain their education by offering "Weekend College" at its Sugar Land campus.
Core courses offered include:
Chemistry • Drama • English • History • Mathematics • Sociology • Speech
For more information, contact the Office of Admissions & Registration 1-800-561-9252, ext. 6305 or visit wcjc.edu

FALL 2010 REGISTRATION
Web and Walk-In Registration NOW through SEPTEMBER 1
College is Affordable! Let our financial aid staff show you how.
start smart by going online at wcjc.edu to learn more about the many certificate and associate degree programs offered at all WCJC campuses and extension centers.

WHARTON • SUGAR LAND • RICHMOND • BAY CITY
Extension centers in EL CAMPO and PALACIOS

Wharton County Junior College 1-800-561-WCJC wcjc.edu
Crystal Gayle.
Deadline is Friday, July 30 to reserve tickets for Wharton County Junior College Foundation's fundraiser dinner with a show starring Crystal Gayle and both live and silent auctions slated for 6 p.m. Friday, Aug. 6 at Safari Texas Ballroom in Richmond. Tickets are $85 per person; call 979-332-6322 or visit www.wcjc.edu.
State awards $350,000 to WCJC

Process Technology Program

Texas Comptroller Susan Combs recently announced that Wharton County Junior College is one of 22 Texas community colleges that will share $3.84 million in grant funds to help purchase equipment for career and technical education programs that train students for high-demand occupations.

WCJC will receive $350,000 for its process technology (PTAC) program. The college offers an Associate of Applied Science in Process Technology that prepares students for entry work as plant operators in the petrochemical industry or for continued studies to earn an engineering degree at a four-year university. WCJC also offers PTAC graduates an enhanced skills certificate in Nuclear Power Technology (NUCP) that provides them with the skills to work in the nuclear power industry.

The funding will purchase a Polaris Engineering Hands-on-Trainer (H.O.T.), one of the most popular training skids for process technology programs. Additionally, the grant will purchase a state-of-the-art Emerson Delta V Fieldbus System for remote control of the skid from the central control room located on WCJC’s Bay City campus.

Currently, only five other process technology programs in the U.S. have the H.O.T. skid unit.

The instructional equipment is a critical component in the development, enhancement and expansion of the PTAC and NUCP programs at the Bay City campus. With this funding means the students will train on state-of-the-art equipment just like they’ll see when they go to work in the plant.

The H.O.T. training skid uses "real world," 1 1/2 inch stainless steel valves and piping, as well as industrial-size tanks, coolers and heaters. The unit uses only water, and an occasional treatment of hydrogen peroxide or household bleach to minimize algae growth, making it safe to operate.

The H.O.T. unit includes over 220 individual lesson plans that meet the recommended curriculum of the Gulf Coast Process Technology Alliance. This alliance has a membership of 26 colleges along the Gulf Coast, including WCJC, plus hundreds of local industry partners.

WCJC’s process technology program has grown from an annual enrollment of 23 students in 2004 to over 200 students since 2008. The program places 96 percent of its graduates into operations jobs with Gulf Coast chemical and refining industries. Salaries for technicians start at over $20 per hour. One industry partner reports that technicians are making over $130,000 in their second or third year of employment.

For additional information about the program, contact Wayne Stephens at 979-244-4552 or waynes@wcjc.edu, or visit the college website at www.wcjc.edu.
Texas Comptroller Susan Combs recently announced that Wharton County Junior College (WCJC) is one of 22 Texas community colleges that will share $3.84 million in grant funds to help purchase equipment for career and technical education programs that train students for high-demand occupations.

WCJC will receive $350,000 for its process technology (PTAC) program, the largest amount awarded in this round of grant funding.

The college offers an Associate of Applied Science in Process Technology that prepares students for entry work as plant operators in the petrochemical industry or for continued studies to earn an engineering degree at a four-year university.

WCJC also offers PTAC graduates an enhanced skills certificate in Nuclear Power Technology (NUCP) that provides them with the skills to work in the nuclear power industry.

Wayne Stephens, PTAC program director, who helped prepare the grant application, said the funding will purchase a Polarisi Engineering Hands-on-Trainer (H.O.T.), one of the most popular training skills for process technology programs.

Additionally, the grant will purchase a state-of-the-art Emerson Delta V Fieldbus System for remote control of the skid from the central control room located on WCJC's Bay City campus.

Currently, only five other process technology programs in the U.S. have the H.O.T. skid unit. WCJC will be the second in Texas to purchase one.

"This instructional equipment is a critical component in the development, enhancement and expansion of the PTAC and NUCP programs at the Bay City campus," said Stephens. "Receiving this funding means our students with train on state-of-the-art equipment, just like they'll see when they go to work in the plants."

The H.O.T. training skid uses "real world," 1 ¼ inch stainless steel valves and piping, as well as industrial-size tanks, coolers and heaters. The unit uses only water, and an occasional treatment of hydrogen peroxide or household bleach to minimize algae growth, making it safe to operate.

It will be located in a secure, outdoor location at the WCJC Bay City campus, accessible to both the process technology and nuclear power technology programs.

The H.O.T. unit includes over 220 individual lesson plans that meet the recommended curriculum of the Gulf Coast Process Technology Alliance.

This alliance has a membership of 25 colleges along the Gulf Coast, including WCJC, plus hundreds of local industry partners.

The Texas Job Building Fund is a component of the Texas Comptroller's $25 million Every Chance Funds program.

The fund provides grants to community colleges to support building and equipment demands for high-growth industries throughout the state in an era of rapidly increasing enrollment.

This was the third round of funding for equipment grants. WCJC also received $229,318 in December 2009 for its welding program.

WCJC's process technology program has grown from an annual enrollment of 23 students in 2004 to over 200 students since 2008.

The program places 96 percent of its graduates into operations jobs with Gulf Coast chemical and refining industries.

Salaries for technicians start at over $20 per hour. One industry partner reports that technicians are making over $130,000 in their second or third year of employment.

For additional information about the program, contact Stephens at 979.244.4552 or waynes@wcjc.edu or visit the college website at www.wjc.edu.
WCJC offers new student orientation

Wharton County Junior College will host a student orientation program called College Success-YES! on July 29 and Aug. 10 at the Wharton Campus Pioneer Student Center, July 28 and Aug. 11, at the Richmond Campus Room 101, and July 27 and Aug. 12, at the Sugar Land Campus. A special evening session will be held on July 27 from 4-6 p.m. at the Sugar Land Campus Brazos Hall Room 108.

College Success - YES! offers new students a way to learn about WCJC, college expectations, meet new people, receive tips on study skills, and to hear about student services, financial aid information, and campus activities. Students may attend orientation on any campus. Students planning to attend are required to register in advance from the link on the college website at wcjc.edu. Orientation will be presented by WCJC counselors, advisors, and special guests, and provides students with a great opportunity to get a jump on college success.

For information regarding the College Success - YES! orientation program contact Susan Denman or Joe Jenkins at the Sugar Land Campus 281-243-8447, Beverley Marks at the Richmond Campus 281-239-1527, or Pat Sikora at the Wharton Campus 979-532-6918. Reservations are required.
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

AGENDA ITEM XI

MATTERS RELATING TO ADMINISTRATIVE SERVICES

A. Approve the Investment Management Plan

B. Approve the reclassification of plant fund accounts

C. Approve the bid submitted by the Texas Association of School Boards (TASB) of $45,028.00 annually for the College's Worker's Compensation Insurance ($45,028.00 – current unrestricted operating budget for 2010 – 2011)

D. Approve, by resolution, the Interlocal Agreement to allow Wharton County Junior College's participation in the Texas Association of School Boards Risk Management Fund for the purpose of purchasing Workers Compensation Coverage

E. Approve the printing of class schedules for the Spring, Summer, and Fall of 2011 ($91,808.00 – current unrestricted operating budget for 2010 – 2011)

F. Information Item:

1. Acknowledgement of all documented fees paid by the college as a result of our membership in a cooperative purchasing program ($625.00 – current unrestricted operating budget for 2009-2010)
Wharton County Junior College

Proposed Agenda Item

Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: August 17, 2010  Date of this Proposal: July 15, 2010

SUBJECT:

Approve Investment Management Plan.

RECOMMENDATION:

Recommend approval.

BACKGROUND/RATIONALE:

The Board of Trustees is required to review and approve the Investment Management Plan on an annual basis. No changes were mandated by the 81st Legislative session, so no changes were made to this document.

Estimated Cost and Budgetary Support (how will this be paid for?): N/A

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services

SIGNATURES:

B. D. Kocian  8/3/10  Date

Originator

B. D. Kocian  8/3/10  Date

Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

Date

Betty A. McLeod  8.5.10

reg 113

6-21-95
Wharton County Junior College

INVESTMENT MANAGEMENT PLAN

August 17, 2010
INVESTMENT MANAGEMENT PLAN
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

College funds available for investment shall be invested in compliance with the Public Funds Investment Act, Government Code, Chapter 2256 and Education Code 23.80, 51.003 (b), 51.0031 (a), and 51.0032 and in accordance with the guidelines that follow. This policy will be reviewed and adopted by resolution, annually, in accordance with Government Code 2256.005 (e).

I. INVESTMENT OF COLLEGE FUNDS

A. Investment of Funds

This investment policy applies to all financial assets of all funds of the Wharton County Junior College District (WCJC) at the present time and any funds held in custody by WCJC, unless expressly prohibited by law or unless it is in contravention of any depository contract between WCJC and its depository bank. Any securities purchased prior to the 1995 Public Funds Investment Act Amendments which no longer meet current investment guidelines will be held to maturity or sold when advantageous to the college [Government Code 2256.017]. This policy is to be reviewed, updated as necessary and approved by the Wharton County Junior College Board of Trustees annually.

B. Designation of Investment Officer

The Board of Trustees designates the Vice President of Administrative Services as the college investment officer and authorizes the investment officer to deposit, withdraw, invest, transfer, or manage the college’s funds that are eligible for investment. An Investment Committee (composed of the Vice President of Administrative Services, the Dean of Financial and Business Services, Controller and Administrative Assistant to the Vice President of Administrative Services will review investments on a quarterly basis and serve in an advisory capacity on investments.

II. OBJECTIVES OF INVESTMENT POLICY

A. General Statement

WCJC funds will be invested in accordance with federal and state laws, this investment policy, and written administrative procedures. Effective cash management is recognized as essential to good fiscal management. An aggressive cash management and a conservative investment strategy will be pursued by the college to take advantage of investment interest as a viable and material source of revenue. The college’s portfolio is to be designed and
managed in a manner to promote the best interest of the college. Wharton County Junior College will invest according to investment strategies for each fund as they are adopted by the Wharton County Junior College Board of Trustees in accordance with the Public Funds Investment Act Section 2256.005 (d).

B. Specific Objectives

1. Assure the safety of the college’s funds. WCJC is concerned with the return of its principal; therefore, safety of principal is a primary objective.

2. Maintain sufficient liquidity to provide adequate and timely working funds. The college’s investment portfolio must be structured to provide for liquidity necessary to pay obligations as they become due.

3. Attain the highest possible rate of return while providing necessary protection of principal consistent with the college’s operating requirements. The objective of the college is to earn the maximum rate of return allowed on its investments within the policies imposed by its safety and liquidity objectives, investment strategies for each fund, and state and federal law governing investment of public funds.

4. Match the maturity of investment instruments to the cash flow requirement of the college. Portfolio maturities will be structured to meet the obligations of the college first and then to achieve the highest return of interest.

5. Diversify investment as to maturity, instruments, and financial institutions where permitted under state law. WCJC will diversify its portfolio to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer, or a specific class of investments. Investments of the college shall always be selected that provide for stability of income and liquidity.

6. Actively pursue portfolio management techniques. WCJC’s policy is to provide training for requirements of the Public Funds Investment Act Section 2256.007 and periodic training in investments for the Investment Committee through seminars offered by professional organizations and associations in order to insure the quality, capability, and currency of the Investment Committee in making investment decisions. Additionally, members of the Board of Trustees will receive training as specified in the Public Funds Investment Act, Section 2256.007.

7. Develop investment strategies for each fund in accordance with the Public Funds Investment Act, Section 2256.005 (d).
C. Standard of Care

1. In accordance with Government Code 2256.006, investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following investment objectives in order of priority: preservation and safety of principal; liquidity; and yield.

2. In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:
   
   i. the investment of all funds, or funds under the college's control, over which the officer had responsibility rather than a consideration as to prudence of a single investment;

   ii. whether the investment decision was consistent with the written investment policy of the college.

3. Monitor the portfolio, on a quarterly basis, by checking book values against values listed in the Wall Street Journal or other resources.

4. The Vice President of Administrative Services will purchase securities only from organizations who have delivered to the college a signed certification form as proved according to Government Code 2256.005 (k).

5. Investment transactions will be settled on a delivery basis except for investment pools and mutual funds which can be settled on a payment basis. 2256.005 (b) (4) (E).

D. Audit Control

In addition to the annual financial audit of all college funds by an independent auditing firm, the Board of Trustees will request an annual compliance audit of management controls on investments and adherence to the college's established investment policies in accordance with Government Code 2256.005 (m).
III. INVESTMENT REPORTING AND PERFORMANCE EVALUATION

A. Quarterly Report

In accordance with Government Code 2256.023, not less than quarterly, the Vice President of Administrative Services shall prepare and submit to the college president and the Board of Trustees a written report of investment transactions for all funds for the preceding reporting period within a reasonable time after the end of the period.

B. Notification of Investment Changes

It will be the duty of the Vice President of Administrative Services to notify the college president of any significant changes in current investment methods and procedures prior to their implementation, regardless of whether they are authorized by this policy or not.

IV. INVESTMENT RESPONSIBILITY AND CONTROL

A. Investment Institutions Defined

The Vice President of Administrative Services (in consultation with the Investment Committee) shall invest college funds with any or all of the following institutions or groups consistent with federal and state law and the current depository bank contract:

1. Depository bank;
2. Other state or national banks domiciled in Texas that are insured by FDIC;
3. Public funds investment pools; or
4. Government securities brokers and dealers
5. Brokers authorized to engage in business with Wharton County Junior College. A list of brokers adopted by the Investment Committee will be given to the Board of Trustees to assure that information is given for ethics compliance purposes. Sec 2256.025

B. Qualifications for Approval of Broker/Dealers

1. In accordance with Government Code 2256.005 (k), a written copy of this investment policy shall be presented to any person seeking to sell to the college an authorized investment. The registered principal of the business organization seeking to sell an authorized investment shall execute a written instrument substantially to the effect that the registered principal has;
   i. received and thoroughly reviewed the investment policy of the college; and
ii. acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the college and the organization.

iii. the investment policy is to be submitted to each business organization seeking to sell an authorized investment, annually, after approval of the policy by the Wharton County Junior College Board of Trustees.

2. Investment strategies are described in Attachment A. The investment objectives for all funds will use the following priorities of importance;

i. understanding of the suitability of the investment to the financial requirements of the college;

ii. preservation and safety of principle;

iii. liquidity;

iv. marketability of the investment if the need arises to liquidate the investment before maturity;

v. diversification of the investment portfolio; and

vi. yield.

V. RULES GOVERNING INVESTMENT TYPES

The Vice President of Administrative Services shall ensure maintenance of minimum account balances necessary to operate the college each day. Excess cash in any fund shall be invested in the highest yield investment allowed by law. If the college president, any vice president, or any member of the Investment Committee has a personal business relationship with an entity or is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the college, the person must file a statement disclosing that personal business interest or relationship with the Texas Ethics Commission and the Board of Trustees in accordance with Government Code 2256.005 (i).

A. Investment Instruments

Except as provided by Government Code 2256.009 (b), the Vice President of Administrative Services, in consultation with the Investment Committee, shall
from this date forward use the following authorized investment instruments provided in the Public Funds Investment Act:

1. Treasury Bills, Treasury Notes, Treasury Strips, and Treasury Bonds of the United States and other direct obligations of the agencies and instrumentalities of the United States.

2. Repurchase agreements and reverse purchase agreements which are expressly defined in the Public Funds Investment Act as enacted or as it may be amended from time to time.

3. Certificates of deposit which are expressly defined in the Public Funds Investment Act as enacted or as it may be amended from time to time.

4. Investment pools as approved by Board resolution and which are authorized by the Public Funds Investment Act as enacted or as it may be amended from time to time. The only one approved by the Wharton County Junior College Board of Trustees as of November 1, 1995 is Tex-Pool.
Texas Public Funds Investment Act
Certification by Dealer

This certification is executed on behalf of ____________________________ (the Investor) and ____________________________ (the Dealer) pursuant to the Public Funds Investment Act, Chapter 2256, Government Code, Texas Codes Annotated (the Act) in connection with investment transactions conducted between the Investor and Dealer.

The undersigned Qualified Representative of the Dealer hereby certifies on behalf of the Dealer that:

1. The Dealer Qualified Representative is duly authorized to execute this Certification on behalf of the Dealer, and

2. The Dealer Qualified Representative has received and reviewed the Investment Policy furnished by the Investor, and

3. The Dealer has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Dealer and the Investor that are not authorized by the entity's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

Dealer Qualified Representative

________________________________________
Signature

________________________________________
Name (Printed)

________________________________________
Title

________________________________________
Date
Wharton County Junior College

Proposed Agenda Item

Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: 08/17/10 Date of this Proposal: 08/04/10

SUBJECT: Reclassification of Plant Fund Accounts

RECOMMENDATION: Recommend approval of the reclassification of Plant Fund accounts

BACKGROUND/RATIONALE: Administration has reviewed the function and materiality of the accounts that are recorded in the Plant Fund and recommends merging the following accounts:

- Transfer the funds currently held in the Sugar Land Building/Parking fund (approximately $234,000) to the Master Plan fund,
- Transfer the funds currently held in the Telecommunications fund (approximately $1,100) to the Management Information System fund,
- Transfer the funds currently held in the Bay City Operations fund (approximately $62,000) to the Master Plan fund,
- Transfer the funds currently held in the WCJC Foundation Donation fund (approximately $35,750) to the Capital Equipment Replacement fund,
- Transfer the funds currently held in the Sonography Donations fund (approximately $11,500) to the Capital Equipment Replacement fund,
- Transfer the funds currently held in the ITV Donations fund (approximately $15,000) to the Management Information System fund, and
- Transfer the funds currently held in the Fort Bend Technical Center fund (approximately $580,000) to the Master Plan fund.

Estimated Cost and Budgetary Support (how will this be paid for?): $0

RESOURCE PERSON(S) [name(s) and title(s)]:
Betty A. McCrohan, President
Bryce D. Kocian, Vice President of Administrative Services

SIGNATURES:

B. D. Kocian

Originator

Date 8/4/10

Cabinet-Level Supervisor

Date 8/4/10

PRESIDENT’S APPROVAL:

Betty A. McCrohan

Date 8/5/10
Complete this form and submit it to the Office of the President by noon on Monday of the week before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: August 17, 2010 Date of This Proposal: August 4, 2010

SUBJECT:

Approve the bid submitted by the Texas Association of School Boards (TASB) of $45,028.00 annually for the College’s Worker's Compensation Insurance.

RECOMMENDATION:

Approve the bid submitted by the Texas Association of School Boards (TASB) of $45,028.00 annually for the College's Worker's Compensation Insurance.

BACKGROUND/RATIONALE:

The College received 8 proposals for our Worker's Compensation Insurance. The actual premiums submitted are attached for review. The 1 year option submitted by the Texas Association of School Boards (TASB) appears to provide the best overall value to the College.

Estimated Cost & Budgetary Support (how will this be paid for?): $45,028.00

RESOURCE PERSON(S) [name(s) and title(s)]:

Bryce D. Kocian, Vice President of Administrative Services
Conrad Kieler, Director of Payroll and Benefits
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
Originator

[Signature]
Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

[Signature]

Reg 113
6-21-95
# WORKERS COMPENSATION BID SUMMARY

## COMPANIES

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<tr>
<th></th>
<th>One Year Option Premium Amount</th>
<th>Three Year Option Annualized Cost</th>
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<tr>
<td><strong>Estimated # of Schedules</strong></td>
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<td>Texas Association of School Boards</td>
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<td>Wells Fargo Insurance Services</td>
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<td>North American Solutions</td>
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<td>Arthur J. Gallagher Risk Management Services, Inc</td>
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<td>Frost Insurance Agency</td>
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<tr>
<td>Claims Administrative Services</td>
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<td>$23,089.00 Plus Claims to $124,679.00 Or, a total of $135,794.00</td>
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# Indicates that the provider is a cooperative
Complete this form and submit it to the Office of the President by noon on Friday, 11 days before the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: August 17, 2010       Date of This Proposal: August 4, 2010

SUBJECT:

Approve, by resolution, the Interlocal Agreement to allow Wharton County Junior College's participation in The Texas Association of School Boards Risk Management Fund for the purpose of purchasing Workers Compensation Coverage.

RECOMMENDATION:

Approve, by resolution, the Interlocal Agreement to allow Wharton County Junior College's participation in The Texas Association of School Boards Risk Management Fund for the purpose of purchasing Workers Compensation Coverage.

BACKGROUND/RATIONALE:

The College is already a member of the Texas Association of School Boards. This Interlocal Agreement allows the College to participate in their Risk Management Fund for the purpose of securing Workers Compensation Coverage for our employees.

Estimated Cost & Budgetary Support (how will this be paid for?): $0.00

RESOURCE PERSON(S) [name(s) and title(s)]:

Betty A. McCrohan, President
Bryce Kocian, Vice President of Administrative Services
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signature]
Originator

[Signature]
Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

[Signature]
Reg 113
6-21-95

8-4-10
Date

8/9/10
Date

8-10-10

TEXAS ASSOCIATION OF SCHOOL BOARDS
RISK MANAGEMENT FUND
Interlocal Participation Agreement
Workers' Compensation

This Interlocal Participation Agreement ("Agreement") is entered into by and between the Texas Association of School Boards Risk Management Fund ("Fund"), an administrative agency of cooperating local governments, ("Fund Members"), acting on its own behalf and the behalf of all Fund Members, and the undersigned local government of the State of Texas ("Program Participant"). The purpose of this Agreement is to facilitate effective risk management of the workers' compensation obligations of the Program Participants.

WITNESSETH:

WHEREAS, the Program Participants are authorized by Chapter 504, Texas Labor Code ("the Act"), Texas Revised Civil Statutes Annotated Article 715c (Vernon's 1993), and the Texas Interlocal Cooperation Act (Chapter 791, Title 7, Government Code), to self-insure risks of loss for workers' compensation benefits to their eligible workers; and

WHEREAS, provision of such benefits is an obligation of the Program Participants; and

WHEREAS, the Fund is an administrative agency of local governments cooperating in the discharge of their governmental functions; and

WHEREAS, the Program Participant desires to have available to it choices in risk financing and management offered by the Fund and does hereby become a member of the Fund.

NOW BE IT RESOLVED, that the undersigned Program Participant in consideration of the agreement of the Fund and the Fund Members to provide services as detailed in this Agreement, does hereby agree to the following terms, conditions, and general provisions.

In return for the payment of the contributions and subject to all terms of this Agreement, the parties agree as follows:

TERMS AND CONDITIONS

1. Adopt Interlocal Agreement. The Program Participant, acting by and through its duly authorized representative, by this Agreement hereby approves and adopts the Restatement of Interlocal Agreement in accordance with the terms and conditions set forth in that certain Interlocal Agreement promulgated on July 2, 1974, and Restated on May 20, 1997.

2. Contribution and Coverage Summary. The Program Participant agrees that the participation period and coverages provided hereunder shall be as specified in the Contribution and Coverage Summary.

3. Term. The term of this Agreement is for one year, and it automatically renews for successive one-year terms thereafter, unless sooner terminated as provided herein. The initial one-year term shall commence at 12:01 a.m. on September 1, 2010, and shall automatically renew on that renewal date, unless sooner terminated in accordance with the provisions of this Agreement, or any subsequent renewal thereof. Each subsequent automatic renewal shall be subject to the provisions of this Agreement, and expressly subject to the Fund's right to recalculate and assign the Program Participant's contributions for such renewal term.

4. Termination.

a. By Either Party. This Agreement may be terminated by either party on any successive renewal date by giving written notice to the other party no later than (30) days prior to the next anniversary date.
b. **By Program Participant.** This Agreement may not be terminated by the Program Participant during any annual participation period. To terminate this Agreement, to be effective at the next anniversary date, prior written notice must be given to the Fund by the Program Participant no later than thirty (30) days prior to the next annual renewal date.

c. **By Program Participant Upon Adverse Governamental or Judicial Intervention.** This Agreement may be terminated by the Program Participant according to the terms of paragraph 14 of the General Provisions section of this Agreement.

d. **By Fund.** The Fund may also terminate this Agreement by:

1. Giving ten (10) days notice by certified mail to the Program Participant if the Program Participant fails or refuses to make the payments or contributions as herein provided; or the Program Participant shall have the right to remedy the default within the ten (10) days written notice period provided herein; or

2. Giving ten (10) days notice by certified mail to the Program Participant if Program Participant fails to cooperate and comply with any reasonable requests for information and/or records made by the Fund; or

3. Giving thirty (30) days notice by certified mail to the Program Participant if the Program Participant fails or refuses to follow loss control recommendations made by the Fund or its designee; or

4. Giving thirty (30) days notice by certified mail to the Program Participant if the Program Participant fails or refuses to comply with any agreement or undertaking on its part, set forth in this Agreement or otherwise, breaches this Agreement.

e. **Financial Responsibilities Upon Termination.** If the Program Participant attempts to terminate its participation during the term of this Agreement or otherwise breaches this Agreement, the Program Participant shall bear the full financial responsibility for any unpaid benefits and expenses related to claims, asserted or unasserted, against the Fund or Program Participant which are made on behalf of the terminated Program Participant’s employees or former employees and shall forfeit all contributions already made to the Fund. Further, the Program Participant and the Fund understand and agree that any amount then due and owing upon termination under this provision constitutes liquidated damages and not a penalty (both parties hereto agreeing that damages from such termination during the term are difficult to ascertain), and that the Fund is entitled to such liquidated damages from the terminated Program Participant, including, without limitation, initial estimated and adjusted contributions that are due the Fund. Program Participant further agrees that the Fund is entitled to accrued interest, if any, and attorneys fees in connection with the collection of said liquidated damages. Further, in the event of an attempt to terminate under this provision, it is understood and agreed by the Program Participant that the Fund will have no further responsibility of any kind or nature for any coverage so terminated.

f. **Additional Termination Provisions for Three-Year Rate Guarantee Participants.** Upon termination of this Agreement prior to the end of the third year of the three-year participation period as specified in the Contribution and Coverage Summary, the Program Participant agrees to pay an adjusted contribution. The adjusted contribution shall be calculated by dividing the three-year experience adjusted rates as shown on the Contribution and Coverage Summary by the discount indicated on the Contribution and Coverage Summary for participation in the three-year rate guarantee program. The resulting experience adjusted rates will then be multiplied by the annual audited payroll to determine the contribution due for each annual participation period the Program Participant participated in the three-year rate guarantee program. In addition, the Program Participant agrees to pay an early withdrawal charge of 4% of the contribution that would have been paid to the Fund for annual participation periods subsequent to the termination and prior to the end of the three-year participation period. The most recent audited payroll will be used to calculate the contribution for the participation periods subsequent to the termination and prior to
the end of the three-year participation period. The adjusted contribution and early withdrawal charge will be considered immediately payable to the Fund.

g. **Additional Termination Provision for Aggregate Deductible Participants.** Upon termination of this Agreement the Program Participant agrees to continue to reimburse the Fund for any amounts paid on the Program Participant’s behalf, up to the aggregate deductible claims liability specified in the Contribution and Coverage Summary for claims with injury dates attributable to the participation period(s) the Program Participant participated.

5. **Contributions.**

a. **Payment of Contributions.** The Program Participant agrees to pay contributions based on a plan developed by the Fund. The contribution is defined as the experience adjusted rates multiplied by the annual payroll as shown on the Contribution and Coverage Summary. Contributions are payable upon receipt of an invoice from the Fund. A late charge amounting to the maximum interest allowed by law, but not less than the rate of interest under Section 2251.021, et seq., Texas Government Code, shall begin to accrue daily on the first day following the due date and continue to accrue until the contribution and late charges are paid in full. The Fund reserves the right to collect all initial estimated and adjusted contributions that are due to the Fund in the event of termination by Program Participant or breach of this Agreement by Program Participant.

b. **Estimated Contributions.** The contribution(s) shown on the Contribution and Coverage Summary are estimated. Upon expiration of each annual participation period, the Program Participant will report the actual payroll by classification code, on a form provided by the Fund. Application of the actual payroll by classification code will be applied to the rates as specified in the Contribution and Coverage Summary. As a result of this reconciliation, any additional contributions due shall be paid to the Fund by the Program Participant within 30 days of receipt of invoice. Any overpayments of contributions due to the Program Participant shall be credited or returned by the Fund. The Fund reserves the right to audit the payroll records of any Program Participant. Contributions will be calculated annually during the term of this Agreement and this Agreement is subject to the most recent Contribution and Coverage Summary.

c. **Additional Contribution Provision for Three Year Rate Guarantee Participants.** The Fund and the Program Participant agree that the experience adjusted rates, as reflected on the Contribution and Coverage Summary and the payroll audit worksheet for the annual participation period, will remain the same for the three-year participation period as specified in the Contribution and Coverage Summary, unless termination of the Agreement is made by the Program Participant prior to the end of the third year of participation.

d. **Additional Contribution Provision for Reimbursable Aggregate Deductible Participants.** The Program Participant agrees to an aggregate deductible (claims liability) established at a percentage of audited total payroll, which is shown on the Contribution and Coverage Summary. The claims liability is in addition to the agreed annual contribution defined above under Payment of Contributions. The Program Participant agrees to reimburse the Fund for the amounts paid for claims on the Program Participant’s behalf, for claims with injury dates attributable to each annual participation period the Program Participant participated, up to the aggregate deductible (claims liability). This billing will be provided on a monthly basis and is due within 30 days of the invoice date. The Fund agrees to pay the Program Participant’s claims in excess of the aggregate deductible (claims liability) amount.

6. **Loss Control.** Loss control services will be provided by the Fund to the Program Participant. The Program Participant agrees that it will adopt the Fund’s standards for loss control and cooperate in implementing any and all reasonable loss control recommendations.
7. **Online Secured Documents.** The Program Coordinator named in the Contribution and Coverage Summary will be given secured access to an array of online reports, publications, and other related program resources available only to members through the Fund's Web site. The Program Coordinator, and only the Program Coordinator, will have responsibility for granting access to others within the Program Participant's organization, for activating access, and for terminating access.

8. **Benefit Limits.** Benefits paid to the Program Participant's employees under this Agreement shall be as defined in the Act.

It is further understood that this Agreement does not cover discrimination claims or defense of suits against the Program Participant, its officers or employees, under Texas Open Government laws; nor does it cover claims or defense of suits against the Program Participant, its officers or employees, for breach of the duty of good faith and fair dealing; nor does it cover defense of any claim except a workers' compensation claim by an eligible employee or former employee for the payment of statutory workers' compensation benefits.

9. **Reporting of Claims.** The Program Participant shall timely provide to the Fund all reports and filings required of an employer by the Act, including, but not limited to, First Reports of Injury, Supplemental Reports of Injury, and Employer's Wage Statements.

10. **Administration of Claims.** The Fund or its designee agrees to handle any and all workers' compensation claims after timely notice of injury has been given by the Program Participant, and to provide a defense, when appropriate. The Program Participant hereby authorizes the Fund or its designee to act in all matters pertaining to the processing and handling of workers' compensation claims, including without limitation, reporting of claims, appearance before regulatory agencies and adjudicatory bodies, and negotiation of fines, penalties and sanctions. The Program Participant waives none of its immunities and directs the Fund or its designee to plead such immunities on its behalf and on behalf of the Fund or its designee. It is the intent of the parties that the Fund shall have the same rights, responsibilities and benefits, including without limitation, immunities, as the Program Participant. The Program Participant agrees to cooperate fully in supplying any information needed or helpful. All reports and filings required of an employer by the Act will be the responsibility of the Program Participant. The Fund or its designee shall conduct all negotiations with injured employees or their attorneys and other duly authorized representatives under the Act at all administrative and judicial proceedings. If a personal appearance by an officer or employee of the Program Participant is necessary, the expense of this appearance will be paid by the Program Participant. All decisions on individual cases shall be made by the Fund or its designee, including the decision to appeal or not to appeal or to settle or not to settle a claim.

11. **Participation.** Program Participant, by choosing to participate in the Fund's workers' compensation program as provided for under 504.011 (3) of the Act, does not operate as an "insurance carrier."

12. **Misrepresentation, Concealment, Fraud.** All coverage provided by the Fund may be jeopardized if any Program Participant has:

a. Failed to provide complete and accurate statements of material facts in any document required by the Fund, including but not limited to applications, worksheets, audit sheets, disclosure statements, loss forms, exhibits, renewal information forms, claim history (including pending or potential claims), and requests for proposals;

b. Intentionally concealed or misrepresented any material fact or circumstance;

c. Engaged in fraudulent conduct; or

d. Made false statements;

relating to any coverage being claimed under any applicable Coverage Document, Interlocal Participation Agreement, Master Plan Document, and/or any other documents as set forth in this Agreement.
GENERAL PROVISIONS

1. **Appeals.** The Program Participant shall have the right to appeal any decision or recommendation to the Fund, whose determination will be final. Any appeal shall be made in writing to the Chair of the Fund’s Board within 30 days of the decision or recommendation.

2. **Audit.** The Fund shall provide for an annual audit of its financial statements by a certified public accounting firm.

3. **Authorization to Participate.** Each Program Participant represents and warrants that its governing body has duly authorized its participation in the Fund.

4. **Bylaws.** The Program Participant agrees to abide by the Bylaws of the Fund, as they may be amended, and any and all reasonable policies and procedures established by the Fund.

5. **Compensation.** The parties agree that the contractual payments under this Agreement and all related exhibits and documents are amounts that fairly compensate the Fund for the services or functions performed under the Agreement.

6. **Contribution Adjustment.** Nothing in this Agreement shall relieve a Fund Member or former Fund Member from its obligations as an employer self-insuring through the Fund. Thus, should the Fund’s income from operations for a given Fund year be inadequate to pay the ultimate cost of claims incurred in that Fund year, the Fund may collect an adjusted contribution from a Fund Member who no longer participates in the Fund if that Fund Member’s contribution attributable to that Fund year is inadequate to pay its claims incurred during that Fund year.

7. **Cooperation and Access.** The Program Participant agrees that it will cooperate and comply with any reasonable requests for information and/or records made by the Fund. The Fund reserves the right to audit the relevant records of any Program Participant.

8. **Coordinator.** The Program Participant agrees to designate a program coordinator on the Contribution and Coverage Summary. The program coordinator shall have express authority to represent and bind the Program Participant, and the Fund will not be required to contact any other individual regarding program matters. Any notice to or any agreements with the coordinator shall be binding upon the Program Participant. The Program Participant reserves the right to change the coordinator as needed by giving written notice to the Fund. Such notice is not effective until actually received by the Fund.

9. **Current Revenue.** The Program Participant hereby warrants that all payments, contributions, fees, and disbursements required of it hereunder shall be made from current revenues available to the Program Participant.

10. **Defense and Prosecution of Claims.** The Program Participant authorizes the Fund to regulate the commencement, defense, or other appearance of the Fund and/or any past or current Program Participant in any litigation, claim or dispute, and to engage counsel and appropriate experts, in the Fund’s sole discretion, with respect to such litigation.

11. **Excess Coverage.** The Fund may purchase excess coverage to ensure the Funds’ fiscal integrity. The Fund may also act on behalf of individual Program Participants to obtain coverage, bill the Program Participant, and remit the amount to the appropriate party. In the event of a substantial change in terms or cost of excess coverage during the term of this Agreement, the Fund reserves the right to make adjustments to the Agreement, or to terminate this Agreement, with 60 days notice to the Program Participant. The Program Participant will have the right to terminate this Agreement prior to the effective date of the adjustment. The Fund is not responsible for any payment or any obligations to the Program Participant from any reinsurer, stop loss carrier, or excess coverage provider.
12. Governance. The Fund shall be governed by a Board of Trustees ("Board") in accordance with the Bylaws.

13. Insurance Terminology. Any reference in this Agreement to an insurance term not ordinarily part of self-insurance terminology shall be deemed to apply to self-insurance and is not to be construed as being contrary to the self-insurance concept.

14. Intervening Legislative or Judicial Action. If after the execution of this Agreement, the State or Federal governments or the highest courts of either enact any statute, pass any rule or enter any decision that would substantially impact the rights or financial obligation of the Fund as it pertains to this Agreement, the Fund is given the right to recalculate the Program Participant’s contributions and corresponding obligations to the Fund to compensate for the impact of the intervening governmental or judicial event. If the Fund exercises that option, it shall give 45 days advance written notice to the Program Participant of the intent to recalculate contribution and obligations and shall also detail the specifics occasioning such intervening governmental or judicial actions precipitating such event. The Program Participant shall then have the right during that 45 day period to give written notice to the Fund that the Program Participant is terminating the Agreement upon the expiration of such 45 day period. If the Program Participant fails to give the Fund timely notice of intent to terminate, then the Program Participant shall be deemed to have consented to the Fund’s modifications and agrees to abide by and be bound by the Agreement as amended.

15. Investments. The Fund shall invest monies that are on deposit with the Fund in accordance with investment policies adopted by the Fund. The use of investment earnings shall be at the sole discretion of the Fund for the benefit of the Fund and its Program Participants.

16. Lawsuit. The Program Participant does hereby agree that any suit brought pursuant to the provisions of the specific program may be defended in the name of the Program Participant by the counsel selected by the Fund, in its sole discretion, or its designee, on behalf of and at the expense of the Fund as necessary for the prosecution of any litigation. Full cooperation by the Program Participant shall be extended to supply any information needed or helpful in such defense.

17. Membership. In the interest of providing effective school governance, the Program Participant must be a member of the Texas Association of School Boards and the TASB Risk Management Fund.

18. Members’ Equity. The Fund at its sole discretion may declare and distribute a refund of the Fund Members’ equity.

19. Merger. This Interlocal Participation Agreement, Terms and Conditions, and General Provisions, together with the Bylaws, Restated Interlocal Agreement, Contribution and Coverage Summaries, Contribution Worksheets, Service Fee Summaries, Schedules of Benefits, Master Plan Documents, Declaration Pages, Excess or Stop Loss Coverage Documents, Audit Worksheets, Exhibits, Applications, Disclosure Statements, and Coverage Documents, represent the complete understanding of the Fund, and Program Participant electing specific coverages through the Fund.

20. Notice. Any written notice to the Fund shall be made by first class mail, postage prepaid, and delivered to the Associate Executive Director for Risk Management Services, Texas Association of School Boards, Inc., P. O. Box 400, Austin, Texas 78767-400.

21. Rating. The Fund reserves the right to recalculate contributions and contribution rates in response to changes in the law, state or federal, by legislation or decisions by courts or regulatory agencies.

22. Severability. If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect.

23. Standards of Performance. Time shall be of the essence in the reporting of claims to the Fund, payment of any contributions or monies due, and delivery of any written notices under this Agreement.

a. The Program Participant, on its own behalf and on behalf of any person entitled to benefits under this Agreement, assigns all subrogation rights to the Fund, and all rights to any suit, claim, demand, or cause of action against any third party who may bear any liability for injuries upon which any claim of coverage may be predicated under this Agreement, including the full right and power to maintain an action against any third party, to settle, compromise, or reassign any cause of action, and to give a full release in full discharge of any liability. The Fund has the right, in its sole discretion, without notice to the Program Participant, to bring all claims and lawsuits in the name of the Program Participant or the Fund, and the Program Participant acknowledges and understands that all subrogation rights and recoveries belong to the Fund, up to the amount of benefits, expenses, and attorney fees incurred by the Fund, with the balance, if any, being paid to the Program Participant. Award of funds to any person entitled to coverage hereunder, whether by judgment or settlement, shall be conclusive proof that the injured party has been made whole.

b. No Waiver of Subrogation Rights. The Program Participant shall do nothing either before or after a loss, or before, during, or after the term of this Agreement to prejudice the Fund’s existing or prospective subrogation rights under this Agreement. If the Program Participant has at any time waived or attempted to waive any subrogation right without first obtaining the Fund’s express written approval, then the Fund shall be entitled to immediately and directly recover from the Program Participant any and all sums that absent such waiver it would have been able to recover from the third party or entity, plus attorneys fees and expenses necessary for such recovery.

c. Disclosure of Prior Waivers. If prior to the execution of this Agreement or of a loss covered by this Agreement, Program Participant has executed any agreement with a third party or entity that waives or purports to waive any rights that would potentially affect the Fund’s subrogation rights under this Agreement, the Program Participant shall upon the execution of this Agreement (or upon later discovery of such third party waiver) immediately in writing disclose all of the details of such transactions to the Fund. If such disclosure occurs before a loss that gives rise to potential subrogation rights under this Agreement, the Fund shall have the exclusive right and option to:

1) redetermine the amount of the Program Participant’s increased contributions, if any, occasioned by this previously undisclosed transaction, which Program Participant shall pay immediately; or
2) to cancel Program Participant’s future coverage under this Agreement.

d. Disclosure or Discovery of Subrogation Rights Waived After Loss. If after a loss covered by this Agreement that would have given the Fund subrogation rights against third parties (absent a nondisclosed waiver by Program Participant), the Fund becomes aware of or discovers that the Program Participant has done any action that would adversely affect the Fund’s rights to recover damages, and/or expense and/or attorney fees from another, then the Fund shall have the right to recover from the Program Participant any and all monies, expenses and attorneys fees that the Fund could have recovered from the third party or entity, and its reasonable expenses of collection.

c. The Program Participant’s right to be made whole is expressly superceded by the Fund’s subrogation rights and the Fund has a priority as to all funds recovered and a prior right to any full or partial recovery, up to the amount of benefits and expenses incurred by the Fund, and the remaining balance paid to the Program Participant for the benefit of the person or entity that suffered the covered loss. The Program Participant expressly waives any and all rights to be made whole that would conflict with the Fund’s subrogation rights priority.

25. Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and venue shall lie in Travis County, Texas, unless otherwise mandated by law.
26. **Warranty.** By the execution and delivery of this Agreement, the undersigned individuals warrant that they have been duly authorized by all requisite administrative action required to enter into and perform the terms of this Agreement.

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**TO BE COMPLETED BY THE FUND:**

IN WITNESS WHEREOF, the parties, acting through their duly authorized representatives, sign this Agreement as of the term specified in Article 3.

**TEXAS ASSOCIATION OF SCHOOL BOARDS RISK MANAGEMENT FUND**

By: ___________________________________________ Date: ________________________

Chair, Board of Trustees
Texas Association of School Boards Risk Management Fund, acting on behalf of all other participating Fund Members

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**TO BE COMPLETED BY FUND MEMBER:**

_________________________________________ Name of Program Participant (ISD, CAD, ESC)

By: _________________________________________ Date: ________________________

Signature of authorized representative of Program Participant

---

Printed name of authorized representative
Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

Date of Board Meeting: August 17, 2010     Date of This Proposal: August 2, 2010

SUBJECT:

Approve the printing of class schedules for the Spring, Summer, and Fall of 2011 as detailed on the attached bid summary.

RECOMMENDATION:

Accept the bids submitted by F J Business Forms to print the College's class schedules for the Spring, Summer, and Fall of 2011 as detailed on the attached bid summary at a cost not to exceed $91,808.00.

BACKGROUND/RATIONALE:

Each year the College prints these schedules to promote class offerings and times. Bid Packets were sent to 4 vendors. Responses were received from 3 companies and are summarized on the attached sheet. Amounts could vary slightly since the actual number of pages is still unknown.

Estimated Cost & Budgetary Support (how will this be paid for?): $91,808.00

RESOURCE PERSON(S) [name(s) and title(s)]:

Dr. Ty Pate, Senior Vice President of Instruction
Zina Carter, Director of Marketing and Communications
Philip Wuthrich, Director of Purchasing

SIGNATURES:

[Signatures]

Originator

Cabinet-Level Supervisor

PRESIDENT'S APPROVAL:

[Signature]

Date

Reg 113
## CLASS SCHEDULES

<table>
<thead>
<tr>
<th>COMPANIES</th>
<th>Credit Class Schedules Spring,Summer,Fall '11 26&quot; 30# Newsprint Int.</th>
<th>Credit Class Schedules Spring,Summer,Fall '11 26&quot; 32# Hybrite Newsprint</th>
<th>Kids College Schedules Wharton 11 x 17&quot; 70# White Folded 10 Pages 2500</th>
<th>Kids College Schedules Sugar Land 6 x 10.5&quot; 50# Book Stock 48 Pages 40,000</th>
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<tbody>
<tr>
<td>Est. # of Schedules</td>
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<td>693,000</td>
<td>2500</td>
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<td>$115,394.00</td>
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<td>105 Warwick Glen</td>
<td>105 Warwick Glen Victoria, Texas 77904</td>
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<td>College Publishing</td>
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<td>$1,745.00</td>
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<tr>
<td>800 N. Fielder Road</td>
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<tr>
<td>Houston Chronicle</td>
<td>$91,656.00</td>
<td>$122,086.00</td>
<td>$689.00</td>
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<tr>
<td>Publishing Company</td>
<td>Houston Texas</td>
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**Recommendation:**

Approve the bids from F J Business Forms.
The best value to the College is to allow them to also print all the Kid's College booklets rather than carve out one small stand alone job.
The pricing shown is for comparison purposes. The actual cost could vary based on the number of pages and quantity actually printed.
Complete this form and submit it to the Office of the President by noon on Tuesday of the week before the Thursday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version as long as you follow the format specified below.

**Date of Board Meeting:** August 17, 2010  
**Date of This Proposal:** August 2, 2010

**SUBJECT:**

Information Item

**RECOMMENDATION:**

Acknowledgement of all documented fees paid by the College as a result of our membership in a cooperative purchasing program.

**BACKGROUND/RATIONALE:**

The College is a member of several cooperative purchasing organizations as defined in Chapter 271 of the Local Government Code. Membership in these cooperatives allows the College to selectively utilize any of the cooperatives publicly offered goods or services. Using the services of the contracts provided by the different cooperatives satisfies all the State of Texas public bidding laws.

House Bill 273 requires that all fees associated with the College’s membership, any contract fees, and all management fees be detailed and provided to the Board of Trustees annually in an agenda item. This year the College paid a membership fee of $125.00 to the Texas Comptroller of Public Accounts to be a member of their Cooperative Purchasing Program. The College also pays an annual membership fee of $500.00 to the Texas Association of School Boards where we buy our auto and liability insurance. Our membership also allows the College to purchase items from their Buyboard Cooperative Purchasing Program. In all other cooperatives where the College is a member, the fees are paid by the vendors that get the orders and not the members. As added information, a list of cooperatives is attached.

**Estimated Cost & Budgetary Support (how will this be paid for?):** $625.00

Current Unrestricted Operating Budget for 2009 - 2010

**RESOURCE PERSON(S) [name(s) and title(s)]:**

Bryce D. Kocijan, Vice President of Administrative Services  
Philip Wuthrich, Director of Purchasing

**SIGNATURES:**

8-2-10  
Date

B. Kocijan  
Cabinet-Level Supervisor

8/10/10  
Date

**PRESIDENT’S APPROVAL:**

8-16-10  
Date
<table>
<thead>
<tr>
<th>Cooperative Name</th>
<th>Total Fees Paid</th>
<th>Items the College Purchases from Cooperative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Texas Comptroller of Accounts Cooperative Purchasing Program (formerly The General Services Commission)</td>
<td>$125.00</td>
<td>Paper - Vans - Motor Oil - Computer Furniture - HP Printers Some Servers - Seminar Classroom Tables</td>
</tr>
<tr>
<td>Texas Assoc of School Boards &amp; The BuyBoard Cooperative</td>
<td>$500.00</td>
<td>Professional Liability Insurance, Auto Insurance Copy Machines</td>
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<tr>
<td>Property Casualty Alliance of Texas</td>
<td>None</td>
<td>Property Insurance</td>
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<tr>
<td>Texas Cooperative Purchasing Network (TCPN)</td>
<td># None</td>
<td>Roofing supplies and repairs HVAC Maintenance and replacement Trane parts.</td>
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<tr>
<td>National Intergovernmental Purchasing Alliance</td>
<td># None</td>
<td>Office Supplies through Corporate Express / Staples</td>
</tr>
<tr>
<td>U.S. Communities</td>
<td># None</td>
<td>Some HON Office Furniture &amp; Classroom Computer Tables</td>
</tr>
<tr>
<td>Deep East Texas Self Insurance Fund</td>
<td>None</td>
<td>Worker's Compensation Insurance</td>
</tr>
<tr>
<td>Houston Galveston Area Council</td>
<td># None</td>
<td>Senior Citizen's Meal Contract</td>
</tr>
<tr>
<td>Harris County Department of Education</td>
<td>#None</td>
<td>Desktop Computers &amp; Monitors Some Construction Projects, i.e. dormitory renovations</td>
</tr>
</tbody>
</table>

# Fees are paid by the companies that sell their goods under the cooperative.
WHARTON COUNTY JUNIOR COLLEGE DISTRICT

AGENDA BRIEF

MATTERS RELATING TO PERSONNEL

A. Board of Trustees

B. Office of President

1. Bruce W. Kieler reclassified as temporary, full-time coordinator/grant writing, AA-1-11, to regular, full-time coordinator/grant writing, AA-1-11, effective September 1, 2010

C. Office of Academic Affairs

1. Approve summer II 2010 part-time overloads

2. Brandi Dougherty reclassified as regular, full-time adult basic education coordinator, GNT-1-7, effective July 21, 2010

3. Leslie D. Green employed as regular, full-time continuing education coordinator, AA-1-6, effective August 17, 2010

4. Philip Hamlin employed as regular, full-time instructor of electrical technology, FAC-1-10, effective August 18, 2010

5. Willie L. Myles employed as regular, full-time instructor/director of process technology, FAC-1-10, effective August 2, 2010

6. Johnnie R. Svatik extended as temporary, full-time academic recruiter/LEAD Program Manager, AA-1-2, effective September 1, 2010

D. Office of Administrative Services

E. Office of Student Services

F. Office of Technology and Institutional Research

G. Information Items: Contract Personnel Action

1. Phillip W. Hoke resigned as regular, full-time instructor of drama, FAC-2-17, effective August 20, 2010

H. Information Items: Non-contract Personnel Action

1. Diana M. Capps resigned as regular, full-time administrative clerk I, O-10-14, effective August 31, 2010

2. Shelley N. Cook employed as regular, full-time accounts receivable clerk, received $500.00 for completion of support staff professional growth plan for FY09 (9 hrs.)
3. Edith V. Hartensteiner reclassified as regular, full-time secretary to the director of the Sugar Land campus, O-10-2, to regular, full-time campus support clerk – Sugar Land, O-10-2, effective July 26, 2010

4. Rosa Rios reclassified as regular, full-time secretary to the director of the Fort Bend Technical Center, O-10-15, to regular, full-time campus support clerk – Fort Bend Technical Center, O-10-15, effective July 26, 2010

5. Pamela C. Nash extended as regular, part-time center for the arts secretary, $9.53 hr. x 15 hrs./wk. x 14 wks. = $2,001.30/yr., effective September 7, 2010

6. Gloria Crockett extended as temporary, full-time secretary to director of Bay City campus, O-10-23, effective September 1, 2010

7. Taylor Ustynik separated as temporary, full-time maintenance/summer helper, O-1-0, $9.00 x 40 hrs./wk. x 10 wks. = $3,600.00/yr., effective August 6, 2010
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<th><strong>Part I: Check all that apply</strong></th>
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<tr>
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<td>☑ Support Staff</td>
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<tr>
<td>☑ Temporary</td>
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<tr>
<td>☑ Full-Time</td>
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<tr>
<td>☑ Regular</td>
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<tr>
<td>☑ Part-Time</td>
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<td>☑ Other (explain)</td>
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<tr>
<td>☑ Retirement</td>
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<td>☑ Leave of Absence</td>
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<tr>
<th><strong>Address</strong></th>
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<tbody>
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<tr>
<td>State Zip</td>
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<th><strong>Part II: Assignment/Accounting</strong></th>
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<td><strong>CURRENT</strong> Division/Unit:</td>
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<tr>
<td>Institutional Effectiveness</td>
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<tr>
<td>Job Title/Position:</td>
</tr>
<tr>
<td>Temporary Coordinator / Grant Writing</td>
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<tr>
<td>Budgeted Position? ☑ Yes ☐ No</td>
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<td>Budget Number: 1110.115.6093.60104</td>
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<tr>
<td>Compensation:</td>
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<td>☑ Annual</td>
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<tr>
<td>☑ Hourly</td>
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<tr>
<td>☑ Other (explain)</td>
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<tr>
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<tr>
<td>$55,401</td>
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<tr>
<td>Hourly Rate:</td>
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<td>End Date: N/A</td>
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<td>☑ At-will-employee</td>
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<tr>
<td>☑ Per contract</td>
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<tr>
<td>If temporary, anticipated termination date: 08/31/10</td>
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Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule: ☑ 9 months ☑ 10 1/2 months ☑ 12 months ☐ Other

<table>
<thead>
<tr>
<th><strong>PROPOSED</strong> Division/Unit:</th>
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<tr>
<td>Institutional Effectiveness</td>
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<tr>
<td>Job Title/Position:</td>
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<tr>
<td>Coordinator/Grant Writing</td>
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<td>Budgeted Position? ☑ Yes ☐ No</td>
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<tr>
<td>Name of Replaced Employee: N/A</td>
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<td>Budget Number: 1110.115.6093.60104</td>
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<tr>
<td>Compensation:</td>
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<tr>
<td>☑ Annual</td>
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<tr>
<td>☑ Hourly</td>
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<tr>
<td>☑ Other (explain)</td>
</tr>
<tr>
<td>Sched AA Grade 1 Step 11</td>
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<tr>
<td>$55,401</td>
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<td>Hourly Rate:</td>
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<tr>
<td>(Part-time only)</td>
</tr>
<tr>
<td>$N/A per hr x N/A hrs/wk x N/A wks =</td>
</tr>
<tr>
<td>$N/A per year</td>
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<tr>
<td>Start Date: 09/01/10</td>
</tr>
<tr>
<td>☑ At-will-employee</td>
</tr>
<tr>
<td>☑ Per contract</td>
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<tr>
<td>If temporary, anticipated termination date: N/A</td>
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</tbody>
</table>

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule: ☑ 9 months ☑ 10 1/2 months ☑ 12 months ☐ Other

<table>
<thead>
<tr>
<th><strong>Explanation of Action:</strong></th>
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<table>
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<th><strong>Part III: Position/Budget Authorization</strong></th>
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<td>Recommended by Supervisor (Department Head)</td>
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<tr>
<td>Date: 8/10/10</td>
</tr>
<tr>
<td>☑ Approved by Vice President</td>
</tr>
<tr>
<td>Date</td>
</tr>
<tr>
<td>Approved by Division Chair</td>
</tr>
<tr>
<td>Date</td>
</tr>
<tr>
<td>Reviewed by Human Resources</td>
</tr>
<tr>
<td>Date</td>
</tr>
<tr>
<td>Budget Approval</td>
</tr>
<tr>
<td>Date: 8/10/10</td>
</tr>
<tr>
<td>☑ Approved by President</td>
</tr>
<tr>
<td>Date</td>
</tr>
<tr>
<td>Approved by Cabinet Level Supervisor</td>
</tr>
<tr>
<td>Date: Date approved by Board or ☐ not applicable</td>
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Reg. 821 Revised May 15, 2009
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<th>NAME</th>
<th>CRN#</th>
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<th>DIV/CAMPUS</th>
<th>AMT</th>
<th>BANNER BUDGET #</th>
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**Personnel Action Form**

**Wharton County Junior College**

**Banner ID #**

**Last Name**

**First Name**

**Middle Initial**

**Telephone**

**Address**

**City**

**State**

**Zip**

### Part I: Check all that apply

- [x] Administrative/Professional Staff
- [x] Faculty
- [x] Support Staff
- [x] Temporary
  - [x] Full-Time
  - [ ] Part-Time
- [x] Regular
  - [ ] Full-Time
  - [ ] Part-Time
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ___)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Job Title/Position:**

**Temporary PT ABE Projects Supervisor**

**Budgeted Position?**

- [x] Yes
- [ ] No

**Budget Number:**

2129.6186.6012.1012

**Compensation:**

- [x] Hourly
  - Sched: N/A
  - Grade: N/A
  - Step: N/A
- [x] At-will employee

**Start Date:**

06/14/10

**End Date:**

[ ] 06/14/10

**Hourly Rate:**

$24.00 per hr x 40 hrs/wk x 11 wks = $10,560.00 per year

**If temporary, anticipated termination date:**

08/31/10

### Part II: Assignment/Accounting

**Provisional**

**Division/Unit:**

**Vocational Instruction**

**Job Title/Position:**

**Adult Basic Education Coordinator**

**Budgeted Position?**

- [x] Yes
- [ ] No

**Name of Replaced Employee:**

Teodoro Garcia

**Budget Number:**

2210.6005.6186.1012

2136.6015.6186.1012/2129.6012.6186.1012

**Compensation:**

- [x] Hourly
  - Sched: GNT
  - Grade: 1
  - Step: 7
- [x] At-will employee

**Start Date:**

07/21/10

**If temporary, anticipated termination date:**

[ ]

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [x] 12 months
- [ ] Other 11 weeks

**Explanation of Action:**

### Part III: Position/Budget Authorization

- **Recommended by Supervisor (Department Head):**

  [Signature]

  **Date: 7-19-10**

- **Approved by Division Chair:**

  [Signature]

  **Date: 7-30-10**

- **Budget Approval:**

  [Signature]

  **Date: 7-20-10**

- **Approved by Cabinet Level Supervisor:**

  [Signature]

  **Date: 7-19-10**

**Reg. 821**

**A1007 0008**

**Revised May 15, 2009**
**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

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### Part I: Check all that apply

- [x] Administrative/Professional Staff
- [ ] Faculty
- [ ] Support Staff
- [ ] Temporary
- [x] Full-Time
- [ ] Part-Time
- [ ] Other (explain)
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: _____)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

### Part II: Assignment/Accounting

**CURRENT** Division/Unit: ____________

Job Title/Position: ____________

Budgeted Position? [ ] Yes [ ] No

Budget Number: ____________

Compensation: [ ] Annual [ ] Hourly [ ] Other (explain)

\[
\text{Sched } \quad \text{Grade } \quad \text{Step } \quad \text{At-will-employee} \quad \text{Per contract} \quad \text{Hourly Rate: (Part-time only)}
\]

\[
\$ \quad \text{per hr x } \quad \text{hrs/wk x } \quad \text{wks = } \quad \text{per year}
\]

Start Date: ____________

End Date: ____________

If temporary, anticipated termination date: ____________

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**PROPOSED** Division/Unit: ____________

Vocational Instruction

Job Title/Position: Continuing Education Coordinator

Budgeted Position? [ ] Yes [ ] No

Name of Replaced Employee: Christine Nevarez

Budget Number: 1110.14034.6093.401

Compensation: [ ] Annual [ ] Hourly [ ] Other (explain)

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\text{Sched } \quad \text{Grade } \quad \text{Step } \quad \text{At-will-employee} \quad \text{Per contract} \quad \text{Hourly Rate: (Part-time only)}
\]

\[
\$ \quad \text{per hr x } \quad \text{hrs/wk x } \quad \text{wks = } \quad \text{per year}
\]

Start Date: ____________

End Date: ____________

If temporary, anticipated termination date: N/A

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

Explaination of Action: 

**Part III: Position/Budget Authorization**

Recommended by Supervisor (Department Head) Date ____________

Approved by Vice President Date ____________

Approved by Division Chair Date ____________

Reviewed by Human Resources Date ____________

Budget Approval Date ____________

Approved by President Date ____________

Approved by Cabinet Level Supervisor Date ____________

Date approved by Board or [ ] not applicable ____________

Reg. 821

Revised May 15, 2009

A1007 0009

[COPY]
**Wharton County Junior College**

**Personnel Action Form**

**Banner ID #**

**Last Name**

**Middle Initial**

**Telephone**

**Address**

**City**

**State**

**Zip**

**Part I: Check all that apply**

- [ ] Administrative/Professional Staff
- [X] Faculty
- [ ] Support Staff
- [ ] Temporary
- [X] Full-Time
- [ ] Part-Time
- [ ] Regular
- [X] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: _______)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

**Division/Unit:**

**Job Title/Position:**

[ ] Yes [ ] No

**Budgeted Position?**

**Budgeted Position:**

**Budget Number:**

**Compensation:**

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- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Start Date:**

**End Date:**

- [ ] At-will-employee
- [ ] Per contract

**Job Vacancy No.: (if applicable)**

1006 F 026

**Specialized Area:**

**Position No. (NBAPSON):**

**Funded in which FY?**

**Position No. (NBAPSON):**

**Ref002**

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**PROPOSED**

**Division/Unit:**

**Vocational Science - HVACR/Electrical**

**Job Title/Position:**

**Instructor of Electrical Technology**

**Budgeted Position?** [X] Yes [ ] No

**Name of Replaced Employee:** N/A

**Budget Number:**

1110-14021-6091-102

**Compensation:**

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**Start Date:**

8/8/23

**End Date:**

8/18/23

- [X] At-will-employee
- [ ] Per contract

**If temporary, anticipated termination date:**

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Explanation of Action:**

**Part III: Position/Budget Authorization**

**Recommended by Supervisor (Department Head)**

**Date**

**Approved by Vice President**

8-3-10

**Approved by Division Chair**

**Date**

5/2/10

**Reviewed by Human Resources**

8-3-10

**Budget Approval**

**Date**

8/3/10

**Approved by President**

8-3-10

**Approved by Cabinet Level Supervisor**

**Date**

8-2-10

**Date approved by Board or [ ] not applicable**

**F1008 0031**
**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

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### Part II: Assignment/Accounting

#### CURRENT Division/Unit:

- Job Title/Position:
- Specialized Area:
- Budgeted Position? ☐ Yes ☐ No
- Funded in which FY?:
- Budget Number:
- Position No. (NBAPOSN):

#### COMPENSATION

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#### PROPOSED Division/Unit:

- Vocational Science
- Job Title/Position:
- Specialized Area:
- Instructor/Director of Process Technology
- Process Technology
- Budgeted Position? ☒ Yes ☐ No
- Name of Replaced Employee: Wayne Stephens
- Funded in which FY?: FY11
- Budget Number: 1510-14308-6091-102
- Position No. (NBAPOSN): PTC001

#### COMPENSATION

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#### Explanation of Action:

- Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
  - ☐ 9 months
  - ☐ 10 1/2 months
  - ☐ 12 months
  - ☐ Other

---

**Rev 001**

A 1007 0011

Revised May 15, 2000
### Personnel Action Form

**Banner ID #**: [Blank]

**Last Name**: Svatke

**First Name**: Johnnie

**Middle Initial**: R

**Telephone**: [Blank]

**Address**: [Blank]

**City**: [Blank]

**State**: [Blank]

**Zip**: [Blank]

**Part I: Check all that apply**

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<td>☒ Administrative/Professional Staff</td>
<td>☐ Extension</td>
<td>☐ Retirement</td>
</tr>
<tr>
<td>☐ Faculty</td>
<td>☐ Reclassification</td>
<td>☐ Resignation</td>
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</table>
| ☐ Support Staff | ☐ Transfer | ☐ Separation (date: ____)
| ☒ Temporary | ☐ Promotion | ☐ Change in Assignment |
| ☐ Full-Time | ☐ Salary Adjustment | ☐ Additional Assignment |
| ☐ Part-Time | ☐ Other (explain) | ☐ Leave of Absence |

**Part II: Assignment/Accounting**

#### CURRENT

**Division/Unit**: Student Services

**Job Title/Position**: Academic Recruiter/LEAD Program Manager

**Budgeted Position?**: ☒ Yes ☐ No

**Budget Number**: 1110.14106.6093.501

**Compensation**: $49,401

**Start Date**: 09/01/09

**End Date**: [Blank]

**Position No. (NAPOS):**: LED01T

**Job Vacancy No. (if applicable)**: N/A

**Specialized Area**: Student Services

**Funded in which FY?**: FY10

**Hourly Rate: (Part-time only)**

- $N/A per hr x N/A hrs/wk x N/A wks =
- $N/A per year

**If temporary, anticipated termination date**: 08/31/10

#### PROPOSED

**Division/Unit**: Student Services

**Job Title/Position**: Academic Recruiter/LEAD Program Manager

**Budgeted Position?**: ☒ Yes ☐ No

**Name of Replaced Employee**: N/A

**Budget Number**: 1110.14106.6093.501

**Compensation**: $49,401

**Start Date**: 09/01/10

**End Date**: [Blank]

**Position No. (NAPOS):**: LED01T

**Job Vacancy No. (if applicable)**: N/A

**Specialized Area**: Student Services

**Funded in which FY?**: FY11

**Hourly Rate: (Part-time only)**

- $N/A per hr x N/A hrs/wk x N/A wks =
- $N/A per year

**If temporary, anticipated termination date**: 08/31/11

#### Explanation of Action:

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee’s work schedule:

- ☐ 9 months
- ☐ 10 1/2 months
- ☒ 12 months
- ☐ Other

#### Part III: Position/Budget Authorization

**Recommended by Supervisor (Department Head)**: [Blank]

**Date**: [Blank]

**Approved by Vice President**: [Blank]

**Date**: [Blank]

**Approved by Division Chair**

**Date**: [Blank]

**Reviewed by Human Resources**: [Blank]

**Date**: [Blank]

**Budget Approval**

**Date**: 8/9/10

**Approved by President**: [Blank]

**Date**: [Blank]

**Approved by Cabinet Level Supervisor**

**Date**: 8/9/10

**Date approved by Board or ☐ not applicable**: [Blank]

**Reg. 821**: [Blank]

**Revised May 15, 2009**: [Blank]
**Personnel Action Form**

**Wharton County Junior College**

**Human Resources**

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**Part I: Check all that apply**

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [ ] Support Staff
- [ ] Temporary
- [ ] Full-Time
- [ ] Regular
- [ ] Part-Time
- [ ] New Employee
- [ ] Extension
- [ ] Reorganization
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: 08/20/10)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**CURRENT Division/Unit:**

- Communications & Fine Arts

**Job Title/Position:**

- Instructor of Drama

**Budgeted Position?**

- [ ] Yes
- [ ] No

**Budget Number:**

1110-041-0104-0508-6091-100

**Compensation:**

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

- Sched: FAC
- Grade: 2
- Step: 17

**Hourly Rate:**

- (Part-time only)
- $N/A per hr x N/A hrs/wk x N/A wks = $N/A per year

**Start Date:**

08/19/2002

**End Date:**

08/20/10

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**PROPOSED Division/Unit:**

Job Vacancy No.: (if applicable)

N/A

**Job Title/Position:**

Specialized Area:

- Visual & Performing Arts

**Budgeted Position?**

- [ ] Yes
- [ ] No

**Budget Number:**

**Compensation:**

- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)

- Sched: ______
- Grade: ______
- Step: ______

**Hourly Rate:**

- (Part-time only)
- $____ per hr x ______ hrs/wk x ______ wks = $____ per year

**Start Date:**

**End Date:**

If temporary, anticipated termination date:

N/A

**Explanation of Action:**

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Part III: Position/Budget Authorization**

Recommended by Supervisor (Department Head)

Date

Approved by Vice President

Date

Approved by Division Chair

Date

Reviewed by Human Resources

Date

Budget Approval

Date

Approved by President

Date

Approved by Cabinet Level Supervisor

Date

Date approved by Board or [ ] not applicable

Reg. 821

Revised May 15, 2009

1007 0028
**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

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**Part I: Check all that apply**

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [ ] Support Staff
- [ ] Temporary
- [ ] Full-Time
- [ ] Part-Time

**Classification:**

- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)

**Retirement:**

- [ ] Resignation
- [ ] Separation (date: 08/31/2010)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT**

- Division/Unit: Sugar Land Campus
- Job Title/Position: Administrative Clerk 1
- Budgeted Position? [ ] Yes [ ] No
- Budgeted Number: 1610-13022-6101-6002
- Compensation: $28,675
  - [ ] Annual
  - [ ] Hourly
  - [ ] Other (explain)
  - Sched 0
  - Grade 10
  - Step 14
- Start Date: 01/03/1996
- End Date: 08/31/2010
- [ ] At-will-employee
- [ ] Per contract
- Hourly Rate: (Part-time only)
  - $ per hr x hrs/wk x wks =
  - $ per year

**PROPOSED**

- Division/Unit: Sugar Land Campus
- Job Title/Position: Administrative Clerk 1
- Budgeted Position? [ ] Yes [ ] No
- Name of Replaced Employee: 
- Budgeted Number: 1610-13022-6101-6002
- Compensation: $28,675
  - [ ] Annual
  - [ ] Hourly
  - [ ] Other (explain)
  - Sched
  - Grade
  - Step
- Start Date: 01/03/1996
- End Date: 08/31/2010
- [ ] At-will-employee
- [ ] Per contract
- Hourly Rate: (Part-time only)
  - $ per hr x hrs/wk x wks =
  - $ per year

**Explanation of Action:**

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Part III: Position/Budget Authorization**

- Recommended by Supervisor (Department Head): [Signature]
- Date: 7/13/2010
- Approved by Vice President: [Signature]
- Date: 7/19/10
- Approved by Division Chair: [Signature]
- Date: 7/19/10
- Reviewed by Human Resources: [Signature]
- Date: 7/19/10
- Budget Approval: [Signature]
- Date: 7/19/10
- Approved by Cabinet Level Supervisor: [Signature]
- Date: 7/19/10
- Date approved by Board or [ ] not applicable

**Reg. 821**

S 1007 0050
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**Part I: Check all that apply**

- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: ___)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Part II: Assignment/Accounting**

**CURRENT Division/Unit:**

- Job Vacancy No.: (if applicable)
- Specialized Area:
- Funded in which FY?
- Position No. (NBAPOSN):
- Hourly Rate: (Part-time only)
  - $ ___ per hr x ___ hrs/wk x ___ wks = $ ___ per year

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Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**PROPOSED Division/Unit:**

**FINANCIAL SERVICES**

- Job Vacancy No.: (if applicable)
- Specialized Area:
- Funded in which FY?: 2010
- Position No. (NBAPOSN): CA3001
- Hourly Rate: (Part-time only)
  - $ ___ per hr x ___ hrs/wk x ___ wks = $ ___ per year

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Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Explanation of Action:**

**PROFESSIONAL GROWTH PAYMENT - COMPLETION OF SUPPORT STAFF GROWTH PLAN FOR FY 09 (9HRS.)**

**Part III: Position/Budget Authorization**

- Recommended by Supervisor (Department Head)
- Approved by Division Chair
- Budget Approval
- Approved by Cabinet Level Supervisor

<table>
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<th>Date</th>
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<th>Reviewed by Human Resources</th>
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<th>Date approved by Board or □ not applicable</th>
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Revised May 15, 2009

Reg. 821

S1007 0048
Wharton County
Junior College

Personnel Action Form

Banner ID #

Last Name: Hartenstein
First Name: Edith
Middle Initial: V.
City:
Telephone:

Part I: Check all that apply

Classification:
☐ Administrative/Professional Staff
☐ Faculty
☒ Support Staff
☐ Temporary
☒ Full-Time
☐ Part-Time
☐ Regular
☐ Other (explain)

☐ New Employee
☐ Extension
☒ Reclassification
☐ Transfer
☐ Promotion
☐ Salary Adjustment
☐ Other Adjustment

☐ Retirement
☐ Resignation
☐ Separation (date: )
☐ Change in Assignment
☐ Additional Assignment
☐ Leave of Absence

Part II: Assignment/Accounting

CURRENT
Division/Unit: Administrative Services
Job Title/Position: Secretary to the Director of the Sugar Land Campus
Budgeted Position? ☒ Yes ☐ No
Budgeted Number: 1610.113.6101.400
Compensation: ☒ Annual
☐ Hourly
☐ Other (explain)

$24,775
Sched: 0
Grade: 10
Step: 2

Job Vacancy No.: (if applicable)
0707 S 026
Specialized Area:
SL Campus
Funded in which FY? FY10
Position No. (NBAPOSN): CMP002
Start Date: 08/27/07
End Date: ☒ At-will-employee
☐ Per contract
If temporary, anticipated termination date:
N/A

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
☐ 9 months ☐ 10 1/2 months ☒ 12 months ☐ Other

PROPOSED
Division/Unit: Administrative Services
Job Title/Position: Campus Support Clerk-SL
Budgeted Position? ☒ Yes ☐ No
Name of Replaced Employee: Edith Hartenstein
Budget Number: 1610.113.6101.400
Compensation: ☒ Annual
☐ Hourly
☐ Other (explain)

$24,775
Sched: 0
Grade: 10
Step: 2

Job Vacancy No.: (if applicable)
1007 S 032
Specialized Area:
SL Campus
Funded in which FY? FY10
Position No. (NBAPOSN): CC3009
Start Date: 07/26/10
End Date: ☒ At-will-employee
☐ Per contract
If temporary, anticipated termination date:
N/A

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:
☐ 9 months ☐ 10 1/2 months ☒ 12 months ☐ Other

Explanation of Action:

Part III: Position/Budget Authorization

Recommended by Supervisor (Department Head) Date
Approved by Vice President Date

☑ Approved by Division Chair Date
Reviewed by Human Resources Date

Budget Approval Date
Approved by President Date

☑ Approved by Cabinet Level Supervisor Date
Date approved by Board or ☐ not applicable

Reg. 821

S 1007 0051

Revised May 15, 2009
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<td>Rios</td>
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**Part I: Check all that apply**

- [ ] Administrative/Professional Staff
- [X] Support Staff
- [X] Temporary
- [X] Full-Time

**Classification:**
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)

**Part II: Assignment/Accounting**

**CURRENT**

- Division/Unit: Administrative Services
- Job Title/Position: Secretary to the Director of the Fort Bend Technical Center
- Budgeted Position? [X] Yes  [ ] No
- Budgeted Position: FBTC Campus
- Budget Number: 1210.111.6101.400
- Compensation: $29,000
  - [X] Annual
  - [ ] Hourly
  - [ ] Other (explain)
  - [ ] At-call employee
  - [ ] Per contract
- Start Date: 10/22/90
- End Date: N/A
- Job Vacancy No.: (if applicable) 0706 S 025
- Specialized Area: FBTC Campus
- Funded in which FY? FY10
- Position No. (NBAPOSN): CMP001

**PROPOSED**

- Division/Unit: Administrative Services
- Job Title/Position: Campus Support Clerk-FBTC
- Budgeted Position? [X] Yes  [ ] No
- Budgeted Position: Rossa Rios
- Budget Number: 1210.111.6101.400
- Compensation: $29,000
  - [X] Annual
  - [ ] Hourly
  - [ ] Other (explain)
  - [ ] At-call employee
  - [ ] Per contract
- Start Date: 07/26/10
- Job Vacancy No.: (if applicable) 1007 S 029
- Specialized Area: FBTC Campus
- Funded in which FY? FY10
- Position No. (NBAPOSN): CC3007

**Explanation of Action:**

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 9-month work schedule); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [X] 12 months
- [ ] Other

**Part III: Position/Budget Authorization**

- Recommended by Supervisor (Department Head) Date: 7/19/10
- Approved by Vice President Date: 7/19/10
- Approved by Division Chair Date: 07/19/11
- Reviewed by Human Resources Date: 07/19/11
- Budget Approval Date: 7/19/10
- Approved by President Date: 7/18/10
- Approved by Cabinet Level Supervisor Date: 7/19/10
- Date approved by Board or [ ] not applicable

Reg. 821 Revised May 15, 2009
**Wharton County Junior College**

**Personnel Action Form**

**Human Resources**

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**Part I: Check all that apply**

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [ ] Support Staff
- [ ] Temporary
- [ ] Full-Time
- [ ] Part-Time
- [ ] Regular

- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)

- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date:)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

**Job Vacancy No. (if applicable): 0808 S 038**

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<td>0808 S 038</td>
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**Job Title/Position:**
- Center for the Arts Secretary - Part Time

**Budgeted Position?:**
- [ ] Yes
- [ ] No

**Budget Number:**
- 1110.14500.6102.400

**Compensation:**
- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)
- [ ] At-will employee
- [ ] Per contract

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**Hourly Rate:**
- $9.53 per hr x 15 hrs/wk x 14 wks = $2,001.35 per year

**Start Date:**
- 01/25/10

**End Date:**
- 4/30/10

**PROPOSED Division/Unit:**
- Communications & Fine Arts

**Job Title/Position:**
- Part-Time Secretary

**Specialized Area:**
- Center for the Arts

**Budgeted Position?:**
- [ ] Yes
- [ ] No

**Budget Number:**
- 1110.14500.6102.400

**Compensation:**
- [ ] Annual
- [ ] Hourly
- [ ] Other (explain)
- [ ] At-will employee
- [ ] Per contract

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**Hourly Rate:**
- $9.53per hr x 15 hrs/wk x 28 wks = $4,002 per year

**Start Date:**
- 9/7/10

**End Date:**
- 4/29/11

**Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate employee's work schedule:**

- [ ] 9 months
- [ ] 12 months
- [ ] Other 28 weeks

**Explanation of Action:**

**Part III: Position/Budget Authorization**

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Reg. 821

Revised July 29, 2004

S10040017
### Personnel Action Form

#### Wharton County Junior College

<table>
<thead>
<tr>
<th>Banner ID #</th>
<th>Last Name</th>
<th>First</th>
<th>Middle Initial</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Crockett</td>
<td>Gloria</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Part I: Check all that apply

- [ ] Administrative/Professional Staff
- [ ] Faculty
- [ ] Support Staff
- [ ] Temporary
  - [ ] Full-Time
  - [ ] Part-Time
- [ ] Regular
- [ ] Other (explain)
- [ ] New Employee
- [ ] Extension
- [ ] Reclassification
- [ ] Transfer
- [ ] Promotion
- [ ] Salary Adjustment
- [ ] Other (explain)
- [ ] Retirement
- [ ] Resignation
- [ ] Separation (date: __________)
- [ ] Change in Assignment
- [ ] Additional Assignment
- [ ] Leave of Absence

#### Part II: Assignment/Accounting

**CURRENT Division/Unit:** Administrative Services

**Job Title/Position:** Temporary Secretary to Director of BC Campus

**Budgeted Position?** [ ] Yes [ ] No

**Budget Number:** 1510.120.6101.400

<table>
<thead>
<tr>
<th>Compensation:</th>
<th>Sched</th>
<th>Grade</th>
<th>Step</th>
<th>Hourly Rate: (Part-time only)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 31,600</td>
<td>0</td>
<td>10</td>
<td>23</td>
<td>$ N/A per hr x N/A hrs/wk x N/A wks = $ N/A per year</td>
</tr>
</tbody>
</table>

**Start Date:** 09/01/09

**End Date:** N/A

- [ ] At-will-employee
- [ ] Per contract

If temporary, anticipated termination date: 08/31/10

Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a 5-month work schedule), but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**PROPOSED Division/Unit:** Administrative Services

**Job Title/Position:** Temporary Secretary to Director of BC Campus

**Budgeted Position?** [ ] Yes [ ] No

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- [ ] 9 months
- [ ] 10 1/2 months
- [ ] 12 months
- [ ] Other

**Explanation of Action:**

**Part III: Position/Budget Authorization**

- Recommended by Supervisor (Department Head) Date: 8/4/10
- Approved by Vice President Date: 8/4/10
- Reviewed by Human Resources Date: 8-5-10
- Approved by President Date: 8-5-10
- Approved by Cabinet Level Supervisor Date: 8/4/10
- Date approved by Board or [ ] not applicable

Reg. 821

Revised May 15, 2009
# Wharton County Junior College

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<td>Classification:</td>
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<tr>
<td>☐ Administrative/Professional Staff</td>
</tr>
<tr>
<td>☐ Faculty</td>
</tr>
<tr>
<td>☑ Support Staff</td>
</tr>
<tr>
<td>☐ Temporary</td>
</tr>
<tr>
<td>☑ Full-Time</td>
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<td>☐ Part-Time</td>
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<td>☐ Resignation</td>
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<tr>
<td>☐ Separation (date: 8-06-10)</td>
</tr>
<tr>
<td>☐ Change in Assignment</td>
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<th>Part II: Assignment/Accounting</th>
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<tbody>
<tr>
<td>CURRENT Division/Unit:</td>
</tr>
<tr>
<td>Physical Plant</td>
</tr>
<tr>
<td>Job Title/Position:</td>
</tr>
<tr>
<td>Maintenance/Summer Helper</td>
</tr>
<tr>
<td>Budgeted Position? ☑ Yes ☐ No</td>
</tr>
<tr>
<td>Budget Number: 1110.193.6105.702</td>
</tr>
<tr>
<td>Job Vacancy No.: (if applicable) 1003 S 010</td>
</tr>
<tr>
<td>Specialized Area: Maintenance</td>
</tr>
<tr>
<td>Funded in which FY? 2009-2010</td>
</tr>
<tr>
<td>Position No. (NBAPOSN): PTMW99</td>
</tr>
<tr>
<td>Hourly Rate: (Part-time only) $9.00/hr x .40 hrs/wk x 10 wks = $660 per year</td>
</tr>
<tr>
<td>If temporary, anticipated termination date: 8-06-10</td>
</tr>
</tbody>
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Most regular full-time teaching faculty, though employed by the college on a year-round basis, are expected to discharge their contractual duties during the fall and spring semesters (a "9-month work schedule"); but the work schedule for other full-time faculty may be extended over a longer period. Other full-time personnel may be employed for fewer than 12 months a year. Indicate this employee's work schedule:

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<tr>
<td>Job Title/Position:</td>
</tr>
<tr>
<td>Budgeted Position? ☐ Yes ☑ No</td>
</tr>
<tr>
<td>Name of Replaced Employee:</td>
</tr>
<tr>
<td>Budget Number:</td>
</tr>
<tr>
<td>Job Vacancy No.: (if applicable)</td>
</tr>
<tr>
<td>Specialized Area:</td>
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**Explanation of Action:**

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<tr>
<th>Part III: Position/Budget Authorization</th>
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<tbody>
<tr>
<td>Recommended by Supervisor (Department Head): Mark E. Jones Date 8/2/10</td>
</tr>
<tr>
<td>Approved by Division Chair: Date 8/3/10</td>
</tr>
<tr>
<td>Reviewed by Human Resources: Date 8/2/10</td>
</tr>
<tr>
<td>Budget Approval: Date 8/3/10</td>
</tr>
<tr>
<td>Approved by President: Date 5/5/08</td>
</tr>
<tr>
<td>Approved by Cabinet Level Supervisor: Date 8/3/10</td>
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</table>

**Reg. 821** Revised May 15, 2009

**$1008 0052**